

**MINUTES****APRIL 8, 1998**

The Board of Chosen Freeholders of the County of Warren met in regular session in its offices in the Administration Building, Belvidere, New Jersey on Wednesday, April 8, 1998 at 9:46 a.m.

The meeting was called to order by Director Dickey and upon roll call the following members were present: Freeholder Susan Dickey, Freeholder Stephen Lance and Freeholder Ann Stone.

The Pledge of Allegiance to the Flag was led by Director Dickey.

Director Dickey read the following statement: **"ADEQUATE NOTICE OF THIS MEETING WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR/GAZETTE, BLAIRSTOWN PRESS, THE NEWS, STAR-LEDGER AND THE EXPRESS-TIMES AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE"**.

On motion by Mrs. Stone, seconded by Mr. Lance, the minutes of the regular meeting of the Board of Chosen Freeholders held March 11, 1998 were approved as presented.  
ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

On motion by Mr. Lance, seconded by Mrs. Stone, the executive session minutes of the regular meeting of the Board of Chosen Freeholders held March 11, 1998 were approved as presented.  
ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

On motion by Mrs. Stone, seconded by Mr. Lance, the minutes of the regular meeting of the Board of Chosen Freeholders held March 18, 1998 were approved as presented.  
ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

On motion by Mr. Lance, seconded by Mrs. Stone, the executive session minutes of the regular meeting of the Board of Chosen Freeholders were approved as presented.  
ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

There were no public comments on agenda items.

**RESOLUTION 245-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held March 25 1998.

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**RESOLUTION TO PAY BILLS.**

**BE AND IT IS HEREBY RESOLVED** that Master Voucher Certificate for Certification for Payment No. 98-10 dated April 8, 1998 in the amount of \$1,644,099.30 including bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

98-10	677,158.56
Payroll 3/26	966,940.74

Total	1,644,099.30
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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 246-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8, 1998.

**INSERTION INTO THE 1998 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$10,128.42 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, TRANSPORTATION TRUST FUND AUTHORITY ACT, FISCAL YEARS 1985 & 1995, COUNTY ROUTE #646 INTERSECTION AND SAFETY IMPROVEMENTS.**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of local Government Services to approve the insertion of an item of revenue in the year 1998 in the sum of \$10,128.42 which item is now available in the year 1998 in the sum of \$10,128.42 which item is now available from the State of New Jersey, Department of Transportation Trust Fund Authority act, Fiscal Years 1985 and 1995, County Route #646 Intersection and Safety Improvements.

**BE IT FURTHER RESOLVED** that a like sum of \$10,128.42 be and the same is hereby appropriated under caption:

**"UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES"**

State of New Jersey, Department of transportation, Transportation Trust Fund Authority act, Fiscal Years 1985 and 1995, County route #646 Intersection and Safety Improvements

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Dept. of Human Services and that two (2) certified copies of this Resolution be forwarded to the Division of Local Government Services.

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 247-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION IMPLEMENTING THE ESTABLISHMENT OF A COUNTY OF WARREN'S TRUST FUND FOR THE WARREN COUNTY CULTURAL & HERITAGE COMMISSION.**

**WHEREAS**, the County of Warren wishes to establish a dedicated fund into which shall be deposited monies collected from donations for defraying the cost of various cultural and arts programs; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Warren desires to establish a Warren County Cultural & Heritage Commission Trust Fund; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Chief Financial Officer is directed to request for approval from the division of Local Government Services and to establish a Warren County Cultural & Heritage Commission Trust Fund

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 248-98**

On motion by Mr Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION IMPLEMENTING THE ESTABLISHMENT OF A COUNTY OF WARREN'S TRUST FUND FOR THE WARREN COUNTY SELF INSURANCE PROGRAM.**

**WHEREAS**, the County of Warren wishes to establish a dedicated fund into which shall be deposited monies from the County Budget and the various agencies (Welfare Board, County Library and Mosquito Commission) which are covered through the insurance program; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Warren desires to establish a Self Insurance Program Trust Fund; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Chief Financial Officer is directed to request for approval from the Division Of Local Government services and to establish a Self Insurance Program Trust Fund (N.J.S.A.40A:10-1 et.seq.)

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 249-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was

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unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION IMPLEMENTING THE ESTABLISHMENT OF A COUNTY OF WARREN'S TRUST FUND FOR THE COUNTY OPEN SPACE, RECREATION AND FARMLAND AND HISTORIC PRESERVATION TRUST FUND.**

**WHEREAS**, the County of Warren wishes to establish a dedicated fund into which shall be deposited monies generated annually from the Open Space Tax and expended pursuant to the law for open space purposes; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Warren desires to establish a County Open Space, Recreation and farmland and Historic Preservation Trust Fund; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Chief Financial Officer is directed to request for approval from the Division of Local Government services and to establish a County Open Space, recreation and Farmland and Historic Preservation Trust Fund as per N.J.S.A.: 40:12-15.1 et seq.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 250-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION IMPLEMENTING THE ESTABLISHMENT OF A COUNTY OF WARREN'S TRUST FUND FOR THE WARREN COUNTY LAW ENFORCEMENT TRUST FUNDS (CLETA).**

**WHEREAS**, the County of Warren wishes to establish a dedicated fund into which shall be deposited monies from the forfeiture actions commenced under N.J.S.A. 2C:64-1 et seq. (civil forfeiture) and N.J.S.A. 2C:41-1 et seq. (racketeering) and N.J.S.A. 2C:21-25 et seq. (financial facilitation of crime) and expended for law enforcement activity; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Warren desires to establish a Warren County Law Enforcement Trust Fund (CLETA); AND

**NOW, THEREFORE, BE IT RESOLVED BY THE** Board of Chosen Freeholders of the County of Warren that the Chief Financial Officer is directed to request for approval from the Division of Local Government Services and to establish a Warren County Law Enforcement Fund (CLETA)

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 251-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was

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unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION AUTHORIZING THE CLOSING OF WASHINGTON AVENUE FROM ROUTE 31 TO KENT STREET, OXFORD TOWNSHIP. THE STREET WILL BE CLOSED TO ALL TRAFFIC (EXCEPT FESTIVAL PARTICIPANTS, RESIDENTS, AND EMERGENCY VEHICLES) DURING THE '98 WARREN COUNTY HERITAGE FESTIVAL ON MAY 16-17, 1998, BETWEEN THE HOURS OF 8AM-10PM, SATURDAY, MAY 16TH AND 8AM-7PM, SUNDAY, MAY 17TH.**

**WHEREAS**, the Warren County Cultural and Heritage Commission has requested permission to close Washington Avenue from Route 31 to Kent Street, Oxford Township, for the Warren County Heritage Festival. The street will be closed to all traffic (except Festival participants, residents, and emergency vehicles) during the Warren County Heritage Festival, May 16-17, 1998, between the hours of 8am-10pm, Saturday May 16th and 8am-7pm Sunday May 17th

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren does hereby authorize the closing of Washington Avenue from Route 31 to Kent Street, Oxford Township, for the above mentioned event with the following conditions:

1. Approval of the event by the Township Committee

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 252-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION ADOPTING PLAN DOCUMENT #08-PD-NACO/PEBSCO-041895 AND REESTABLISHING THE COUNTY OF WARREN DEFERRED COMPENSATION PLAN AND AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE SAID RESTATED PLAN DOCUMENT AND SPECIMEN COPY OF ORDER/RESOLUTION.**

**WHEREAS**, the County has established a Deferred Compensation Plan, in order to attract and retain qualified employees, elected officials, and independent contractors pursuant to Section 457 of the Internal Revenue Code permitting such Plans; and

**WHEREAS**, the National Association of Counties has established a Master Deferred Compensation Program for its member counties, permitting its member counties and their employees to enjoy the advantages of this program; and

**WHEREAS**, by adopting the NACo Program, all regulatory, operational, administrative and fiduciary responsibilities were assumed by NACo on behalf of the county; and

**WHEREAS**, the county has previously adopted and is currently employing the NACo Program; and

**WHEREAS**, NACo has amended the deferred compensation Plan Document (08-PD-

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NACO/PEBSCA-041895) to incorporate the requirements of the Small Business Job Protection Act of 1996 (United States Public Law No. 104-188) and such Plan Document has been filed with and approved by the State of New Jersey, Department of Community Affairs; and

**WHEREAS**, the county wishes to adopt this amended Plan Document;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby adopts Plan Document (08-PD-NACO/PEBSCO-041895) and hereby reestablishes the County of Warren Deferred Compensation Plan.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 253-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AGREEMENTS FOR OLDER AMERICANS ACT TITLE III FUNDED PROJECTS UNDER THE OFFICE ON AGING 1998 WARREN COUNTY AREA PLAN FOR PROGRAMS ON AGING WITH: PHILLIPSBURG RED CROSS FOR \$1,983, PHILLIPSBURG MEALS ON WHEELS FOR \$4,935 AND HACKETTSTOWN HOSPITAL MEALS ON WHEELS FOR 58.57 CENTS PER MEAL SERVED DURING THE WEEK AND \$13,260 TO PROVIDE WEEKEND HOME DELIVERED MEALS.**

**WHEREAS**, the County of Warren has entered into an Agreement with New Jersey Department of Health and Senior Services to carry out a program to develop a comprehensive and coordinated system of services for the elderly under the Older Americans Act, as amended.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of the Board of Chosen Freeholders of the County of Warren is authorized to execute the following agreements in accordance with the Office on Aging 1998 Area Plan for Programs on Aging:

Agreement #98-21015 with Phillipsburg Chapter-American Red Cross to provide a maximum of 20 units of emergency service to a maximum of 20 low-income individuals. Total of \$1983 for 1998.

Agreement #98-21917 with Hackettstown Community Hospital Meals on Wheels to provide a minimum of 20,000 weekday home delivered meals to a minimum of 120 different people aged 60 and over in the Hackettstown area. Total of 58.57 cents per meal served in 1998.

Agreement #98-21918 with Hackettstown Community Hospital Meals on Wheels to provide a minimum of 2,500 weekend home delivered meals to a minimum of 50 different people aged 60 and over in the Hackettstown area. Total of \$13,200 for 1998.

Agreement #98-21920 with Phillipsburg Area Meals On Wheels to provide a minimum of 2,500 weekend home delivered meals to a minimum of 15 different individuals. Total of \$4,835 for 1998.

I hereby certify the above to be a true copy of a resolution adopted by the Board of

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Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 254-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE DONOR AGREEMENTS COMMITTING ALL OR PART OF THE 1998 COUNTY APPROPRIATION AS A MATCH TO HUMAN SERVICE AGENCY SOCIAL SERVICE BLOCK GRANTS WITH THE NJ DEPARTMENT OF HUMAN SERVICES FOR A TOTAL OF \$54,719.**

**WHEREAS**, the New Jersey Department of Human Services has been duly designed to administer or supervise the administration of human service programs, as defined by the NJ State Plan for Social Services; and

**WHEREAS**, the County of Warren wishes to make a donation to support match through all or part of the 1998 County appropriation as follows:

Domestic Abuse & Rape Crisis Center	\$52,219
Legal Services	2,500

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Director of the Board of Chosen Freeholders is hereby authorized to execute the CY'98 Donor Agreements for a total of \$54,719.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 255-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION MODIFYING THE 1998 COUNTY CONTRACT WITH FAMILY GUIDANCE CENTER FOR \$17,500 JUVENILE JUSTICE COMMISSION FUNDING; THEREBY RAISING THE 1998 COUNTY CONTRACT CEILING FROM \$721,775; ADDED FUNDS TO BE MADE AVAILABLE FOR THE PERIOD APRIL 1, 1998 THROUGH DECEMBER 31, 1998.**

**WHEREAS**, the Warren County Department of Human Services has prepared a contract amendment between the county and Family Guidance Center for an additional \$17,500 Juvenile Justice Commission funding to disperse Client Specific funds: thereby raising the 1998 county contract ceiling from \$721,775 to \$739,275; and

**WHEREAS**, these funds are available for the period April 1, 1998 through December 31, 1998 from account #0019280049.200.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of the Warren County Board of

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Chosen Freeholders is authorized to sign the 1998 county contract amendment with Family Guidance Center for \$17,500 Juvenile Justice Commission funding; funding to be available for the period April, 1998 through December 31, 1998.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 256-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION APPROVING THE USE OF COUNTY ROUTES #612 (JOHNSONBURG ROAD) AND #667, ALLAMUCHY TOWNSHIP ON SATURDAY, JUNE 6, 1998 FOR THE ALLAMUCHY DAY CELEBRATION.**

**WHEREAS**, the Allamuchy Day Committee has requested permission to use County Routes #612 (Johnsonburg Road) and #667 between the intersection of Spring Brook Road and Johnsonburg Road to the Allamuchy Elementary School on Saturday, June 6, 1998, for the Allamuchy Day Celebration and Parade.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren does hereby approve the use and closing of County Routes #612 and #667 for the above mentioned event with the following conditions:

1. Approval of the event by the Township
2. Barricades, detours and traffic control signs shall conform to the Manual on Uniform Traffic Control Devices.
3. Police supervision of the barricading of the roads and handling of safety shall be provided.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 257-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE MODIFICATION NO. 1 TO THE SUBCONTRACT AGREEMENT FOR FISCAL YEAR 1998 SUBREGIONAL TRANSPORTATION PLANNING WORK PROGRAM BETWEEN THE NEW JERSEY INSTITUTE OF TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY AND THE COUNTY OF WARREN IN THE AMOUNT OF \$11,717.**

**WHEREAS**, in order to improve subregional or county transportation planning, the New Jersey Department of Transportation has initiated a program to pass Federal Highway Administration and Federal Transit Administration funds through to individual counties rather than use these funds to supplement existing state and regional planning efforts; and

**WHEREAS**, this subregional transportation planning effort is aimed at developing staff

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capability and improving institutional systems in Warren County Planning Department; and  
**WHEREAS**, Warren County's proposed Subregional Transportation Planning Work Program for Fiscal Year 1998 has been approved by the NJIT/NJTPA; and

**WHEREAS**, the NJIT/NJTPA allocated \$47,000 for the Subregional Transportation Planning Program as outlined in Volume II of the FY 1998 Unified Work Program; and

**WHEREAS**, the NJIT/NJTPA did not receive the funding allocations as outlined in Volume II of the Unified Work Program from the Federal Highway Administration; and

**WHEREAS**, Task Order No. 1, Modification No. 1, reflects the remaining FHWA FY 1998 funding allocated to Warren County; and

**WHEREAS**, under Task Order No. 1, Modification No. 1, Warren County is hereby authorized to incur costs, starting July 1, 1998, to a maximum of \$47,000; and

**WHEREAS**, the funding level and the contract agreement are subject to adjustment based on review and audit of our FY 97 program performance and the availability of federal funds;

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The modification to the agreements for subregional transportation planning for FY 98 between the County of Warren and the NJIT/NJTPA is approved.

2. The Freeholder Director is hereby directed to execute said agreements.

3. Costs incurred under this contract shall not exceed \$47,000.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 258-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC9827 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR WATER ANALYSIS FOR THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 1998 THROUGH JUNE 30, 1999.**

**BE IT RESOLVED** that specification WC9827 for water analysis is hereby approved

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the Star Gazette.

Funds for this contract are provided in budget account A01-06-01181.01.040 - Health Department - Water Analysis.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 259-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a

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meeting held April 8 1998.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC9828 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR PRINTING FOR THE PERIOD OF JULY 1, 1998 THROUGH JUNE 30, 1999.**

**BE IT RESOLVED** that specification WC9828 for printing is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the Star Gazette.

Funds for this contract are provided in individual department budget accounts.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 260-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC9829 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR RENTAL OF EQUIPMENT FOR THE WARREN COUNTY ROAD AND BRIDGE DEPARTMENTS FOR THE PERIOD OF JULY 1, 1998 THROUGH JUNE 30, 1999.**

**BE IT RESOLVED** that specification WC9829 for rental of equipment is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the Star Gazette.

Funds for this contract are provided in budget account A01-04-01021.00.518 - Roads Rental of Equipment.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 261-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC9830 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR JANITORIAL SERVICES FOR THE PERIOD OF JULY 1, 1998 THROUGH JUNE 30, 1999.**

**BE IT RESOLVED** that specification WC9830 for janitorial services is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the Star Gazette.

Funds for this contract are provided in budget accounts A01-01-00381.00.068 - Bldgs. & Grds. Cleaning Services, and 003-02150.059 - Library Branch Maintenance.

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 262-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC9831 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR BAKERY PRODUCTS FOR WARREN HAVEN FOR THE PERIOD OF JULY 1, 1998 THROUGH JUNE 30, 1999.**

**BE IT RESOLVED** that specification WC9831 for bakery products for Warren Haven is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the Star Gazette.

Funds for this contract are provided in budget account A01-06-01501.06.029 - Warren Haven Baked Goods.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 263-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC9832 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR GROCERIES FOR WARREN HAVEN.**

**BE IT RESOLVED** that specification WC9832 for groceries for Warren Haven is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the Star Gazette.

Funds for this contract are provided in budget account A01-06-01501.06.028 - Warren Haven Dietary Groceries.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 264-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**MINUTES****APRIL 8, 1998****RESOLUTION RE: APPROVAL OF SPECIFICATION WC9833 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR NURSING SUPPLIES FOR WARREN HAVEN FOR THE PERIOD OF JULY 1, 1998 THROUGH DECEMBER 31, 1998.**

**BE IT RESOLVED** that specification WC9833 for nursing supplies for Warren Haven is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the Star Gazette.

Funds for this contract are provided in budget accounts A01-06-01501.16.152 - Warren Haven Paper/Hygienic Supplies, A01-06-01501.16.044 - Warren Haven Nursing Drugs.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 265-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION RE: APPROVAL OF WC9825P AND AUTHORIZATION TO ADVERTISE FOR REQUESTS FOR PROPOSALS FOR LIFE SKILLS SERVICES.**

**BE IT RESOLVED** that the specification WC9825P for Requests for Proposals for Life Skills Services is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the Star Gazette.

Funds for resultant contract are available in account through the 1996 Juvenile Justice Commission Contract #96SCP\_PS-3.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 266-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE RECONSTRUCTION OF COUNTY ROUTE #612, SECTION IV FRELINGHUYSEN TOWNSHIP - CONTRACT #WC9826.**

**BE IT RESOLVED** that the plans and specifications for Contract #WC9826 for the reconstruction of County Route #612, Section IV, Frelinghuysen Township are hereby approved.

**BE IT FURTHER RESOLVED** that the County Engineer is hereby directed to advertise for proposals for the above project at least 10 days prior to the receipt of bids in

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**THE STAR GAZETTE**

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papers printed in the County.

**TENTATIVE SCHEDULE**

**ADVERTISING DATE - Thursday, April 16, 1998**  
**BIDS TO BE RECEIVED - Tuesday, May 19, 1998**  
**AWARD DATE - Wednesday, May 27, 1998**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 267-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE REPLACEMENT OF COUNTY BRIDGE #05082, COUNTY ROUTE #632 FRANKLIN TOWNSHIP - CONTRACT #WC9834.**

**BE IT RESOLVED** that the plans and specifications for contract #WC9834 for the replacement of County bridge #05082, County Route #632, franklin Township are hereby approved.

**BE IT FURTHER RESOLVED** that the County Engineer is hereby directed to advertise for proposals for the above project at least 10 days prior to the receipt of bids in

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**THE STAR GAZETTE**

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papers printed in the County.

**TENTATIVE SCHEDULE**

**ADVERTISING DATE - Thursday, April 16, 1998**  
**BIDS TO BE RECEIVED - Tuesday, May 19, 1998**  
**AWARD DATE - Wednesday, May 27, 1998**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

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s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 268-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER FOR ACQUISITION OF PROFESSIONAL SERVICES IN CONNECTION WITH THE PREPARATION OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 1997 TO KPMG PEAT MARWICK IN THE TOTAL AMOUNT OF \$50,000.00.**

**WHEREAS**, there exists a need for the professional services of a licensed auditor to conduct the preparation of Warren County's Generally Accepted Accounting Principles (GAAP) Financial Statements: and

**WHEREAS**, the Local Public contracts Law (N.J.S.A. 40A:11-1 et.seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised: and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts;

**WHEREAS**, adequate funds are available in account 0010280013.200 - G.A.A.P. Implementation Project

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the state of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and KPMG Peat Marwick, Short Hills, New Jersey for professional services for the above project in the total amount of \$50,000.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren
2. The Director is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law because the services are original and creative in character in a recognizes field of artistic endeavor.
4. A notice of this action shall be published in the Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 269-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

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**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO AMERITECH LIBRARY SERVICES OF PROVO, UTAH, FOR COMPUTER SOFTWARE AND HARDWARE MAINTENANCE FOR THE WARREN COUNTY LIBRARY IN THE TOTAL AMOUNT OF \$35,814.49.**

**WHEREAS**, it has been recommended that the county issue a purchase order for computer software and hardware maintenance; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**NOW, THEREFORE, BE IT RESOLVED** that a purchase order is hereby awarded to Ameritech Library Services, of Provo, Utah, for providing computer software and hardware maintenance for the Warren County Library.

**BE IT FURTHER RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Ameritech Library Services.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services defined are for an officially licensed product.
3. A notice of this action shall be published in the Star Gazette.

Funding for this contract is provided in account 003-02150.246 - Library Dinex System.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 270-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION RE: AWARD OF CONTRACT WC9804P FOR PSYCHIATRIC SERVICES AT THE WARREN COUNTY CORRECTIONAL CENTER TO FAMILY GUIDANCE CENTER OF WARREN COUNTY FOR THE PERIOD OF APRIL 1, 1998 THROUGH MARCH 31, 1999 AT THE MONTHLY RATE OF \$3,600.00 PER MONTH AND AN ANNUAL CONTRACT AMOUNT OF \$43,200.00.**

**BE IT RESOLVED** that contract WC9804 for psychiatric services for the Warren County Correctional Center is hereby awarded

to . . . . . Family Guidance of Warren County, Washington, New Jersey

in the amount of . . . . . \$3,600.00 per month, \$43,200 yearly

as per their proposal submitted . . . . . February 23, 1998

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and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received.

Funding for this contract has been provided in budget account A01-05-01101.00.357 -  
**Jaff Mental Health Services**

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 271-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES FOR THE REMOVAL OF UNDERGROUND STORAGE TANKS AND INSTALLATION OF ABOVEGROUND VAULTED STORAGE TANKS AT THE ROADS DEPARTMENT HACKETTSTOWN AND ALPHA GARAGES WITH RK OCCUPATIONAL & ENVIRONMENTAL ANALYSIS, INC. OF PHILLIPSBURG, NEW JERSEY IN THE AMOUNT OF \$11,950.00.**

**WHEREAS**, there exists a need for professional engineering services relative to the Removal of Underground Storage Tanks and Installation of Aboveground Vaulted Storage Tanks at the Roads Department Hackettstown and Alpha Garages such services to include engineering design, preparation of bidding documents and drawings, coordination with regulatory agencies and construction phase inspection services; and

**WHEREAS**, adequate funds are available in account 008-02500.1997.021, UST Removal/Replacement, and certified by the Chief financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and RK Occupational & Environmental Analysis, Inc. of Phillipsburg, New Jersey for engineering services for the Removal of Underground Storage Tanks and Installation of Aboveground Vaulted Storage Tanks at the Roads Department Hackettstown and Alpha Garages in the amount of \$11,950.00, currently on file in the office of the Superintendent of Buildings & Grounds, be made part of this resolution by reference and be approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is hereby awarded without competitive bidding as a "professional service" under the provision of the Local Public Contracts law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in the Star Gazette as required by law, within ten days of its adoption.

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 272-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION RE: EXTENSION OF CONTRACT WC95122P TO TCT TRANSIT SERVICES FOR THE THIRD YEAR OF THE CONTRACT FOR PARATRANSIT SERVICES FOR THE PERIOD APRIL 1, 1998 THROUGH MARCH 31, 1999 IN AN AMOUNT NOT TO EXCEED \$1,005,565 AS ESTABLISHED IN THEIR BID SUBMITTED JANUARY 10, 1996; AND RIGHT TO EXTEND FOR A FOURTH YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A: 11-11-15.7.**

**WHEREAS**, Warren County specification WC95122P for paratransit services included the right to extend the contract as provided by the Local Public Contract Law 40A:11-15.7 up to a maximum of three years; and

**WHEREAS**, the unit prices stated in the bid submitted January 10, 1996 are fixed for the third year of the contract and the total contract is based on the number of units to be covered.

**NOW, THEREFORE, BE IT RESOLVED** that the contract for paratransit services is extended for the third year with TCT Transit Services for the period April 1, 1998 through March 31, 1999.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 273-98**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION AMENDING THE WORKPLACE HARASSMENT POLICY FOR WARREN COUNTY EMPLOYEES.**

**WHEREAS**, Board of Chosen Freeholders of the County of Warren in recognition of establishing additional workplace harassment policy guidelines, amends the October 11, 1995, resolution adopting a workplace harassment policy for Warren County employees in compliance with federal legislation under Title VII of the Civil Right Act of 1964; regulations passed by the United States Equal Employment Opportunity Commission; and state laws governing sexual harassment under NJSA 10-5-1 et. seq., NJSA 11A:1-1 et. seq., and NJAC 4A:7-1.3; and

**WHEREAS**, the development of an expanded procedure regarding the adjudication of workplace harassment complaints will serve to guide department heads and county employees on procedures that must be followed in accordance with state and federal regulations; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Warren desires to revise

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the workplace harassment policy and equitably implement and enforce the provisions of same within all Warren County departments;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby adopts the amended Warren County workplace harassment policy in conjunction with review and recommendation by county counsel in the interest of its employees and departments; and

**BE IT FURTHER RESOLVED** that the policy be implemented immediately upon adoption within all Warren County departments for all Warren County employees.

Mrs. Dickey had a question regarding the status of the employee during the period of time that the case is being determined and doesn't feel the policy clearly defines the procedure.

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: no

**RESOLUTION 274-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION CREATING THE POSITION OF STOCK CLERK, CLASSIFIED, AND ABOLISHING THE POSITION OF STOREKEEPER, CLASSIFIED, WITHIN THE WARREN COUNTY ROAD DEPARTMENT.**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the position of *stock clerk*, classified, is created within the Warren County Road Department to enhance and maintain the efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** that the position of *storekeeper*, classified, be abolished: and

**BE IT FURTHER RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the title of *stock clerk* is established on Range Group 3 of the AFSCME contract and this action shall take effect on April 16, 1998.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

We received a copy of correspondence that was sent by PRMUA to the National Park Service regarding the impact on PRMUA by the Lower Delaware River Management Plan.

A resolution was received from Manchester Township, Ocean County supporting H.R. Bill 3206 amending the Fair Housing Act which would amend the Act to protect the rights of municipalities to use nondiscriminatory regulations regarding the zoning requirements for group homes. The board requested a copy of H.R. 3206.

At 10:00 a.m., Tom Carney, the Director of the Blairstown Branch and a member of the Library Foundation spoke to the board regarding a proposed garden project at the Catherine Dixon Hofman Library.

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This proposal comes from a private donor and the garden would be located on the back part of the lot. It would basically be a "reading garden" with flowers, bushes, trees, shrubs and benches. The donor will fully fund this project and the maintenance would come out of the library budget. The garden is being donated in memory of the donor's wife who was a long-time employee of the library. The board agreed that it was an excellent idea.

On motion by Mrs. Stone, seconded by Mr. Lance, authorization was given to proceed with the garden project at the Catherine Dixon Hofman Branch Library.

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

County Counsel David Wallace submitted copies of a letter to the board regarding the bargaining units.

County Engineer David Hicks submitted two resolutions for action.

**RESOLUTION 275-98**

On motion by Mr. Lance, seconded by Mrs. Stone the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION APPROVING INTERLOCAL SERVICE AGREEMENT BETWEEN THE COUNTY OF WARREN AND HARDWICK TOWNSHIP FOR IMPROVEMENTS TO THE COUNTY ROUTE #521/OLD ORCHARD ROAD INTERSECTION.**

**WHEREAS**, the County has a contract with Owl Contracting, Inc. for the Resurfacing and Rehabilitation of County Route #521 and #659 in Hardwick Township; and

**WHEREAS**, Hardwick Township wishes to include improvements to Old Orchard Road at the intersection of county Route #521 as part of the project; and

**WHEREAS**, Hardwick Township agrees to reimburse the County for this additional work; and

**WHEREAS**, Owl Contracting, Inc. has agreed to include the additional work into the County contract at a cost negotiated with Hardwick Township; and

**WHEREAS**, an Interlocal Service Agreement has been prepared outlining responsibility for the County and Township which is agreeable to both parties.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren does hereby approve the Interlocal Service Agreement with Hardwick Township for the improvement of Old Orchard Road at the Intersection of County Route #521.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are authorized and directed to prepare a change order to include the Old Orchard Road Intersection Improvements in the contract with Owl Contracting, Inc. for the Resurfacing and Rehabilitation of County Route #521 and #659 in Hardwick Township.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 276-98**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was unanimously

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adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8, 1998.

**RESOLUTION APPROVING CHANGE ORDER #2 FOR CONTRACT #WC9775 WITH OWL CONTRACTING, INC. OF ROCKAWAY, NJ FOR THE RESURFACING AND REHABILITATION OF COUNTY ROUTES #521 AND #659 FRELINGHUYSEN AND HARDWICK TOWNSHIPS FOR A NET INCREASE OF \$19,110.00 AND A REVISED CONTRACT AMOUNT OF \$900,372.50.**

**WHEREAS**, Contract #WC9775 was awarded to Owl Contracting, Inc. for the resurfacing and rehabilitation of County Routes #521 & #659, Frelinghuysen and Hardwick Townships in the revised contract amount of \$881,262.50; and

**WHEREAS**, Hardwick Township has requested additional work be added to the contract for improvements to Old Orchard Road at the intersection of County Route #521; and

**WHEREAS**, the County has agreed to include this by an Inter-Local Service Agreement; and

**WHEREAS**, the items and quantities to be added to the contract result in a net increase of \$19,110.00; and

**WHEREAS**, Hardwick Township will provide the \$19,110.00 to the County of Warren to be placed in the County's account to pay for additional work.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #2 for the above project for a net increase of \$19,110.00 and a revised contract amount of \$900,372.50.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

County Planner David Dech reported on the Warren/Morris/Sussex study to reinstate passenger service along the Lackawanna cut-off. This is a slow moving process and involves a 28-mile stretch of highway. An environmental assessment would be needed. They are looking at ISTEA money to fund this project and Dave asked the board if they would consider writing a letter of support to our delegates to earmark money for this project.

Susan asked what the difference is between an environmental assessment and an EIS study, the EIS study is more involved.

On motion by Mrs. Stone, seconded by Mr. Lance, authorization to send a letter of support with copies of the letter to the bordering municipalities.

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

Dave attended a grant writing workshop and said that there is a lot of available money out there. It was a very worthwhile workshop which pointed out that you can get grants for just about everything. Dave said that he would be interested in holding seminars for

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department heads on how to get these grants.

Mr. Dech also reminded the board that there is a meeting on Cross Acceptance on April 15th at 7:00 p.m. in the Freeholder Meeting Room. Modifications will be made at that time. The public hearing will be held Wednesday, April 22nd at 8:00 p.m.

County CFO Pete Houck submitted a memo to the board on the Open Space Tax. We now have to include the Open Space Tax in the budget.

County Administrator Henry Dinger submitted four hiring requests. The Public Safety, Correctional Center and Road Dept. requests were approved. The position of Transportation Coordinator in Human Services will be held until the meeting of April 22nd.

Mrs. Stone feels that it is imperative to fill this position with a full-time county employee. If we don't fill this position, we will be moving backwards instead of forward. Karen Kubert has done a lot of research on this and the board should consider her recommendation. Both Mrs. Dickey and Mr. Lance asked that the position be posted again internally and if no one responds, consider filling the position on a part-time consultant type basis; no fringes or benefits of any kind. Karen should come back with her thoughts at the April 22nd meeting.

Henry brought to the board's attention that the Election Board needs help for the school board election. We no longer have access to trustees from the Correctional Center as we no longer have state inmates. Therefore, the Election Board is looking for direction in this matter.

Steve Marvin said that because of the time frame, his people can help out but this is just a temporary solution. For the primary and general elections, they will have to come up with a better plan.

Henry mentioned that we should find out if there are Community Service people available.

Regarding the recommendation for an appointment to the Environmental Commission, Mrs. Dickey asked the board for their consideration on this appointment. A resolution is to be prepared for the next meeting.

A letter was received from Henry Monetti with his suggestion for an available piece of property to site a new court house. A letter is to be sent thanking him but advising that we are not interested.

Henry mentioned that we have received no response from either the State or Hardwick on the Tranquility Farm issue.

Regarding the letter to Duane Copley at Soil Conservation, we haven't received a

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response yet. Ann said that there is a letter coming from Duane.

With reference to the memo that Henry sent about next year's budget, he has received a response from Mrs. Dickey only.

Under freeholder comments, Mrs. Stone said for the record, she is not in favor of "no tax raise". We have to see what we have to face in 1999. Pete Houck said that we either have to reduce operating costs by reducing services or lower our operating expenses.

Mrs. Stone has a personnel item for executive session and also a question about the federation agreement with Phillipsburg.

Mr. Lance has items for executive session.

Mrs. Dickey has received a letter from Atlantic City about a contribution to a Korean War Memorial and asked Dave Wallace to respond accordingly.

There were no public comments at this time.

Under press comments and questions, Art Charlton asked when the new County Directory will be available and Mrs. Dickey said that it is at the printers and she will let him know tomorrow when it will be finished.

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8 1998.

**RESOLUTION AUTHORIZING THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO HOLD AN EXECUTIVE SESSION ON APRIL 8, 1998. THE GENERAL NATURE OF THE SUBJECT TO BE DISCUSSED INCLUDES VARIOUS PERSONNEL MATTERS; CONTRACTS; LITIGATION; LAND ACQUISITION; ATTORNEY/CLIENT PRIVILEGED COMMUNICATIONS AND IT IS ANTICIPATED THAT THE ABOVE STATED SUBJECT MATTER WILL BE MADE PUBLIC AT SUCH TIME AS THE PUBLIC INTEREST PERMITS DISCLOSURE AND/OR WHEN A REQUEST IS MADE CONSISTENT WITH THE OPEN PUBLIC MEETINGS ACT AND WITH STATUTORY AND COMMON LAW "RIGHT TO KNOW" PROVISIONS.**

**WHEREAS**, section 7 of the Open Public Meetings Act, chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances: and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist, **NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey, pursuant to Section 8 of said act, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is:
  1. Various personnel matters.

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2. Contracts.
3. Litigation.
4. Land acquisition.
5. Attorney/client privileged communications.

3. It is anticipated that the above stated subject matter will be made public at such time as the public interest permits disclosure and/or when a request for disclosure is made consistent with the Open Public Meetings Act and with statutory and common law "right to know" provisions.

4. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

Mrs. Dickey called for a ten minute recess at 11:30 a.m.

The board met in executive session at 12:00 noon.

The board returned to open session at 12:28 p.m.

Mrs. Dickey called for a recess at 12:35 p.m. and asked that the meeting continue at 1:00 p.m.

The board returned to open session at 1:16 p.m.

Mark Portnoy spoke to the board regarding the funding for acquisition of property on South Main Street in Phillipsburg for the siting of the Railroad Museum.

Mr. Portnoy said that they need a commitment from the board for the funding before the end of the month. They have been granted \$30,000 for a planning consultant for the 80 acres along the riverfront and for a total redevelopment plan.

The three proposed sites are Phillipsburg, Plainfield and Roxbury/Netcong. There are many assets for the Phillipsburg site to be recommended. The major negative feature is that they don't own the land. The other two sites control their properties.

45 acres of the Phillipsburg site is privately owned by SMP Trucking, the property is in foreclosure and ten of the acres are proposed for a truck terminal. However, this area is zoned for light industrial and that doesn't allow a truck terminal type of business. SMP came before the zoning board and was denied a variance. The owner is currently appealing that denial. The Rail Museum people made an offer to purchase the 25 acre piece but the price was too high. The funding received today allows for overlay zoning.

There is an another 23 acres in Delaware River Park which will be integrated into the

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museum site. The taxes are current and the actual appraisal is three times lower than the owner's asking price. The prior use of the site was a rail yard.

They are asking the board to fund the debt service on the bond issue of \$875,000 so they have a better chance to site for the museum. Phillipsburg is behind them also and they have access to other money. Mr. Portnoy said that it is hard to be a stand alone attraction. They need to be paired with another attraction like the Crayola Factory. Binney & Smith is very excited about being involved in a joint venture.

They have tremendous local support for this project. They have received pledges into the six figures. The necessary funding is just for the vacant land. \$875,000 is the estimated cost of the property at this time. Mrs. Stone said she is very supportive of this project.

They are interested in the redevelopment of South Main St. plus a 96 car parking lot in the Union Square area. The Governor has promised \$4 million for a new boat ramp.

On motion by Mrs. Stone, seconded by Mr. Lance, a resolution is to be prepared for the April 22nd meeting to commit the county's financial support to the acquisition of property in Phillipsburg for the siting of the NJ State Railroad, Transportation and Heritage Museum.  
ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

On motion by Mrs. Stone, seconded by Mr. Lance, and there being no further official business to come before the board at this time, the meeting was adjourned at 2:15 p.m.  
ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**ATTESTED TO:**

**Naomi J. Stout, Deputy Clerk**