

**MINUTES****August 25, 1999**

The Board of Chosen Freeholders of the County of Warren met in regular session in its offices in the Administration Building, Belvidere, New Jersey on Wednesday, August 25, 1999 at 7:29 p.m.

The meeting was called to order by Director Dickey and upon roll call the following members were present: Freeholder Susan Dickey and Freeholder Ann Stone. Freeholder Steve Lance was absent at roll call and arrived at 7.35 p.m.

The Pledge of Allegiance to the Flag was led by Director Dickey.

Director Dickey read the following statement: "ADEQUATE NOTICE OF THIS MEETING WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR/GAZETTE, BLAIRSTOWN PRESS, THE NEWS, STAR-LEDGER AND THE EXPRESS-TIMES AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE".

There were no public comments on agenda items.

**RESOLUTION 548-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION TO PAY BILLS.**

Be and it is hereby resolved that Master Voucher Certificate For Certification/Ratification for Payment No. 99-25-26 dated AUGUST 25, 1999 In the amount of \$ 3,894,514.63 including bills and Investments, is approved subject to the review of the vouchers By the Board of Chosen Freeholders.

99-25	1,645,338.81	
99-26	<u>1,242,225.46</u>	
		2,887,564.27
 PAYROLL 8/12	 <u>1,006,950.36</u>	
 TOTAL		 3,894,514.63

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

The resolution entitled "RESOLUTION APPROVING THE AUDIT REPORT OF THE COUNTY OF WARREN FOR THE YEAR 1998" was held until Mr. Lance arrives.

**RESOLUTION 549-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION RE: SUPPORT FOR INCREASED HOUSING INITIATIVES FOR PERSONS WITH DISABILITIES.**

**WHEREAS**, in 1994, the voters of the State of New Jersey overwhelmingly supported a \$160 million bond issue to provide housing for people with developmental disabilities; and

**WHEREAS**, more than 5,000 persons with developmental disabilities still continue to wait at home with aging parents for State funded housing, even after passage of the 1994 bond issue; and

**WHEREAS**, people with developmental and other disabilities are often able to lead more productive and fulfilling lives as integrated members of society living in homes of their own; and

**WHEREAS**, the continued support of the people of Warren County will greatly help to alleviate the housing waiting list crisis by ensuring that new opportunities for housing are created and facilitated in our neighborhoods; and

**WHEREAS**, people with disabilities have always been our neighbors and should continue to be welcomed as neighbors and as a valuable resource to our county; and

**WHEREAS**, misinformation about future residences has, from time to time, led members of some communities to oppose the opening of new homes or apartments for persons with disabilities,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. This Board affirms its support of the right of all people with disabilities to live full and productive lives as integrated residents of our County in homes of their own;
2. This Board recognizes that people with disabilities have always lived as our neighbors and should continue to be welcomed into our communities when moving into a new home;
3. This Board recognizes that a housing crisis continues to exist for people with disabilities;
4. This Board affirms that it will make every effort to encourage new housing options for people with disabilities and thus help to alleviate the burgeoning

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waiting list for housing in this State; and

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be forwarded to Michael Guhl, Commissioner of the New Jersey Department of Human Services and to the Warren County Division of the Office for the Disabled.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 550-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION APPROVING THE BUDGET MODIFICATION TO THE  
CY '1999 CASINO REVENUE GRANT AGREEMENT  
BETWEEN NJ TRANSIT CORPORATION AND THE COUNTY OF WARREN  
FOR THE INCLUSION OF \$49,342.95 IN PRIOR YEAR CARRYOVER FUNDS;  
CONTRACT CEILING TO INCREASE FROM \$336,011 TO \$385,353.95.**

**WHEREAS**, on January 13, 1999 the Board of Chosen Freeholders approved the CY'1999 Casino Revenue Grant agreement with NJ Transit Corporation in the amount of \$336,011 and

**WHEREAS**, NJ Transit Corporation has subsequently made available to Warren County an additional \$49,342.95 from 1997 Casino Revenue Grant carryover funding and;

**WHEREAS**, a Budget Modification for the Calendar Year 1999 Casino Revenue Grant Agreement has been developed between the county and NJ Transit for these carryover funds; thereby increasing the original grant from \$336,011 to \$385,353.95.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of the Board of Chosen Freeholders is authorized to execute the budget modification to the 1999 Casino Revenue Grant between the county and NJ Transit for inclusion of an additional \$49,342.95; contract ceiling to increase from \$336,011 to \$385,353.95.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 551-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN  
THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
AND THE COUNTY OF WARREN FOR REFINEMENT OF THE  
ENVIRONMENTAL RESOURCES INVENTORY.**

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**WHEREAS**, the Warren County Environmental Commission has applied for a matching grant from the New Jersey Department of Environmental Protection, Office of Environmental Services ("OES") Matching Grants Program, established pursuant to N.J.S.A. 13:1H-1 et seq, for funding in connection with a project entitled, "The Refinement of the Environmental Resources Inventory", and

**WHEREAS**, the New Jersey Department of Environmental Protection has reviewed the application submitted by the County Environmental Commission and found it to conform with the scope and intent of the OES Matching Grants Program and has approved the County Environmental Commission's request for funding, contingent on the Board of Chosen Freeholders providing the required matching funds; and

**WHEREAS**, in order to obtain the grant funds, the Board of Chosen Freeholders has certified that matching funds will be provided for the project;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders as follows:

1. The Environmental Commission was created and continues to exist in accordance with the laws of the State of New Jersey.
2. The Freeholder Director is authorized to execute a grant agreement and any amendments to the grant agreement with the New Jersey Department of Environmental Protection, Office of Environmental Services, under Grant Number ES99-074 for the Project.
3. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 552-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC99101 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR FOOD SERVICE MANAGEMENT FOR THE WARREN COUNTY CORRECTIONAL CENTER.**

**BE IT RESOLVED**, that specification WC99101 for food service management for the Warren County Correctional Center is hereby approved

**NOW, THEREFORE, BE IT RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in the STAR GAZETTE.

Funds for this contract are provided in budget account A01-05-01101.00.098 - Jail, Food Service

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**MINUTES****August 25, 1999****RESOLUTION 553-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999:

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC99102P AND AUTHORIZATION TO ADVERTISE FOR PROPOSALS FOR COMPUTER SUPPORT SERVICES FOR THE WARREN COUNTY LIBRARY.**

**BE IT RESOLVED**, that specification WC99102 for computer support services for the Warren County Library is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for proposals for the above in the STAR GAZETTE.

Funds for this contract are provided in budget accounts 003-02150.008 – W.C. Library – Maintenance & repair to Equip, 033-02150.009 – W.C. Library Equipment, 003-02150.265 – W.C. Library – Contracted Services

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 554-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION AWARDED CONTRACT #WC9991  
TO MT. HOPE ROCK PRODUCTS, INC. FOR THE  
RESURFACING & REHABILITATION OF  
COUNTY ROUTES #604, #630 SPUR, #633, #643 & #649,  
FRANKLIN TOWNSHIP, TOWN OF HACKETTSTOWN &  
WASHINGTON TOWNSHIP IN THE AMOUNT OF \$629,950.50.**

**WHEREAS**, the County advertised for bids to be received on Thursday, August 12, 1999 at 1:30 P.M. for Contract #WC9991 for the Resurfacing & Rehabilitation of County Routes #604, #630 Spur, #633, #643, & #649, Franklin Township, Town of Hackettstown & Washington Townships; and

**WHEREAS**, Mt. Hope Rock Products, Inc. of Wharton, New Jersey submitted the lowest responsible and responsive bid of \$629,950.50; and

**WHEREAS**, the bid is within reasonable conformance with the Engineer's estimate for the project; and

**WHEREAS**, adequate funds have been established in accounts 008-02500.1999.001, 008-02500.1999.003 and 0019280001.200 and certified by the County Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby award the contract for the above project to

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Mt. Hope Rock Products, Inc. in the amount of \$629,950.50.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 555-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION APPROVING THE AGREEMENT WITH  
HOUGHTON QUARTY WARR ARCHITECTS OF NEWTON, NJ  
FOR ARCHITECTURAL SERVICES FOR THE COURT HOUSE ANNEX  
RENOVATIONS FOR AN AMOUNT NOT TO EXCEED \$6,500.00.**

**WHEREAS**, there exists a need for professional services for the architectural designs necessary for the proposed renovations to the Court House Annex; and

**WHEREAS**, Houghton Quarty Warr Architects of Newton NJ has submitted a proposal (attached) for the Phase I architectural services to define the scope of work for the project; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

**WHEREAS**, adequate funds are available inn Account 008.002500.1999.106 and certified by the County Treasurer;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Houghton Quarty Warr Architects of Newton, New Jersey for the above project for an amount not to exceed \$6,500.00, currently on file in the office of the Superintendent of Buildings and Grounds, be made a part of this resolution by reference and be approved and entered into by the Board on behalf of the County of Warren .
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in the Star Gazette, as required by law, within ten (10) days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

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Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 556-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION RE: AWARD OF CONTRACT WC9993 COMMERCIAL PROPANE FOR THE PERIOD OF SEPTEMBER 1, 1999 THROUGH AUGUST 31, 2000 WITH THE RIGHT TO EXTEND FOR A SECOND YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(1) TO AMERIGAS PROPANE, L.P., IN THE APPROXIMATE AMOUNT OF \$42,000.00.**

**BE IT RESOLVED**, that contract WC9993 for commercial propane is hereby awarded

to..... Amerigas Propane L. P., Valley forge, Pennsylvania

in the approximate amount of ..... \$42,000.00

as per their bid submitted ..... August 16, 1999

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid submitted

Funding for this contract has been provided in budget accounts A01-01-00381.00.262 - Bldg. & Grds - Propane Gas, A01-04-01021.00.262 - Roads - Propane Gas, A01-06-01501.20.096 - Warren Haven - Utilities Cooking Gas

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 557-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION RE: AWARD OF CONTRACT WC9985 FOR MARVIN REPLACEMENT WINDOWS AT WARREN HAVEN TO GENERAL SUPPLY CO., IN THE TOTAL CONTRACT AMOUNT OF \$72,791.90.**

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**BE IT RESOLVED**, that contract WC9985 for Marvin replacement windows at Warren Haven is hereby awarded

to..... General Supply Co., Easton, Pennsylvania  
in the total amount of ..... \$72,791.90  
as per their bid submitted .....August 16, 1999

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received

Funding for this contract has been provided in capital account 008-02500.1999.109 - 99 Capital - Warren Haven Window Replacement

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 558-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION RE: AWARD OF CONTRACT WC9986 INSTALLATION OF REPLACEMENT WINDOWS AT WARREN HAVEN TO SMB CONSTRUCTION, INC., IN THE TOTAL AMOUNT OF \$57,590.00.**

**BE IT FURTHER RESOLVED**, that contract WC9986 installation of replacement windows at Warren Haven is hereby awarded

to.....SMB Construction Inc., Phillipsburg, New Jersey  
in the total amount of ..... \$57,590.00  
as per their bid submitted .....August 16, 1999

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received

Funding for this contract has been provided in capital account 008 - 02500.1999.109 - 99 Capital - Warren Haven Window Replacement and budget account A01-06001501.12.143 - Warren Haven Maint Repairs & Replacements

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**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 559-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION AWARDING CONTRACT #WC9942P TO  
BIGGS ENGINEERING ASSOCIATES, PA FOR INSPECTION SERVICES  
FOR THE RESURFACING AND REHABILITATION OF COUNTY ROUTE #643,  
MAIN STREET, VILLAGE OF ASBURY, FRANKLIN TOWNSHIP FOR AN AMOUNT  
NOT TO EXCEED \$9,600.00.**

**WHEREAS**, there exists a need for Engineering Services for the Inspection of the Resurfacing & Rehabilitation of County Route #643, Main Street, Village of Asbury, Franklin Township; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

**WHEREAS**, the County Engineer's Office requested engineering proposals for inspection of various projects in 1999; and

**WHEREAS**, Biggs Engineering Associates, PA of Washington, New Jersey submitted a responsible and responsive proposal in the amount of \$9,600.00

**WHEREAS**, adequate funds are available in Account 0019280001.200 and certified by the Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Biggs Engineering Associates, PA of Washington, New Jersey for professional services for the above project for an amount of \$9,600.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and be approved and entered into by the Board on behalf of the County of Warren .
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

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4. Notice of this action shall be published in the Star Gazette, as required by law, within ten (10) days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 560-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION APPROVING THE AGREEMENT FOR ENGINEERING SERVICES  
FOR THE INSPECTION OF THE CONSTRUCTION OF GAS SERVICE  
WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #604,  
TOWN OF HACKETTSTOWN, WITH MASER CONSULTING P.A. (TOWNSHIP ENGINEER),  
OF FLANDERS, NJ FOR AN AMOUNT NOT TO EXCEED \$1,000.00.**

**WHEREAS**, there exists a need for the professional services of an Engineer for the Inspection of the Construction of gas service within the Right-of-Way of County Route #604, Town of Hackettstown; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

**WHEREAS**, adequate funds are available in Account 801-02850.181 and certified by the Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Maser Consulting P.A. (Township Engineer), of Flanders, New Jersey for professional services for the inspection of the above project for an amount of \$1,000.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and be approved and entered into by the Board on behalf of the County of Warren .
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in the Star Gazette, as required by law, within ten (10) days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

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The recommendation for the appointment of Philip Morse as a member to the WCCC Board of Trustees Search Committee will be held until the full board is here. Mrs. Stone is still opposed to this appointment as she said there is no one on this committee from the northern end of the county. She submitted applications from Rosalie Murray and Jack Sweet.

**RESOLUTION 561-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION APPOINTING A MEMBER TO THE WARREN COUNTY OFFICE ON AGING ADVISORY COUNCIL.**

**BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Warren hereby appoints the following member to the WC office on Aging Advisory Council, effective august 25, 1999 to fill the unexpired term of Ms. Solvig Peterson:

Kathy Warren ..... Term to expire: 12/31/1999  
264 Harvard Drive  
Hackettstown, NJ 07840

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

Freeholder Lance came in at 7:35 p.m.

**RESOLUTION 562-99**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION TO APPOINT MEMBERS TO THE WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND COMMITTEE.**

**BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Warren that the following member be appointed to the Warren County Municipal and Charitable Conservancy Trust Fund Committee:

**Region 1: Town of Phillipsburg (to fill unexpired term of Thomas Corcoran)**

Peter Marino  
141 Lewis Street

Term: 8/25/99 - 3/25/00

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Phillipsburg, NJ 08865

**Region 6: Township of Blirstown (to fill unexpired term of Robert DeBlock)**Rosalie Murray  
PO Box 524  
Blirstown, NJ 07825

Term: 8/25/99 - 3/25/00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 563-99**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION TO APPOINT A MEMBER TO THE WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND COMMITTEE.**

**BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Warren that the following member be appointed to the Warren County Municipal and Charitable Conservancy Trust Fund Committee as the Warren County Board of Recreation Commissioners representative to fill the unexpired term of Henry M. Skirbst.

Jane Bullis  
401 Hardwick Street  
Belvidere, NJ 07823

Term: 8/25/99 - 3/25/01

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**RESOLUTION 564-99**

On motion by Mrs. Stone, seconded by Mr. Lance, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION APPROVING THE AUDIT REPORT OF THE COUNTY OF WARREN FOR THE YEAR 1998.**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, the Annual Report of Audit for the year 1998 has been filed by a Registered Municipal Accountant with the Clerk of the Board of Chosen Freeholders as per

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the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
Recommendations

and

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
Recommendations

As evidenced by the group affidavit form of the governing body; and

**WHEREAS**, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the promulgation's of the Local Finance Board of the State of New Jersey may subject the members of the local government body to the penalty provisions of R.S.52:27BB-51 – to wit:

R.S. 52:27BB-51 – "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said board to show evidence of said compliance.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

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Mrs. Stone pointed out that the audit names her as Deputy Director instead of Steve Lance. Mr. Houck will have this changed.

On motion by Mr. Lance, seconded by Mrs. Dickey, a resolution appointing Philip Morse as a member to the WCCC Board of Trustees Search Committee is to be prepared for the next meeting.

ROLL CALL: Mrs. Stone: no Mr. Lance: yes Mrs. Dickey: yes

County Counsel David Wallace had two items for executive session.

County Engineer David Hicks submitted the 1998 Traffic Accident Summary Report for the board's review. Mr. Lance asked if the state has any plans for the Rt.517/80 intersection in Allamuchy? Mr. Hicks said he tried to talk to them about it but he has had no response so he will check again.

He also submitted the Rt.620 truck study to the board. He said that Belvidere has requested a weight limit on #620 in town so he redid the studies. They did an eight hour study on through and local traffic. There does not appear to be a lot of through traffic during the day. He tried to explain to the town that if we put in a weight limit in town, it could create other problems for the local trucks. Also, we did machine counts for a 24-hour period and have had numerous discussions with DOT. They have no alternate ideas.

Mr. Marvin asked if we could send a joint resolution; County of Warren and Town of Belvidere. Dave said probably not because the county would do a resolution but the town would have to do an ordinance. Mrs. Dickey said we have to do everything we can to help them with this situation.

Regarding the Washington Avenue bridge in Oxford, we will advertise for the reconstruction tomorrow, bids in September and award of contract in the fall. We will probably demolish the bridge in the spring.

County Planner David Dech gave the board copies of the meeting notice for a meeting to be held August 31st on a possible rail study. The public meeting will be held from 2:00 to 4:00 and 6:00 to 8:00 at the Ramada Inn. He urges the freeholders to attend.

CFO Pete Houck will call Lou Mai and make the change in the audit report as requested by Mrs. Stone.

County Administrator Steve Marvin submitted two hiring requests and both were approved.

Regarding the Sheriff's Office vehicle allocation, Steve sent a memo to the Sheriff two months ago and a few weeks ago, he sent his response. We were holding off but now he is bringing it back up as an open item. Since we reduced his vehicles from 13 to 9, the mileage on the remaining vehicles averages 870 miles per month; an average of 42 miles a

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day per vehicle. This is a lot and probably is commuting mileage. The Sheriff says he needs the vehicles as some of his men are on 24-hour call but the only thing that would be 24-hour call would be if the alarms went off in the courthouse. Therefore, there are only two officers who may need 24-hour cars. Mr. Marvin will look into what we can do and bring back a recommendation for the next meeting. And also, they should remember the unreported accident that we didn't know about for one week.

Under freeholder comments, Mrs. Stone had no comments.

Mr. Lance asked if Chris had any responses from the municipalities about cooperative purchasing and Chris said no.

Mrs. Dickey submitted a resolution with two names for appointment to the WCCC Board of Trustees. She said we have asked for their reorganization to be held after the new trustees have been named so they can participate but that hasn't happened.

Mrs. Stone said that about five letters were sent to Susan from the college to discuss this but she has never responded. She won't pass any resolution until Susan talks to the college people.

Ann said that Susan suggested a meeting with Jan but so far she hasn't done anything. Mrs. Dickey said that that is not correct. She couldn't get together with Jan because her work schedule has changed. Susan said the college should not interfere with this process. It is a freeholder function. The college should not be involved.

Mr. Lance agrees. The freeholder board should name the members. These two people were named as alternates last year.

**RESOLUTION 565-99**

On motion by Mr. Lance, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY  
COMMUNITY COLLEGE BOARD OF TRUSTEES.**

**BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Warren that pursuant to N.J.S.A. 18A:64A-8, **THE FOLLOWING MEMBERS ARE APPOINTED TO THE Warren County Community College Board of Trustees effective November 1, 1999:**

Erwin A. Naumann..... Term to expire: 10/31/03  
8 Tara Court  
Blairstown, NJ 07825

Samuel Rudland..... Term to expire: 10/31/03  
2149 New Village Road

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Stewartsville, NJ 08886

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: no Mr. Lance: yes Mrs. Dickey: yes

Under closing public comments, Bob Shandor mentioned that there are grants available for the Morris Canal but no one is working on this. Susan said that Dave Dech is talking to the freeholders individually and has talked to Ann so far and he will talk to the others also.

Under press comments and questions, Tom Zanki from the Express-Times asked about the terms of the trustees. Susan explained that the terms of Dr. Hyndman and Richard Frinzi both expire this year. Erwin Naumann and Sam Rudland were alternates last year.

Bob Shandor said he is disappointed at the replacement of the two members on the Board of Trustees.

**RESOLUTION 566-99**

On motion by Mr. Lance, seconded by Mrs. Stone, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 1999.

**RESOLUTION AUTHORIZING THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO HOLD AN EXECUTIVE SESSION ON AUGUST 25, 1999. THE GENERAL NATURE OF THE SUBJECT TO BE DISCUSSED INCLUDES VARIOUS PERSONNEL MATTERS; CONTRACTS; LITIGATION; LAND ACQUISITION; ATTORNEY/CLIENT PRIVILEGED COMMUNICATIONS; PUBLIC SAFETY AND PROPERTY; AND IT IS ANTICIPATED THAT THE ABOVE STATED SUBJECT MATTER WILL BE MADE PUBLIC AT SUCH TIME AS THE PUBLIC INTEREST PERMITS DISCLOSURE AND/OR WHEN A REQUEST IS MADE CONSISTENT WITH THE OPEN PUBLIC MEETINGS ACT AND WITH STATUTORY AND COMMON LAW "RIGHT TO KNOW" PROVISIONS.**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances: and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey, pursuant to Section 8 of said act, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is:

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1. Various personnel matters.
2. Contracts.
3. Litigation.
4. Land acquisition.
5. Attorney/client privileged communications.
6. Public safety and property.

3. It is anticipated that the above stated subject matter will be made public at such time as the public interest permits disclosure and/or when a request for disclosure is made consistent with the Open Public Meetings Act and with statutory and common law "right to know" provisions.

4. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

s/Naomi J. Stout, Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

Director Dickey called for a five-minute break at 8:15 p.m.

The board went into executive session at 8:35 p.m.

The board returned to open session at 8:50 p.m.

Nothing discussed in executive session has lost its confidentiality.

On motion by Mrs. Stone, seconded by Mr. Lance, and there being no further official business to come before the board at this time, the meeting was adjourned at 8:51 p.m.

ROLL CALL: Mrs. Stone: yes Mr. Lance: yes Mrs. Dickey: yes

**ATTESTED TO:**

**NAOMI J. STOUT, DEPUTY CLERK**