

MINUTES**NOVEMBER 25, 2003**

The Board of Chosen Freeholders of the County of Warren met for a regular meeting held in its offices at the Wayne Dumont, Jr. Administration, Belvidere, NJ on November 25, 2003 at 7:37 p.m.

The meeting was called to order by Director Doherty and upon roll call, the following members were present: Freeholder Michael J. Doherty, Freeholder Richard D. Gardner, Freeholder John DiMaio, and Freeholder-Elect Everett Chamberlain. Also, attending were County Engineer David Hicks, County CFO Charles L. Houck, County Counsel Joseph J. Bell, County Administrator Steve Marvin, and Deputy Clerk Tammy M. Lynn.

The Pledge of Allegiance to the Flag was led by Director Doherty.

Director Doherty read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF NOVEMBER 25, 2003 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR/GAZETTE, THE EXPRESS-TIMES, STAR-LEDGER, AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE”**.

On motion by Mr. Gardner, seconded by Mr. DiMaio, the minutes of the regular meeting held on November 12, 2003 were approved.

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

On motion by Mr. DiMaio, seconded by Mr. Gardner, the minutes of the executive session held on November 12, 2003 were approved.

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

On motion by Mr. Gardner, seconded by Mr. DiMaio, the minutes of the public hearing held on November 12, 2003 were approved.

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

Director Doherty asked Karen Kubert, Director of the Warren County Human Services department to begin her report on the Public Employees Charitable Campaign held in November. Mrs. Kubert told the Board that in her 20 plus years of organizing human services for the county she wants the Board to know that this is an historic event. She explained that United Way wanted to have its own organization in Warren County. Mrs. Kubert explained that three years ago the Board approved the Public Employee Charitable Campaign program with the United Way as the manager. She was pleased with this year's result and wanted to thank and recognize Tammy Lynn for taking on the County Coordinator responsibilities. Mrs. Kubert recognized the 22 committee members that assisted in the success of this year's committed contributions.

Ms. Kubert then asked the Board to begin selecting the tickets for the individual and department incentives that were gathered to help employee participation. She thanked everyone that worked on the committee, gathered incentives from local businesses, or helped to sponsor some of the incentives and introduced Mark Freeh, Director of the Warren County United Way.

Mr. Freeh told the Board that this campaign mirrored the movie Field of Dreams, if you

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build it they will come and we can celebrate the results together. He wanted to especially thank Steve Marvin and the Board for all the support. He shared the results were a 237% and \$7,000.00 increase from last year.

He explained that this campaign yielded one of the most distinguished awards he presented a certificate to Tammy Lynn for her coordination role in the Warren County campaign.

Mr. Freeh invited the Board to attend the United Way Campaign banquet to be held on January 21, 2004 at the Asbury Willows, where Warren County will be recognized as one of the four organizations to reach the \$10,000. contribution level this year.

Director Doherty read the Proclamation National Drunk – Drugged Driving (3D's) Prevention Month for December 2003.

PROCLAMATION 686-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

**PROCLAMATION
NATIONAL DRUNK – DRUGGED DRIVING (3D'S)
PREVENTION MONTH – DECEMBER 2003.**

WHEREAS, motor vehicle crashes kill over 40,000 people and injure three million every year at a cost to society of some \$150 billion annually; and

WHEREAS, alcohol related crashes account for approximately 40 percent of those deaths and injuries; and

WHEREAS, for thousands of families across the nation, the December holidays bring a somber reminder of the loved ones they lost to an impaired driver during a previous holiday season or at any time a year; and

WHEREAS, Warren County Intoxicated Driver Resource Center Program serves approximately 300 convicted drunk drivers a year to reduce DWI's in the county; and

WHEREAS, Warren County is a partner in that effort to make our roads and streets safer; and

WHEREAS, community-based programs involving consumer education, effective laws, and strong police enforcement have proven to be successful in reducing impaired driving; and

WHEREAS, organizations from every state are joining together to "Take a Stand Against Impaired Driving" this December by supporting anti-impaired driving programs and policies.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren does hereby proclaim December 2003 as **National Drunk and Drugged Driving (3D) Prevention Month** in Warren County and hereby call upon all citizens, agencies, business leaders, hospitals, schools and public and private institutions in Warren County to promote awareness of the impaired driving problems, to support programs and policies to reduce the incidence of impaired driving to promote safer and healthier behaviors regarding the use of alcohol and other drugs, and to provide opportunities for all to participate in "Take a Stand Against Impaired Driving" this December holiday season and throughout the year.

Michael J. Doherty, Director

Richard D. Gardner, Deputy Director

John DiMaio, Freeholder

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

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The Board presented the Proclamation to Karen Kubert. Mrs. Kubert thanked the Board for recognizing this program and explained that unfortunately Warren County has a need for this. She explained that \$100,000 is set aside to assist with substance abuse and more is received from the Federal and State program grants awarded to the county.

There were no public comments on agenda items only.

RESOLUTION 687-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION TO PAY BILLS FOR MASTER VOUCHER NUMBER 2003 - 47.

Be and it is hereby resolved that Master Voucher Certificate **For Certification/Ratification for Payment No. 2003-47 dated November 25, 2003** in the amount of **\$ 3,775,866.42** including bills and investments, is approved subject to the review of the vouchers
By the Board of Chosen Freeholders.

2003-46		\$ 909,808.65
2003-47		<u>\$ 1,618,380.81</u>
Sub Total		\$ 2,528,189.46
Payroll	11/13/03	\$ 1,181,226.26
Election	11/25/03	\$ 66,450.70
Sub Total		<u>\$ 1,247,676.96</u>
GRAND TOTAL		<u>\$ 3,775,866.42</u>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 688-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

**INSERTION INTO THE 2003 BUDGET OF THE COUNTY OF WARREN
IN THE AMOUNT OF \$262,929.00 FROM THE NEW JERSEY
TRANSIT CORPORATION, SECTION 5311 GRANT PROGRAM.**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2003 in the sum of \$ 262,929.00, which item is now available from the New Jersey Transit Corporation, Section 5311 Grant Program.

BE IT FURTHER RESOLVED that a like sum of \$ 262,929.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

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New Jersey Transit Corporation, Section 5311 Grant Program
(administered by the Human Services Dept.)

BE IT FURTHER RESOLVED that the above is the result of the approval by the New Jersey Transit Corporation and that two (2) certified copies of this Resolution be forwarded to the Division of Local Government Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 689-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

INSERTION INTO THE 2003 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$471,669.00 FOR THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH & SENIOR SERVICES, BIOTERRORISM PREPAREDNESS & RESPONSE #04-1166-BT-L-2.

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2003 in the sum of \$ 471,669.00, which item is now available from the State of New Jersey, Department of Health & Senior Services, Bioterrorism Preparedness & Response #04-1166-BT-L-2.

BE IT FURTHER RESOLVED that a like sum of \$ 471,669.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Health & Senior Services, Bioterrorism Preparedness & Response #04-1166-BT-L-2 (administered by the Health Dept.)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Health & Senior Services and that two (2) certified copies of this Resolution be forwarded to the Division of Local Government Services

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 690-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT FOR STATEWIDE INSURANCE FUND FOR WARREN COUNTY EFFECTIVE JANUARY 1, 2004.

WHEREAS, the Board of Chosen Freeholders of the County of Warren has resolved to join the Statewide Insurance Fund following a detailed analysis; and

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WHEREAS, the Bylaws of the Statewide Insurance Fund require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that the Statewide Insurance Fund shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren does hereby appoint Randy May, Statfield Vantage Insurance Group as its Risk Management Consultant in accordance with the Statewide Insurance Fund's Bylaws effective January 1, 2004.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 691-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION AUTHORIZING WARREN COUNTY OFFICE OF EMERGENCY MANAGEMENT TO APPLY FOR ADDITIONAL FUNDING FROM THE NEW JERSEY STATE OFFICE OF EMERGENCY MANAGEMENT FOR A SUPPLEMENTAL GRANT IN THE AMOUNT OF \$2,928.42, FOR COSTS ASSOCIATED WITH DEVELOPING A COUNTYWIDE COMMUNITY EMERGENCY RESPONSE TEAM PROGRAM.

WHEREAS, the New Jersey State Office of Emergency Management has been directed by Governor James E. McGreevey to form and develop Community Emergency Response Teams (CERT) throughout the State; and

WHEREAS, there are monies available in the Fiscal Year 2002 supplemental fund of the Federal Emergency Management Agency (FEMA) that are being provided to the New Jersey State Office of Emergency Management for the purpose of developing these Teams; and

WHEREAS, the New Jersey State Office of Emergency Management has already provided a grant to each County in the State to fund the training of volunteers and purchasing of equipment and is now making available additional monies for start-up and related administrative costs; and

WHEREAS, it would be in the best interest of the County of Warren to accept said monies.

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren, that the Director of the Board and the Clerk are hereby authorized to sign any and all documents in order to effectuate with the New Jersey State Office of Emergency Management Deputy Director or his assigns, additional funding from this grant in the amount of \$2,928.42 to the Warren County Office of Emergency Management for costs associated with developing a county-wide CERT program.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 692-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION TO AUTHORIZE THE FREEHOLDERS DIRECTOR TO EXECUTE A CONTRACT FOR THE PURCHASE OF BLOCK 1307, LOT 4, AND BLOCK 801, LOT 1, MANSFIELD TOWNSHIP, CONTAINING 1.77 ACRES OF LAND.

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WHEREAS, Warren County is interested in purchasing property along the Morris Canal; and

WHEREAS, an Offer to Purchase Real Estate has been executed by Jeanette Burk, as owner of Block 1307, Lot 4, and Block 801, Lot 1, in Mansfield Township; and

WHEREAS, adequate funds are available in account #0403 B 703 5065 (Bond Ordinance) and certified by the Chief Financial Officer; and

WHEREAS, at the time of closing the total purchase price, \$24,000, is to be paid.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren, that the Freeholder Director is hereby authorized to execute the Offer to Purchase Real Estate.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 693-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: TERMINATION OF THE CONTRACT WITH ING EMPLOYEE BENEFITS / RELIASTAR LIFE INSURANCE COMPANY OF BLUE BELL, PENNSYLVANIA FOR PROVISION OF MEDICAL REINSURANCE.

WHEREAS, by resolution adopted January 1, 2002 the Board of Chosen Freeholders of the County of Warren entered into an agreement with Reliastar Life Insurance Company for provision of medical reinsurance; and

WHEREAS, by mutual agreement between the parties said agreement will be terminated effective December 31, 2003.

NOW THEREFORE, BE IT RESOLVED, that the contract between the Board of Chosen Freeholders of the County of Warren and Reliastar Life Insurance Company as referenced herein shall be terminated per mutual agreement between the parties effective December 31, 2003.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 694-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: ESTABLISHING ANNUAL HEALTH CARE RATES FOR WARREN COUNTY EMPLOYEES, RETIREES, AND CONTRACTED COUNTY AGENCIES,

WHEREAS, the Warren County Board of Chosen Freeholders recognizes a need to revise and establish new health care benefit rates for Warren County employees, retirees, and contracted county agencies for purposes of calculating budgetary funds for the fiscal year 2004; and

WHEREAS, these new rates have been recommended by the county's fiscal analyst in conjunction with our contractual agreement with Statfeld Vantage, Florham Park, New Jersey.

NOW THEREFORE, BE IT RESOLVED, that the new rates be approved commencing January 1, 2004, and continue until December 31, 2004, and be established as follows:

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Employee	\$463.32
Dependent	\$728.11

Medicare

Retirees, old indemnity	\$294.42
Retirees, Supplemental-(includes RX)	\$257.61

Prescription Drug

Member	\$113.72
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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 695-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

**RESOLUTION TO ACQUIRE BLOCK 23, LOT 2,
GREENWICH TOWNSHIP FOR OPEN SPACE.**

WHEREAS, Nelson and Donna Lee, the owners of Lot 2 in Block 23, County Route 519 in the Township of Greenwich are interested in selling the property to be preserved as open space; and

WHEREAS, the County of Warren ("County") and Township of Greenwich ("Township") are both interested in preserving the above property from development and as open space; and

WHEREAS, The County and the Township are both willing to contribute to the acquisition and preservation of this property; and

WHEREAS, adequate funds are available in account 0403B 704 5065 – Open Space Bond Ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders that the sum of \$240,000 be appropriated toward the purchase of the Lee property under the following terms:

1. The County will provide \$240,000 toward the purchase of the Lee property;
2. The Township will pay the balance of the purchase price of the property up to the highest appraised value;
3. The Township will have the existing MGM Associates appraisal updated for the purpose of the acquisition of this property;
4. The Township will negotiate with the Lee family on behalf of the County;
5. The Township will draft a joint purchase agreement between the County; the Township and the Lee family;
6. After closing of title, and settlement of a Green Acres grant, the County will convey all of its rights, title and interest in the property to the Township without additional consideration, and the Township will hold and manage the property;
7. The land shall be preserved for agricultural and/or passive recreational use.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 696-03

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On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

**RESOLUTION APPROVING AMENDMENT TO GRANT AGREEMENT SCP-PM-03-21
WITH THE NJ JUVENILE JUSTICE COMMISSIONER FOR AN ADDITIONAL \$7,500 OF
STATE/COMMUNITY PARTNERSHIP FUNDS;
THEREBY RAISING THE GRANT CEILING TO \$282,157.**

WHEREAS, on December 18, 2002, the Warren County Board of Chosen Freeholders approved a grant with the NJ Juvenile Justice Commission for \$178,678 in State/Community Partnership funding (#SCP-PS-03-21 and #SCP-PM-03-21) and \$95,079 in Family Court funding (#FC-PS-03-21) for a total award of \$274,657; and

WHEREAS, the NJ Juvenile Justice Commission has subsequently awarded Warren County an additional \$7,500 for these agreements as follows:

State/Community Partnership - Program Management \$ 7,500; and

WHEREAS, the grant agreement ceiling will increase to \$282,157 with inclusion of these anticipated funds.

NOW, THEREFORE, BE IT RESOLVED that the Director of the Warren County Board of Chosen Freeholders is authorized to sign the grant amendments for an additional \$7,500 in NJ Juvenile Justice Commission State/Community Partnership; grant ceiling to increase to \$282,157.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 697-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

**RESOLUTION AUTHORIZING THE PUBLIC HEALTH COORDINATOR TO SUBMIT A
GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION FOR COUNTY ENVIRONMENTAL HEALTH ACT FUNDING UP TO \$200,000
FOR CALENDAR YEAR 2004.**

WHEREAS, The County Environmental Health Act (CEHA), N.J.S.A. 26:3A2-21 *et. seq.* Authorizes county departments of health to conduct comprehensive environmental health services in cooperation with the New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, the CEHA has enhanced environmental health services in Warren County by providing State funding and technical assistance to the Warren County Health Department since 1985; and

WHEREAS, the value of the CEHA Program has been recognized by the Governor, who proclaimed October 13-17, 2003 as County Environmental Health Week; and

WHEREAS, CEHA grant funds up to \$200,000 are available to the County of Warren for calendar year 2004; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders authorizes the Public Health Coordinator to make application for 2004 CEHA funding and if accepted, to execute a CEHA grant agreement with the NJDEP in an amount up to \$200,000; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders agrees to provide in-kind matching funds up to \$200,000 subject to adequate funds being appropriated in the final adopted 2004 Warren County budget, pursuant to the match requirements of the grant; and

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BE IT FURTHER RESOLVED that the Board of Chosen Freeholders authorizes the Freeholder Director to execute form DEP-069G-Governing Body Resolution, as required to validate the application.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 698-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: APPROVING THE AGREEMENT WC0391R FOR PROFESSIONAL DENTAL BENEFIT NETWORK SERVICES TO PROVIDE ADMINISTRATION CASE MANAGEMENT, CLAIMS PROCESSING, QUALITY IMPROVEMENT, REPORTING AND OTHER SERVICES FOR THE WARREN COUNTY SELF INSURED EMPLOYEE DENTAL INSURANCE PROGRAM FOR THE PERIOD OF JANUARY 1, 2004 THROUGH DECEMBER 31, 2004 TO DELTA DENTAL PLAN OF NEW JERSEY, INC.

WHEREAS, there exists a need for the professional services of a Dental Insurance Administrator to provide administration and expanded network healthcare services for the Warren County Employee Medical Insurance Program; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in budget accounts 33105/5721 – Medical Healthcare Administrative Costs and certified by the County Chief Financial Officer,

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Delta Dental Plan of New Jersey, Inc., Parsippany, New Jersey, for professional services for the above project, for the term of January 1, 2004 through December 31, 2004 per the fee schedule based on usage as outlined per the agreement is hereby approved and the Director is hereby authorized and directed to execute the appropriate contract.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i))
3. A notice of this action shall be published in the Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 699-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: AWARD OF CONTRACT TO STATFELD VANTAGE INSURANCE GROUP, FLORHAM PARK, NEW JERSEY FOR PROVISION OF HEALTH INSURANCE CONSULTING FOR THE PERIOD OF DECEMBER 1, 2003 THROUGH NOVEMBER 30, 2003

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FOR AN AMOUNT NOT TO EXCEED \$22,000.00.

WHEREAS, it has been recommended that the County enter into a contract for Health Insurance Consulting Services; and

WHEREAS, Statfeld Vantage Insurance Group, of Florham Park, New Jersey has submitted a proposal for Provision of Health Insurance Consulting Services; and

WHEREAS, N.J.S.A. 40A:11-5(1)(m) allows this service contract to be awarded without competitive bid as an extraordinary, unspecifiable service; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of said contracts; and

WHEREAS, adequate funds are available in budget accounts 33105/5721 – Healthcare Trust Account, Administrative Costs and certified by the County Chief Financial Officer,

NOW THEREFORE BE IT RESOLVED, that a contract for provision of Health Insurance Consulting Service is hereby awarded to Statfeld Vantage Insurance Group, of Florham Park, New Jersey effective December 1, 2003 through November 30, 2004 at a fee not to exceed \$22,000.00 and that funds shall be provided in account 33105/5721 Healthcare Trust Account, administrative Costs; and

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders is hereby authorized and directed to execute the contract agreement; and

BE IT FURTHER RESOLVED, A notice of this action shall be published in the Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 700-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: AWARD OF CONTRACT WC0394R TO CHENOA INFORMATION SERVICES OF EDISON, NEW JERSEY FOR BUSINESS CONTINUITY & DISASTER RECOVERY PLANNING SERVICES FOR THE WARREN COUNTY CLERK'S OFFICE IN AN AMOUNT NOT TO EXCEED \$42,000.00.

WHEREAS, there exists a need for business continuity and disaster recovery services and planning for the Warren County Clerk's Office; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. An agreement with Chenoa Information Services of Edison, New Jersey for the aforesaid services, a copy of which is on file in the Office of the Director of Purchasing and is made a part hereof by reference, is hereby approved and shall be entered into by this Board.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services required cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of

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the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.

3. A notice of this action shall be published in the Star Gazette.

Funding for this contract is provided in trust account 35120/5100 – County Clerk Trust

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 701-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DELL COMPUTER CORP., FOR COMPUTERS, SUPPORT AND ASSOCIATED PRODUCTS UNDER NEW JERSEY STATE CONTRACT #A81247 COVERING COMPUTER EQUIPMENT AND RELATED COMPUTER SUPPORT SERVICES FOR WARREN HAVEN IN THE TOTAL AMOUNT OF \$22,320.00.

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for computers and associated products for Warren Haven and is hereby awarded

To.....Dell Computer Corp., Austin, Texas

in the amount of..... \$22,320.00

at the prices established under New Jersey State Contract #A81247

Funding for this contract has been provided in capital account 0403A410/5058 – Capital Annual Computer Upgrades

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 702-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: AWARD OF CONTRACT WC0368-2 WITH THE TOWN OF HACKETTSTOWN FOR A NUTRITION SITE ON A MONTH TO MONTH TO BASIS FOR THE PERIOD OF JANUARY 1, 2004 THROUGH DECEMBER 31, 2004 IN THE AMOUNT OF \$500.00 PER MONTH.

BE IT RESOLVED, that this contract is awarded to the Town of Hackettstown to provide a nutrition site in Hackettstown, New Jersey

The contract is to be on a month to month basis at a monthly rental of \$500.00 per month January 1, 2004 through December 31, 2004

Funding for this contract is provided in account F4352 5303 045303-M 5080 – Area Plan Grant Nutrition Space Rental

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of

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Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 703-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: AWARD OF CONTRACT TO ROBERT F. HEFFERNAN, OF OLDWICK, NEW JERSEY FOR APPRAISAL SERVICES ON THE SAMS PROPERTY, MANSFIELD TOWNSHIP, NEW JERSEY, BLOCK 601.03 LOT 62.01, APPROXIMATELY SEVENTY ACRES PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$2,875.00.

WHEREAS, THE Warren County Board of Recreation Commissioners has developed a list of Property for preservation for the year 2004; and

WHEREAS, Warren County is interested in obtaining appraisals on various farm properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Green Acres Program prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Land Easement Purposes; and

WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice; and

WHEREAS, adequate funds are available in account 03894 5065 894204 5065 – Open Space Trust – Lands for Recreation Conservation.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders as follows:

1. The agreement between the County of Warren and Robert F. Heffernan, in the amount of \$2,875.00 to prepare an appraisal on the land listed be accepted.
2. The Freeholder Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-GAZETTE, as required by law, within ten (10) days of adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 704-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: AWARD OF CONTRACT TO MGM ASSOCIATES, OF FLEMINGTON, NEW JERSEY FOR APPRAISAL SERVICES ON THE SAMS PROPERTY, MANSFIELD TOWNSHIP, NEW JERSEY, BLOCK 601.03 LOT 62.01, APPROXIMATELY SEVENTY ACRES PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE AMOUNT OF \$2,500.00.

WHEREAS, THE Warren County Board of Recreation Commissioners has developed a list of Property for preservation for the year 2004; and

WHEREAS, Warren County is interested in obtaining appraisals on various farm properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Green Acres Program prior to

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negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Land Easement Purposes; and

WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

WHEREAS, adequate funds are available in account 03894 5065 894204 5065 – Open Space Trust – Lands for Recreation Conservation

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders as follows:

1. The agreement between the County of Warren and Robert F. Heffernan, in the amount of \$2,500.00 to prepare an appraisal on the land listed be accepted.
2. The Freeholder Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-GAZETTE, as required by law, within ten (10) days of adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 705-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: APPROVING THE AGREEMENT WC0392R FOR PROFESSIONAL INSURANCE SERVICES TO PROVIDE PRESCRIPTION ADMINISTRATION FOR THE WARREN COUNTY SELF INSURED EMPLOYEE MEDICAL INSURANCE PROGRAM FOR THE PERIOD OF JANUARY 1, 2004 THROUGH DECEMBER 31, 2004 TO EXPRESS SCRIPT, INC., PER THE FEE SCHEDULE LISTED BELOW

WHEREAS, there exists a need for the professional services of a Pharmacy Benefits Manager to provide Prescription Services for the Warren County Employee Medical Insurance Program: and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. Seq.) requires that a resolution authorizing the award of contracts for “professional services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts;

WHEREAS, adequate funds are available in account 33105/5721 – Healthcare Trust Account, Administrative Costs and certified by the County Chief Financial Officer

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

DISPENSING FEE RETAIL

Brand	\$2.25
Generic	\$2.25
Mail Brand	\$0.00
Generic	\$0.00

TRANSACTION FEE

Retail	\$0.25
Mail Order	\$0.00

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Express Script, Inc., of Maryland Heights, Missouri for professional services for the above project, for the term of January 1, 2004 through December 31, 2004, is hereby approved and the Director is hereby authorized and directed to execute the appropriate contract.

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2. This contract is awarded without competitive bidding as a Professional Service in accordance with 40A:11-5(1)(a)(i) of the Local Public Contracts Law.
3. 3.A notice of this action shall be published in the Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 706-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: APPROVING THE AGREEMENT WC0390R FOR PROFESSIONAL INSURANCE SERVICES TO PROVIDE THIRD PARTY ADMINISTRATION FOR THE WARREN COUNTY SELF INSURED EMPLOYEE MEDICAL INSURANCE PROGRAM FOR THE PERIOD OF JANUARY 1, 2004 THROUGH DECEMBER 31, 2004 TO HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY, IN THE AMOUNT OF \$56.40 PER EMPLOYEE PER MONTH.

WHEREAS, there exists a need for the professional services of an Insurance Administrator to provide Third Party Administration for the Warren County Employee Medical Insurance Program; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in budget accounts 33105/5721 – Healthcare Trust Account, Administrative Costs and certified by the County Chief Financial Officer,

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Horizon Blue Cross Blue Shield of New Jersey, for professional services for the above project, for the term of January 1, 2004 through December 31, 2004 in the amount not to exceed \$56.40 per employee per month is hereby approved and the Director is hereby authorized and directed to execute the appropriate contract.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i))
3. A notice of this action shall be published in the Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 707-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: APPROVING THE AGREEMENT WC0389R FOR PROFESSIONAL

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CHIROPRACTIC NETWORK SERVICES TO PROVIDE ADMINISTRATION, CASE MANAGEMENT, CLAIMS PROCESSING, QUALITY IMPROVEMENT, REPORTING AND OTHER SERVICES FOR THE WARREN COUNTY SELF INSURED EMPLOYEE MEDICAL INSURANCE PROGRAM FOR THE PERIOD OF JANUARY 1, 2004 THROUGH DECEMBER 31, 2004 TO ALIGNISONE OF NEW JERSEY INC., IN AN AMOUNT OF \$3.50 PER ELIGIBLE PER MONTH.

WHEREAS, there exists a need for the professional services of a Chiropractic Insurance Administrator to provide administration and expanded network healthcare services for the Warren County Employee Medical Insurance Program; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in budget accounts 33105/5721 – Medical Healthcare Administrative Costs and certified by the County Chief Financial Officer,

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Alignisone of New Jersey, Plymouth Meeting, Pennsylvania for professional services for the above project, for the term of January 1, 2004 through December 31, 2004 in the amount of \$3.50 per eligible per month, is hereby approved and the Director is hereby authorized and directed to execute the appropriate contract.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i))
3. A notice of this action shall be published in the Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 708-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: AWARDING THE PROFESSIONAL SERVICES AGREEMENT WC0395R FOR ENGINEERING SERVICES TO PROVIDE COORDINATION, PREPARATION AND ENGINEERING SERVICE FOR THE ACQUISITION OF HIGH POWERED UHF FREQUENCIES FOR THE WARREN COUNTY COMMUNICATIONS CENTER TO TUWAY WIRELESS OF BETHLEHEM, PENNSYLVANIA IN THE AMOUNT OF \$19,300.00.

WHEREAS, there exists a need for the professional services of a Engineer for Coordination, Preparation and Engineering services for the above project for the Warren County Communications Center; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts;
and

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WHEREAS, adequate funds are available in capital account 0400B401/5054 – Communications Equipment

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and TuWay Wireless of Bethlehem, Pennsylvania for professional services for the above project, in the amount of \$19,300.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 709-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH NISIVOCIA & COMPANY, RANDOLPH, NEW JERSEY, TO PERFORM ANNUAL AUDIT SERVICES PURSUANT TO STATUTE FOR THE YEAR OF 2003 FOR FEES NOT TO EXCEED \$76,650.00 AND TO PERFORM ANNUAL AUDIT SERVICE FOR THE DEPARTMENT OF HUMAN SERVICES DIVISION OF TEMPORARY ASSISTANCE PROGRAM OPERATING REVENUES AND DISBURSEMENTS FOR THE YEAR 2003 FOR FEES NOT TO EXCEED \$29,800.00 TOTAL AUDIT FEES NOT TO EXCEED \$106,450.00.

WHEREAS, there exists a need for specialized audit services in connection with the auditing of the financial transactions of the County of Warren (the "County"), a body corporate of the State of New Jersey, in accordance with NJSA 40A:5-4 et. Seq. and the Single Audit requirements of OMB Circular A-133, and issue reports acceptable to Director of the Division of Local Government Services, and the financial community; and

WHEREAS, such audit services must be provided by a registered municipal accountant licensed in the State of New Jersey in accordance with NJSA 40A: 5-9, and the firm of Nisivoccia & Company is qualified and recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose in the 2004 Current Fund operating budget in account 0113500/5029.

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The accounting firm of Nisivoccia & Company, Randolph, New Jersey, is hereby retained for the period of January 1, 2004 to December 31, 2004 to provide professional services in connection with the audit of the County's financial statements in accordance with generally accepted auditing standards as contained in the Proposals dated September 24, 2003, and submitted to the County.
2. A notice of this action shall be published in the Star Gazette, as required by law, within

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ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 710-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION RE: APPROVING THE AGREEMENT WC0396R FOR PROFESSIONAL INSURANCE SERVICES TO PROVIDE MEDICAL REINSURANCE FOR THE WARREN COUNTY SELF INSURED EMPLOYEE MEDICAL INSURANCE PROGRAM FOR THE PERIOD OF JANUARY 1, 2004 THROUGH DECEMBER 31, 2004 TO SAFECO LIFE INSURANCE COMPANY OF MIAMI, FLORIDA IN THE ESTIMATED AMOUNT OF \$284,000.00.

WHEREAS, there exists a need for the professional services of an Insurance Company to provide Medical Reinsurance for the Warren County Employee Medical Insurance Program; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in budget accounts 33105/5721 – Medical Healthcare Administrative Costs and certified by the County Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Safeco Life Insurance Company, Miami, Florida, for professional services for the above project, for the term of January 1, 2004 through December 31, 2004 in the estimated amount of \$284,000.00, is hereby approved and the Director is hereby authorized and directed to execute the appropriate contract.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i))
3. A notice of this action shall be published in the Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 711-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION AWARING CONTRACT #WC0393P TO SCHOOR DEPALMA (MUNICIPAL ENGINEER) FOR ENGINEERING SERVICES FOR THE INSPECTION OF ROAD IMPROVEMENTS WITHIN THE RIGHT-OF WAY FOR COUNTY ROUTE #519, BOROUGH OF ALPHA.

WHEREAS, there exists a need for the professional services of an Engineer for the

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inspection of road improvements within the right-of-way of County Route #519, along the frontage of Lot 11, Block 46, Borough of Alpha at the intersection of Alpha Street for Permit #03073, David S. Cooper; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

WHEREAS, costs for the inspection will be billed to the Municipal escrow account posted by the applicant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The Contract Agreement between the Board of Chosen Freeholders of the County of Warren and Schoor DePalma (Municipal Engineer) of Clinton, New Jersey, for professional services for the inspection of the above project, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said Contract Agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. Notice of this action shall be published in The Star Gazette, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 712-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION ACCEPTING A PROPOSAL BY MASER CONSULTING PA, OF HACKETTSTOWN, NEW JERSEY, TO CONDUCT PROFESSIONAL ENGINEERING AND LAND SURVEYING AND ENVIRONMENTAL SCIENCE SERVICES, FOR THE SUBDIVISION AND PARTIAL DEVELOPMENT, OF BLOCK 601.03 LOT 62.01, IN MANSFIELD TOWNSHIP IN AN AMOUNT NOT TO EXCEED \$47,300.

WHEREAS, the Warren County Board of Chosen Freeholders has bonded for the acquisition of property identified in the Warren County Open Space Plan; and

WHEREAS, certain services are required prior to acquisition; and

WHEREAS, Maser Consulting PA will subdivide the tract mentioned above into four lots beginning with collecting data, preparing a boundary survey, in accordance with Green Acres and Agriculture Retention and Development Act guidelines, setting concrete markers at the corners, preparing a topographic survey, verifying location and extent of wetlands, delineating freshwater wetland/state open water boundaries (both on the property and within 50 feet of the tract boundary). The subdivision plan will include all required data including property owners, key maps, general notes and zoning information, a dimension plan, general grading plan for the new homes, soil erosion and sediment control plan and construction details.

WHEREAS, adequate funds are available in 0403 B 705 5065 and certified by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders as follows:

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1. The proposal by Maser Consulting PA to conduct professional engineering and land surveying and environmental science services of Block 601.03, Lot 62.01, in Mansfield Township, New Jersey, in an amount not to exceed \$47,300.00 be accepted.
2. The proposed reports to be completed and submitted to the Warren County Department of Land Preservation for their review within 60 days of authorization of the agreement.
3. The Freeholder Director is hereby authorized to execute said agreement.
4. Notice of this action shall be published in The Star-Gazette as required by law within ten (10) days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 713-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION MODIFYING CONTRACT TO ABILITIES FOR PROVISION OF WORK FIRST NJ GRANT SERVICES FOR THE PERIOD OCTOBER 1, 2003 THROUGH DECEMBER 31, 2003; CONTRACT CEILING TO INCREASE TO \$85,027.

BE IT RESOLVED that the Board of Chosen Freeholders approves the 2003 county contract modification with Abilities for an additional \$14,854; contract ceiling to increase to \$85,027 for the period October 1, 2003 through December 31, 2003.

BE IT FURTHER RESOLVED that funds for this contract are available in county account S33455395 5029 (Work First NJ grant).

A notice of this action shall be published in the Star Gazette, and this contract itself must be available for public inspection in the Office of the Clerk.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 714-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION MODIFYING CONTRACT TO FAMILY GUIDANCE CENTER FOR PROVISION OF SUBSTANCE ABUSE SERVICES FOR THE PERIOD OCTOBER 1, 2003 THROUGH DECEMBER 31, 2003; CONTRACT CEILING TO INCREASE TO \$887,304.20.

BE IT RESOLVED that the Board of Chosen Freeholders approves the 2003 county contract modification with Family Guidance Center for an additional \$5,000; contract ceiling to increase to \$887,304.20 for the period October 1, 2003 through December 31, 2003.

BE IT FURTHER RESOLVED that funds for this contract are available in county account S33555314 5029 (Chapter 51 grant).

A notice of this action shall be published in the Star Gazette, and this contract itself must be available for public inspection in the Office of the Clerk.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

MINUTES**NOVEMBER 25, 2003****RESOLUTION 715-03**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION MODIFYING CONTRACT TO CONTEXTUAL FAMILY SERVICES FOR PROVISION OF SUBSTANCE ABUSE SERVICES FOR THE PERIOD OCTOBER 1, 2003 THROUGH DECEMBER 31, 2003; CONTRACT CEILING TO INCREASE TO \$105,216.

BE IT RESOLVED that the Board of Chosen Freeholders approves the 2003 county contract modification with Contextual Family Services for an additional \$10,000 Chapter 51 grant funds; contract ceiling to increase to \$105,216 for the period October 1, 2003 through December 31, 2003.

BE IT FURTHER RESOLVED that funds for this contract are available in county account S33555314 5029 (Chapter 51 grant).

A notice of this action shall be published in the Star Gazette, and this contract itself must be available for public inspection in the Office of the Clerk.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 716-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION MODIFYING CONTRACT TO FREEDOM HOUSE FOR PROVISION OF SUBSTANCE ABUSE SERVICES FOR THE PERIOD OCTOBER 1, 2003 THROUGH DECEMBER 31, 2003; CONTRACT CEILING TO INCREASE TO \$12,000.

BE IT RESOLVED that the Board of Chosen Freeholders approves the 2003 county contract modification with Freedom House for an additional \$2,000 Chapter 51 Grant Funds; contract ceiling to increase to \$12,000 for the period October 1, 2003 through December 31, 2003.

BE IT FURTHER RESOLVED that funds for this contract are available in county account S33555314 5029 (Chapter 51 grant).

A notice of this action shall be published in the Star Gazette, and this contract itself must be available for public inspection in the Office of the Clerk.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

Mr. Marvin informed the Board that he has a resolution prepared for the appointment recommendations presented by the Warren County Community College Trustee Search Committee. After some discussion between the Board and Mr. Marvin, it was agreed to approve the resolution in place of the recommendation to appoint Warren County Community College Trustee members.

RESOLUTION 717-03

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

MINUTES**NOVEMBER 25, 2003****RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby appoint the following individuals to the Warren County Community College Board of Trustees for a four year term:

APPOINT MEMBERS:

Terry A. Clancy
12 Harding Drive East
Port Murray, NJ 07865

Term to Expire: October 31, 2007

Betti Singh
23 West Carlton Avenue
Washington, NJ 07882

Term to Expire: October 31, 2007

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 718-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY LOCAL ADVISORY COMMITTEE on ALCOHOLISM and DRUG ABUSE (LACA/DA),

WHEREAS, the Warren County Local Advisory Committee on Alcoholism and Drug Abuse (LACA/DA) has reviewed current members for reappointment and has made a recommendation.

NOW, THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby accept the recommendation to reappoint the following individuals to the Warren County Local Advisory Committee on Alcoholism and Drug Abuse (LACA/DA):

REAPPOINT MEMBER:

Michael DeSiena
355 Brainards Road
Phillipsburg, NJ 08865

Term to expire: 12/31/05

Steven Siegel
Prosecutor's Office
Court House
Belvidere, NJ 07823

Term to expire: 12/31/05

Charles Raffaele
443 Russell Avenue
Phillipsburg, NJ 08865

Term to expire: 12/31/05

Robert Frankenfield
PO Box 133 R
Martins Creek, PA 18063

Term to expire: 12/31/05

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John Feeney
305 Lows Hollow Road
Stewartsville, NJ 08886

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Term to expire: 12/31/05

Jim Seng
98 Baltimore Street
Phillipsburg, NJ 08865

Term to expire: 12/31/05

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 719-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION APPOINTING A MEMBER TO THE WARREN COUNTY LOCAL ADVISORY COMMITTEE on ALCOHOLISM and DRUG ABUSE (LACA/DA),

WHEREAS, the Warren County Local Advisory Committee on Alcoholism and Drug Abuse (LACA/DA) has reviewed applicants to fill the vacancy position and has made a recommendation.

NOW, THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby accept the recommendation to appoint the following individual to the Warren County Local Advisory Committee on Alcoholism and Drug Abuse (LACA/DA) to fill this vacancy:

APPOINT MEMBER:

Scott Messina
Liberty Management Group
406 Hardwick Street
Belvidere, NJ 07823

Term to expire: 12/31/04

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

RESOLUTION 720-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

RESOLUTION APPROVING AN INCREASE IN THE HOURS OF WORK FROM 35 TO 40 HOURS PER WEEK WITHIN THE WARREN COUNTY CLERKS OFFICE,

WHEREAS, the Warren County Clerk has presented a proposal to increase the hours of work from 35 to 40 hours per week within the Warren County Clerks Office as a result of increases in the volume of work; and

WHEREAS, the cost of increasing the Warren County Clerks Office hours of works will be fully supported by the increased revenues collected as a result of the aforementioned workload volume increases and by the recently restructured fee collection schedule within this office; and

WHEREAS, the labor bargaining units representing the effected employees of the County Clerks Office, AFSCME Local 3287 & AFSCME Local 671, have approved the increase in work hours from 35 to 40 hours of work per week.

NOW THEREFORE BE IT RESOLVED, that effective December 4, 2003, the weekly hours

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of work for all employees within the Warren County Clerks Office shall be adjusted from 35 to 40 hours per week and salaries shall be adjusted in accordance with the tables provided within the labor agreements with the representative bargaining units.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

Under reports and comments, County Counsel Joseph J. Bell reported that he had three litigation items to discuss in executive session.

County Engineer Dave Hicks had no report.

County Planner Dave Dech informed the Board that there was a change of venue for the Public Hearing for the Highlands Taskforce review from 7 pm to 9 pm at the Morris County Cultural Center.

County CFO Charles Houck reported that the refunding Bond Sale was completed on November 17, 2003. The refunding yielded in excess of \$1,000,000 savings over the next 10 to 12 years. Mr. Houck explained that \$124,000 will be the savings for 2004 and he was pleased that they waited on the refunding until interest rates became more favorable. Mr. Doherty thanked Mr. Houck for his report.

County Administrator Steve Marvin informed the Board that he has received a request from Freeholder Elect Chamberlain to have the Annual Reorganization Meeting held on Saturday, January 3, 2004 at 4:00 p.m. After some discussion between the Board, Mr. Chamberlain, Mr. Bell and Mr. Marvin it was approved by motion.

On motion by Mr. Gardner, seconded by Mr. DiMaio, Authorizing the County Administrator to advertise the Annual Reorganization Meeting to be held Saturday, January 3, 2004, at 4:00 p.m.

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

Mr. Marvin presented the following hiring requests from Warren Acres Juvenile Detention Center for One (1) Part-time J.D.O., with a vacancy due to a recent resignation, and from the Human Services, DIV. of TASS for One (1) H.S. Specialist III, with a vacancy due to retirement. The Board approved.

Mr. Marvin wanted to remind the Board that the next Five-County Coalition meeting will be held Wednesday, December 3, 2003 at 6 pm and Morris County is hosting it at the Lodge at Schooley's Mountain.

Under Freeholder comments, Mr. Chamberlain had no report.

Mr. DiMaio commented that often the meetings are business as usual, and he wanted to recognize that with the coming holiday we should be thankful and remember the troops that are not home, but are defending our freedoms that we sometimes take for granted. He wished everyone a Happy Thanksgiving.

Mr. Gardner commented that he received a letter from NJAC noting the NJ Transportation Trust Fund committee has recommended raising the gas tax another \$0.125 which is exorbitant and this has to be stopped.

Mr. Gardner informed the Board that the Highlands public hearing is very important for

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the Ag Business and he feels Governor McGreevey may be attempting to utilize this to justify something similar to the Pinelands Commission, which would result in a Loss of equity value for Farmers and other landowners. He wished everyone a happy Thanksgiving and wished them safe travels this holiday season.

Mr. Doherty agreed with Mr. Gardener's report of the NJ Transportation Trust Fund exorbitant tax increase. He explained that here is another example of less government the better. He explained that originally the tax was to support new highways and train lines. Since 1995 the anticipated revenue didn't add up to cover all the added cost from new positions, administrators' salaries that were never part of the original purpose. He wished everyone a Happy Thanksgiving enjoying time with their families.

There were no closing public comments.

There were no press comments or questions.

RESOLUTION 721-03

On motion by Mr. Gardner, seconded by Mr. DiMaio, at 8:15 p.m. the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 25, 2003.

A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Warren County Board of Chosen Freeholders to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law of State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

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(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection; any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders, assembled in public session on **November 25, 2003**, that an Executive Session closed to the Public shall be held on November 25, 2003 at 8:15pm in the Freeholders Conference Room located at the Wayne Dumont, Jr. Administration Building, 165 County Route 519 South, Belvidere, New Jersey 07823 for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Warren County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Tammy M. Lynn Deputy Clerk

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

The Board returned to open session at 9:36 pm.

On motion by Mr. DiMaio, seconded by Mr. Gardner, and there being no further official business to come before the Board at this time, the meeting was adjourned at 9:36 p.m.

Recorded vote: Mr. DiMaio yes, Mr. Gardner yes, Mr. Doherty yes.

ATTESTED TO:

Tammy M. Lynn, Deputy Clerk