

**MINUTES****December 28, 1994**

The Board of Chosen Freeholders met in regular session in its office in the Administration Building, Belvidere, NJ on Wednesday, December 28, 1994 at 9:00 a.m.

The meeting was called to order by Freeholder Director Jacob C. Matthenius and upon roll call the following members were present: Freeholder Director Jacob Matthenius, Freeholder Susan Dickey and Freeholder Kenneth Miller.

The Pledge of Allegiance to the Flag was led by Director Matthenius.

Director Matthenius read the following statement: "ADEQUATE NOTICE OF THIS MEETING WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR/GAZETTE, BLAIRSTOWN PRESS, THE NEWS, STAR-LEDGER AND THE EXPRESS-TIMES AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE".

There no minutes submitted for approval and no meeting scheduled

Under public comments, Gladys Blemmer questioned a financial resolution made at the last meeting.

Paul Mercatanti questioned Resolution J3 on today's agenda and asked if this is based on the Hendrick's study and if it is, the board should be advised that the union has not accepted the Hendrick's study. He said that the freeholder board is holding up the labor negotiations. However, Mr. Matthenius said that the freeholder board is not holding up the negotiations.

Reggie Regrut spoke to the board regarding access to executive session minutes and Mr. Wallace advised that these minutes are not open to the public until all issues are resolved.

Lorraine Moore of Washington, NJ said that the county does not have a recognized testing site for AIDS testing and Mr. Matthenius advised her to contact John Hawk, Public Health Coordinator, about this matter.

Freeholder-Elect Stone commented on the resolution restructuring the Treasurer's and Payroll Departments and said that they should be researched further before action is taken. She doesn't feel Mr. Houck has been on board long enough to make this type of change.

Public comments ended at 10:00 a.m.

**RESOLUTION 775-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION CANCELLING TO CURRENT SURPLUS THE AMOUNT OF  
\$279.80 FROM THE 1994 CAPITAL APPROPRIATION**

**WHEREAS**, there exists a balance in the 1994 Budget Appropriations for a Capital Appropriation, and

**WHEREAS**, this appropriation is considered completed.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Capital Appropriation balance in the total amount of \$279.80 be cancelled to Current Surplus.

## MINUTES

December 28, 1994

WHEREAS, this Capital Appropriation is now considered completed, the County Treasurer is hereby authorized to cancel to Current Surplus the total amount of \$279.80:  
 A01-10-02500.05.830 Computer - Personnel Dept. \$ 279.80

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 776-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION CANCELLING TO CURRENT SURPLUS THE AMOUNT OF  
 \$56.76 FROM THE 1992 CAPITAL APPROPRIATION**

WHEREAS, there exists a balance in the 1992 Budget Appropriations for a Capital Appropriation, and

WHEREAS, this appropriation is considered completed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the Capital Appropriation balance in the total amount of \$56.76 be cancelled to Current Surplus.

WHEREAS, this Capital Appropriation is now considered completed, the County Treasurer is hereby authorized to cancel to Current Surplus the total amount of \$56.76:  
 P-A01-10-02500.06.767 Oxford Garage Construction \$ 56.76

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 777-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**TRANSFER IN THE 1994 BUDGET APPROPRIATIONS;**

TO: TREASURER'S OFFICE, S & W	\$2,000.00
INFORM. SYS. DEPT., S & W	\$6,000.00
PERSONNEL DEPT., OE	\$7,000.00
PROSECUTOR'S OFFICE, S & W	\$28,000.00
PURCHASING DEPT., S & W	\$27,000.00
PROBATION ADM., S & W	\$12,000.00
PROBATION FAMILY, S & W	\$22,000.00
JUV. RET. & REHAB. CTR., S & W	\$14,000.00
PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$95.00
TOTAL:	\$118,095.00
FROM: PERSONNEL DEPT., S & W	\$7,000.00
PROVISION FOR SALARIES ADJ. & NEW EMPLOYEES	\$111,000.00
SOCIAL SECURITY SYSTEM	\$95.00
TOTAL:	\$118,095.00

WHEREAS, N.J.S. 40A:4-58 states that transfers can be made after November 1, and  
 WHEREAS, by unforeseen demand there has arisen the necessity for expenditures to

**MINUTES****December 28, 1994**

fulfill the purposes of the appropriations as stated in the 1994 Budget and Tax Levy in the following accounts:

Treasurer's Office, S & W	\$ 2,000.00
Inform. Sys. Dept., S & W	6,000.00
Personnel Dept., OE	7,000.00
Prosecutor's Office, S & W	28,000.00
Purchasing Dept., S & W	27,000.00
Probation Adm., S & W	12,000.00
Probation Family, S & W	22,000.00
Juv. Ret. & Rehab. Ctr., S & W	14,000.00
Public Employees Retirement System	95.00
<b>Total:</b>	<b>\$ 118,095.00</b>

and there being an excess in appropriations heretofore made as follows:

Personnel Dept., S & W	\$ 7,000.00
Provision for Salaries Adj. & New Employees	\$111,000.00
Social Security System	95.00
<b>Total:</b>	<b>\$ 118,095.00</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that by a Majority Vote of this Board that the following transfers in the 1994 Budget Appropriations be made:

		<u>TO</u>	
A01-01-00140.00.000	Treasurer's Office, S & W	\$ 2,000.00	
A01-01-00150.00.000	Inform. Sys. Dept., S & W	6,000.00	
A01-01-00281.00.138	Personnel Dept., OE	7,000.00	
A01-01-00340.00.000	Prosecutor's Office, S & W	28,000.00	
A01-01-00360.00.000	Purchasing Dept., S & W	27,000.00	
A01-02-00560.00.000	Probation Adm., S & W	12,000.00	
A01-02-00570.00.000	Probation Family, S & W	22,000.00	
A01-05-01140.00.000	Juv. Ret. & Rehab. Ctr., S & W	14,000.00	
A01-12-04600.00.200	Public Employees Retirement System	95.00	
	<b>Total:</b>	<b>\$ 118,095.00</b>	

		<u>FROM</u>	
A01-01-00280.00.000	Personnel Dept., S & W	\$ 7,000.00	
A01-09-01835.00.200	Provision for Salaries Adj. & New Empl.	\$111,000.00	
A01-12-04700.00.200	Social Security System	95.00	
	<b>Total:</b>	<b>\$ 118,095.00</b>	

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 778-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION CANCELLING TO CURRENT SURPLUS THE TOTAL AMOUNT  
OF \$100,000.00 FROM CURRENT APPROPRIATIONS**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that in

**MINUTES****December 28, 1994**

accordance with N.J.S.A. 40A:4-60 the following unexpended balances in the following accounts in the 1994 Current Appropriations be cancelled and transferred to Current Surplus:

A01-01-00397.00.343	Group Insurance Plan for Employees	\$ 75,000.00
A01-01-00397.00.346	Prescription Plan for Employees	<u>25,000.00</u>
	Total	\$ 100,000.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 779-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION ESTABLISHING NO PARKING AT ANY TIME  
ON CERTAIN PORTIONS OF COUNTY ROUTE #519, WHITE  
TOWNSHIP, WARREN COUNTY, NEW JERSEY**

**WHEREAS**, in the interest of the public safety, White Township has requested that the parking of vehicles be regulated along certain portions of County Route #519, which is controlled by Warren County; and

**WHEREAS**, the provisions of N.J.S.A. 39:4-197.2 are not applicable since the Municipality does not maintain a paid police force.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren, New Jersey, as follows:

Section 1. Pursuant to the provisions of N.J.S.A. 39:4-201, the parking of vehicles shall, at all times, be prohibited upon those parts of the street hereinafter described in Section 2 hereof.

Section 2. No person shall park a vehicle at any time upon those parts of the following described street:

<u>NAME OF STREET</u>	<u>SIDES</u>	<u>LOCATION</u>
County Route #519	Both	From the intersection of County Route #519 and County Route #619 and continuing in a northerly direction to the intersection of County Route #519 and State Route #46

Section 3. Regulatory signs shall be erected and maintained by Warren County in accordance with the Manual on Uniform Traffic Control Devices.

Section 4. This resolution shall take effect immediately upon adoption and placement of necessary signs, according to law.

**BE IT FURTHER RESOLVED** that this resolution shall remain in effect until modified by the Board of Chosen Freeholders of the County of Warren.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 780-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPROVING THE USE OF COUNTY ROUTE #624 (BELVIDERE AVENUE**

**MINUTES****December 28, 1994****AND WALL STREET), OXFORD TOWNSHIP, ON AUGUST 26, 1995, FOR THE OXFORD TOWNSHIP VOLUNTEER FIRE DEPARTMENT'S 50TH ANNIVERSARY PARADE**

**WHEREAS**, the Oxford Township Volunteer Fire Department Parade Committee has requested permission to use County Route #624, Belvidere Avenue and Wall Street, between intersection of Mt. Pishag Avenue and Belvidere Avenue to James Burns Drive on Saturday, August 26, 1995.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders does hereby approve the use and closing of County Route #624 for the event with the following conditions:

1. Approval of the event by the Township.
2. All Barricades, detours and traffic control signs shall conform to the Manual On Uniform Traffic Control Devices.
3. Police supervision of the barricading of the roads and handling of safety shall be provided.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL:** Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 781-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPROVING THE PURCHASE OF RIGHT-OF-WAY FOR THE CONSTRUCTION OF COUNTY BRIDGE #13056 SADIE CANN/HAINESBURG RIVER ROAD OVER STONEY BROOK, KNOWLTON TOWNSHIP**

**WHEREAS**, the construction of Warren County Bridge #13056 will require the purchase of additional right-of-way for a wider bridge structure; and

**WHEREAS**, additional right-of-way of .115 ± acre is needed being part of Block 3, Lot 33 on property owned by George R. Winton, Jr.; and

**WHEREAS**, an equitable cost was negotiated by the Office of the County Engineer for acquiring the above right-of-way, which is agreeable to the property owner involved; and

**WHEREAS**, the negotiated price is \$2,500.00 for the right-of-way on Block 3, Lot 33 owned by George R. Winton, Jr.; and

**WHEREAS**, adequate funds are available in account 008-02500.102, (Bridge #13056, Knowlton Township) and certified by the County Treasurer.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders does hereby approve the purchase of the needed right-of-way for the negotiated price of \$2,500.00.

**BE IT FURTHER RESOLVED** that the County Engineer be authorized to have the deed executed for the purchase of the property for bridge construction.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL:** Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

## MINUTES

December 28, 1994

**RESOLUTION 782-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION AUTHORIZING THE CANCELLATION OF UNEXPENDED APPROPRIATION BALANCE OF \$28,820.53 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, 1993 AREA PLAN GRANT 93-0242-01**

**WHEREAS**, an unexpended balance of \$28,820.53 entitled 1993 Area Plan Grant remains on the Current Fund Balance Sheet dedicated to a State Grant which has expired.

**WHEREAS**, the unexpended balance has been incorporated into the 1994 Area Plan Grant.

**WHEREAS**, it is necessary to formally cancel the appropriation and its offsetting receivable from the balance sheet.

**NOW, THEREFORE, BE IT RESOLVED** that the following grant appropriation and receivable balance be cancelled in the amount of \$28,820.53.

Appropriation

1993 Area Plan Grant	#0019280032.064	\$ 28,820.53
----------------------	-----------------	--------------

Receivable

1993 Area Plan Grant	#1019195501.001	\$ 24,429.75
Unanticipated Revenue	#303-03350.013	4,390.78

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 783-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC9469 WITH CAMPOS-AMORIM CONSTRUCTION CO. FOR THE RECONSTRUCTION OF COUNTY ROUTE #601, HIGH STREET, BLAIRSTOWN TOWNSHIP FOR A NET INCREASE OF \$5,235.09 AND A REVISED CONTRACT AMOUNT OF \$265,906.09**

**WHEREAS**, Contract #WC9469 was awarded to Campos-Amorim Construction Company for the Reconstruction of County Route #601, High Street, Blairstown Township in the amount of \$260,671.00; and

**WHEREAS**, as built quantities resulted in a net increase of \$5,235.09; and

**WHEREAS**, said changes were ordered by the County Engineer; and

**WHEREAS**, adequate funds have been established in Capital Account 008-02500.069 (Ord-County Route #601) and certified by the County Treasurer.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above project for a net increase of \$5,235.09 and a revised contract amount of \$265,906.09.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**MINUTES****December 28, 1994****RESOLUTION 784-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC9449 WITH MT. HOPE ROCK PRODUCTS, INC. FOR THE RECONSTRUCTION OF COUNTY ROUTE #625 - PHASE III PEQUEST ROAD TO WARREN HAVEN, MANSFIELD TOWNSHIP NET INCREASE OF \$21,443.03 AND A FINAL CONTRACT AMOUNT OF \$193,501.73**

**WHEREAS**, Contract #WC9449 was awarded to Mt. Hope Rock Products, Inc. of Wharton, New Jersey for the reconstruction of County Route #625 - Phase III, Pequest Road, Mansfield Township in the contract amount of \$172,058.70; and

**WHEREAS**, as built quantities resulted in a net increase of \$21,443.03; and

**WHEREAS**, said changes were ordered by the County Engineer; and

**WHEREAS**, adequate funds have been established in account 0010280006.200, (Grant - County Route #625-Phase III, Mansfield Township) and certified by the County Treasurer.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above project for a net increase of \$21,443.03 and a final contract amount of \$193,501.73.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes**

After some discussion, the board tabled the resolution entitled **RESOLUTION AUTHORIZING A CONTRIBUTION OF \$185,000.00 TO THE WARREN COUNTY CHAMBERS AND BUSINESS COUNCIL** until county counsel has had an opportunity to find out if the Attorney General has rendered an opinion on this matter.

**RESOLUTION 785-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPROVING THE CONTRACT DOCUMENTS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE WARREN HAVEN EMERGENCY LIGHTING AND DIESEL FIRE PUMP IMPROVEMENTS, MANSFIELD TOWNSHIP, WARREN COUNTY, NEW JERSEY - CONTRACT #WC9502**

**BE IT RESOLVED** that the plans and specifications for the Warren Haven Emergency Lighting and Diesel Fire Pump Improvements, Mansfield Township, are hereby approved.

**BE IT FURTHER RESOLVED** that the County Engineer is hereby directed to advertise for bids for the above project at least ten (10) days prior to the receipt of bids in The Blairstown Press papers printed in this County.

**TENTATIVE SCHEDULE**

**ADVERTISING DATE - Wednesday, January 4, 1995**

**BIDS TO BE RECEIVED - Tuesday, February 7, 1995 at 1:30 P.M.**

**AWARD DATE - Wednesday, February 22, 1995**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes**

## MINUTES

December 28, 1994

**RESOLUTION 786-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE RECONSTRUCTION OF COUNTY BRIDGE #13056 SADIE CANN/HAINESBURG RIVER ROAD OVER STONEY BROOK, KNOWLTON TOWNSHIP CONTRACT #WC9504**

**BE IT RESOLVED** that the plans and specifications for the reconstruction of Warren County Bridge #13056, Sadie Cann/Hainesburg River Road over Stony Brook, Knowlton Township are hereby approved.

**BE IT FURTHER RESOLVED** that the County Engineer is hereby directed to advertise for bids for the above project at least ten (10) days prior to the receipt of bids in The Blirstown Press papers printed in this County.

**TENTATIVE SCHEDULE**

**ADVERTISING DATE - Wednesday, January 11, 1995**

**BIDS TO BE RECEIVED - Tuesday, February 7, 1995 at 1:30 P.M.**

**AWARD DATE - Wednesday, February 22, 1995**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 787-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC9496 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR A BUSINESS OFFICE SYSTEM FOR THE WARREN COUNTY SHERIFF'S OFFICE**

**BE IT RESOLVED**, that specification WC9496 for a business office system for the Sheriff's Department is hereby approved.

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in the Blirstown Press.

Funds for this contract are being provided for by the Treasurer's Office in the 1995 budget.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 788-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: APPROVAL OF WC9503 AND AUTHORIZATION TO ADVERTISE FOR REQUESTS FOR PROPOSALS FOR THE WARREN COUNTY INTOXICATED DRIVER RESOURCE CENTER**

**BE IT RESOLVED** that the specification WC9503 for Requests for Proposals for the

**MINUTES****December 28, 1994**

Warren County Intoxicated Driver Resource Center are hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the Blairstown Press.

Funds for this program will be available from IDRC client-generated fees and/or the IDRC Trust Account (#80102350.001)

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 789-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION AWARDED CONTRACT #WC94116 FOR THE WARREN COUNTY  
COMMUNITY COLLEGE UTILITIES WATER MAIN AND TELEPHONE  
CONDUIT INSTALLATION TO DULAINE CONTRACTING INC., OF  
BRIDGEWATER, N.J., IN THE AMOUNT OF \$92,690.75**

**WHEREAS**, the County advertised for bids to be received on Tuesday, December 20, 1994, for the Warren County Community College Utilities Water Main and Telephone Conduit Installation; and

**WHEREAS**, Dulaine Contracting, Inc., of Bridgewater, New Jersey, submitted the lowest responsible and responsive low base bid plus alternate of \$92,690.75; and

**WHEREAS**, the bid does not exceed the Engineer's estimate; and

**WHEREAS**, adequate funds are available in account #008-02500.042, Community Center Construction Access Road; and certified by the County Treasurer.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren does hereby award the contract for the above project to Dulaine Contracting, Inc., of Bridgewater, New Jersey, for the low base bid plus alternate of \$92,690.75.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 790-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION AWARDED CONTRACT #WC94114 FOR THE SUPPLY OF A  
PRECAST CONCRETE ARCH CULVERT FOR WARREN COUNTY BRIDGE #22052,  
KAYHARTS LANE OVER BRASS CASTLE CREEK, WASHINGTON TOWNSHIP  
TO TERRE HILL CONCRETE PRODUCTS OF TERRE HILL, PA.  
FOR THE LOW BID OF \$41,187.00**

**WHEREAS**, the County advertised for bids to be received on Tuesday, December 13, 1994 at 1:30 P.M. for contract #WC94114 for the supply of a Precast Concrete Arch Culvert for County Bridge #22052, Kayharts Lane over Brass Castle Creek, Washington Township; and

**WHEREAS**, Terre Hill Concrete Products of Terre Hill, Pennsylvania submitted the

**MINUTES****December 28, 1994**

lowest responsible and responsive bid of \$41,187.00; and

**WHEREAS**, the bid does not exceed the Engineer's estimate; and

**WHEREAS**, adequate funds have been established in account 008-02500.080 (Bridge #22052) and certified by the County Treasurer.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren does hereby award the contract for the above project to Terre Hill Concrete Products for the low bid of \$41,187.00.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 791-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPROVING CONTRACT MODIFICATION #1 WITH HOUGHTON, QUARTY, WARR ARCHITECTS FOR PROFESSIONAL SERVICES FOR THE PHASE I ADA FACILITIES IMPROVEMENTS FOR A NET INCREASE OF \$1,900.00 AND A REVISED CONTRACT AMOUNT OF \$34,850.00**

**WHEREAS**, Houghton, Quarty, Warr Architects was awarded a contract for Professional Services for the Phase I ADA Facilities Improvements in the contract amount of \$32,950.00; and

**WHEREAS**, conditions revealed during construction and the excessive amount of time taken by the contractor for construction resulted in the need for extra work by the Architect; and

**WHEREAS**, this work will result in a net increase of \$1,900.00; and

**WHEREAS**, adequate funds are available in account R-A01-10-02500.06.760, ADA Building Modifications and certified by the County Treasurer; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. Hereby approve Contract Modification #1 for the above project for a net increase of \$1,900.00 and a revised contract amount of \$34,850.00.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in The Blairstown Press, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

## MINUTES

December 28, 1994

RESOLUTION 792-94

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES FOR HOME HEALTH SERVICES TO BE PROVIDED THROUGH THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY WITH WARREN HOSPITAL FOR THE PERIOD OF JANUARY 1, 1995 THROUGH DECEMBER 31, 1995**

WHEREAS, there exists a need for the professional services of Registered Nurses, Registered Nurses for Certified Hi-Tech Visits, and Licensed Practical Nurses through the Warren County Public Health Nursing Agency for the period of January 1, 1995 through December 31, 1995; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. The below listed agreement between the Board of Chosen Freeholders of the County of Warren and the contractor is on file in the office of the Board of Chosen Freeholders and is made a part hereof by reference, and is hereby approved and shall be entered into by this board on behalf of the County of Warren.

A. Registered Nurses, Registered Nurses for Certified Hi-Tech Visits, and Licensed Practical Nurses for services that may be required by the County of Warren through Warren Hospital, 185 Roseberry St., Phillipsburg, NJ 08865 at the following rates:

(1) Registered Nurse - Regular Staff Relief/Shift Days at \$16.50 per hour - \$26.00 per hour; or \$35.00 per visit; on call at \$2.00 per hour.

(2) Registered Nurse - Certified Hi-Tech Visits, including but not limited to continuous therapy (no supplies included) at \$35.00 per hour - \$40.00 per visit.

(3) Licensed Practical Nurse - Day Shift at \$12.50 - \$22.00 per hour.

2. The Director of the Board of Chosen Freeholders is hereby authorized to execute said agreement.

3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contract Law because the service is to be performed by a person or persons authorized by law to practice a recognized profession.

4. Notice of this action shall be published in The Blairstown Press as required by law, within ten (10) days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

RESOLUTION 793-94

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: AWARD OF CONTRACT WC9498P TO UNITED CEREBRAL PALSY ASSOCIATION OF NEW JERSEY, INC. FOR THE PERSONAL**

**MINUTES****December 28, 1994**

**ASSISTANCE SERVICES PROGRAM FOR THE PERIOD OF JANUARY 1  
THROUGH DECEMBER 31, 1995 AT A WEEKDAY HOURLY RATE NOT  
TO EXCEED \$11.00 AND SATURDAY, SUNDAY, AND HOLIDAY  
HOURLY RATE NOT TO EXCEED \$13.52**

**BE IT RESOLVED**, that Contract WC9498P for the Personal Assistance Services Program is hereby awarded to United Cerebral Palsy Association of New Jersey, Inc. with hourly rates not to exceed \$11.00 per hour weekdays, \$13.52 per hour for Saturdays, Sundays and Holidays

as per the Request for Proposal submitted November 4, 1994

and reviewed and recommended by the Department of Human Services.

This contract is contingent and dependent upon the receipt of a grant from the State of New Jersey to be administered by the Warren County Department of Human Services.

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 794-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: AWARD OF CONTRACT WC94105 FOR TEMPORARY EMPLOYMENT  
SERVICES TO MANPOWER INTERNATIONAL INC. FOR THE PERIOD OF  
JANUARY 1, 1995 THROUGH DECEMBER 31, 1995 AT THE RATES AS  
PER THEIR ATTACHED PROPOSAL**

**BE IT RESOLVED**, that Contract WC94105 for temporary employment services and training is hereby awarded

to ... Manpower International Inc. Milwaukee, Wisconsin

at the rates stated in their proposal for the period of January 1, 1995 through December 31, 1995

as per their bid submitted December 5, 1994

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has will be provided from individual department salary accounts if and when temporary employees are required or from the county training account if training is implemented.

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**MINUTES****December 28, 1994****RESOLUTION 795-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: APPROVAL OF CHANGE ORDER NO. 1 CONTRACT WC93133R WITH NEW JERSEY BELL NAME CHANGE TO BELL ATLANTIC NEW JERSEY AND A DECREASE IN THE AMOUNT OF \$9,381.40 AND A NEW CONTRACT AMOUNT OF \$75,039.51**

**WHEREAS**, New Jersey Bell has officially changed its name to was awarded contract WC93133R for installation, wiring of demarcs and maintenance for years 2 through 5 in the amount of \$84,420.91, and

**WHEREAS**, New Jersey Bell has changed its name to Bell Atlantic New Jersey, and

**WHEREAS**, the Communication Center reduced its requirements of the number of Centrex lines and equipment, and

**WHEREAS**, this results in a decrease in the maintenance costs for years 2 through 5 from \$74,646.81 to \$65,261.41

**NOW THEREFORE BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. Hereby approve Change Order No. 1 changing the name under the contract to Bell Atlantic New Jersey, and
2. approves the decrease in maintenance in the amount of \$9,381.40 and a new contract amount of \$75,039.51
3. The Director is hereby authorized to execute the necessary change order.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes**

**RESOLUTION 796-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: AWARD OF CONTRACT WC94103-1 NURSING SUPPLIES FOR THE PUBLIC HEALTH NURSING AGENCY TO YOUNG'S MEDICAL EQUIPMENT INC. IN THE AMOUNT OF \$12,749.71**

**BE IT RESOLVED**, that Contract WC94103-1 for nursing supplies items 6, 9, 17, 18, 19, 20, 21, 23, 32, 34, 41, 48, 49, 54, 58, 59, 60, 61, 63, 64, 68, 76, and 78 is hereby awarded

to ... Young's Medical Equipment, Inc. Easton, PA

in the total amount of ... \$12,749.71

as per their bid submitted November 14, 1994

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in 1995 Accounts A01-06-01221.00.044 PHNA nursing supplies and A01-06-01221.01.044 PHNA Bd. of Health Nursing Supplies

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be

**MINUTES****December 28, 1994**

authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 797-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: AWARD OF CONTRACT WC941103-2 NURSING SUPPLIES FOR THE PUBLIC HEALTH NURSING AGENCY TO W A GOODALE SURGICAL SUPPLY IN THE AMOUNT OF \$11,212.78**

**BE IT RESOLVED**, that Contract WC94103-2 for nursing supplies items 8, 10, 11, 12, 13, 14, 15, 16, 24, 25, 26, 28, 29, 30, 33, 35, 36, 37, 39, 40, 45, 46, 47, 53, 66, 81 and 82 is hereby awarded

to ... W A Goodale Surgical Supply, Dover, New Jersey  
in the total amount of ... \$11,212.78

as per their bid submitted November 14, 1994

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in 1995 Accounts A01-06-01221.00.044 PHNA nursing supplies and A01-06-01221.01.044 PHNA Bd. of Health Nursing Supplies

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 798-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: AWARD OF CONTRACT WC94103-3 NURSING SUPPLIES FOR THE PUBLIC HEALTH NURSING AGENCY TO BACH'S DRUG AND SURGICAL IN THE AMOUNT OF \$7,719.50**

**BE IT RESOLVED**, that Contract WC94103-3 for nursing supplies items 7, 22, 27, 38, 42, 43, 44, 51, 52, 56, 62, 65, 67, 69, 70, 71, 74, 77 and 79 is hereby awarded

to ... Bach's Drug and Surgical, Hackettstown, New Jersey

in the total amount of ... \$7,719.50

as per their bid submitted November 14, 1994

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract is to be provided in 1995 Accounts A01-06-01221.00.044 PHNA nursing supplies and A01-06-01221.01.044 PHNA Bd. of Health Nursing Supplies

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be

**MINUTES****December 28, 1994**

authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 799-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: AWARD OF CONTRACT WC94103-4, FOR NURSING SUPPLIES FOR THE PUBLIC HEALTH NURSING AGENCY TO KENDALL HEALTHCARE PRODUCTS IN THE AMOUNT OF \$7,631.40**

**BE IT RESOLVED**, that Contract WC94103-4 for nursing supplies items 1, 2, 3, 4, 5, and 31 is hereby awarded

to... Kendall Healthcare Products, Mansfield, Massachusetts  
in the total amount of ... \$7,631.40

as per their bid submitted November 14, 1994

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract is to be provided in 1995 Accounts A01-06-01221.00.044 PHNA nursing supplies and A01-06-01221.01.044 PHNA Bd. of Health Nursing Supplies

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 800-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPROVING CONTRACT MODIFICATION #3 WITH MASER SOSINSKI & ASSOCIATES, INC. OF LONG VALLEY, N.J. FOR ADDITIONAL ENGINEERING SERVICES FOR THE WASTEWATER AND UTILITY SERVICE FACILITIES FOR THE WARREN COUNTY EDUCATIONAL PARK, FRANKLIN & WASHINGTON TOWNSHIPS, FOR A NET INCREASE OF \$46,800.00 AND A REVISED CONTRACT AMOUNT OF \$126,600.00**

**WHEREAS**, Maser Sosinski & Associates, Inc., of Long Valley, New Jersey, was awarded a contract for Engineering Services for the Wastewater and Utility Service Facilities for the Warren County Educational Park in the revised contract amount of \$79,800.00; and

**WHEREAS**, there is a need for engineering services to design the necessary treatment plant upgrades, Vo-Tech pump station improvements, and electrical service improvements; and

**WHEREAS**, this work will be completed for a net increase of \$46,800.00 to the current contract; and

**WHEREAS**, adequate funds have been appropriated in account 008-02500.034, Educational Park Design and Construction, and certified by the County Treasurer; and

**MINUTES****December 28, 1994**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. Hereby approve Contract Modification #3 for the above project for a net increase of \$46,800.00 in the contract for a revised contract amount of \$126,600.00.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in The Blairstown Press, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 801-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION RE: AWARD OF CONTRACT WC94102P TO URBITRAN ASSOCIATES FOR PARATRANSIT PROGRAM CONSULTANT SERVICES; SERVICES TO BEGIN NO LATER THAN JANUARY 14, 1995 AND CONCLUDE NO LATER THAN APRIL 14, 1995; CONTRACT CEILING NOT TO EXCEED \$30,000**

**BE IT RESOLVED**, that Contract WC94102P for the Paratransit Program Consultant Services is hereby awarded to

Urbitran Associates

as per the Request for Proposal submitted November 14, 1994 and reviewed and recommended by the Department of Human Services and Planning Department.

This contract is contingent and dependent upon the receipt of funding from NJ Transit.

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 802-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION AUTHORIZING A CONTRACT FOR THE RENOVATION OF, AND ADDITION TO, THE PHILLIPSBURG FREE PUBLIC LIBRARY**

**BE IT HEREBY RESOLVED** by the Board of Chosen Freeholders of the County of Warren

**MINUTES****December 28, 1994**

as follows:

1. The Standard Form of Agreement Between Owner and Architect, naming the Town of Phillipsburg as Owner with costs as specified by the agreement dated October 18, 1994 between the Board of Chosen Freeholders and the Architect to be payable by Warren County, and naming Kiernan, Timberlake & Harris as Architect, setting forth the terms and conditions pertinent to the renovation of and addition to the Phillipsburg Free Public Library, which Agreement is made a part of this Resolution by reference and is incorporated herein as if set forth verbatim, is hereby approved by the Board, and the Director of the Board is hereby authorized to execute said Agreement on behalf of the Board.

2. Said Agreement is made, negotiated and awarded by the Board without public advertising for bids and bidding therefor, as said Agreement is for professional services under the provisions of the Local Public Contracts Law inasmuch as the services thereunder are rendered or performed by a person authorized by the law to practice a recognized profession, whose practice is regulated by law.

3. Notice of this action, stating the nature, duration, service and amount of said Agreement, and that this Resolution and said Agreement are on file and available for public inspection in the office of the Clerk of the Board, shall be published in the Blairstown Press as required by law within ten (10) days of the adoption of this Resolution.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

Freeholder Dickey has a problem with some of the wording in the resolution and contract with regard to the costs involved. Mr. Matthenius said that the library has some concerns about roof repairs but Jayne Hess said that no roof repairs are in the budget. The \$172,000 is for architectural services and including engineering services. The roof repair was discussed generally but nothing was put in the budget. There are provisions for modest renovation of the existing building.

Mrs. Dickey said she is not opposed to the contract, just the wording of "all costs". Miss Hess said that the modest renovations are limited to health and safety factors in the mechanical system. The contract only provides for the professional services of the architectural firm. They are willing to have a meeting with the members of the board to resolve this.

Mrs. Dickey said that the resolution doesn't set a dollar limit and a dollar limit should be put in the resolution. It now refers to the county bearing all the costs. The resolution should reflect the bottom line cost.

Mr. Wallace said it can be acted upon tonight with amendments changing the wording to "costs as specified by the agreement dated October 18, 1994."

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 803-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES**

**BE IT HEREBY RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Agreement between the Board and Brian D. Smith, Esq., an attorney-at-law of

**MINUTES****December 28, 1994**

the State of New Jersey, with offices located at 416 Front Street, Belvidere, New Jersey, setting forth the terms and conditions of Mr. Smith's retention as special counsel to serve as hearing officer in 1995, which Agreement is made a part of this Resolution by reference and is incorporated herein as if set forth verbatim, is hereby approved by the Board, and the Director of the Board is hereby authorized to execute said Agreement on behalf of the Board.

2. Said Agreement is made, negotiated and awarded by the Board without public advertising for bids and bidding therefor, as said Agreement is for professional services under the provisions of the Local Public Contracts Law inasmuch as the services thereunder are rendered or performed by a person authorized by the law to practice a recognized profession, whose practice is regulated by law.

3. Notice of this action, stating the nature, duration, service and amount of said Agreement, and that this Resolution and said Agreement are on file and available for public inspection in the office of the Clerk of the Board, shall be published in the Blairstown Press as required by law within ten (10) days of the adoption of this Resolution.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 804-94**

On motion by Mrs. Dickey, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPOINTING A MEMBER TO THE WARREN COUNTY LOCAL ADVISORY COUNCIL ON ALCOHOLISM AND DRUG ABUSE (LACA/DA); CASS**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby appoints the following member to the WC LACA/DA; County Alliance Steering Subcommittee (CASS);

Carol Ward  
County 4-H Agent  
Rutgers Cooperative Extension of Warren County  
Administration Building  
165 County Road 519 South  
Belvidere, NJ 07823

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 805-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY COMMUNITY COLLEGE TRUSTEE SEARCH COMMITTEE**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that pursuant to N.J.S.A. 18A:64A-8, the following members are reappointed to the Warren

**MINUTES****December 28, 1994**

**County Community College Trustee Search Committee with terms to expire December 28, 1995:**

**Mrs. Neal Pursel, Chairwoman**

**659 Hillcrest Blvd.**

**Phillipsburg, NJ 08865**

**Mr. Allen Bullock**

**Springtown Road**

**Washington, NJ 07882**

**Mr. Roy Dowling**

**Box 565**

**Stewartsville, NJ 08886**

**Mr. William Duffy**

**386 Bates St.**

**Phillipsburg, NJ 08865**

**Mr. Kenneth Kisselbach**

**195 Irwin St.**

**Phillipsburg, NJ 08865**

**Mr. Harold Musselman**

**Asbury-Anderson Rd.**

**Washington, NJ 07882**

**Mr. Carl Race, Jr.**

**93 Belcher Rd.**

**Blairstown, NJ 07825**

**Mr. Thomas Rogers**

**Hillcrest Drive**

**Great Meadows, NJ 07838**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes**

**RESOLUTION 806-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPOINTING A MEMBER TO THE WARREN  
COUNTY BOARD OF RECREATION COMMISSIONERS**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the following member is appointed to the Warren County Board of Recreation Commissioners to fill an unexpired term which will expire January 1, 1997:

**Robert Shandor**

**Term to expire: 1/1/97**

**69 Fox Farm Rd.**

**Phillipsburg, NJ 08865**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

**ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes**

**MINUTES**

December 28, 1994

**RESOLUTION 807-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY LIBRARY COMMISSION**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the following member is appointed to the Warren County Library Commission for a five year term:  
Isabel Broadhurst Term to expire: 12/31/99

23 Barker's Mill Road  
Hackettstown, NJ 07840

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: no Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 808-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION ABOLISHING THE POSITIONS OF SENIOR CLERK TRANSCRIBER AND SENIOR PROBATION OFFICER, CLASSIFIED, AND CREATING THE POSITIONS OF PRINCIPAL CLERK TRANSCRIBER AND PRINCIPAL PROBATION OFFICER II, CLASSIFIED, WITHIN THE WARREN COUNTY SUPERIOR COURT, FAMILY DIVISION**

**WHEREAS**, the New Jersey Department of Personnel has reclassified the positions of Senior Clerk Transcriber and Senior Probation Officer, Classified, and

**WHEREAS**, the positions of Senior Clerk Transcriber and Senior Probation Officer are hereby abolished.

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that pursuant to the New Jersey Department of Personnel's reclassification, the position of Principal Clerk Transcriber and Principal Probation Officer II be created within the Warren County Superior Court, Family Division, and

**BE IT FURTHER RESOLVED** that the position of Principal Clerk Transcriber be established on Range 7 and that the position of Principal Probation Officer II be established on the salary range designated for this title by the principal probation officers' collective bargaining agreement.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**RESOLUTION 809-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION APPOINTING ROBERT DEGRAFF AS EMERGENCY MANAGEMENT COORDINATOR FOR A TERM OF THREE YEARS**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that Robert DeGraff is hereby appointed Warren County Emergency Management Coordinator for

**MINUTES****December 28, 1994**

a term of three years effective December 28, 1994 through December 27, 1997.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, RESOLUTION CREATING THE POSITIONS OF SUPERVISING ACCOUNT CLERK, PRINCIPAL ACCOUNT CLERK AND TWO SENIOR ACCOUNT CLERKS, CLASSIFIED AND ABOLISHING THE POSITIONS OF PAYROLL SUPERVISOR, SENIOR PAYROLL CLERK, SENIOR DATA CONTROL CLERK, AND DATA CONTROL CLERK WITHIN THE TREASURER'S OFFICE.

County Counsel Wallace commented that some of the earlier comments made under public comments were correct in that the salaries mentioned in this resolution are negotiable issues and he suggests we delete any reference to compensation and just create positions.

Mrs. Dickey said that this goes further than wording and asked if the people that are involved here are aware of what is going on. These people should be part of the discussion. We should not go ahead with this until the people involved are here.

Mr. Houck said that perhaps this should be delayed until the personnel director is here as there are economic figures that need to be made available. It would be in the best interest of the office to hold this up for more investigation.

Mr. Matthenius asked if the board would agree to delete the reference to grade and pass the resolution.

Mr. Miller said that in light of what Mr. Houck said, we should get the proper job description and talk to his personnel.

ROLL CALL: Mrs. Dickey: no Mr. Miller: no Mr. Matthenius: no

A resolution was received from Sussex County supporting the renewal of the State Transportation Trust Fund.

A resolution was received from Ocean County requesting continuation of the State of New Jersey Transportation Trust Fund and requesting an increase in the County and Municipal aid shares of State Transportation Trust Fund and Federal funding for County and Municipal roads and bridges.

County Counsel had no report.

County Engineer David Hicks reported that the drainage problem at the Independence Library branch is 90% taken care of. The library staff will keep an eye on the situation.

County Planner had no report.

County Treasurer had no report.

Under the county administrator's report, the recommendation by the EAP proposal review committee regarding the selection of an EAP provider was deferred until the January 11th meeting.

Under freeholder comments, Freeholder Dickey had no comments. Freeholder Miller wished everyone a happy New Year. Freeholder Matthenius thanked the county and the department heads for their cooperation over the last three years. He also thanked all the county employees for the time they give to the county. He also wished everyone a happy and prosperous New Year and wished the new board a happy 1995.

**MINUTES****December 28, 1994**

Under closing comments, Bob Sheridan thanked the current board, the past boards and the employees of the county for all their support and cooperation.

Mr. Matthenius said that he is pleased and proud that Mr. Sheridan served the county so well and wished him a happy retirement.

Mr. Miller said that he has been here the longest of the board members as this is the end of his tenth year on the board and he said he had always enjoyed their relationship. He also said that the county had allowed Bob to further his career in purchasing through NGIP to the extent that Bob is known all around the country. Warren County was well served by his presence as it's purchasing agent.

Under closing comments, Betsy Storey-Bono wanted to let the board know of the tremendous effort that the chambers have put forth for the county in economic development. She urged the board to put the \$185,000 for economic development in the future. She said that she truly hopes that the businesses won't be hung out to dry.

County counsel said that he had contacted the D.A.G.'s secretary and there won't be any opinion issued today from their office.

The WCCBC would like to meet with the new freeholder board at a round-table discussion.

Mr. Matthenius thanked them for all their work. He said he is sorry about the roadblocks that have been put in their way.

Mr. Matthenius said that the prosecutor has requested the creation of a new position of assistant prosecutor in his office.

Prosecutor O'Reilly said that with the implementation of Megan's Law, there is an increased case load in his office to monitor offenders when they are released.

On motion by Mr. Miller, seconded by Mrs. Dickey, authorization was given to County Counsel David Wallace to draw-up a resolution creating a position of assistant prosecutor in the Prosecutor's Office.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

Under closing comments, Reggie Regrut, mentioned that he has always had the greatest respect for Jake's integrity and dedication to his office even though he didn't vote for him.

Mr. Regrut also asked when he could have access to the tapes, when can he hear them. Mr. Wallace said that he would look into this.

Mr. Regrut again requested the 1992 minutes and executive session minutes.

Jayne Hess extended her appreciation to Mr. Matthenius for his role as chairperson on the building expansion committee. She said she was appreciative of his contributions and thankful that the freeholder board is approving the contract for the architectural services.

Mr. Matthenius thanked Jayne Hess for all her work and said he would like to be there when the ribbon is cut for the new library. He said it was a pleasure working with her.

The press had no comments or questions.

**MINUTES****December 28, 1994****RESOLUTION 810-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION TO PAY BILLS**

**BE AND IT IS HEREBY RESOLVED** that the Master Voucher Certificate for Certification for Payment No. 94-47, 48 dated December 28, 1994 in the amount of \$3,291,627.62 including bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

94-47	1,795.00
94-48	2,182,756.97
12/20 Longevity	115,554.21
Payroll 12/23	<u>991,521.44</u>
TOTAL	\$3,291,627.62

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

Mr. Miller talked about Jake and his tenure on the board. He said he appreciated working with him over the past three years. He said that he know's Jake will not be at the reorganization meeting and wanted to wish him luck and good fortune and to enjoy his retirement from politics.

**RESOLUTION 811-94**

On motion by Mr. Miller, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 28, 1994.

**RESOLUTION AUTHORIZING THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO HOLD AN EXECUTIVE SESSION ON DECEMBER 28, 1994**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist, **NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the

County of Warren in the State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is:

1. Various personnel matters.
2. Contract negotiations.
3. Litigation.
4. Attorney/client privilege.

3. It is anticipated that the above stated subject matter will be made public at such time as the public interest permits disclosure and/or when a request for disclosure is made consistent with the Open Public Meetings Act and with statutory and common law "right to know" provisions.

**MINUTES****December 28, 1994**

4. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Melinda Rae Carlton, Clerk

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

Freeholder Matthenius called for a fifteen minute recess at 11:10 a.m.

The board went into executive session at 11:45 a.m.

The board returned to open session at 1:55 p.m.

On motion by Mr. Miller, seconded by Mrs. Dickey, the board authorized Mrs. Carlton to correspond with the various departments that have asked for positions with the decisions that were made in executive session.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, the board authorized County Counsel David Wallace to correspond with Edward Paulik regarding his request.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, the board authorized Mrs. Carlton to write to Sue Regan and advise that the request on the \$40,000 salary of the Civil Case Manager's position was authorized retroactive to November 17, 1994.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, the board authorized the administrator to correspond with the prosecutor and advise that the longevity pay as requested for Daniel Gardner and the hiring of a replacement for Roger Masenoir is acceptable to the board.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, the board authorized Dave Wallace to go ahead and file with PERC as per the discussion held in executive session.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

On motion by Mr. Miller, seconded by Mrs. Dickey, and there being no further official business to come before the board at this time, the meeting was adjourned at 2:00 p.m.

ROLL CALL: Mrs. Dickey: yes Mr. Miller: yes Mr. Matthenius: yes

**ATTESTED TO:**

Naomi J. Stout, Deputy Clerk