

MINUTES**August 9, 1995**

The Board of Chosen Freeholders of the County of Warren met in regular session in its office in the Administration Building, Belvidere, NJ on Wednesday, August 9, 1995 at 9:30 a.m.

The meeting was called to order by Director Susan Dickey and upon roll call the following members were present: Freeholder Susan Dickey, Freeholder Ann Stone and Freeholder Kenneth Miller.

The Pledge of Allegiance to the Flag was led by Director Dickey.

Director Dickey read the following statement: "ADEQUATE NOTICE OF THIS MEETING WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR/GAZETTE, BLAIRSTOWN PRESS, THE NEWS, STAR-LEDGER AND THE EXPRESS-TIMES AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE".

On motion by Mrs. Stone, seconded by Mr. Miller, the minutes of the regular meeting of the Board of Chosen Freeholders held Wednesday, July 26, 1995 were approved as presented.

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

On motion by Mr. Miller, seconded by Mrs. Stone, the executive session minutes of the regular meeting of the Board of Chosen Freeholders held Wednesday, July 26, 1995 were approved as presented.

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

Freeholder Director Dickey opened the public hearing at 9:45 a.m. for the second hearing on the Interlocal Service Agreement with Greenwich Township.

There being no public comments Director Dickey closed the public hearing at 9:46 a.m.

RESOLUTION 500-95

On motion by Mr. Miller, seconded by Mrs. Stone, the following resolution was adopted on second reading by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION APPROVING INTERLOCAL SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF GREENWICH AND THE COUNTY OF WARREN FOR THE PROVISION OF PLUMBING ON-SITE INSPECTION SERVICES BY THE COUNTY FOR THE TOWNSHIP, AND AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE SAID AGREEMENT

WHEREAS, the National Standard Plumbing Code has been promulgated as a subcode of the Uniform Construction Code as adopted by the Commissioner of Community Affairs, pursuant to the Uniform Construction Code Act, N.J.S.A. 52:27D-119 et seq., and N.J.A.C. 5:23 et seq.; and

WHEREAS, the Township of Greenwich desires to insure that the provisions of said National Standard Plumbing Code are enforced in the Municipality, and said Municipality has requested the services of the County of Warren to act as the Municipality's plumbing on-site inspection agency and to perform all necessary inspections; and

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WHEREAS, pursuant to N.J.S.A. 40:8A-1 et seq. the County of Warren may enter into an agreement with the Township of Greenwich to provide such plumbing on-site inspection services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Interlocal Service Agreement between the Township of Greenwich and the County of Warren, a copy of which is attached hereto and made a part hereof by reference, for the provision of plumbing on-site inspection services by the County for the Township, as set forth in said Agreement, is hereby approved.

2. The Freeholder Director is hereby authorized to execute said Agreement on behalf of the County of Warren.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published, together with a notice of the date, time and place fixed for consideration of its final adoption, and notification of the place at which copies of the proposed contract are available for public inspection and the times at which such inspection is permitted, in The Star Gazette as provided by law.

First reading and introduction July 12, 1995

Publish, The Star Gazette July 20, 1995

Second Reading, public hearing
and final adoption August 9, 1995

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

Under the Public Comment portion of the agenda, there were no comments from the public at this time.

RESOLUTION 501-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

**RESOLUTION TO TRANSFER FUNDS IN THE 1995 CURRENT CAPITAL
BUDGET APPROPRIATIONS IN THE AMOUNT OF \$36,500.00**

WHEREAS, there exists a balance in the 1995 Current Capital Budget Appropriations,
and

WHEREAS, this appropriation is considered completed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the 1995 Current Capital Appropriations balance in the total amount of \$36,500.00 be transferred to a new Capital Project within the same category:

FROM

A01-10-02500.06.561 Courthouse Elevator Repair \$ 36,500.00

TO

A01-10-02500.06.571 Courthouse Building Improvement \$ 36,500.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

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RESOLUTION 502-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

INSERTION INTO THE 1995 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$103,846.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, FOR THE 1995 OLDER AMERICANS ACT GRANT AGREEMENT, FOR A TOTAL APPROPRIATION OF \$560,899.00

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 1995 in the sum of \$103,846.00 which item is now available from the State of New Jersey, Department of Community Affairs, for the Older Americans Act Grant Agreement, for a total appropriation of \$560,899.00.

BE IT FURTHER RESOLVED that a like sum of \$103,846.00 be and the same is hereby appropriated under caption:

"UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES"

State of New Jersey, Department of Community Affairs, for the Older Americans Act Grant Agreement

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Community Affairs and that two (2) certified copies of this Resolution be forwarded to the Division of Local Government Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 503-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION APPROVING THE AUDIT REPORT OF THE COUNTY OF WARREN FOR THE YEAR 1994

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the Year 1994 has been filed by a Registered Municipal Accountant with the Clerk of the Board of Chosen Freeholders as per the requirements of N.J.S.A.40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of

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the State of New Jersey that all members of the Governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 504-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

**RESOLUTION IN SUPPORT OF THE 1995 VENDOR AGREEMENT BETWEEN THE
COUNTY OF WARREN AND THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION
OF YOUTH AND FAMILY SERVICES, FOR PARATRANSIT SERVICES TO BE
PROVIDED THROUGH TCT TRANSIT SERVICES; AGREEMENT CEILING
\$12,000 FOR THE PERIOD JULY 1, 1995 THROUGH DECEMBER 31, 1995**

BE IT RESOLVED, the Board of Chosen Freeholders of the County of Warren supports the submission of the 1995 Vendor Agreement for anticipated funding through the NJ

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Department of Human Services, Division of Youth and Family Services (DYFS) in the amount of \$12,000 for the period July 1, 1995 through December 31, 1995; paratransit services to be provided by TCT Transit Services;

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders is authorized to sign the Vendor Agreement for \$12,000 anticipating funding through the NJ Department of Human Services; subject to availability.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 505-95

On motion by Mr. Miller, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION IN SUPPORT OF THE FY '96 APPLICATION FOR FUNDING FROM THE NJ DEPARTMENT OF MILITARY AND VETERANS AFFAIRS FOR \$19,000 GRANT FUNDS TO PROVIDE TRANSPORTATION SERVICES TO VETERANS, SUBJECT TO THE AVAILABILITY OF FUNDS

WHEREAS, the NJ Department of Military and Veterans Affairs has made available to the Warren County Board of Chosen Freeholders funding for FY '96 for transportation services to veterans; anticipated funding totalling \$19,000; and

WHEREAS, the transportation services will be provided between July 1, 1995 and December 31, 1995 by TCT Transit Services; subject to availability of funding

NOW, THEREFORE, BE IT RESOLVED the Board of Chosen Freeholders of the County of Warren supports the submission of the FY '96 grant application to the NJ Department of Military and Veterans Affairs for anticipated funding of \$19,000 to provide transportation services for veterans

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders is authorized to sign the grant application; funding subject to availability

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 506-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION MODIFYING THE 1995 CONTRACT (#ALWF5N) WITH THE NJ DEPARTMENT OF HUMAN SERVICES AMENDING THE CONTRACT CEILING FROM \$206,549 TO \$240,057; EFFECTIVE 7/1/95 THROUGH 12/31/95

WHEREAS, the NJ Department of Human Services has amended the 1995 contract (#ALWF5N) with the Warren County Board of Chosen Freeholders as follows:

Management Assistance Program:	Reduced by	\$ 5,022.00
County Commission on Child Abuse and Missing Children	Reduced by	\$ 398.00
Transportation	Increased by	\$ 38,928.00

Net Total: \$ 33,508 increase

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and, **WHEREAS**, the contract amendment is effective for the period July 1, 1995 through December 31, 1995

BE IT RESOLVED that the Director of the Board of Chosen Freeholders approves the budget modification with the NJ Department of Human Services for contract (#ALWF5N) thereby raising the contract ceiling from \$206,549 to \$240,057; effective July 1, 1995 through December 31, 1995.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 507-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION MODIFYING THE 1995 LETTER OF AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE MUNICIPAL ALLIANCE GRANT FOR AN ADDITIONAL \$36,772.70; THEREBY RAISING THE CONTRACT CEILING FROM \$90,266 TO \$127,038.70; ADDED FUNDS TO BE USED BY THE FOLLOWING MUNICIPAL ALLIANCES

Hackettstown	\$ 4,500.00
Knowlton	\$ 2,000.00
Mansfield	\$ 6,756.00
Phillipsburg	\$ 8,616.70
Regional	\$ 3,000.00
South Warren	\$ 11,900.00

BE IT RESOLVED that the Director of the Board of Chosen Freeholders is authorized to sign a Letter of Agreement between the County of Warren and the Governor's Council on Alcoholism and Drug Abuse for \$36,772.70 added funding for use by the Hackettstown, Knowlton, Mansfield, Phillipsburg, Regional, and South Warren Municipal Alliances thereby raising the 1995 contract ceiling from \$90,266 to \$127,038.70.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 508-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC9504 WITH PROFESSIONAL EXCAVATORS, INC. FOR THE RECONSTRUCTION OF COUNTY BRIDGE #13056, SADIE CANN/HAINESBURG RIVER ROAD OVER STONY BROOK KNOWLTON TOWNSHIP FOR A NET INCREASE OF \$17,376.55 AND A REVISED CONTRACT AMOUNT OF \$375,760.05

WHEREAS, Contract #WC9504 was awarded to Professional Excavators, Inc. for the reconstruction of County Bridge #13056, Sadie Cann/Hainesburg River Road over Stony

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Brook, Knowlton Township in the contract amount of \$358,383.50; and

WHEREAS, changes due to rock encountered in constructing northeast abutment requiring redesign of footing resulted in a net increase of \$17,376.55; and

WHEREAS, said changes were ordered by the County Engineer; and

WHEREAS, adequate funds have been established in account 008-02500.102 (Reconstruction of Bridge #13056) and certified by the County Treasurer's Office.

NOW, THEREFORE, BE IT RESOLVED that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above project for a net increase of \$17,376.55 and a revised contract amount of \$375,760.05.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 509-95

On motion by Mr. Miller, seconded by Mrs. Stone, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION RE: APPROVAL OF SPECIFICATION WC9574 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LINENS FOR WARREN HAVEN

BE IT RESOLVED, that specification WC9574 for linens for Warren Haven is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in the Star Gazette.

Funds for this contract are provided in budget account A01-06-01501.10.139 - Warren Haven - Laundry/Linens

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 510-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION RE: AWARD OF CONTRACT WC9566 FOR A HOT/COLD RESIDENT FOOD TRANSPORTATION SYSTEM AT WARREN HAVEN TO SINGER EQUIPMENT CO. INC., IN THE AMOUNT OF \$11,683.60

BE IT RESOLVED, that the specification WC9566 for a hot/cold resident food transportation system at Warren Haven is hereby awarded to . . . Singer Equipment Co. Inc., Reading, Pennsylvania in the total amount of . . . \$11,683.60 as per their bid submitted July 24, 1995 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has been provided in budget account A01-10-02500.04.534 - 95 Capital Warren Haven Hot/Cold Food Transport

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BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 511-95

On motion by Mr. Miller, seconded by Mrs. Stone, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION RE: AWARD OF CONTRACT WC9561 FOR THE REMOVAL AND DISPOSAL OF DEER CARCASSES TO DAY AND NIGHT ANIMAL RECOVERY SERVICE FOR THE PERIOD OF SEPTEMBER 1, 1995 THROUGH AUGUST 31, 1996 AT A UNIT PRICE OF \$30.00 AND AN APPROXIMATE ANNUAL AMOUNT OF \$9,000.00

BE IT RESOLVED, that Contract WC9561 for deer removal is hereby awarded to ... Day and Night Animal Recovery Service, Long Valley, New Jersey in the amount of . . . \$30.00 per unit - approximate total \$9,000.00 as per their bid submitted July 24, 1995

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has been provided in account A01-04-01021.00.524 - Road Department - Deer Removal

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 512-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION RE: AWARD OF CONTRACT WC9563 FOR 6,000 TONS OF ROCK SALT FOR THE PERIOD OF SEPTEMBER 1, 1995 THROUGH AUGUST 31, 1996 TO ATLANTIC SALT, INC., AT THE UNIT PRICE OF \$35.65 PER TON AND A TOTAL CONTRACT AMOUNT OF \$213,900.00

BE IT RESOLVED, that contract WC9563 for 6,000 tons of rock salt is hereby awarded to ... Atlantic Salt, Inc., Lowell, Massachusetts in the total amount of . . . \$213,900.00 as per their bid submitted July 24, 1995 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has been provided in account A01-04-01021.00.562 Road Dept. Bulk Salt

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BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 513-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION RE: AWARD OF CONTRACT WC9535A FOR A 1995 MINI BUS WITH WHEELCHAIR LIFT AND TWO WHEELCHAIR POSITIONS TO ARCOLA SALES & SERVICE CORP., IN THE AMOUNT OF \$41,727.00

BE IT RESOLVED, that contract WC9535A for a 1995 Supreme Startrans BS22 Mini Bus with wheelchair lift and two wheelchair positions is hereby awarded to ... Arcola Sales & Service Corp., Carlstadt, New Jersey in the amount of . . . \$41,727.00.

as per their bid submitted July 24, 1995

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has been provided in accounts 801-03550.001 - Reserve for NJ Transit, 008-02500.067 - Vehicles for Norwescap

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

On motion by Mrs. Stone, seconded by Mr. Miller, **RESOLUTION RE: AWARD OF CONTRACT WC9573 COMMERCIAL PROPANE FOR THE PERIOD OF SEPTEMBER 1, 1995 THROUGH AUGUST 31, 1996 WITH THE RIGHT TO EXTEND FOR A SECOND YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(1) TO AMERIGAS PROPANE, INC. IN THE APPROXIMATE AMOUNT OF \$67,980.16**

Before the roll call was taken, the Account Manager, Tony Barker of Ferrellgas spoke to the board regarding this award of contract. Ferrellgas submitted a bid for commercial propane and the award was made to Amerigas Propane. Mr. Barker feels that they were the low bidder based on the fact that their bid was based on a firmed fixed price.

Mr. Pessolano, Purchasing Agent and Mrs. Fohr, Assistant Purchasing Agent were not at the meeting but Mr. Len Padolino from the Purchasing Department said that we are obligated to award the contract to the lowest bidder and also Ferrellgas did not submit the option to extend for a second year.

The board decided to table this resolution until Mr. Pessolano returns and it can be discussed and submitted again at the next freeholder meeting.

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On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION RE: AWARD OF CONTRACT WC9562 LUMBER FOR THE PERIOD OF SEPTEMBER 1, 1995 THROUGH AUGUST 31, 1996 TO BLUE RIDGE LUMBER AT THE UNIT PRICES AND DISCOUNTS OFFERED NO GUARANTEED ANNUAL AMOUNT

BE IT RESOLVED, that contract WC9562 for lumber is hereby awarded to ... Blue Ridge Lumber, Blairstown, New Jersey this contract establishes unit pricing and discounts

NOTE: New Jersey State Contract is the primary source of supply for lumber. This contract is to provide a local supply contract in the event that items are not readily available under the State Contract when needed.

as per their bid submitted July 24, 1995

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has been provided in various department OE budget accounts

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 515-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION RE: APPROVING THE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE IMPLEMENTATION OF THE WARREN COUNTY EMERGENCY RADIO DISPATCH NETWORK TO EDWARDS & KELCEY OF MORRISTOWN, NJ IN THE AMOUNT OF \$28,800.00-CONTRACT WC9592R

WHEREAS, there exists a need for the professional services of an Engineer for the professional construction management services for the implementation of the Warren County emergency dispatch network and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

WHEREAS, adequate funds are available in account A01-03-00961.00.515 - Comm Ctr Equip. Maint/Repair Parts and certified by the County Chief Financial Officer,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Edwards & Kelcey of Morristown, New Jersey, for professional services for the above project in the amount of \$28,800.00 currently on file in the Office of the Director of Purchasing, be made part of this resolution be reference and approved and entered into

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- by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of Agreement by signing same.
 3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
 4. A notice of this action shall be published in the Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 516-95

On motion by Mr. Miller, seconded by Mrs. Stone, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

**RESOLUTION ACCEPTING PROPOSAL BY CHERRY, WEBER & ASSOCIATES
OF PHILLIPSBURG, NEW JERSEY, IN THE AMOUNT OF \$2,090, TO MODIFY THE
EXISTING SURVEY IN ACCORDANCE WITH THE NEW JERSEY DEPARTMENT OF
ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM, FOR A PORTION
OF THE MORRIS CANAL LOCATED IN MANSFIELD TOWNSHIP**

WHEREAS, the Warren County Board of Chosen Freeholders has been provided a matching grant from the New Jersey Green Acres Program for the acquisition of the Morris Canal; and

WHEREAS, deed research and boundary surveys are required by the Green Acres Program prior to acquisition; and

WHEREAS, it has been determined that modifications need to be made to the survey that was completed according to the September 24, 1993, agreement; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 se seq) required that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

WHEREAS, adequate funds are available in account #008-02500.054 (Acquisition of Morris Canal Linear Park) and certified by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Cherry, Weber & Associates of Phillipsburg, New Jersey, to make modifications to the existing survey that was completed in June 1994, in the amount of \$2,090 and currently on file in the office of the Warren County Planning Department, be accepted.

2. The Freeholder Director is hereby authorized to execute said agreement.

3. The proposed survey be completed and submitted to the Warren County Planning Department for their review within two weeks of authorization to proceed.

4. Notice of this action shall be published in The Star Gazette, as required by law, within 10 days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

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Freeholder Stone asked if this is the property that Dave Dech talked about before. Mr. Dech said that this property is part of the survey. Mrs. Stone asked if this is premature and Dave said that this is to add additional pieces to the survey to show existing structures near the canal. This is a much larger survey than the other one.

Director Dickey asked that Page 2 of the resolution be amended to read that the agreement be executed by the Freeholder Director only.

On motion by Mr. Miller, seconded by Mrs. Stone, the above resolution was amended as requested by Freeholder Director Dickey.

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 517-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

**RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT
FOR ENGINEERING FOR THE DESIGN AND CONSTRUCTION PHASE SERVICES
FOR THE HVAC SYSTEMS AT THE WARREN COUNTY COURTHOUSE
WITH STRUNK-ALBERT ENGINEERING OF EAST STROUDSBURG, PA
IN THE AMOUNT NOT TO EXCEED \$5,200.00**

WHEREAS, Strunk Albert Engineering has submitted a proposal for required engineering design and construction phase services for the HVAC system at the Warren County Courthouse, and

WHEREAS, adequate funds are available in account A01-10-02500.06.571 and certified by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Strunk-Albert Engineering of East Stroudsburg Pennsylvania, for engineering design and construction phase services for the HVAC systems at the Warren County Courthouse not to exceed \$5,200.00, currently on file in the office of the Superintendent of Buildings & Grounds, be made part of this resolution be reference and approved and entered into by the Board on behalf of the County of Warren.

2. The Director is hereby authorized to execute said letter of agreement by signing same.

3. This contract is awarded without competitive bidding as a "professional service" under the provision of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in the Star Gazette as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

On motion by Mr. Miller, seconded by Mrs. Stone, the resignation received from Michael F. Riotto from the Consumer/Advocate slot on HSAC with a term to expire 4/30/96 was accepted with regret.

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

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Freeholder Miller asked that the appropriate letter be sent to Mr. Riotto thanking him for his service.

RESOLUTION 518-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

**RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY
HUMAN SERVICES ADVISORY COUNCIL (HSAC)**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby appoints the following member to the Warren County Human Services Advisory Council:

Kathleen Thompson

Term to expire: 4/30/98

308 Irwin Street

Phillipsburg, NJ 08865

County Welfare slot

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 519-95

On motion by Mrs. Stone, seconded by Mr. Miller, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

**RESOLUTION CREATING TWO PART-TIME, PROVISIONAL CHAUFFEUR POSITIONS,
CLASSIFIED, WITHIN THE WARREN COUNTY NUTRITION DEPARTMENT**

WHEREAS, a request is submitted by the director of the nutrition department for two part-time, provisional chauffeurs to support the daily functions of transporting elderly senior citizens to nutrition sites in Warren County and to further ensure the effectiveness of operation; and

WHEREAS, the creation of two part-time chauffeur positions will not expand the yearly appropriation for part-time salary and wages to maintain this public service at its current level;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders that two part-time, provisional chauffeur positions be created and established on Range 3; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

A resolution was received from Hunterdon County appointing Hunterdon County representatives to serve on a committee to study the feasibility of a regionalized detention facility.

County Counsel David Wallace had nothing to discuss in open session.

County Engineer David Hicks reported that the annual Traffic Summary Report had been submitted to the board for their review. Mr. Hicks has asked to be put on the October 18th freeholder meeting agenda to make a Road and Bridge presentation to the board. This report also goes out to municipalities and police departments.

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Mrs. Stone said she has received some calls about Ravine Road in Pohatcong Township with some severe drainage problems. Dave Hicks said that he met with their engineer and technically it is not our responsibility but we can probably work jointly on this problem.

County Planner David Dech discussed property acquisition west of Route #519 through Greenwich Township to Lopatcong Township. There has been no opposition from the planning boards of these townships but there has been some questions but no major problems. This property is looked upon favorably as a linear park. We could authorize Brian Smith to do a friendly condemnation. Also, if an environmental audit is required, Dave will do this.

Mr. Miller asked why we would do an environmental assessment if it's not needed and asked about the cost. Mr. Dech estimated around \$1,200 to \$2,200. Mr. Dech said we could look at past records, etc., check out the property, past documentation, past history, do an on-site inspection, if there is anything suspicious, we could go into a Phase II audit.

Mrs. Dickey asked if any of this could be covered by the grant funding and Mr. Dech said it could.

Mrs. Stone said that it makes good common sense to do this audit but she suggested that we also get an official vote, in writing, from both the involved governing bodies.

CFO Pete Houck reported that the packets have been sent out to start the budget process. Also, the board has now received the audit and he is soliciting comments.

Acting County Administrator Henry Dinger recommended the approval of the hiring requests and the board concurred.

Mr. Dinger asked the board's opinion on Jay Mier's request for the creation of a Warren County Tourism Study Committee. Mrs. Dickey thought this was a good idea.

Mrs. Stone thinks we have too many committees and that instead we have to form our own Economic Development Committee in the county and incorporate this Tourism Study Committee as part of the Economic Development Committee. She feels that we already have too many committees and would rather see the Economic Development Committee up and running. We could also incorporate people from the WCCBC to work with this committee, it is imperative that we do this at this time.

Mr. Miers said that his suggested committee would be a task force that would make recommendations and report to the Economic Development Committee.

Mrs. Dickey liked the idea of a task force. All segments of business would be involved and a task force would look into this and report back. An Economic Development Council can only have a limited amount of people on it, if there are too many people on a committee, you have too many opinions.

Mrs. Stone said that the WCCBC is concerned about support from the freeholder board.

Mr. Miers was instructed to look into the restructuring of the Economic Development Committee.

Under freeholder comments, Mr. Miller had none at this time.

Freeholder Stone thanked everyone for the cards and flowers sent to her during her recent hospital stay.

Mrs. Stone said that she is a member of the Business and Education Alliance Committee and on their recommendation, she would like to suggest Scott Welch and Tom Murphy to be appointed to the WIB Board.

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Mrs. Dickey said she would pass that recommendation on to Bob Peabody.

Jay Miers mentioned that Tom Murphy does not work or live in the county and he suggested that an alternate could be Dan Dolphin.

Mrs. Dickey reminded the board that they need to consider the recommendations on PRMUA.

Mrs. Stone asked that the board take action on the resolution extending Mr. Dinger's agreement.

RESOLUTION 520-95

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION EXTENDING AN AGREEMENT BETWEEN THE WARREN COUNTY WELFARE BOARD AND THE COUNTY OF WARREN FOR THE DIRECTOR OF WELFARE TO SERVE AS INTERIM COUNTY ADMINISTRATOR ON A TIME SHARE BASIS

WHEREAS, the Warren County Board of Chosen Freeholders adopted a resolution on January 11, 1995 approving an agreement between the Freeholder Board and the Warren County Welfare Board for the loan of services of the Director of Welfare of the Warren County Welfare Board to act as the interim county administrator on a time share basis; and

WHEREAS, that agreement dated January 17, 1995 was for a period not to exceed four (4) months commencing January 17, 1995 and terminating May 17, 1995 unless an extension of such assignment is agreed upon by both parties prior to said date; and

WHEREAS, the agreement was extended for a period of three (3) months, until August 17, 1995 under the same terms and conditions expressed in the original agreement of January 17, 1995 by mutual consent of the parties; and

WHEREAS, the Warren County Board of Chosen Freeholders desires to extend the agreement for a period of time which is intended to expire no later than December 31, 1995 under the same terms and conditions of the original agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the Agreement between the Warren County Welfare Board and the Board of Chosen Freeholders for the services of the Director of Welfare to serve as interim county administrator on a time share basis is extended for a period of time which is intended to expire no later than December 31, 1995, under the same terms and conditions originally agreed upon, subject to the approval of this extension by the Warren County Welfare Board and the approval of the Director of Welfare.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

Freeholder Miller said that if we use this date of December 31, 1995, he is afraid they will put off hiring an administrator until the end of the year. He doesn't feel that December 31, 1995 is a realistic date.

Mrs. Dickey said this date was used so that we would not have to extend the agreement again. This will cover us until the end of the year in the event we need to do this.

Mrs. Stone said she feels the date is realistic as it could take three months to interview, etc.

Mr. Miller said he has no objection to Mr. Dinger being here during this process but he feels we need a more realistic time frame.

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

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Mr. Dinger asked the board to consider starting a scholarship fund with the interest of the money saved this year by not having a fulltime administrator. This would be a type of trust fund, a revolving scholarship fund, that could be given each year to a deserving offspring of a county employee.

Mrs. Dickey and Mrs. Stone thought this was an excellent idea. Mr. Miller said we should have county counsel check to see if this is legal.

There were no closing comments.

There were no press comments or questions.

RESOLUTION 521-95

On motion by Mr. Miller, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION TO PAY BILLS

BE AND IT IS HEREBY RESOLVED that the Master Voucher Certificate for Certification for Payment No. 95-23 dated August 9, 1995 in the amount of \$3,842,960.22 including bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

95-23	2,916,889.70
Payroll 8/3	<u>926,070.52</u>
TOTAL	\$3,842,960.22

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

RESOLUTION 522-95

On motion by Mr. Miller, seconded by Mrs. Stone, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 9, 1995.

RESOLUTION AUTHORIZING THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO HOLD AN EXECUTIVE SESSION ON AUGUST 9, 1995. THE GENERAL NATURE OF THE SUBJECT TO BE DISCUSSED INCLUDES VARIOUS PERSONNEL MATTERS; CONTRACTS; LITIGATION, LAND ACQUISITION; ATTORNEY/CLIENT PRIVILEGED COMMUNICATIONS AND IT IS ANTICIPATED THAT THE ABOVE STATED SUBJECT MATTER WILL BE MADE PUBLIC AT SUCH TIME AS THE PUBLIC INTEREST PERMITS DISCLOSURE AND/OR WHEN A REQUEST IS MADE CONSISTENT WITH THE OPEN PUBLIC MEETINGS ACT AND WITH STATUTORY AND COMMON LAW "RIGHT TO KNOW" PROVISIONS

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist, **NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey, pursuant to Section 8 of said act, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is:

1. Various personnel matters.

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2. Contracts.
3. Litigation.
4. Land acquisition.
5. Attorney/client privileged communications.

3. It is anticipated that the above stated subject matter will be made public at such time as the public interest permits disclosure and/or when a request for disclosure is made consistent with the Open Public Meetings Act and with statutory and common law "right to know" provisions.

4. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

Freeholder Dickey called for a five minute recess at 10:45 a.m.

The board went into executive session at 11:10 a.m.

The board returned to open session at 11:42 a.m.

County Counsel advised that items discussed in executive session have not lost their confidentiality.

On motion by Mrs. Stone, seconded by Mr. Miller, county counsel was authorized to assist the Prosecutor in the unfair practice charge as discussed in executive session.

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

Mr. Dinger will advise the Prosecutor by memo.

On motion by Mrs. Stone, seconded by Mr. Miller, and there being no further official business to come before the board at this time, the meeting was adjourned at 11:43 a.m.

ROLL CALL: Mr. Miller: yes Mrs. Stone: yes Mrs. Dickey: yes

ATTESTED TO:

Naomi J. Stout, Deputy Clerk