

**MINUTES****JUNE 25, 2003**

The Board of Chosen Freeholders of the County of Warren met in regular session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on June 25, 2003 at 7:36p.m.

The meeting was called to order by Director Doherty and upon roll call, the following members were present: Freeholder Michael J. Doherty, Freeholder Richard D. Gardner, and Freeholder John DiMaio. Also attending were County Engineer Dave Hicks, CFO Charles Houck, County Counsel Joseph J. Bell, County Administrator Steve Marvin, and Deputy Clerk Tammy M. Lynn.

Director Doherty requested a moment of Silence in Honor of the former Freeholder George Thompson who passed away today.

Director Doherty acknowledged Mr. Thompson's many public service positions and terms. He noted that he was a very high profile individual, and that he last saw him when he was applying for a school bus license.

Mr. DiMaio said that he knew Mr. Thompson during his Freeholder term, and noted that Mr. Thompson was a very dedicated public servant who cared and worked hard to make life better for all citizens.

Mr. Gardner mentioned that he knew Mr. Thompson as a child when he would come to their home to repair the TV. He was very civic minded and was thinking of ways to do more for the community, and he will be sadly missed.

The Pledge of Allegiance to the Flag was led by Director Doherty.

Director Doherty read the following statement: “ **ADEQUATE NOTICE OF THIS MEETING OF *June 25, 2003* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR/GAZETTE, THE EXPRESS-TIMES, STAR-LEDGER, AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the minutes of the regular meeting held June 11, 2003 were approved.

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

On motion by Mr. DiMaio, seconded by Mr. Gardner, the minutes of the executive session held June 11, 2003 were approved.

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

Director Doherty read the Proclamation declaring July 6 through July 12, 2003 as Prisoner of War/Missing in Action Awareness Week. He shared an experience of a fellow West Point classmate that lost his father in the Vietnam War and wanted to recognize the survivors suffering.

**PROCLAMATION 385-03**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June

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**PROCLAMATION**  
**declaring PRISONER OF WAR/MISSING IN ACTION AWARENESS WEEK**  
**from JULY 6 THROUGH JULY 12, 2003.**

**WHEREAS**, there were thousands of American prisoners of war and those listed as missing in action as a result of all the wars; and

**WHEREAS**, in Warren County we are committed to remembering all veterans who served their country and those still missing in action and prisoners of war; and

**WHEREAS**, in our efforts to maintain peace and oppose all aggressive acts against our freedoms, we hope that this event will serve as a reminder of our country's heritage and for those whose lives were given in pursuit of democracy; and

**WHEREAS**, this event will remind everyone of the personal sacrifices made by war veterans so that generations of American citizens could and can continue to enjoy our country's freedoms.

**NOW, THEREFORE, BE IT RESOLVED** that in recognition of the important work performed by **NEW JERSEY CHAPTER III OF ROLLING THUNDER, INC.** in their quest to publicize the **POW/MIA** Issue to educate the public that many American prisoners of war were left behind after all past wars; and to help correct the past; and to protect future veterans from being left behind, should they become Prisoners of War/Missing in Action; and are committed to helping disabled veterans from all wars.

**BE IT FURTHER RESOLVED**, that the Board of Chosen Freeholders of the County of Warren does hereby proclaim the week of July 6 - July 12, 2003 as **PRISONER OF WAR/MISSING IN ACTION AWARENESS WEEK.**

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*Michael J. Doherty*, Director  
Board of Chosen Freeholders

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*Richard Gardner*, Deputy Director  
Board of Chosen Freeholders

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*John DiMaio*, Freeholder  
Board of Chosen Freeholders

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

On motion by Mr. Gardner, seconded by Mr. DiMaio, to record for the permanent record **CERTIFICATES OF APPRECIATION** issued to **WARREN COUNTY AGRICULTURE DEVELOPMENT BOARD MEMBERS, FOR THEIR YEARS OF DEDICATED SERVICE:** To Lewis Donaldson, Muriel Mathez, Jacob Matthenius, Orrie Terpstra and Kenneth Sylstra (posthumously).  
ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

Mr. Gardner noted that these individuals served with dedication for over 18 years to preserve land throughout Warren County. He said appreciation is an understatement for the 10,000 acres that were preserved.

Mr. DiMaio commented that whenever an individual volunteers, they take time away from their own families for the benefit of the many. He wanted to recognize that it is those qualities he holds with high regard.

Mr. Doherty wanted to note the important part these individuals played in maintaining the rural quality and character of the county, along with increased visibility of the farm communities for the citizens to enjoy.

Director Doherty presented one Certificate to Kenneth Sylstra's sister Janette Hendershot.

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Mrs. Hendershot thanked the Board for this recognition given to her brother who was very dedicated to land preservation.

There were no public comments on agenda items.

**RESOLUTION 386-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION TO PAY BILLS FOR MASTER VOUCHER NUMBER 2003 - 25.**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification/Ratification for Payment No. 2003-25 dated June 25, 2003** in the amount of **\$ 3,541,845.68** including bills and investments, is approved subject to the review of the vouchers By the Board of Chosen Freeholders.

<b>2003-24</b>	<b>\$ 877,098.96</b>
<b>2003-25</b>	<b>\$ 1,459,410.48</b>
<b>Sub Total</b>	<b><u>\$ 2,336,509.44</u></b>
<b>Payroll 6/12/03</b>	<b>\$ 1,201,711.24</b>
<b>Uniform 6/12/03</b>	<b>\$ 3,625.00</b>
<b>Sub Total</b>	<b><u>\$ 1,205,336.24</u></b>
<b>GRAND TOTAL</b>	<b><u>\$ 3,541,845.68</u></b>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 387-03**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**INSERTION INTO THE 2003 BUDGET OF THE COUNTY OF WARREN  
IN THE ADDITIONAL AMOUNT OF \$245,059.00 FROM THE STATE OF N.J.  
DEPT. OF HEALTH AND SENIOR SERVICES, DIVISION OF AGING AND COMMUNITY  
SERVICES, DIVISION OF SENIOR SERVICES AREA PLAN GRANT PROGRAM,  
FOR A TOTAL APPROPRIATION OF \$906,914.00.**

**WHEREAS**, N.J.S.A.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget: and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2003 in the sum of \$245,059 which item is now available from the State of N.J., Dept. of Health and Senior Services, Div. of Aging and Community Services, Division of Senior Services Area Plan Grant Program.

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**BE IT FURTHER RESOLVED** that a like sum of \$245,059 be and the same is hereby appropriated under caption:

"UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES"  
 State of N.J., Dept. of Health and Senior Services,  
 Div. of Aging and Community Services, Area Plan Grant Program.

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of N.J., Dept. of Health and Senior Services, Division of Senior Affairs that two (2) certified copies of this Resolution be forwarded to the Division of Local Government Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 388-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN WARREN COUNTY, THE NEW JERSEY DEPARTMENT OF CORRECTIONS AND THE NEW JERSEY ADMINISTRATIVE OFFICE OF THE COURTS FOR PARTICIPATION IN AND PAYMENT OF USER FEES FOR THE NEW JERSEY COUNTY CORRECTIONS INFORMATION SYSTEM**

**WHEREAS** there is a need to continue participation in the New Jersey County Corrections Information System (CCIS) for the period July 1, 2003 to June 30, 2004 at a cost of \$16,000, as per the terms, conditions and specifications of a Memorandum of Agreement between Warren County, the New Jersey Department of Corrections and the New Jersey Administrative Office of the Courts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the aforementioned Memorandum of Agreement is hereby approved and the County Administrator is authorized to execute same.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 389-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION AUTHORIZING THE EXECUTION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF WARREN AND RUTGERS COOPERATIVE EXTENSION, RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY.**

**WHEREAS**, the County of Warren and Rutgers Cooperative Extension, Rutgers, the State University of New Jersey are desirous of providing simplified personnel and financial administration for Rutgers Cooperative Extension Services; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of the Board is hereby authorized to execute said agreement on behalf of the County of Warren; and

**BE IT FURTHER RESOLVED** that this agreement will become effective July 1, 2003 and shall continue in full force as per the terms and conditions in the agreement incorporated herein by reference.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen

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Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 390-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPROVING THE SALARY REIMBURSEMENT AGREEMENTS  
BETWEEN THE COUNTY OF WARREN AND RUTGERS COOPERATIVE EXTENSION,  
RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY  
FOR THE PERIOD OF JULY 1, 2003 THROUGH JUNE 30, 2004.**

**WHEREAS**, the County of Warren and Rutgers Cooperative Extension, Rutgers, The State University of New Jersey executed a memorandum of understanding on June 25, 2003; and

**WHEREAS**, salary reimbursement agreements for the period July 1, 2003 through June 30, 2004 are required for memorialization of the parties agreement;

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of the Board is hereby authorized to execute the salary reimbursement agreements on behalf of the County of Warren; and

**BE IT FURTHER RESOLVED** that this agreement became effective July 1, 2003 and will continue until June 30, 2004 as per the terms and conditions in the agreements incorporated herein by reference.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 391-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION SUPPORTING PROGRAM IMPROVEMENTS TO THE NJ DEPARTMENT OF  
COMMUNITY AFFAIRS HOMELESSNESS PREVENTION PROGRAM.**

**WHEREAS**, the NJ Department of Community Affairs, Division of Housing and Community Resources, is responsible for the administration of the Homelessness Prevention Program (HPP) throughout the state; and

**WHEREAS**, the HPP provides housing funding assistance to individuals and families who are homeless or facing homelessness pursuant to N.J.S.A. 52:27C-24, 52:27D-28O; and

**WHEREAS**, the HPP regulations state that funds "shall be so distributed so that applicants in all regions of the State have equal access to assistance"; and

**WHEREAS**, the Warren County Comprehensive Emergency Assistance System (CEAS) Committee opposes the restrictive, and often, inconsistent and outdated requirements of these regulations, resulting in a persistent denial of HPP services to Warren County residents; and

**WHEREAS**, the CEAS Committee also recognizes the need for a HPP Representative to provide and maintain a visible presence in Warren County so that clients, community agencies, and the courts may access HPP services on a more regular, timely basis; and

**WHEREAS**, the CEAS Committee maintains that both of these factors have directly contributed to the chronic under-expenditure of HPP funding throughout the state and specifically within Warren County, causing an overburdening on other limited housing and homeless assistance resources in the county; and

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**WHEREAS**, the CEAS Committee is advocating for a thorough re-examination of the outdated HPP regulations by the state to develop program guidelines that are reflective of emergency housing and homelessness issues experienced by today's clients.

**NOW, THEREFORE BE IT RESOLVED** that the Warren County Board of Chosen Freeholders agrees with the CEAS Committee that the chronic under-spending of the state HPP funding is related to the lack of visibility within Warren County of a state representative and outdated, inconsistent program regulations.

**BE IT FURTHER RESOLVED** the board supports the recommendations of the Warren County CEAS Committee to the NJ Department of Community Affairs for program improvements to the Homelessness Prevention Program in order that client accessibility be increased and service delivery to the homeless population in the county be better coordinated.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 392-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPROVING THE AUDIT REPORT OF THE  
COUNTY OF WARREN FOR THE YEAR 2002.**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, the Annual Report of Audit for the year 2002 has been filed by a Registered Municipal Accountant with the Clerk of the Board of Chosen Freeholders as per the requirements of N.J.S.A.40 A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the governing body of each local unit shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled;

General Comments

Recommendations

and

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments

Recommendations

as evidenced by the group affidavit form of the governing body; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

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**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED** that Board of Chosen Freeholders of the County of Warren hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavits to said Board to show evidence of said compliance.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 393-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION TO APPROVE THE "PROCEDURES FOR EVALUATION OF REQUESTS TO REMOVE A SOLID WASTE/RECYCLING FACILITY FROM THE WARREN COUNTY SOLID WASTE MANAGEMENT PLAN" AS AMENDED.**

**WHEREAS**, draft procedures to remove solid waste and recycling facilities from the Warren County Solid Waste Management Plan were recommended to the Warren County Board of Chosen Freeholders by the Warren County Solid Waste Advisory Council; and

**WHEREAS**, on May 14, 2003, the Board of Chosen Freeholders approved draft procedures contingent upon further review by County Counsel; and

**WHEREAS**, revisions were made to the draft procedures based on County Counsel review and were presented at the May 28, 2003, Board of Chosen Freeholders meeting; and

**WHEREAS**, after final review by County Counsel, final revisions have been made and included in the procedural document dated June 18, 2003.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders hereby approves the "Procedures For Evaluation of Requests to Remove a Solid Waste/Recycling Facility from the Warren County Solid Waste Management Plan" dated June 18, 2003, and directs the Warren County Solid Waste Advisory Council to use the procedures, as amended, in reviewing all existing and future requests for removing a facility from the Solid Waste Management Plan.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 394-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION IN SUPPORT OF THE FY' 04 SECTION 5311 GRANT APPLICATION FOR**

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**FUNDING FROM NEW JERSEY TRANSIT FOR A TOTAL OF \$336,812.03 (\$175,286 FEDERAL FUNDS; \$87,643.03 STATE FUNDS; AND \$73,883 ANTICIPATED COUNTY MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS.**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren supports the FY'04 application for anticipated funding through NJ Transit in the amount of \$175,286 Federal Section 5311 funds and \$87,643.03 state funds;

**BE IT FURTHER RESOLVED** that the county will consider the provision of the county matching funds totaling \$73,883 in the 2004 county budget;

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders is authorized to sign the grant application for anticipated FY'04 Section 5311 funding in the total amount of \$336,812.03 (\$175,286 Federal; \$87,643.03 State, and \$73,883 county matching funds); funding subject to availability.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 395-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER INTO AN AGREEMENT WITH ALLAMUCHY TOWNSHIP FOR THE INSTALLATION OF A TRAFFIC SIGNAL AT THE INTERSECTION OF COUNTY ROUTE #517 AND BALD EAGLE ROAD, ALLAMUCHY TOWNSHIP, WARREN COUNTY.**

**WHEREAS**, a traffic condition exists at the intersection of Bald Eagle Road and County Route #517, in the Township of Allamuchy, County of Warren, which requires the installation of a traffic signal; and

**WHEREAS**, both parties are desirous of the signal installation.

**NOW, THEREFORE, BE IT RESOLVED** that the Director and Deputy Clerk of the Board are hereby authorized and directed to execute said Agreement attached hereto and made a part hereof.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 396-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION AUTHORIZING THE WARREN COUNTY CULTURAL AND HERITAGE COMMISSION TO ACCEPT ADDITIONAL FY 2003 FUNDING FOR THE LOCAL ARTS PROGRAM GRANT FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS IN THE AMOUNT OF \$2,551 FOR A TOTAL OF \$84,850 IN GRANT FUNDS.**

**WHEREAS**, in accordance with N.J.S.A. 40:33A-1, the Warren County Board of Chosen Freeholders adopted a Resolution creating the Warren County Cultural and Heritage Commission on October 11, 1972; and

**WHEREAS**, the Warren County Cultural and Heritage Commission was designated as the New Jersey State Council on the Arts Block Grant Agency by Warren County Resolution

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dated October 23, 1991; and

**WHEREAS**, the development of the arts in Warren County is deemed a valuable cultural asset and will have a positive impact on the quality of life in Warren County;

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby authorize the Warren County Cultural and Heritage Commission to accept additional FY 2003 funding for the Local Arts Program grant from the New Jersey State Council on the Arts, in the amount of \$2,551, for a total of \$84,850 in grant funds.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 397-03**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPROVING THE POSTING, AT THE ENTRY OF ALL WARREN COUNTY OWNED BUILDINGS, OF THE NATIONAL MOTTO, ADOPTED BY THE UNITED STATES CONGRESS ON JULY 30, 1956, "IN GOD WE TRUST".**

**WHEREAS**, on July 30, 1956 the United States Congress enacted legislation designating the phrase "In God We Trust" as the official motto of the United States of America; and

**WHEREAS**, on October 28, 2002 the General Assembly of the State of New Jersey approved 75-0-1, Assembly Resolution No. 174, urging State and local government entities to display the United States Motto, "In God We Trust" in public buildings; and

**WHEREAS**, The national motto recognizes the religious beliefs and practices of the American people as aspects of our national history and culture; and

**WHEREAS**, The national motto acknowledges the fact that our Republic was founded upon the belief in a Supreme Being; and

**WHEREAS**, Congress has codified the national motto in federal law and urged its display in public buildings throughout the United States; and

**WHEREAS**, Display of the national motto, "In God We Trust" in State and local public buildings in New Jersey will serve to remind the citizens of this State of this nation's proud heritage.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby approve and direct that signage containing the official motto of the United States of America, "In God We Trust", be posted at the entryway of all Warren County owned buildings.

Director Doherty told the Board that he believes that this is a significant motto for all residents of Warren County, it is mentioned in the Constitution to protect our God given rights. He would like to follow the Assembly resolution passed in October 2002 and asked the Board for support. He explained that he purchased a poster and if approved, he will present it to the Board tonight.

Mr. Gardner responded that he has no personal concerns however, he reminded the Board of the situation that occurred in Chester County recently. He just does not want anyone to be offended upon entering county buildings. He also agrees with Mr. Doherty's request to recognize our heritage in the United States as having religious choice.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

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The Director called for a break at 7:55 p.m. to install the "In God We Trust" poster on the wall outside the Freeholder Meeting Room.

The Director returned to open session at 7:57 p.m.

**RESOLUTION 398-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPROVING CONTRACT MODIFICATION #3 FOR CONTRACT #WC9950P WITH SUBURBAN CONSULTING ENGINEERS, INC., FOR ENGINEERING/SURVEYING SERVICES FOR THE RECONSTRUCTION OF COUNTY ROUTE #612 - SECTION V, FRELINGHUYSEN & ALLAMUCHY TOWNSHIPS FOR A NET INCREASE OF \$7,988.25 AND A REVISED CONTRACT AMOUNT OF \$47,433.25.**

**WHEREAS**, Suburban Consulting Engineers, Inc. was awarded a contract for professional Engineering/Surveying Services for the Reconstruction of County Route #612 - Section V, Frelinghuysen & Allamuchy Townships in the current contract amount of \$39,445.00; and

**WHEREAS**, additional work was needed for NJDEP wetlands and stream encroachment permits due to drainage revisions and cultural and architectural studies resulting in a net increase of \$7,988.25; and

**WHEREAS**, said changes are recommended by the County Engineer; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

**WHEREAS**, adequate funds are available in accounts 0499A204 5063 99A204 5063 and 0402A204 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. Hereby approve Contract Modification #3 for the above project for a net increase of \$7,988.25 and a revise contract amount of \$47,433.25.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in the Star Gazette, as required by law, within ten (10) days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 399-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPROVING THE AGREEMENT FOR CONTRACT #WC0357P WITH MASER CONSULTING, P.A., FOR ENGINEERING SERVICES FOR THE GASB 34 - INFRASTRUCTURE ASSET MANAGEMENT PROJECT IN THE AMOUNT OF \$94,927.50.**

**WHEREAS**, there exists a need for Professional Engineering services for the GASB 34

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– Infrastructure Asset Management Project; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bidding must be publicly advertised; and

**WHEREAS**, adequate funds are available in account 0403A205 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Maser Consulting, P.A. of Matawan, New Jersey for the above project for an amount not to exceed \$94,927.50, currently on file in the office of the County Engineer, be made a part of this resolution by reference and be approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in the Star Gazette, as required by law, within ten (10) days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 400-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUNGARD PENTAMATION INC., TO PROVIDE COMPUTER SOFTWARE MODIFICATION AND INSTALLATION TO CURRENT EXISTING SOFTWARE AND TIME ENTRY MODULE FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT OF \$11,700.**

**WHEREAS**, it has been recommended that the county issue a purchase order for computer software modification and installation services on special licensed computer software; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts.

**NOW THEREFORE, BE IT RESOLVED**, that a contract be awarded to Sungard Pentamation Inc., of Bethlehem, Pennsylvania for providing computer software modification and installation on licensed products for the Warren County Information Systems Department.

**BE IT FURTHER RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Sungard Pentamation Inc., of Bethlehem, Pennsylvania
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for

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proprietary computer software modification and installation.

3. A notice of this action shall be published in the Star Gazette.

Funding for this contract is provided in capital account 0403A410/5058 – Information Systems – Annual Computer Upgrades.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 401-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO HENRY SCHEIN FOR INFLUENZA VACCINES UNDER THE NEW JERSEY STATE CONTRACT #U322 COVERING DRUGS AND VACCINATIONS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY IN THE AMOUNT OF \$69.00 PER DOSE, TOTAL CONTRACT AMOUNT OF \$20,700.**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order for influenza vaccines for the Warren County Public Health Nursing Agency and is hereby awarded

to . . . Henry Schein, Bastian, Virginia

in the amount of . . . \$20,700.00

at the prices established under the New Jersey State Contract #U322

Funding for this contract has been provided in budget account 013302/5030 – PHNA Community – Operating Supplies

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 402-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO WARNOCK FORD ONE 2003 FORD CROWN VICTORIA 4 DOOR SEDAN UNDER THE MORRIS COUNTY CO-OP CONTRACT #15A, ITEM #1 FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL CONTRACT AMOUNT OF \$22,835.00.**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order for one 2003 Ford Crown Victoria 4-door sedan for the Warren County Department of Public Safety and is hereby awarded

to . . . Warnock Ford, East Hanover, New Jersey

in the amount of . . . \$22,835.00

at the prices established under the Morris County Co-op Contract #15A, Item #1

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Funding for this contract has been provided in account 013150/5051 – Motor Pool Vehicles

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 403-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION RE: EXTENSION OF CONTRACT WC0225A TO U.S. SECURITY ASSOCIATES INC., FOR OFFICE SECURITY IN THE COURTHOUSE ANNEX FOR THE DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES, FOR THE PERIOD OF AUGUST 1, 2003 THROUGH JULY 31, 2004 FOR THE SECOND AND FINAL YEAR OF A TWO YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 AT THE HOURLY RATE OF \$10.76, AND THE OVERTIME RATE OF \$16.14 FOR AN ESTIMATED CONTRACT AMOUNT OF \$24,000.00.**

**BE IT RESOLVED**, that Warren County Contract WC0225A for office security in the Courthouse Annex for the Division of Temporary Assistance and Social Services is extended for a second year as provided by the Local Public Contract Law 40A:11-15 said contract is hereby extended for the period of August 1, 2003 through July 31, 2004

to . . . U.S. Security Associates Inc., Willow Grove, Pennsylvania

in the approximate amount of . . . \$24,000.00

as per their bid submitted . . . June 25, 2002

Funding for this contract has been provided in budget account 013450/5029 – Division of Temporary Assistance – Contracted Services

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 404-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPROVING THE CONTRACT FOR ENGINEERING SERVICES FOR THE INSPECTION OF ROAD IMPROVEMENTS WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #604, TOWN OF HACKETTSTOWN WITH MASER CONSULTING, P.A. (MUNICIPAL ENGINEER), CONTRACT #WC0356P.**

**WHEREAS**, there exists a need for the professional services of an Engineer for the inspection of road improvements within the right-of-way of County Route #604, along the frontage of Lots 4, 4.01 and 5, Block 45, Town of Hackettstown, approximately 1600 feet south of the intersection of County Route #665, for Permit #03018, Hackettstown Community Hospital; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

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**WHEREAS**, costs for the inspection will be billed to the Municipal escrow account posted by the applicant.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The Contract Agreement between the Board of Chosen Freeholders of the County of Warren and Maser Consulting, P.A. (Municipal Engineer) of Hackettstown, New Jersey, for professional services for the inspection of the above project, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said Contract Agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in The Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 405-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION AWARDED CONTRACT #WC0344 TO PENN-BOWER, INC. FOR THE REPLACEMENT OF WARREN COUNTY CULVERT #15014, COUNTY ROUTE #621 OVER A TRIBUTARY TO THE DELAWARE RIVER, LOPATCONG TOWNSHIP IN THE AMOUNT OF \$104,981.00.**

**WHEREAS**, the County advertised for bids to be received on Tuesday, June 17, 2003 at 1:30 P.M. for Contract #WC0344 for the Replacement of Warren County Culvert #15014, County Route #621 over a Tributary to the Delaware River, Lopatcong Township; and

**WHEREAS**, Penn-Bower, Inc. of High Bridge, New Jersey submitted the lowest responsible and responsive bid of \$104,981.00; and

**WHEREAS**, the bid does not exceed the Engineer's estimate for the project; and

**WHEREAS**, adequate funds have been established in account S31655302 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby award the contract for the above project to Penn-Bower, Inc. in the amount \$104,981.00.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 406-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION RE: AWARD OF CONTRACT WC0358R WITH MR. B.J. WAUHOP OF BELVIDERE, NJ FOR LEASE OF APPROXIMATELY 3,200 SQUARE FEET OF OFFICE SPACE AT 107-109 MANSFIELD ST. IN BELVIDERE, NJ.**

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**NOW THEREFORE BE IT RESOLVED** this contract is being awarded to provide office space for the Warren County Prosecutor's office. The contract is at a rental cost of \$ 47,000.00 for a One (1) year term commencing July 1, 2003 and terminating June 30, 2004.

Funding for this contract has been provided in account no: 012750-5080, Prosecutor's Office, Space Rental.

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 407-03**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPOINTING A MEMBER TO FILL AN UNEXPIRED TERM ON THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES**

**WHEREAS**, the Warren County Advisory Council on Disabilities has reviewed applicants to fill the vacancy position of Debbie Stickle and has made a recommendation.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby accept the recommendation to appoint the following individual to the Warren County Advisory Council on Disabilities to fill this vacancy:

**APPOINT MEMBER:**

Ward Hurd  
787 Jackson Valley Road  
Oxford, NJ 07863

Term to expire: 10/30/03

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 408-03**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPOINTING A MEMBER TO FILL RECENT VACANCY ON THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL**

**WHEREAS**, the Warren County Advisory Council on Disabilities has reviewed applicants to fill the vacancy position of Jane Fields and has made a recommendation.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby accept the recommendation to appoint the following individual to the Warren County Human Services Advisory Council to fill this vacancy:

**APPOINT MEMBER:**

Kimberly Petrasovits  
DYFS District Office  
140 Boulevard, Suite 3  
Washington, NJ 07882

No Term limit

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 409-03**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby appoints the following member to the Warren County Solid Waste Advisory Council, effective June 25, 2003.

**Representing Allamuchy Township**

Steve Haydu  
205 Johnsonburg Road  
Andover, NJ 07821

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 410-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPOINTING NATALIEANN PROVENZALE, TO THE POSITION OF DIVISION HEAD, UNCLASSIFIED, IN THE DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES,**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that, pursuant to N.J.S.A. 11A: 3-5(l), *Natalieann Provenzale* is hereby appointed to the position of *Division Head*, Unclassified, in the Division of Temporary Assistance and Social Services within the Warren County Department of Human Services; and

**BE IT FURTHER RESOLVED** that the appointment shall be established on Grade 16 at a starting salary of \$72,500 and made effective immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 411-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION CREATING A FULL-TIME POSITION OF GRADUATE NURSE, PUBLIC HEALTH, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF PROGRAM SPECIALIST, SCHS, CLASSIFIED, WITHIN THE WARREN COUNTY HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING SERVICES.**

**WHEREAS**, the Warren County Board of Chosen Freeholders desires to create a full-

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time position of *Graduate Nurse, Public Health*, classified, within the Warren County Health Department, Division of Public Health Nursing Services to enhance the efficiency and effectiveness of operations; and

**WHEREAS**, the Warren County Board of Chosen Freeholders desires to abolish a full-time position of *Program Specialist SCHS*, classified, within the Warren County Health Department, Division of Public Health Nursing Services;

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a full-time position of *Graduate Nurse, Public Health*, is created and made effective immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

**RESOLUTION 412-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION CREATING A TEMPORARY FULL-TIME POSITION OF FIELD REPRESENTATIVE, HEALTH EDUCATION, CLASSIFIED, IN THE WARREN COUNTY HEALTH DEPARTMENT.**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a temporary full-time position of *Field Representative, Health Education*, classified, is created in the Warren County Health Department and funded exclusively under the New Jersey Tobacco Grant to assist ongoing operation of the Tobacco Control Project for Warren County; and

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a temporary full-time position of *Field Representative, Health Education* is created on AFSCME Local 3287, Range 0440 and be made effective immediately.

**BE IT FURTHER RESOLVED** that this temporary full-time position of *Field Representative, Health Education* be abolished when grant funding for said position expires or August 31, 2003, which ever occurs sooner.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

Under reports and comments, County Counsel Joseph J. Bell reported that he had several items relating to litigation for executive session.

County Engineer Dave Hicks had no report.

County Planner Dave Dech reported that he is reviewing the Federal Governments recent Warren County reclassification to the Lehigh Valley Metropolitan Statistical Area from the Newark Metropolitan Statistical Area and what effects, if any, will occur.

County CFO had no report.

County Administrator Steve Marvin presented Hiring Requests to the Board for approval from: the Warren Acres Juvenile Detention Center for one F/T Juvenile Detention Officer, due to recent resignation notice; from the WC Human Services / Div. of TASS for one F/T Social Worker, due to retirement notice submitted, and from the WC Library/NE Branch for one P/T Student

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Assistant, vacancy due to recent termination proceeding. The Board approved.

Mr. Marvin reported Assembly Bill A713 passed the Assembly and is referred to the Senate Labor Committee. He told the Board that he has contacted Senator Lances' legislative office, and they have confirmed that they will provide updates as they occur. The Board thanked him for the information.

Mr. Marvin reported that he received a request from Mr. DiMaio asking for Board discussion of any upcoming vacation schedules and if necessary requests for change of future meeting dates. Mr. DiMaio reported that he will be away August 5<sup>th</sup> through August 15<sup>th</sup>. Mr. Doherty stated that he will be away from July 12<sup>th</sup> through July 22<sup>nd</sup> and asked that Mr. Gardner approve the agenda for the July 23<sup>rd</sup> meeting. Mr. Gardner reported that he may have some plans in August and will advise as soon as they are confirmed.

Mr. Marvin presented to the Board an alternative to the overcrowding at the County Correctional Center. He explained that Warden Foster has determined that some low risk prisoners would be potential candidates for the ankle bracelet monitoring program. He informed the Board that delays in bail hearings, etc. are causing the overcrowding, and this electronic monitoring program would assist in eliminating that situation.

Mr. DiMaio asked what the limitations would be for the prisoners. Mr. Marvin explained that it is determined by the Judge. Mr. DiMaio asked what the program costs would be. Mr. Marvin responded that initially the county would incur the cost to purchase the monitors and as the program begins, it would recover the costs when the prisoner pays to participate in the program, just as the current C.L.A.P. program initiatives. He also advised that the monitoring would be provided by an independent contractor.

Mr. Gardner asked if this was for prisoners trying to post bail. Mr. Marvin responded no, they are actually waiting to appear for their bail hearing.

Mr. Doherty stated his concerns regarding the bail hearing delays and asked why the video monitors from jail to the courthouse are not utilized to avoid this overcrowding.

Mr. Marvin explained that before anything can begin the Board will need to approve preparing the Bid/Specifications. The Board agreed in concept and asked for a follow-up discussion.

Under Freeholder comments, Mr. DiMaio thanked the Board for waiting to start the meeting. He explained that he had been at a Boy Scout award function in Hackettstown. Mr. DiMaio asked why the Bond refunding was moved on the agenda. He thought the Board approved to proceed at the last meeting. Mr. Doherty responded that he had it moved for discussion as he did not know if the Board wanted to continue since the initial report was an \$80,000 savings a year.

Mr. Houck commented that after the initial report, he had Bond Counsel recalculate the anticipated savings because the rates have changed already. He also explained that there are two components of the refunding process, the interest rates of the funds borrowed and the interest rates of the funds that are invested. He distributed a new report from Mr. Pulcini, which shows a savings of \$1.5 million dollars over 13 years. Mr. Houck also reminded the Board that the refunding was considered since the costs already exists on the new Open Space / Land Preservation Bonding approved earlier this year.

After discussion between the Board and Mr. Houck, they agreed that this is all preliminary requirements for the Local Finance Board, the anticipated savings could be \$1.5 million dollars, the cost for the new bonding is \$115,000 and the refunding section \$35,000, which leaves a net savings of \$1.3 million over 13 years, and if the anticipated savings don't show by the August / September bond sale filings, the refunding segment would be eliminated.

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**ORDINANCE 413-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following ordinance was read by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**FIRST READING**  
**ORDINANCE**  
**NUMBER 2003-C****REFUNDING BOND ORDINANCE PROVIDING FOR THE  
REFUNDING OF CERTAIN GENERAL OBLIGATION BONDS  
OF THE COUNTY OF WARREN, NEW JERSEY,  
APPROPRIATING \$25,000,000 THEREFORE AND  
AUTHORIZING THE ISSUANCE OF \$25,000,000 BONDS OR  
NOTES OF THE COUNTY FOR FINANCING THE COST  
THEREOF.**

**BE IT ORDAINED** BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

**Section 1.** The County of Warren, New Jersey (the "County") is hereby authorized to pay an aggregate amount not exceeding \$25,000,000 for the redemption, including redemption premium, (a) of \$5,135,000 principal amount of the County's General Obligation Bonds issued in the aggregate amount of \$11,135,000, dated September 15, 1993, which consist of \$11,135,000 General Improvement Bonds, which bonds are subject to a redemption (on September 15, 2003) prior to their stated dates of maturity, and which mature on September 15, in each of the years 2004 to 2010 in an aggregate amount of \$5,135,000 inclusive, (b) of \$1,800,000 principal amount of the County's General Obligation Bonds issued in the aggregate amount of \$4,000,000, dated March 1, 1994 (i) which consist of \$1,500,000 County College Bonds, Series 1994A which bonds are subject to redemption (on February 15, 2004) prior to their stated dates of maturity, and which mature on February 15, in each of the years 2004 to 2009 in an aggregate amount of \$600,000 inclusive, and (ii) which consist of \$2,500,000 County College Bonds, which bonds are subject to redemption (on February 15, 2004) prior to their stated dates of maturity, and which mature on February 15, in each of the years 2004 to 2009 in an aggregate amount of \$1,200,000, inclusive, (c) of \$3,375,000 principal amount of the County's General Obligation Bonds issued in the aggregate amount of \$6,000,000, dated July 12, 1995 (i) which consist of \$5,000,000 General Improvement Bonds, which bonds are subject to redemption (on July 12, 2003) prior to their stated dates of maturity, and which mature on July 12, in each of the years 2004 to 2010 in the aggregate amount of \$2,815,000 inclusive, and (ii) which consists of \$1,000,000 County College Bonds, which bonds are subject to redemption (on July 12, 2003) prior to their stated dates of maturity, and which mature on July 12, in each of the years 2004 to 2010 in an aggregate amount of \$560,000 inclusive, (d) of \$7,015,000, principal amount of the County's General Obligation Bonds issued in the aggregate amount of \$8,250,000 dated November 15, 2000 (i) which consists of \$1,950,000 General Improvement Bonds, which bonds are subject to redemption (on November 15, 2005) prior to their stated dates of maturity, and which mature on November 15, in each of the years 2004 to 2015 in an aggregate amount of \$1,660,000, inclusive, (ii) which consists of \$3,000,000 Open Space Bonds, which bonds are subject to redemption (on November 15, 2005), prior to their stated dates of maturity, and which mature on November 15, in each of the years 2004 to 2015 in an aggregate amount of \$2,550,000, inclusive, and (iii) which consists of \$3,300,000 Vocational School Bonds, which bonds are subject to redemption (on November 15, 2005), prior to their stated dates of maturity, and which mature on November 15, in each of the years 2004 to 2015 in an aggregate amount of \$2,805,000, inclusive and (e) of \$3,414,000 principal amount of the

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County's General Obligation Bonds issued in the aggregate amount of \$3,999,000 dated December 15, 2000, which consists of \$3,999,000 General Improvement Bonds, which bonds are subject to redemption (on November 15, 2005), prior to their stated dates of maturity and which mature on November 15, in each of the years 2004 to 2015 in an aggregate amount of \$3,414,000, inclusive, in accordance with the provisions of the resolution of the Board of Chosen Freeholders of the County, duly adopted August 25, 1993, January 12, 1994, June 14, 1995, October 11, 2000 and November 21, 2000, respectively, copies of which are on file in the office of the Clerk of the County Board of Chosen Freeholders.

**Section 2.** An aggregate amount not exceeding \$150,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-51(b) has been included in the aggregate principal amount of refunding bonds authorized herein.

**Section 3.** In order to finance the cost of the project described in Section 1 hereof, negotiable refunding bonds are hereby authorized to be issued in the principal amount not exceeding \$25,000,000 pursuant to the Local Bond Law.

**Section 4.** In anticipation of the issuance of the refunding bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. All refunding bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations.

All notes issued hereunder may be renewed from time to time, but all such notes including renewals shall mature and be paid no later than the tenth anniversary of the date of the original notes; provided, however, that no notes shall be renewed beyond the first or any succeeding anniversary date of the original notes unless an amount of such notes, at least equal to the first legally payable installment of the bonds in anticipation of which the notes are issued, determined in accordance with the maturity schedule for the bonds approved by the Local Finance Board, is paid and retired on or before such anniversary date; and provided, further, that the period during which the bond anticipation notes and any renewals thereof and any permanent bonds are outstanding, shall not exceed the period set for the maturity of the bonds by the Local Finance Board.

The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director of the Division of Local Government Services and signed by the Chief Financial Officer of the County as to the indebtedness to be financed by the issuance of the refunding bonds authorized herein.

**Section 6.** The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the County, and the County shall be obligated to levy ad valorem taxes upon all the taxable property within the County for the payment of the obligations and the interest thereon without limitation of rate or amount.

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**Section 7.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this ordinance as finally adopted.

**ADOPTED ON FIRST READING****RECORDED VOTE****DATED: June 25, 2003**

Mr. DiMaio    yes

Mr. Gardner    yes

Mr. Doherty    yes

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 TAMMY M. LYNN

Deputy Clerk of the Board of Chosen Freeholders

**ADOPTED ON SECOND READING****RECORDED VOTE****DATED: July 23, 2003**

Mr. DiMaio

Mr. Gardner

Mr. Doherty

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 TAMMY M. LYNN

Deputy Clerk of the Board of Chosen Freeholders

I hereby certify the above to be a true copy of an ordinance read by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn    Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

Under closing public comments, Jim Becker of Allamuchy Township told the Board that he was here to discuss the reconstruction project of Route 612 in the township. He explained that over 2 years ago, he received notice of the project and then did not receive anything until the notice arrived informing him when the road would be closed. Mr. Becker asked the Board to approve delaying the project for 30 days to allow him, his neighbors, and the township environmental committee to review all the plans, permits and inspections. He explained to the Board that when he attempted to review them today in the Engineering Department, not all the documents were available. County Engineer Dave Hicks responded that the documents were all there. However, when Mr. Becker came in without an appointment, some of the documents were pulled from the master file to prepare the necessary filings, etc. He informed the Board that all the documents are available now and he would be willing to show them to Mr. Becker at another meeting.

After much discussion, County Counsel Joseph Bell interrupted asking Mr. Hicks if all the filings were made appropriately. Mr. Hicks confirmed yes, most of the delays were due to the wetland filings with the DEP. Mr. Bell cautioned the Board not to delay this project; any information requested over the last two years would have been available in the NJ Register. He further stated that since Mr. Hicks has confirmed all permits and inspections are completed, and if Mr. Becker wants to delay the project, that he file a legal cease and desist stop work order. Mr. Becker responded that he did not want to have to proceed with this option; he would rather see a 30 day extension to allow him the time to review the documents.

Mr. Doherty asked Mr. Hicks if all the documents are on file. Mr. Hicks confirmed yes. Mr. Marvin stated that under the OPRA Mr. Becker needs to complete a request and he requested Public Information Director Art Charlton to print one for Mr. Becker to complete and file.

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Mr. Gardner left the meeting at 8:58 p.m. and returned at 9:01 p.m.

Mr. Doherty informed the Board that he has instructed Mr. Marvin to have Deputy Clerk Tammy Lynn remove the name plates and titles after every Freeholder meeting and to return them before the next Freeholder meeting. His reason was to eliminate any misunderstandings when other groups use the Freeholder meeting room.

There were no Press comments or questions.

**RESOLUTION 414-03**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren . at 9:02 p.m. at a meeting held on June 25, 2003.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Warren County Board of Chosen Freeholders to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law of State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in

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protecting the safety and property of the public, provided that their disclosure could impair such protection; any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of Chosen Freeholders, assembled in public session on **June 25, 2003**, that an Executive Session closed to the Public shall be held on June 25 at 9:02pm in the Freeholders Conference Room located at the Wayne Dumont, Jr. Administration Building, 165 County Route 519 South, Belvidere, New Jersey 07823 for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Warren County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

The Board returned to open session at 9:57 p.m.

**RESOLUTION 415-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on June 25, 2003.

**RESOLUTION APPROVING THE EXPENDITURE OF UP TO \$2,500 IN LEGAL SERVICES FEES TO SUPPORT GREENWICH TOWNSHIP IN LEGAL ACTIONS THEY MAY TAKE RELATIVE TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATIONS' CONSTRUCTION OF THE ROUTE 78 WEIGH STATION COMPLEX.**

**NOW, THEREFORE, BE IT RESOLVED**, that the Warren County Board of Chosen Freeholders hereby approves the expenditure of up to \$2,500 in legal fees to support Greenwich Township in legal actions they may take relative to the New Jersey Department of Transportations' construction of the Weigh Station along Route 78.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

On motion by Mr. DiMaio, seconded by Mr. Gardner, and there being no further official business to come before the Board at this time, the meeting was adjourned at 9:58 p.m.

ROLL CALL: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

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***ATTESTED TO:***

***Tammy M. Lynn, Deputy Clerk***