

**MINUTES****October 26, 1994**

The Board of Chosen Freeholders met in regular session in its office in the Administration Building, Belvidere, NJ on Wednesday, October 26, 1994 at 7:12 p.m.

The meeting was called to order by Freeholder Director Jacob C. Matthenius and upon roll call the following members were present: Director Jacob Matthenius, Freeholder Susan Dickey and Freeholder Kenneth Miller.

The Pledge of Allegiance to the Flag was led by Director Jacob Matthenius.

Director Matthenius read the following statement: "ADEQUATE NOTICE OF THIS MEETING WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR/GAZETTE, BLAIRSTOWN PRESS, THE NEWS, STAR-LEDGER AND THE EXPRESS-TIMES AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE".

On motion by Mrs. Dickey, seconded by Mr. Miller, the minutes of the regular meeting of the Board of Chosen Freeholders held September 28, 1994 were approved as presented.  
ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Matthenius, seconded by Mr. Miller, the executive session minutes of the regular meeting of the Board of Chosen Freeholders held September 28, 1994 were approved as presented.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, the executive session minutes and special meeting minutes of October 5, 1994 will be held until after the executive session held today.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mrs. Dickey, seconded by Mr. Miller, the minutes of the regular meeting of the Board of Chosen Freeholders held October 12, 1994 were approved as presented.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

There were no public comments at this time.

Freeholder Director Matthenius opened the public hearing on the Interlocal Service Agreement with Greenwich Township at 7:32 p.m.

There being no public comments, Director Matthenius closed the public hearing at 7:33 p.m.

**RESOLUTION 642-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted on second reading by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION AUTHORIZING WARREN COUNTY TO ENTER INTO AN  
INTERLOCAL SERVICE AGREEMENT FOR THE PROVISION OF HEPATITIS B**

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**IMMUNIZATION VACCINES BY THE COUNTY HEALTH DEPARTMENT TO  
CERTAIN PERSONNEL OF THE TOWNSHIP OF GREENWICH**

**WHEREAS**, there is a need to provide Hepatitis B inoculations to certain personnel of the Township of Greenwich; and

**WHEREAS**, the township has requested that the Warren County Health Department provide such inoculations pursuant to contract; and

**WHEREAS**, the contract permits efficient and economical administration and performance of inoculation services by the county health department for the benefit of certain Greenwich Township personnel;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the freeholder director be and hereby is authorized to execute the attached interlocal service agreement providing for Hepatitis B inoculations by the county health department to relevant personnel of the Township of Greenwich; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published, together with a notice of the date, time and place fixed for consideration of its final adoption, and notification of the place at which copies of the proposed contract are available for public inspection and the times at which such inspection is permitted, in The Blairstown Press as provided by law.

First reading and introduction	October 12, 1994
Publish, <u>The Blairstown Press</u>	October 19, 1994
Second reading, public hearing and final adoption	October 26, 1994

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

Resolution #D1 entitled: "RESOLUTION ESTABLISHING A RESTRICTED DEDICATED FUND ACCOUNT FOR THE CHILD STUDY SUPERVISOR TRAVEL EXPENSE, OFFICE OF COUNTY SUPERINTENDENT OF SCHOOLS" will be held until the next meeting. The board asked for some clarification on this resolution regarding dates and whether or not it will be done on an annual basis.

**RESOLUTION 643-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION CANCELLING TO CURRENT SURPLUS THE AMOUNT OF  
\$585.00 FROM THE 1994 CAPITAL APPROPRIATIONS**

**WHEREAS**, there exists balances in the 1994 Budget Appropriations for Capital Appropriations, and

**WHEREAS**, these appropriations are considered completed.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Capital Appropriations balances in the total amount of \$585.00 be cancelled to Current Surplus.

**WHEREAS**, these Capital Appropriations are now considered completed, the County

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Treasurer is hereby authorized to cancel to Current Surplus the total amount of \$585.00:

A01-10-02500.06.865	Display Board - M Canal - Plan. Bd.	\$ 85.00
A01-10-02500.07.889	Mower Unit - Road Dept.	500.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 644-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION CANCELLING TO CAPITAL SURPLUS THE AMOUNT OF \$1,978.47 FROM CAPITAL IMPROVEMENT AUTHORIZATIONS FROM 1992 AND 1994 ORDINANCES**

WHEREAS, there exist balances in the Capital Budget Appropriations for Capital Improvement Authorizations by Ordinances, and

WHEREAS, these appropriations are considered completed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the Capital Improvement Authorizations appropriation balances in the total amount of \$1,978.47 be cancelled to Capital Surplus.

WHEREAS, the Capital Improvement Authorizations appropriation are now considered completed, the County Treasurer is hereby authorized to cancel to Capital Surplus the total amount of \$1,978.47:

008-02500.097	Vehicles - Nutrition Program	\$ 1,870.15
008-02500.029	Removal, Replace Storage Tanks-Bldgs. & Grnds.	<u>108.32</u>
	Total	\$ 1,978.47

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 645-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**INSERTION INTO THE 1994 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$35,100.00 FROM THE STATE OF NEW JERSEY, COUNCIL ON THE ARTS, GA# 513B0137**

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 1994 in the sum of \$35,100.00 which item is now available from the State of New Jersey, Council on the Arts, GA# 513B0137.

BE IT FURTHER RESOLVED that a like sum of \$35,100.00 be and the same is hereby appropriated under caption:

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**"UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES"**

State of New Jersey, Council on the Arts, GA# 513B0137

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Council on the Arts and that two (2) certified copies of this Resolution be forwarded to the Division of Local Government Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 646-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE PHILLIPSBURG BOARD OF EDUCATION AND THE WARREN COUNTY HEALTH DEPARTMENT TO PROVIDE NURSING SERVICES TO ALL SAINTS REGIONAL SCHOOL THROUGH THE DIVISION OF PERSONAL HEALTH SERVICES FOR THE SUM OF \$27,868.00 FOR THE PERIOD SEPTEMBER 1, 1994 THROUGH JUNE 30, 1995**

**WHEREAS**, Chapter 226 Laws of 1991 provided that medical examinations, hearing screenings and other services may be provided to non-public schools as a board of health activity; and

**WHEREAS**, the Warren County Health Department, Division of Personal Health Services has trained personnel to provide nursing services to All Saints Regional School; and

**WHEREAS**, the Phillipsburg Board of Education is interested in continuing last year's agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that a contract agreement between the Phillipsburg Board of Education and the Warren County Health Department is authorized to provide nursing services to All Saints Regional School through the Division of Personal Health Services of the Health Department for the sum of \$27,868.00 for the period of September 1, 1994 to June 30, 1995.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 647-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC9462 WITH HUMMER ASPHALT, INC. FOR THE RECONSTRUCTION OF COUNTY ROUTE #636 AT RAVINE ROAD, POHATCONG TOWNSHIP FOR A NET DECREASE OF \$689.54 AND A FINAL CONTRACT AMOUNT OF \$90,553.96**

**WHEREAS**, Contract #WC9462 was awarded to Hummer Asphalt, Inc. for reconstruction of County Route #636, at Ravine Road, Pohatcong Township in the amount of \$91,243.50; and

**WHEREAS**, final as-built quantities resulted in a net decrease of \$689.54; and

**WHEREAS**, said changes were ordered by the County Engineer.

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**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above project for a net decrease of \$689.54 and a final contract amount of \$90,553.96.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 648-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE REVISED GRANT AGREEMENT 94-21022-R TO PROVIDE ADDITIONAL FUNDING OF \$405 TO VISITING HOMEMAKER SERVICE, INC. OF WARREN COUNTY, TO PROVIDE ADDITIONAL HOUSEKEEPING SERVICE FOR ELDERLY RESIDENTS OF WARREN COUNTY UNDER THE 1994 AREA PLAN GRANT. THE AMENDED GRANT TOTAL WILL BE \$42,840 FOR THE PERIOD OF JANUARY 1, 1994 THROUGH DECEMBER 31, 1994**

**WHEREAS**, there are uncommitted funds in the 1994 Area Plan Grant as a result of an additional allocation by the New Jersey Division on Aging.

**WHEREAS**, this Amended Agreement will require no County funds.

**WHEREAS**, there is a great need for Housekeeping Service to help elderly residents to remain in their homes.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders that the Director is authorized to execute the Amended Agreement with Visiting Homemakers, Inc., to provide an additional \$405 to purchase additional Housekeeping Service for the period January 1, 1994 through December 31, 1994. The total amount of the Grant will increase to \$42,840.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 649-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted on first reading by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION AUTHORIZING WARREN COUNTY TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT WITH SOMERSET COUNTY FOR THE PROVISION OF YOUTH SHELTER HOUSING AND SERVICES BY SOMERSET COUNTY FOR WARREN COUNTY YOUTH**

**WHEREAS**, Warren County and Somerset County desire to cooperate in the implementation of an interlocal service agreement to more fully utilize existing public facilities and services in the most cost effective manner; and

**WHEREAS**, Somerset County operates a youth shelter pursuant to N.J.S.A. 2A:4A; and

**WHEREAS**, Warren County is desirous of housing appropriate youth at the facility operated by Somerset County as a secondary resource in the event Hunterdon County is unable to accept Warren County youth; and

**WHEREAS**, Warren County has determined that the best method to facilitate and

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accomplish the delivery of youth shelter services would be through an interlocal service agreement; and

**WHEREAS**, the counties of Warren and Somerset have negotiated an agreement in which Somerset shall provide youth shelter services to Warren;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the freeholder director and the clerk of the board are hereby authorized to enter into an interlocal service agreement, attached hereto and made a part hereof, pursuant to N.J.S.A. 40:8A-1 et seq., with Somerset County for the provision of youth shelter services to Warren County youth as outlined in said agreement; and

**BE IT FURTHER RESOLVED** that within ten (10) days of adoption after first reading this resolution shall be published in The Blairstown Press, together with a notice of the date, time and place fixed for consideration of its final adoption, and with notification of the place at which copies of the proposed agreement are available for public inspection, and the times at which such inspection is permitted.

First reading	-	October 26, 1994
Publish, The Blairstown Press	-	November 2, 1994
Second reading, public hearing and final adoption		November 9, 1994

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 650-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION HONORING HOFFMANN-LA ROCHE FOR ITS FIRST TWENTY-FIVE YEARS OF OPERATION IN WARREN COUNTY**

**WHEREAS**, Roche Vitamins and Fine Chemicals Division - Belvidere has been located in White Township, Warren County for twenty-five years; and

**WHEREAS**, the company is one of the largest employers in Warren County with more than 750 employees; and

**WHEREAS**, the local operation is a good neighbor and a good corporate citizen in all ways; and

**WHEREAS**, the Belvidere Division is one of the largest taxpayers in Warren County; and

**WHEREAS**, the plant is one of the world's largest producers of Vitamin C, and;

**WHEREAS**, the division is known worldwide for its high quality operation through its ISO 9002 certification,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren commends Hoffmann-La Roche for its exemplary twenty-five years in Warren County and wishes the company continued growth and success within the county.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

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**RESOLUTION 651-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION IMPLEMENTING THE ESTABLISHMENT OF AN  
OPEN SPACE TRUST FUND FOR WARREN COUNTY**

**WHEREAS**, on November 2, 1993 Warren County voters approved a public question, a copy of which is attached hereto, concerning the creation of an Open Space Trust Fund for the county; and

**WHEREAS**, the Warren County Board of Chosen Freeholders desires to implement an Open Space Trust Fund pursuant to law; and

**WHEREAS**, the interpretive statement for the Open Space Trust Fund public question recommended that the rate for the first year be set at two cents (\$.02) per one hundred dollars (\$100.00) of total county equalized real property valuation, which funds will be used to establish the fund,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The county comptroller/treasurer is directed to include an authorization for the amount to be raised by taxes, dedicated for the purposes of Warren County, an "Open Space" tax in addition to the county tax authorized in the 1995 Warren County budget.
2. The dedicated "Open Space" tax to be raised, which will commence on January 1, 1995 shall be equal to two cents (\$.02) per one hundred dollars (\$100.00) of total county equalized real property valuation.
3. The dedicated "Open Space" tax will be used pursuant to law to establish an Open Space Trust Fund.
4. The dedicated "Open Space" tax assessment will be identified in the 1995 abstract of ratables for Warren County.
5. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 652-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING  
THE ADVERTISEMENT FOR BIDS FOR THE PHASE II ADA FACILITIES  
IMPROVEMENTS FOR WARREN COUNTY, NEW JERSEY - CONTRACT #WC94107**

**BE IT RESOLVED** that the plans and specifications for the Phase II ADA Facilities Improvements for Warren county are hereby approved.

**BE IT FURTHER RESOLVED** that the County Engineer is hereby directed to advertise for bids for the above project at least ten (10) days prior to the receipt of bids in the Blairstown Press papers printed in this County.

**TENTATIVE SCHEDULE**

**ADVERTISING DATE - Wednesday, November 9, 1994**

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 653-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC94105 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TEMPORARY PERSONNEL SERVICES**

**BE IT RESOLVED**, that specification WC94105 for temporary personnel services is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in the Blairstown Press.

Funds for this contract are provided in various department budget accounts - salary and wages

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 654-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION RE: EXTENSION OF CONTRACT WC9316 WITH SZABO CORRECTIONAL SERVICES A DIVISION OF ARA SERVICES FOR FOOD SERVICES FOR THE WARREN COUNTY CORRECTIONAL CENTER AND WARREN ACRES FOR THE PERIOD OF DECEMBER 1, 1994 THROUGH NOVEMBER 30, 1995 FOR THE SECOND YEAR OF THIS CONTRACT WITH THE RIGHT TO EXTEND FOR A THIRD AND FINAL YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(10) AT A PER MEAL COST OF \$1.394 FOR THE CORRECTIONAL CENTER AND \$2.01 FOR WARREN ACRES APPROXIMATE ANNUAL CONTRACT = \$306,000.00**

**WHEREAS**, Warren County specification WC9266 for providing meals for the Warren County Nutrition Program is hereby extended for the period of December 1, 1994 through November 30, 1995

with: Szabo Correctional Service a Division of ARA Services Oakbrook, Illinois in the amount of . . . \$1.394 per meal - Correctional Center, and \$2.01 per meal - Warren Acres

Funding for this contract has been provided in accounts A01-05-01101.00.098 - Jail, Food service and A01-05-01141.00.098 Warren Acres, Food Service

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

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**RESOLUTION 655-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION RE: EXTENSION OF CONTRACT WC9171 WITH AT&T FOR LONG DISTANCE TELEPHONE SERVICE FOR THE PERIOD OF JANUARY 1, 1995 THROUGH DECEMBER 31, 1995 FOR THE FOURTH YEAR OF THIS CONTRACT WITH THE RIGHT TO EXTEND FOR A FIFTH AND FINAL YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(8) IN THE APPROXIMATE AMOUNT OF \$62,000.00**

**WHEREAS, Warren County specification WC9171 for providing long distance telephone service is hereby extended for the period of January 1, 1995 through December 31, 1995**

**with: AT&T - Woodbridge, New Jersey**

**in the approximate amount of . . . \$62,000.00**

**Funding for this contract has been provided in accounts A01-01-00381.00.018 Buildings and Grounds Telephone and other department line accounts**

**I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.**

**s/Melinda Rae Carlton, Clerk**

**ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes**

**RESOLUTION 656-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION TO ISSUE A PURCHASE ORDER TO HIGH POINT ELECTRIC INC. TO FURNISH AND INSTALL A MANUAL BYPASS FOR THE UPS SYSTEM AT THE WARREN COUNTY COMMUNICATIONS CENTER, IN THE AMOUNT OF \$6,725.00**

**WHEREAS, the present system was installed for a manual bypass of the UPS (Uninterruptable Power Supply) was found inadequate; and**

**WHEREAS, it is necessary to install a new 200 ampere manual transfer switch to protect against surges or brown outs and has a maintenance bypass switch, and**

**WHEREAS, re-connection to the existing UPS load feeder and a new surge suppressor with more accurate clamping of outside power surges, plus a maintenance light both inside and outside the generator enclosure and duplex GFI protected outlet for servicing the generator is not completed; and**

**WHEREAS, this will allow the UPS to be completely powered down, with commercial electrical power bypass in the unit but continuing to serve our telephones, computers, and radios; and**

**WHEREAS, Edward J. Bruder, 9-1-1 Coordinator/Communications Division Manager states, "without it we could enter into a situation where we lose the ability to answer any emergency condition", which affects the health, safety, and welfare of the residents of Warren County and request that the normal County formal quotations procedures be bypassed; and**

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**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes a purchase order for the repairs of the system be issued to High Point Electric Inc., 719 Route 519, Wantage, N.J. 07461, in the amount of \$6,725.00.

Funding for this contract is provided in account A01-03-00961.00.515 - Communication Center, Equipment Maint/Repair Parts

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 657-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO G.F.OFFICE FURNITURE, C/O HODKINSON ASSOCIATES INC. OF E. BRUNSWICK, N.J. UNDER THE NEW JERSEY STATE CONTRACT A62676 & A63075 FOR FURNITURE, FOR THE ADULT SERVICE, REFERENCE, CHILDREN'S AND BOOKMOBILE AREAS OF THE WARREN COUNTY LIBRARY, HEADQUARTERS, IN THE AMOUNT OF \$29,576.53**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order to G.F.Office Furniture, c/o Hodkinson Associates Inc. of Brier Hill 82 Cornwall, East Brunswick, NJ 08816

for office furnishing of the Library - Headquarters: Adult Service, Reference, Children's and Bookmobiles areas

in the amount of . . . \$29,574.53

at the prices established under New Jersey State Contract #A62676 & A63075

Funding for this contract has been provided in Account 003-02150.009 W.C. Library - Equipment

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 658-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION APPROVING THE AGREEMENT FOR ENGINEERING SERVICES FOR THE DESIGN OF THE RECONSTRUCTION OF INTER-COUNTY BRIDGE #20032/ #H-80-W CYPHER'S ROAD OVER MUSCONETCONG RIVER POHATCONG AND HOLLAND TOWNSHIPS, WARREN AND HUNTERDON COUNTIES WITH CHERRY, WEBER & ASSOCIATES IN THE AMOUNT OF \$46,450.00**

**WHEREAS**, there exists a need for the professional services of an Engineer for the design of the reconstruction of Inter-County Bridge #20032/H-80-W, Cyphers Road over the Musconetcong River, Pohatcong and Holland Townships, Warren and Hunterdon Counties; and

**WHEREAS**, the County of Warren has entered into an Agreement with the County of

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Hunterdon adopted by resolution dated October 12, 1994 to share equally in the engineering and construction costs for replacing the above bridge; and

**WHEREAS**, the County of Hunterdon received engineering proposals for design of the new bridge structure and were reviewed by both Hunterdon County and Warren County Engineering Departments; and

**WHEREAS**, the proposal submitted by Cherry, Weber & Associates in the amount of \$92,900.00 is recommended for award by both County Engineers; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

**WHEREAS**, adequate funds are available in account 008-02500.076, Ord-Bridge #20032, Pohatcong Township and certified by the County Treasurer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Cherry, Weber & Associates for the design of the reconstruction of Inter-county Bridge #20032/I-80-W, Cyphers Road over the Musconetcong River, Pohatcong and Holland Townships, in the amount of \$46,450.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in the Blairstown Press, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 659-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION AWARDED CONTRACT #WC9494 FOR THE FIRE SCHOOL TRAINING TOWER FIREPROOFING AND REPAIR TO WANDER STAR CONSTRUCTION, INC. OF CORONA, NEW YORK FOR THE LOW BID PLUS ALTERNATES OF \$14,200.00**

**WHEREAS**, the County advertised for bids to be received on Thursday, October 20, 1994 at 10:00 A.M. for Contract #WC9494 for the Fire School Training Tower Fireproofing and Repair; and

**WHEREAS**, Wander Star Construction, Inc. of Corona, New York submitted the lowest responsible and responsive bid plus alternates #1 and #2 of \$14,200.00; and

**WHEREAS**, the bid does not exceed the Engineer's estimate for the project; and

**WHEREAS**, adequate funds have been established in Capital Account 008-02500.090 (Ord-Fire Tower Repairs-Fire Academy) and certified by the County Treasurer.

**MINUTES****October 26, 1994**

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby award the contract for the above project to Wander Star Construction, Inc. of Corona, New York for the total bid plus alternates of \$14,200.00.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes**

**RESOLUTION 660-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION APPROVING CONTRACT MODIFICATION #2 WITH MASER SOSINSKI & ASSOCIATES, INC., OF LONG VALLEY, N.J. FOR ADDITIONAL SURVEYING SERVICES FOR THE WASTEWATER AND UTILITY SERVICE FACILITIES FOR THE WARREN COUNTY EDUCATIONAL PARK, FRANKLIN & WASHINGTON TOWNSHIPS, FOR A NET INCREASE OF \$1,500.00 AND A REVISED CONTRACT AMOUNT OF \$79,800.00**

**WHEREAS**, Maser Sosinski & Associates, Inc., of Long Valley, new Jersey, was awarded a contract for Engineering Services for the Wastewater and Utility Service Facilities for the Warren County Educational park in the current contract amount of \$78,300.00; and

**WHEREAS**, there is a need for surveying services to set additional horizontal and vertical control points and tie back to the original aerial photogrammetric control; and

**WHEREAS**, this work will be completed for a net increase of \$1,500.00 to the current contract; and

**WHEREAS**, adequate funds have been appropriated in account 008-02500.034, Educational Park Design and Construction, and certified by the County Treasurer; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. Hereby approve Contract Modification #2 for the above project for a net increase of \$1,500.00 in the contract for a revised contract amount of \$79,800.00.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in the Blairstown Press, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes**

**MINUTES****October 26, 1994****RESOLUTION 661-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY  
CULTURAL AND HERITAGE COMMISSION**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the following members are reappointed to the Warren County Cultural and Heritage Commission for five year terms:

George K. Warne

Term to expire: 10/18/99

P.O. Box #9

Washington, NJ 07882

Wayne Hotchkin

Term to expire: 10/18/99

Box 63B

RD #2

Belvidere, NJ 07823

Richard Harpster

Term to expire: 10/18/99

22 South Lincoln Ave.

Washington, NJ 07882

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 662-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY  
VOCATIONAL-TECHNICAL SCHOOL BOARD OF EDUCATION**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the following members are reappointed to the WC Vocational-Technical School Board of Education for four year terms:

Frank Leary

Term to expire: 10/31/98

RD #1

Box 251

Phillipsburg, NJ 08865

Jack LaPorta

Term to expire: 10/31/98

79 Jackson Valley Road

Washington, NJ 07882

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

Resignations were accepted with regret, from Reverend Gerald Scott and Dory Rachel as members of the WC LACA/DA effective October 11, 1994.

**MINUTES**

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**RESOLUTION 663-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION REAPPOINTING DONALD MOORE AS WARREN COUNTY ASSISTANT ROAD SUPERVISOR FOR A TERM EXPIRING OCTOBER 23, 1997**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that, pursuant to N.J.S.A. 27:14-24, Donald Moore is hereby reappointed as Warren County Assistant Road Supervisor for a three year term to expire October 23, 1997.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL:** Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

A resolution was received from Union County urging the restoration of the Ryan White Care Act Title I, Year IV funds to the Newark EMA to ensure continued service delivery to HIV infected/affected Union County residents.

A resolution was received from Sussex County supporting Senate Bill #1393 which seeks to provide an eighteen month moratorium to prevent public agencies from conveying land utilized for the protection of public water supply.

County Counsel Brian Smith said that he has received a resignation from Robert Clothier as a member of the Uniform Construction Code Board of Appeals. Mr. Smith requested that the board appoint a new member.

Mr. Smith also reported that the James Lee/Morris Canal acquisition closing will be held on Friday, October 28th.

Mr. Smith also reported that he has some items to discuss in executive session.

County Engineer David Hicks said he received a request from Thomas K. Thorp on behalf of the Mayor and Common Council of the Town of Hackettstown requesting assistance from the county for Mr. and Mrs. John Turick regarding flooding of their property on Willow Grove St. The board asked Mr. Hicks if he had talked to Mr. Turick and Dave said that he had but there isn't much that can be done.

In response to the request from Bill Kuster, Town of Hackettstown, the Mosquito Commission is doing some stream cleaning below the bridge and once it is finished ( a few weeks), the bridge will be flushed out.

Hackettstown has requested that the county take-over two streets in Hackettstown. This issue could be discussed further if the board wants to pursue the issue but the board did not respond.

The request from the Town of Belvidere asking for county assistance in repairing the traffic light in the center of town is Belvidere's responsibility and they need to maintain it. However, if it is a big problem, the county might want to consider taking it over.

County Planner Russell Miles said that regarding the Hackettstown request on the take-over of High Street and Grand Avenue, the traffic issues will require the police capability which the town has but the county does not.

Mr. Miles spoke about the letter from Mr. Thomas Stover, Attorney, regarding the regional wastewater treatment facility and Mr. Miles showed the proposed site and asked for

**MINUTES****October 26, 1994**

an answer as to where the plant is proposed to be sited. Franklin Township had previously expressed concern about it being in Franklin Township. Location A1 and A2 represent 11 acres. B1 and B2 represent 16 acres. These are the really usable areas for a facility.

A1 = 5 acres and is bigger than A2. Mr. Miles was questioned how A1 could be 5 acres yet A1 and 2 are 11 acres. Mr. Miles then restated his original estimate of A1 and A2 comprising 11 acres. The question is whether 11 acres is enough land to facilitate such a wastewater treatment plant. There was no board consensus.

County Treasurer Robert Leupo, who is retiring the end of October, thanked the board for their confidence in him over the past years. The board wished him well.

County Administrator Melinda Carlton submitted a request to the board from Henry Dinger, WC Welfare Board, for EBT for Warren County. The board approved this request.

Regarding the Literacy Proposal (Literacy education involves two months of two hours per week during work hours), the board approved of this and Jerry Coyle will be asked to provide the board with periodic reports on the program.

Mrs. Carlton said that Warren County has been presented with a Certificate of Appreciation from the United States Department of Housing and Urban Development (Newark office) because of the county's participation in the Family Self-Sufficiency Program. Warren County was one of only seven of the more than eighty NJ Public Housing Authorities/Agencies to receive recognition for its participation in the FSS Program.

Mrs. Carlton asked the board to look over the work session schedule for November and December and they decided to hold a work session on November 14th at 6:00 p.m.

Under freeholder comments, Freeholder Dickey questioned whether the semi-circular drive in front of the library be opened up. Dave Hicks said he would talk to Steve Marvin about it.

Mrs. Dickey asked to have night meetings in November and December. The board approved a night meeting on December 28th at 7:00 p.m.

Regarding an All-America City Award, Mrs. Dickey would like it pursued but would like it done by the new council. She asked that everything on economic development be forwarded to the WCCBC. The board agreed.

Freeholders Matthenius and Miller had no comments at this time.

Under public comments, Ruth Ballou asked if monies were going to be appropriated for open-space. Freeholder Matthenius said next year there will be a 2 cent tax increase to fund open-space.

A Harmony resident asked a question about PCFA meetings and if all meetings are held at 9:30 a.m. This person can't make a day meeting because she works. She asked if it would be possible to hold a night meeting. Freeholder Miller said that PCFA meetings are rarely attended and they now only hold one meeting a month. He suggested that she not ask the freeholders as they have no jurisdiction over the authority and that she attend a PCFA meeting and make this request.

Bob Shandor commended the freeholders on passing the Open Space Trust Fund resolution. He passed out some "innovative ways to acquire lands" materials.

Dennis Bertland also thanked the board for the action taken on the Open Space Trust Fund.

**MINUTES****October 26, 1994**

A member of the audience said that NORWESCAP has told some people that if they don't get county financial help they will have to end demand/response this period. He wanted to know what the county plans to do. Freeholder Matthenius responded that at this time, NORWESCAP will continue the service; they have some requests of the county which are under consideration. A new transportation study will be underway which should produce some solutions.

Under press comments, the Express-Times reporter wanted to know how the open space trust fund would be divided. Freeholder Matthenius said that approximately \$1 million will be raised by the new tax.

**RESOLUTION 664-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION TO PAY BILLS**

**BE AND IT IS HEREBY RESOLVED** that the Master Voucher Certificate for Certification for Payment No. 94-38, 39 dated October 26, 1994 in the amount of \$4,064,283.45 including bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

94-38 Jury	1,285.00
94-39	3,109,344.43
Payroll 10/13	<u>953,654.02</u>
<b>TOTAL</b>	<b>\$4,064,283.45</b>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 665-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 26, 1994.

**RESOLUTION AUTHORIZING THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO HOLD AN EXECUTIVE SESSION ON OCTOBER 26, 1994**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist, **NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is:

1. Various personnel matters.
2. Contract negotiations.
3. Litigation.

3. It is anticipated that the above stated subject matter will be made public at such time as the public interest permits disclosure and/or when a request for disclosure is made consistent with the Open Public Meetings Act and with statutory and common law "right to know" provisions.

**MINUTES****October 26, 1994**

4. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

The board recessed for five minutes.

The board returned to open session at 10:45 p.m.

It was decided that there must be a resolution on the November 9th agenda to transfer money to pay rollback and other taxes to the Town of Belvidere.

The picketers at WCCC were interfering with the Communication Center workers. Brian called Rick Daniels and asked him to have his pickets moved away from the county road. They complied.

Brian Smith reported on the Judge Albrecht meeting with several staff and Sheriff Kelley about transporting youth to the Hunterdon Youth Shelter. The Sheriff stated that he is unable to transport youth to Hunterdon County with his existing manpower and resources. Judge Albrecht said that in the future he would court order the Sheriff to transport the youth to Hunterdon.

On motion by Mr. Miller, seconded by Mrs. Dickey, the board agreed to offer Charles Houck the position as Chief Finance Officer at \$60,000 with an increase to the top of the grade at the end of six months if performance warrants it. It was also agreed to have him start October 31st and to appoint him in regular session, after the executive session, on November 9, 1994 at \$60,000 with an increase to \$62,813 as per the above conditions.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, County Counsel Brian Smith will be representing the county and Mr. Carbone will be representing Terry Lee in the NJ Title Association lawsuit.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, the minutes of the October 5th special meeting and the October 5th executive session should be researched and made more accurate.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, regarding the delinquent pension arrearage for William Tietjen, Extension Agricultural Agent, Warren County, the board will offer the proposed settlement as discussed in executive session and then further offer to pay 25% of the pension benefits in the future.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Matthenius, seconded by Mr. Miller, County Counsel Brian Smith is authorized to prepare the Sussex County Interlocal Service Agreement providing a minimum of five reserved bed spaces at \$130.00 per day plus cost of living yearly adjustment.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, and there being no further official business to come before the board at this time, the meeting was adjourned at 11:00 p.m.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

ATTESTED TO:

Naomi J. Stout, Deputy Clerk