

**MINUTES****DECEMBER 15, 1999**

The Board of Chosen Freeholders of the County of Warren met in regular session in its offices in the Administration Building, Belvidere, New Jersey on Wednesday, December 15, 1999 at 7:17 p.m.

The meeting was called to order by Director Dickey and upon roll call the following members were present: Freeholder Susan Dickey and Freeholder Ann Stone. Freeholder Stephen Lance was absent.

The Pledge of Allegiance to the Flag was led by Director Dickey.

Director Dickey read the following statement: "ADEQUATE NOTICE OF THIS MEETING WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR/GAZETTE, BLAIRSTOWN PRESS, THE NEWS, STAR-LEDGER AND THE EXPRESS-TIMES AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE".

On motion by Mrs. Stone, seconded by Mrs. Dickey, the executive session minutes of the regular meeting of the Board of Chosen Freeholders held November 23, 1999 were approved as presented.

ROLL CALL: Mrs. Stone: yes                      Mr. Lance: absent                      Mrs. Dickey: yes

Sue Lennon, Director of Office on Aging, introduced Carol Ouellette from RSVP and Laura Lorenzetti from Karen Ann Quinlan HomeCare, who explained the File-of-Life Initiative.

The File of Life is a mini medical history card, which gets posted on the outside of the refrigerator. This card readily enables emergency personnel to obtain a quick medical history when a patient is unable to provide one. The card lists the patient's name, emergency medical contact, insurance policy, social security number, health problems, medications, dosages, allergies, recent surgery, religion and a health care proxy. This card is also going to be made available in a wallet size version.

This initiative is being initiated and funded by the WC Office on Aging, The NORWESCAP/Retired Senior Volunteer Program and the Karen Ann Quinlan Home Care, as a joint program. This program would like to get these out to all seniors in the county. Pat Rivoli, Director of Public Safety, will try to get the word out through the Communication Center.

Under public comments on agenda items, Reggie Regrut brought up the Resolution P1 and asked when the past executive session minutes, only the resolved items, will be available for him to see. He made reference to a letter to Dave Wallace which Dave had not received. Reggie said the letter was contained in his reply brief that he sent to Dave. Mr. Wallace cautioned the board not to respond to Mr. Regrut as this matter is in litigation.

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**RESOLUTION 771-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held December 15, 1999.

**RESOLUTION AUTHORIZING THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO HOLD AN EXECUTIVE SESSION ON DECEMBER 15, 1999. THE GENERAL NATURE OF THE SUBJECT TO BE DISCUSSED IS LITIGATION AND IT IS ANTICIPATED THAT THE ABOVE STATED SUBJECT MATTER WILL BE MADE PUBLIC AT SUCH TIME AS THE PUBLIC INTEREST PERMITS DISCLOSURE AND/OR WHEN A REQUEST IS MADE CONSISTENT WITH THE OPEN PUBLIC MEETINGS ACT AND WITH STATUTORY AND COMMON LAW "RIGHT TO KNOW" PROVISIONS.**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances: and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist, **NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey, pursuant to Section 8 of said act, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is:

1. Various personnel matters.
2. Contracts.
3. Litigation.
4. Land acquisition.
5. Attorney/client privileged communications.
6. Public safety and property.

3. It is anticipated that the above stated subject matter will be made public at such time as the public interest permits disclosure and/or when a request for disclosure is made consistent with the Open Public Meetings Act and with statutory and common law "right to know" provisions.

4. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes

Mr. Lance: absent

Mrs. Dickey: yes

The board went into executive session at 7:42 p.m.

The board returned to open session at 8:40 p.m.

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Nothing discussed in executive session has lost its confidentiality.

Director Dickey called for a short recess at 8:40 p.m.

The meeting resumed at 8:47 p.m.

Dick Dunlap, Chairman of the WC Environmental Commission, gave the year-end report of the Environmental Commission. Mr. Dunlap advised the board of their accomplishments in 1999: the submission of an ERI (Environmental Resource Inventory), the establishment of an \$1,000 Environmental Grant, which this year will go to the Mountain Lake Community Association towards the completion of the Mt. Lake Storm Water Runoff Study, the beginning of the design of the web page, preliminary work on an energy choice program for the year 2000 and to continue mutual cooperation with other environmental commissions and other community groups.

The commission would like to hold a symposium co-sponsored by ANJEC to address the quality of our air and to discuss strategies for improving air quality. The commission is concerned about current sludge regulations and are asking the board to include the Task Force report in its solid Waste Management Plan. The ECEC made their recommendations to the board for the year 2000.

A resident from Harmony ask the board to help them stop their situation with regard to air quality in his township.

Susan said we have to work at the ways we use energy.

**RESOLUTION 772-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at the meeting held December 15, 1999.

**RESOLUTION TO PAY BILLS**

**Be and it is hereby resolved that Master Voucher Certificate For Certification/Ratification for Payment No. 99-38 dated DECEMBER 15, 1999 In the amount of \$615,617.64 including bills and Investments, is approved subject to the review of the vouchers By the Board of Chosen Freeholders.**

**99-38****\$615,617.64**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes

Mr. Lance: absent

Mrs. Dickey: yes

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**RESOLUTION 773-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at the meeting held December 15, 1999.

**RESOLUTION APPROVING THE AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY WELFARE BOARD FOR PURCHASE OF SERVICES OF THE COUNTY DIRECTOR OF INFORMATION SYSTEMS FOR THE PERIOD JANUARY 1, 2000 THROUGH DECEMBER 31, 2000**

**WHEREAS**, the Warren County Welfare Board is in need of the services of an experienced individual to assist in the operation of the Data Processing Unit of the agency; and

**WHEREAS**, Barry W. Smith, Director of Information Systems, Warren County Board of Chosen Freeholders, is qualified to perform the duties in view of previous service as the Data Processing Coordinator at the Warren County Welfare Board; and

**WHEREAS**, the Warren County Board of Chosen Freeholders and the Warren County Welfare Board agree to Mr. Smith's services to the agency on a time reimbursement basis, and have negotiated an Agreement governing terms and conditions for a period of January 1, 2000 through December 31, 2000; and

**WHEREAS**, it appears that the use of an employee from one local government entity by another is allowable within the confines of the Department of Personnel and with the approval of the Division of Family Development;

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby approve of the purchase of services of the Director of Information Systems, Barry W. Smith, by the Welfare Board on an hourly reimbursement basis as per the agreement between the parties, and authorizes the Director of the Board to sign the Agreement covering the period January 1, 2000 through December 31, 2000.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes      Mr. Lance: absent      Mrs. Dickey: yes

**RESOLUTION 774-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at the meeting held December 15, 1999.

**RESOLUTION APPROVING THE SUBMITTAL OF A 2000 TREE PLANTING GRANT APPLICATION BY THE WARREN COUNTY SHADE TREE COMMISSION FROM THE NJ DEPARTMENT OF FORESTRY**

**WHEREAS**, the Warren County Shade Tree Commission is desirous of applying for the 2000 Tree Planting Grant in the amount of \$10,000.00; and

**WHEREAS**, an in-kind contribution of \$1,126.00 will be required from the Warren County Road Department for the removal of existing trees that will be replaced; and

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**WHEREAS**, the county will not be responsible for any matching funds for this project;  
and

**WHEREAS**, the project will be known as the County Route 620 tree removal and planting project;

**NOW, THEREFORE, BE IT RESOLVED** that the County Administrator is hereby authorized to execute the 2000 Tree Planting Grant Application.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout                      Deputy Clerk  
ROLL CALL: Mrs. Stone:    yes        Mr. Lance:    absent        Mrs. Dickey:    yes

**RESOLUTION      775-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at the meeting held December 15, 1999.

**RESOLUTION AUTHORIZING THE BOARD OF  
CHOSEN FREEHOLDERS TO EXECUTE AN  
AGREEMENT WITH JAMES B. LEE, SR.,  
ET AL, REGARDING ACCESS TO THE LEE PROPERTY**

**BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Warren that the board is hereby authorized to execute the agreement with James S. Lee, Sr., et al, which extends the time limit allowed the heirs of Mr. Lee to remove all items of personal property and belongings in the residence and the outbuildings and to ensure the clean up of the premises.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout                      Deputy Clerk  
ROLL CALL: Mrs. Stone:    yes        Mr. Lance:    absent        Mrs. Dickey:    yes

**RESOLUTION      776-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at the meeting held December 15, 1999.

**RESOLUTION CREATING ONE FULL TIME POSITION OF CLERK TYPIST, CLASSIFIED,  
AND DELETING ONE PART-TIME POSITION OF CLERK STENOGRAPHER, CLASSIFIED,  
AND ONE FULL-TIME POSITION OF ACCOUNT CLERK, TYPING, CLASSIFIED,  
WITHIN THE WARREN COUNTY CORRECTIONAL CENTER.**

**BE IT RESOLVED**, by the Warren County Board of Chosen Freeholders that one full-time position of Clerk Typist, classified, is created in the Warren County Correctional Center to enhance and maintain the efficiency and effectiveness of administrative operations; and

**BE IT FURTHER RESOLVED**, that one part-time position of Clerk Stenographer, classified, and one full-time position of Account Clerk, Typing, classified, be abolished; and

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**BE IT FURTHER RESOLVED**, by the Warren County Board of Chosen Freeholders that the position of Clerk Typist be established on AFSCME Range 02 and be made effective December 23, 1999.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

**RESOLUTION 777-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at the meeting held December 15, 1999.

**RESOLUTION CREATING THE POSITION OF SR.  
CLERK TYPIST, CLASSIFIED, ON AFSCME RANGE  
GROUP 05 WITHIN THE TABLE OF ORGANIZATION  
OF THE WARREN COUNTY DEPARTMENT OF ECONOMIC  
DEVELOPMENT AND TOURISM EFFECTIVE DECEMBER 16, 1999**

**WHEREAS**, the Warren County Board of Chosen Freeholders is desirous of adequately staffing the recently re-established Department of Economic Development and Tourism; and

**WHEREAS**, a position for the provision of clerical and secretarial services is deemed necessary for the thorough and efficient operation of said department;

**NOW, THEREFORE, BE IT RESOLVED** the position of Sr. Clerk Typist, classified, is hereby created within the Table of Organization of the Warren County Department of Economic Development and Tourism, situated on AFSCME Range Group 05 to take effect on December 16, 1999.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes Mr. Lance: absent Mrs. Dickey: yes

County Administrator Steve Marvin submitted three hiring requests and all were approved

The request for use of a county facility for testing and training for Census 2000 recruiting was denied and Mr. Marvin will suggest the use of the Pequest Fish Hatchery in Hackettstown.

Under Freeholder comments, Mrs. Stone had no comments.

Susan handed out banners supplied from the Women's Commission called "Send Help" to be used in cars in case of emergencies.

Mrs. Stone asked permission to advertise for a January 5<sup>th</sup> budget meeting and a resolution is to be prepared for the December 22<sup>nd</sup> freeholder meeting.

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Susan said she is disappointed in the budget that was sent out. It is contradictory to the budget message in the call letter.

Under closing comments, Reggie Regrut asked about the cost of our mosquito program and said that he read an article about Hunterdon County and the fact that they run the program for half of our cost. He will be at the next freeholder meeting and would like an answer at that time. Susan said she will ask some questions.

Tom Zanki ask if the board could discuss the Sheriff issue as discussed in executive session and was told no.

Dick Dunlap asked about the rail trail that was discussed about two months ago. Susan said that NJ Transit offered \$250,000 for use on the Still Valley Arch if the county would take it over or sign a long-term agreement but the county was not interested. We have asked them to make the same offer to Pohatcong and they are now dealing with them directly.

**RESOLUTION 778-99**

On motion by Mrs. Stone, seconded by Mrs. Dickey, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at the meeting held December 15, 1999.

**RESOLUTION AUTHORIZING THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO HOLD AN EXECUTIVE SESSION ON DECEMBER 15, 1999. THE GENERAL NATURE OF THE SUBJECT TO BE DISCUSSED INCLUDES VARIOUS PERSONNEL MATTERS; CONTRACTS; LITIGATION; LAND ACQUISITION; ATTORNEY/CLIENT PRIVILEGED COMMUNICATIONS; PUBLIC SAFETY AND PROPERTY; AND IT IS ANTICIPATED THAT THE ABOVE STATED SUBJECT MATTER WILL BE MADE PUBLIC AT SUCH TIME AS THE PUBLIC INTEREST PERMITS DISCLOSURE AND/OR WHEN A REQUEST IS MADE CONSISTENT WITH THE OPEN PUBLIC MEETINGS ACT AND WITH STATUTORY AND COMMON LAW "RIGHT TO KNOW" PROVISIONS.**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 197 permits the exclusion of the public from a meeting in certain circumstances: and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist, **NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey, pursuant to Section 8 of said act, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is:

1. Various personnel matters.
2. Contracts.
3. Litigation.
4. Land acquisition.
5. Attorney/client privileged communications.
6. Public safety and property.

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3. It is anticipated that the above stated subject matter will be made public at such time as the public interest permits disclosure and/or when a request for disclosure is made consistent with the Open Public Meetings Act and with statutory and common law "right to know" provisions.

4. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Naomi J. Stout Deputy Clerk

ROLL CALL: Mrs. Stone: yes      Mr. Lance: absent      Mrs. Dickey: yes

The board went into executive session at 10:00 p.m.

The board returned to open session at 10:25 p.m.

Nothing discussed in executive session has lost its confidentiality.

On a motion by Mrs. Stone, Seconded by Mrs. Dickey, and there being no further official business to come before the board at this time, the meeting was adjourned at 10:25 p.m.

ROLL CALL: Mrs. Stone: yes      Mr. Lance: absent      Mrs. Dickey: yes

ATTESTED TO:

NAOMI J. STOUT, DEPUTY CLERK