

MINUTES**MAY 11, 2005**

The Board of Chosen Freeholders of the County of Warren met in regular session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on May 11, 2005 at 7:29 p.m.

The meeting was called to order by Director Gardner and upon roll call, the following members were present: Freeholder Richard Gardner, Freeholder John DiMaio and Freeholder Everett Chamberlain. Also attending were County Engineer Dave Hicks, CFO Charles Houck, County Counsel Joseph J. Bell and County Administrator Steve Marvin.

The Pledge of Allegiance was led by Director Gardner.

Director Gardner read the following statement: **"ADEQUATE NOTICE OF THIS MEETING OF MAY 11, 2005 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE."**

Mr. Dennis Austin, Arts Coordinator of the Warren County Cultural and Heritage Commission, played the role of Town Crier in honor of the following proclamation. Also present as re-enactors from the Cultural and Heritage Commission were Andrew Drysdale, Curator and Charles Prestopine.

PROCLAMATION 282-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

**PROCLAMATION
RECOGNIZING THE FIRST MEETING OF THE WARREN COUNTY
BOARD OF CHOSEN FREEHOLDERS HELD MAY 11, 1825.**

WHEREAS, the County of Warren was created by an act of the New Jersey Legislature on the 20th of November, 1824 that took effect in 1825, separating the area from the County of Sussex; and

WHEREAS, in a display of patriotic fervor the County was named for Dr. Joseph Warren of Massachusetts, a prominent leader in the cause of American Independence, who was the first officer to lose his life in the Revolutionary War when he was killed by a British bullet during the Battle of Bunker Hill, the 17th of June, 1775, 50 years before Warren County was established; and

WHEREAS, the Warren County Board of Chosen Freeholders held its inaugural meeting 180 years ago today, on the 11th of May, 1825, at the house of James McMurtrie in the Village of Belvidere; and

WHEREAS, those Chosen Freeholders, selected at annual town meetings in the "Several and respective townships in the County of Warren" to serve for 1825 and 1826, were Moses Vancampen and Jacob Brotzman of Pahaquarry, Uzal O. Howell and George Mott of Hardwick, John Schmuck and Robert Thompson of Independence, Daniel Swayze

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and David Reid of Knowlton, Nathan Hoagland and Alexander White of Oxford, Archibald Robeson and Garrett Lacey of Mansfield, and Peter Kline and Jonathan Robins of Greenwich; and those first Freeholders chose Daniel Swayze, Esq. as Director and Benjamin T. Hunt as their Clerk and conducted other business;

NOW, THEREFORE, BE IT RESOLVED, that the current Warren County Board of Chosen Freeholders does hereby recognize and salute our earliest predecessors on this Board as we commemorate that inaugural session held 180 years ago today and express gratitude for their service establishing County government in our 365-square-mile home in the State of New Jersey.

Richard D. Gardner, Director
 Board of Chosen Freeholders

John DiMaio, Deputy Director
 Board of Chosen Freeholders

Everett A. Chamberlain, Freeholder
 Board of Chosen Freeholders

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

Mr. DiMaio said it was a great honor to be in this place and time to recognize this milestone for our county. He thought it interesting that there were 14 Freeholders 180 years ago and only three today. He said it was an honor to be "one of the three to represent this great county that I grew up in."

Mr. Chamberlain cited names in the proclamation that remain very familiar today, such as Swayze, Hoagland, Van Campen, Mott and Klein. The county has a very rich history of which he is proud to be a part, as should we all. He thanked the re-enactors for being present to commemorate the occasion.

Mr. Gardner also expressed appreciation to those present to mark the milestone and was pleased to discover the County possesses a copy of the Minutes of the Inaugural Meeting. The document must continue to be properly cared for.

On motion by Mr. Chamberlain, seconded by Mr. DiMaio, the Minutes of the Regular Session held on April 27, 2005 were approved.

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the Minutes of the Executive Session held on April 27, 2005 were approved.

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

PROCLAMATION 283-05

On motion by Mr. Chamberlain, seconded by Mr. DiMaio, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

**PROCLAMATION
 RETIRED AND SENIOR VOLUNTEER DAY, MAY 19, 2005.**

WHEREAS, The **NORWESCAP** Retired and Senior Volunteer Program (**RSVP**) has acted as an experienced resource and support system for the residents of Warren County;

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and

WHEREAS, more than 500 **RSVP** Volunteers, sponsored by **NORWESCAP**, volunteered more than 115,000 hours during 2004, providing services to hospitals, local food pantries, delivering Meals on Wheels, serving as reading tutors, peer support/home visitors, and serving in numerous other capacities; and

WHEREAS, **RSVP**, as part of the Corporation for National Service, provides the opportunity for volunteers to make use of the skills and knowledge they have gained over the years;

NOW, THEREFORE, BE IT RESOLVED, that I, Richard Gardner, Director of the Board of Chosen Freeholders of the County of Warren, do hereby proclaim May 19, 2005, as **RSVP DAY**, and congratulate the organization as they celebrate 31 years of service to our County.

Richard D. Gardner, Director
 Board of Chosen Freeholders

John DiMaio, Deputy Director
 Board of Chosen Freeholders

Everett A. Chamberlain, Freeholder
 Board of Chosen Freeholders

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

Mr. DiMaio said this is certainly something we should recognize. Most of the people seniors help are their own peers. The volunteers must feel a sense of satisfaction and purpose in their efforts and deservedly so.

"Volunteerism is the cornerstone of our society," said Mr. Chamberlain. When seniors "give back", it's a win-win situation. They perform a valuable service and feel rewarded as a result. He expressed deep appreciation.

Mr. Gardner echoed the same sentiments, saying the volunteer efforts are heart-felt. He said it was an "absolute honor" for the Board to endorse this proclamation.

Ms. Laurie Cahill was present to accept the proclamation. She thanked the Board and spoke of how some of these volunteer assignments lead to long-term friendships, enriching the lives of each participant.

PROCLAMATION 284-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

PROCLAMATION – MENTAL HEALTH MONTH – MAY, 2005.

WHEREAS, mental health is critical for the well-being and vitality of our families, businesses and communities; and

WHEREAS, mental illness will strike one in five Americans in a given year regardless of age, gender, ethnicity, religion, or economic status; and

WHEREAS, mental disorders, collectively, make mental illnesses the most prevalent health problem in America today, have a staggering amount of impact on our nation, and cost an estimated 165 billion dollars per year; and

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WHEREAS, up to 10% of Warren County residents may develop a serious and persistent mental illness in his or her lifetime; and

WHEREAS, the stigma of mental illness prevents many people from obtaining the quality mental health services they need and deserve, and only 20% of adults suffering from a diagnosable mental illness seek treatment of any sort, and only 20% of children who need mental health care receive it; and

WHEREAS, effective mental health care reduces serious physical health problems and are as, or more, responsive to treatment than physical disorders; and

WHEREAS, mental health care is an important investment in our nation, our families and ourselves; the cost of untreated mental health problems is far greater than the cost of providing effective, efficient and affordable preventive mental health services;

WHEREAS, the Warren County Mental Health Board, in partnership with the County of Warren, will continue to promote the prevention and treatment of mental illness and support community-based programs that serve Warren County residents;

NOW, THEREFORE, BE IT RESOLVED, that I, Richard D. Gardner, Director, Warren County Board of Chosen Freeholders, do hereby designate May, 2005 as "Mental Health Month" in Warren County.

Richard D. Gardner, Director
 Board of Chosen Freeholders

John DiMaio, Deputy Director
 Board of Chosen Freeholders

Everett A. Chamberlain, Freeholder
 Board of Chosen Freeholders

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

 Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

Mr. DiMaio said those touched by mental illness "suffer tremendously" and some of these conditions are difficult to diagnose and treat. This is an issue with which we should all become more familiar. He acknowledged Human Services Director Karen Kubert, saying her department does "a great job" helping those afflicted.

Mr. Chamberlain said in many cases, he considers mental illness as "the quiet illness". Oftentimes, the symptoms are not recognized. We need to continue to provide information to the public so those in need can be helped in a timely fashion and to pursue treatment and cures. He also thanked Ms. Kubert for her efforts.

Mr. Gardner said due to a greater understanding of mental illness, he thinks we are more fortunate today than 20 years ago. We're on the cutting edge of technology to really advance the way mental conditions are treated. He thanked Karen Kubert as well.

Ms. Kubert introduced Dr. Mark Perrin, Chairman of the Warren County Mental Health Board. Dr. Perrin noted that the Freeholders of 1825 would not have been nearly as well educated as we are today. He agreed that progress is being made, but there is a long way to go. Depression is the leading cause of lost wages and productivity. He lauded Ms. Kubert for her dedication. He said he was pleased to accept the proclamation on behalf of the 20,000 people in Warren County who do suffer from mental illness and the other 40,000 who are concerned family members. Dr. Perrin complimented the Board for meeting the needs of the citizens. "You really are making a difference" in the lives of many people who have nowhere else to turn.

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Mr. Gardner then invited Ms. Kubert to approach the Board to provide a status report on the Adjuster's Office operation. For the most part, the Adjuster's Office is responsible for the following three things: ensuring civil rights are not violated (and that the process goes smoothly, which involves numerous steps), determining financial and legal settlement and reviewing mental health records for those applying for gun permits.

In setting up the division within Human Services, Ms. Kubert credited several other departments with helping to make the transition go smoothly: the County Clerk provided furniture; the Surrogate supplied file cabinets; Buildings & Grounds negotiated with the Tax Board to provide office space; Barry Smith and his Information Systems team provided computers and the Division of Administration provided clerical support and overtime wages to set up the office. The Adjuster's Offices of Sussex and Morris Counties provided training, which was very helpful.

Ms. Kubert believes each and every case should be reviewed regardless of whether or not there has been an investigation, due to the fact that the State does make mistakes and there is likely money to be found. The State's computer system was not fully established until the year 2000 and Ms. Kubert surmises that there may have been more errors from 1991-2000. There is no statute of limitations, so she believes each case is worth looking into. Prior to 1991, the County was responsible for 50% of the cost of institutionalization, but from 1991 to present, the cost is 20% County, 80% State.

The presence of an attorney is required at 16 commitment hearings per year located at Glen Gardner, Greystone Park or Trenton. These would be six hour days at a rate of \$125 per hour. In the future, visits to Newton Memorial may be required. Hearings held there involve children and Warren County has not had any such cases so far this year.

The annual budget of \$65,000 is proving to be a bit "tight", but the department has been able to stay within the budget so far.

The Adjuster's Office is responsible for notifying numerous entities of hearings: the patient or a legally responsible relative (LRR), the attorney for the patient, the attorney for Warren County, the hospital and the Adjuster for the County in which the hospital is located. Hearings must be scheduled within 20 days of hospitalization (if patient is an adolescent, within 14 days), and all interested parties must be notified ten days prior to the hearing (adolescents, five days). "That's the easy part," said Ms. Kubert.

The hard part is determining financial responsibility. Going back to 1991, it must be determined that each patient lived in Warren County continuously for five years and financial information obtained. An attempt is made to speak to the patients themselves or someone who can speak on their behalf if unable to locate. A questionnaire is then sent. Ms. Kubert was proud to announce that the questionnaire recently developed by Warren County Investigator Donna Marczi was chosen by the New Jersey Association of County Adjusters as the standard. However, many people do not respond to the questionnaire. A letter is sent regular mail and if still no response, a second letter is sent via certified mail.

The State of New Jersey is four years behind schedule on their bills, so the most recent reconciliation is for 2001. Of the 196 commitments in 2001, 105 were sent to State hospitals. Each of the 105 cases requires investigation. The department is half-way through 2001, having investigated 55 cases. Of the 55, they are going to challenge 20 cases due to errors, totaling approximately \$999,000 (the County's share would be about \$200,000). In

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some cases, the patient is from another county and not our responsibility. In one such case, a patient was hospitalized for nine years.

Mr. Chamberlain asked about the dollar cost per day for hospitalization, but it would vary depending upon the year. In 2001, the cost was \$199 per day.

Mr. Gardner asked if the State would challenge these assertions. Mr. Kim Francisco, who was present to discuss the financial aspects, said "they won't just take us at our word," but the County will provide documentation to "prove our case". The County should also be credited (if billed) in cases where patients were able to make payments on their own, through private insurance or Medicare.

So far in 2005, there have been 60 commitments and about 47% of those require investigation.

Ms. Kubert then explained Conditional Extension Pending Placement (CEPP), which is a "major issue" throughout the State. This is when a patient is ready to be discharged, but has nowhere to go. Usually, these individuals cannot live alone. A structured living arrangement with a 24-hour staff is usually required and very few slots exist in Warren County. As of April 30, 2005, 38 patients are classified as CEPP which translates to a cost of roughly \$212,000. Ms. Kubert believes this is to be the State's responsibility, but it is a "sticky problem" to which there is no easy solution at this time. Easter Seals run several homes in Warren County, but no beds are available.

Regarding gun permits, of the 49 applications submitted in 2005, only one applicant has a history of hospitalization, in adolescence. It is now up to the local police whether to issue the permits, since "our system is incomplete", according to Ms. Kubert.

Mr. Chamberlain asked if the system is computerized. The records do not come to the Adjuster's Office computerized, but 2005 records are computerized now. Prior years are housed in a manual file card system.

Ms. Kubert summarized the following key points:

- Donna Marczi was hired on January 27, 2005 as a full-time Investigator and she is "the best".
- A part-time Senior Account Clerk was hired in the beginning of April. The costs associated with personnel for the department have stayed within the \$59,000 budget.
- Half of the reviews necessary for 2001 have been completed.
- An office has been successfully established on the first floor of the Cummins Building.
- An electronic system has been started for patient data.
- Procedures have been developed for investigation and residency.
- For every 2005 case, procedures and investigations have begun within two weeks of admission.
- Ms. Marczi developed and implemented a comprehensive questionnaire.
- Work has begun on a procedural manual of operations in preparation for an audit this summer.
- Files are now HIPAA compliant in terms of general security compliance.
- Deficiencies had been cited in the last audit which looked at the year 2000 when David Wallace was Adjuster, generating a series of recommendations. Mr. Chamberlain asked if any of the recommendations had been completed under Doug Steinhart (Adjuster at

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the time of the audit). Ms. Kubert said a part-time staffer had been hired.

Mr. Chamberlain was concerned about the security of the files. Files are housed in the basement where the door to the room is locked, but the cabinets themselves are not locked. Mr. Chamberlain stressed the importance of keeping the files secure.

Mr. Gardner said it seems Ms. Kubert and her staff are making "very important progress" and he appreciates the integrity on both sides – paying our fair share "but not a dollar more". He did acknowledge there is still much to be done. "Fifteen years' worth," said Ms. Kubert.

Mr. DiMaio inquired about the four year lag in annual reconciliations and if that was normal. Ms. Kubert said yes, the State is that far behind. Mr. DiMaio commended her for taking on this project and asked about the reconciliation that had been in progress prior to the transition of the Adjuster's Office.

Mr. Francisco and Ms. Kubert assured the Board that nothing "fell through the cracks" during the transition. The County requested a \$328,000 adjustment of prior gross billing of which the County share would have been \$65,000. The State accepted \$211,000 of that, reducing the County's share to a credit of \$42,000.

Mr. Chamberlain wanted clarification regarding the \$666,000 bill received from the State last year. "Statements were made" that the County was going to be reimbursed \$340,000, when in fact, we have only received a credit of \$42,000. Ms. Kubert said there may have been some misunderstanding regarding the 20% share owed by the County versus the gross charges.

Mr. Chamberlain asked, in your review of the records, did you find any evidence of any review of the committal records going back five or six years? Ms. Kubert said she has only gone back through 2001, 2002, 2003 and 2004. Mr. Chamberlain wanted to know if there was any evidence of monthly investigations of current patients having met the 5 year residency requirement. Ms. Kubert said regarding the year 2001, which they are half-way through, they found four about which nothing had been done; in five cases, the investigation had been complete, but there was no Court Order (it is not really legal until there is a Court Order); and in 20 cases, "We came to a different conclusion." Of the cases we looked at, said Ms. Kubert, many investigations were not complete. The process needs to be completed to get to the point where we can say we are owed money.

Mr. Chamberlain asked if there had ever been challenge of the State's billing prior to last year. The answer was no.

Mr. Chamberlain personally thanked Ms. Kubert for taking on this challenge. In deference to Mental Health Month and Ms. Kubert's involvement with these issues, it seems we will have "continuity in the program". He hoped that in the near future, the records will be stored more securely, records will be computerized and more accurate billing will occur. He thinks the County could potentially save hundreds of thousands of dollars with a more efficient system and hopes the CEPP cases can be resolved.

Ms. Kubert stressed that the process is a team effort, mentioning the talents of Mr. Francisco and Ms. Marczi, saying the process is "too much for one person".

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Mr. Gardner said the process seems so difficult for the County and the State in terms of accountability, since we have to go back four years. Ms. Kubert agreed, saying it is much easier to go to the hospital and deal directly with the patient than to try and find relatives.

"What's really at issue here," said Mr. Chamberlain, is we can't rely on the State's records. We have to verify our own records and have them up-to-date. Ms. Kubert agreed and said it was a pleasure to work with Dave Baranowski at the State level, who is very helpful.

Mr. Chamberlain said in addition to all the progress, we are saving \$40,000-\$50,000 per year by having the Adjuster's Office within Human Services, which is important.

Mr. DiMaio asked how much time Ms. Kubert is able to devote to this project. She said initially, she spent two days a week working on Adjuster business, but that was too much. Now she spends about five hours per week. "Are you properly staffed to do what you need to do?" asked Mr. DiMaio. Mr. Chamberlain interjected that there is a learning curve and with time, once everything is straightened out, the staff could actually decrease. Ms. Kubert said if not for having to go back 15 years to catch up, one person would probably be enough. If the half-time clerk were full-time, the research would be done that much faster, but with no statute of limitations and without pressure to go faster, the job will eventually get done.

Mr. Gardner thanked Ms. Kubert and Mr. Francisco for the report.

Under Public Comments (Agenda Items Only), Mr. Joe Imhoff of Pohatcong asked about extended care or group homes in the county for the CEPP cases. How many and how are they funded? Easter Seals is the main provider in Warren County, said Ms. Kubert and all are community-based agencies contracted out. The State of New Jersey funds them 100%. There are 20-25 beds in Warren and all are full.

RESOLUTION 285-05

On motion by Mr. Chamberlain, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION TO PAY BILLS.

Be and it is hereby resolved that Master Voucher Certificate **For Certification/Ratification for Payments No. 2005-18, 2005-19 dated May 11, 2005** in the amount of **\$ 3,898,923.41** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers By the Board of Chosen Freeholders.

2005-18	\$ 861,650.89
2005-19	<u>\$1,729,732.60</u>
	\$2,591,383.49
Payroll 4/28/2005	\$1,283,689.92
Uniform 4/28/2005	<u>\$ 23,850.00</u>
	\$1,307,539.92
Grand Total	\$3,898,923.41

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Gardner yes

RESOLUTION 286-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

INSERTION INTO THE 2005 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$9,220.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH & SENIOR SERVICES RIGHT-TO-KNOW PROGRAM.

WHEREAS, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2005 in the sum of \$ 9,220.00, which item is now available from the State of New Jersey, Department of Health & Senior Services, Right-to-Know Program.

BE IT FURTHER RESOLVED that a like sum of \$ 9,220.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Health & Senior Services, Right-to-Know Program (administered by the Environmental Health)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Health & Senior Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes , Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 287-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

INSERTION INTO THE 2005 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$412,500.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, ENVIRONMENTAL HEALTH ACT.

WHEREAS, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

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NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2005 in the sum of \$ 412,500.00, which item is now available from the State of New Jersey, Department of Environmental Protection, Clean Communities Program.

BE IT FURTHER RESOLVED that the Grant Match of \$147,500.00 is included in the 2005 County Budget Sheet 20-b County Health Service Interlocal Agreement (NJS 40:8A-1) S&W.

BE IT FURTHER RESOLVED that a like sum of \$ 412,500.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Environmental Protection, Environmental Health Act (administered by the Health Department)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Environmental Protection.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 288-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

INSERTION INTO THE 2005 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$25,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH & SENIOR SERVICES BIOTERRORISM PREPAREDNESS & RESPONSE #05-1166-BT-L-3 FOR A TOTAL GRANT AMOUNT OF \$484,214.00.

WHEREAS, N.J.S.A. 40A-:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2005 in the sum of \$ 25,000.00, which item is now available from the State of New Jersey, Department of Health & Senior Services, Bioterrorism Preparedness & Response #05-1166-BT-L-3

BE IT FURTHER RESOLVED that a like sum of \$ 25,000.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Health & Senior Services, Bioterrorism Preparedness & Response #05-1166-BT-L-3 (administered by the Health Department)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Health & Senior Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of

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Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 289-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION TO RESTRICT U-TURNS ON COUNTY ROUTE #638 (GREENWICH STREET), BETWEEN ROUTE 22 AND DUMONT ROAD, GREENWICH TOWNSHIP, WARREN COUNTY, NEW JERSEY.

WHEREAS, in the interest of traffic safety, there is a need for U-turn restrictions on County Route #638 between Route 22 and Dumont Road in Greenwich Township.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren:

Section 1. U-turns shall be prohibited in both directions on County Route #638 (Greenwich Street) between Route 22 and Dumont Road.

Section 2. Regulatory and Warning signs shall be erected and maintained as designated in the current edition of the Manual on Uniform Traffic Control Devices for Streets and Highways.

Section 3. This resolution shall take effect upon approval by the Commissioner of Transportation.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 290-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION TO ESTABLISH SPEED LIMITS ALONG GREENWICH-CHURCH ROAD (COUNTY ROUTE #644), GREENWICH TOWNSHIP, WARREN COUNTY, NEW JERSEY.

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren:

Section 1. That the speed limit in both directions of traffic along Greenwich-Church Road (County Route #644), Greenwich Township, Warren County, New Jersey be established as follows:

Zone 1. 30 miles per hour between Route NJ 173 (M.P. 0.00) and Route NJ 173 (M.P. 0.47).

Section 2. Regulatory and warning signs shall be erected and maintained to effect the designated speed limits.

Section 3. This resolution shall take effect upon approval by the Commissioner of the Department of Transportation.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

MINUTES**MAY 11, 2005****RESOLUTION 291-05**

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION AUTHORIZING THE ACQUISITION OF A BRIDGE EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT ON BLOCK 1701, LOT 1, MANSFIELD TOWNSHIP, FOR THE RECONSTRUCTION OF COUNTY BRIDGE #16004, KINGS HIGHWAY OVER THE MUSCONETCONG RIVER.

WHEREAS, a permanent bridge easement and temporary construction easement is necessary for the reconstruction of County Bridge #16004, Kings Highway over the Musconetcong River, Mansfield Township on Block 1701, Lot 1; and

WHEREAS, the owners have agreed to sell the bridge easement for the consideration of five hundred and sixty dollars (\$560.00); and

WHEREAS, adequate funds are available in account S21655380 5064 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the acquisition of the bridge easement and temporary construction easement on Block 1701, Lot 1 in the amount of five hundred and sixty dollars (\$560.00) is hereby approved.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 292-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION APPROVING THE CLOSING OF A SECTION OF COUNTY ROUTES #637 & #638, ON MONDAY, MAY 30, 2005 FOR THE GREENWICH TOWNSHIP MEMORIAL DAY PARADE.

WHEREAS, the Greenwich Township Clerk has requested permission to close a section of County Route #637, from Hulshizer to Greenwich Street (County Route #638) and County Route #638, from the intersection of North Main Street (County Route #637) to Valerie Place, on Monday, May 30, 2005 between the hours of 9:30 AM to 11:00 AM for the Greenwich Township Memorial Day Parade.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren does hereby approve the use and closing of a section of County Routes #637 & #638 in Greenwich Township for the above mentioned event with the following conditions:

1. Approval of the event by the Township.
2. All barricades, detours, and traffic control signs shall conform to the Manual on Uniform Traffic Control Devices.
3. Police supervision of the barricading of the roads and handling of safety shall be provided.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

MINUTES**MAY 11, 2005****RESOLUTION 293-05**

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION AUTHORIZING THE WARREN COUNTY OFFICE OF EMERGENCY MANAGEMENT TO ACCEPT FROM THE NEW JERSEY STATE OFFICE OF EMERGENCY MANAGEMENT A GRANT IN THE AMOUNT OF \$538,263.00 TO SUPPORT STATE HOMELAND SECURITY AND LAW ENFORCEMENT TERRORISM PREVENTION.

WHEREAS, there are monies available in the Fiscal Year 2005 budget of the State of New Jersey, Department of Law and Public Safety, Homeland Security Grant Program for funding to enhance the State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention (LETP); and

WHEREAS, the New Jersey Division of State Police may allocate funding to each County Office of Emergency Management to support prevention, detection, deterrence, and target hardening as impacted by homeland security issues; and

WHEREAS, it would be in the best interest of the County of Warren to apply for said monies,

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren, that the Director of the Board and the Clerk are hereby authorized to sign any and all documents in order to effectuate with the New Jersey Division of State Police (et al) Program Coordinator, funding of a grant in the total amount of \$538,263.00 to the Warren County Office of Emergency Management to be utilized as follows:

- * A maximum of 2.5% of total funds for Management and Administrative Costs,
- * A minimum of 30% of funds for Target Hardening and Buffer Zone Protection Initiatives,
- * A maximum of 25% of total funds for Basic Personal Protection Equipment,
- * Funding at the County's discretion for Training and Exercise Programs, and
- * Funding at the County's discretion for Domestic Security Preparedness Equipment and for Overtime

Costs during heightened terror alerts.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 294-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION IN SUPPORT OF THE FY '06 SECTION 5311 GRANT APPLICATION FOR FUNDING FROM NEW JERSEY TRANSIT FOR A TOTAL OF \$427,776.01 (\$213,888.01 FEDERAL FUNDS; \$106,944.00 STATE FUNDS; AND \$106,944.00 ANTICIPATED COUNTY MATCHING FUNDS); SUBJECT TO AVAILABILITY.

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren supports the FY'06 application for anticipated funding through NJ Transit in the amount of \$213,888.01 Federal Section 5311 funds and \$106,944.00 state funds;

BE IT FURTHER RESOLVED that the county will consider the provision of the county matching funds totaling \$106,944.00 in the 2006 county budget;

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders is

MINUTES**MAY 11, 2005**

authorized to sign the grant application for anticipated FY'06 Section 5311 funding in the total amount of \$427,776.01 (\$213,888.01 Federal; \$106,944.00 State, and \$106,944.00 county matching funds); subject to availability.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 295-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION APPROVING A GRANT APPLICATION FOR REIMBURSEMENT OF SHERIFF'S OFFICERS' OVERTIME COSTS FOR DNA PROGRAM VIA THE LOCAL LAW ENFORCEMENT BLOCK GRANT PROGRAM.

WHEREAS, the DNA Program overseen by the Warren County Sheriff's Department is mandated by the State of New Jersey; and

WHEREAS, the State of New Jersey shall reimburse the County of Warren in the amount of \$2,320.00 for overtime earned managing said program; and

THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the grant application for reimbursement costs for overtime for the Sheriff's Department from the State of New Jersey in the amount of \$2,320.00 is hereby approved.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 296-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION AUTHORIZING A FIREWORKS DISPLAY ON SATURDAY, JUNE 18, 2005 (RAIN DATE-JUNE 19).

WHEREAS, the Warren County Cultural and Heritage Commission has requested permission to hold a fireworks display to kick off the summer concert series. The display will be held at the Oxford Textile field on Saturday, June 18, 2005, at approximately 9:30pm.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders does hereby authorize a fireworks display with the following conditions:

1. Approval of the event by the Township Committee
2. Approval of the event by the property owner

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 297-05

On motion by Mr. Chamberlain, seconded by Mr. DiMaio, the following resolution was

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adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: APPROVAL OF SPECIFICATION WC0534 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LOWER – MODE TRANSPORTATION SERVICES FOR THE WARREN COUNTY DEPARTMENT OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES.

BE IT RESOLVED, that specification WC0534 for Lower Mode Transportation Services for the Warren County Department of Temporary Assistance and Social Services is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in budget account 013450/5029 – Tass – Contracted Services

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 298-05

On motion by Mr. Chamberlain, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: APPROVAL OF SPECIFICATION WC0535 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR MAHLER PROPERTY, BUILDING IMPROVEMENTS FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION.

BE IT RESOLVED, that specification WC0535 for Mahler Property, Building Improvements for the Warren County Department of Land Preservation and is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in account 894065/5065 – Open Space Property Acquisition

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 299-05

On motion by Mr. Chamberlain, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: APPROVAL OF SPECIFICATION WC0536 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TWO 2005 DODGE DURANGO SPORT UTILITY VEHICLES FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY.

BE IT RESOLVED, that specification WC0536 for two 2005 Dodge Durango Sport Utility Vehicles for the Warren County Department of Public Safety and is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in grant account F5252/5351/5051 –

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Vehicles Only

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 300-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AWARD OF CONTRACT WC0521 FOR DATA PROCESSING SERVICES FOR THE WARREN COUNTY TAX BOARD TO VITAL COMMUNICATIONS, INC. FOR THE PERIOD OF JULY 1, 2005 THROUGH JUNE 30, 2006 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(5) AT AN ANNUAL COST OF \$35,000.00.

BE IT RESOLVED, that contract WC0521 for data processing services for the Warren County Tax Board is hereby awarded to Vital Communications Inc., Trenton, New Jersey in the amount of \$35,000.00

as per their bid submitted April 26, 2005 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in budget account 0115200/5029 – Tax Board Contracted Services

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 301-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AWARD OF CONTRACT WC0523 JANITORIAL SERVICE FOR VARIOUS WARREN COUNTY OFFICES FOR THE PERIOD OF JULY 1, 2005 THROUGH JUNE 30, 2006 TO ANDREWS & COMPANY, IN THE CONTRACT AMOUNT OF \$47,883.16.

BE IT RESOLVED, that contract WC0523 for janitorial services for various Warren County Offices is hereby awarded to Andrews & Company, Newton, New Jersey in the amount of \$47,883.16

as per their bid submitted April 26, 2005 and reviewed and recommended by the Director of Purchasing as the lowest

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responsible and responsive bid received.

Funding for this contract has been provided in budget account 013100/5024 – Buildings & Grounds Facility Maintenance, Repair & Cleaning

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 302-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AWARD OF CONTRACT WC0525-1 FOR RENTAL OF EQUIPMENT, ITEMS 1, 2, 11, 12, 19, 25, 28 AND 33 FOR THE PERIOD OF JULY 1, 2005 THROUGH JUNE 30, 2006 TO S&L EQUIPMENT RENTAL AT THE UNIT PRICES SUBMITTED IF AND WHEN NEEDED.

BE IT RESOLVED, that contract WC0525-1 for rental of equipment is hereby awarded

To.....S & L Equipment Rental, Belvidere, New Jersey

at the unit prices submitted if and when needed

as per their bid submittedApril 26, 2005 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in budget account 012900/5084 – Roads Equipment Rental

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 303-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AWARD OF CONTRACT WC0525-2 FOR RENTAL OF EQUIPMENT, ITEM 18, 20 AND 21 FOR THE PERIOD OF JULY 1, 2005 THROUGH JUNE 30, 2006 TO FORMULA EQUIPMENT INC., AT THE UNIT PRICES SUBMITTED IF AND WHEN NEEDED.

BE IT RESOLVED, that contract WC0525-2 for rental of equipment is hereby awarded

toFormula Equipment Inc., South River, New Jersey

at the unit prices submitted if and when needed

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as per their bid submittedApril 26, 2005
and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in budget account 012900/5084 – Roads Equipment Rental

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 304-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AWARD OF CONTRACT WC0525-3 FOR RENTAL OF EQUIPMENT, ITEMS 22 AND 26 FOR THE PERIOD OF JULY 1, 2005 THROUGH JUNE 30, 2006 TO JEFF HACKETT & ASSOCIATES LLC. AT THE UNIT PRICES SUBMITTED IF AND WHEN NEEDED.

BE IT RESOLVED, that contract WC0525-3 for rental of equipment is hereby awarded

toJeff Hackett & Associates LLC., Belvidere, New Jersey

at the unit prices submitted if and when needed

as per their bid submittedApril 26, 2005

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in budget account 012900/5084 – Roads Equipment Rental

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 305-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AWARD OF CONTRACT WC0526 FOR WATER ANALYSIS FOR THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2005 THROUGH JUNE 30, 2006 TO GARDEN STATE LABORATORIES, INC., IN THE APPROXIMATE AMOUNT OF \$3,430.00.

BE IT RESOLVED, that contract WC0526 for Water Analysis for the Warren County Health Department is hereby awarded

toGarden State Laboratories, Inc., Hillside, New Jersey

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in the approximate amount of \$3,430.00

as per their bid submittedApril 26, 2005
and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has been provided in budget account 013350/5028 – County Health Services Professional, Consulting & Special Services

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 306-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUNGARD PENTAMATION INC., TO PROVIDE A COMPUTER SERVER FOR THE FINANCIALPLUS COMPUTER SOFTWARE FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT OF \$21,325.00.

WHEREAS, it has been recommended that the county issue a purchase order for a computer server to run software upgrades on specific special licensed computer software; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Sungard Pentamation Inc., of Bethlehem, Pennsylvania for providing a server to run computer software upgrades on licensed products for the Warren County Information Systems Department.

BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Sungard Pentamation Inc., of Bethlehem, Pennsylvania
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software upgrades.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in capital account 0405A409/5059 – Annual Computer Upgrade

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

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RESOLUTION 307-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO KRONOS INC., FOR TIME KEEPING SOFTWARE AND ASSOCIATED PRODUCTS UNDER THE NEW JERSEY STATE CONTRACT #A41568 COVERING MAIL ROOM EQUIPMENT AND TIME KEEPING EQUIPMENT FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$119,858.00.

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for time keeping software and associated products for the Warren County Information Systems Department and is hereby awarded

toKronos Inc., Jericho, New York

in the amount of \$119,858.00

at the prices established under New Jersey State Contract #A41568

Funding for this contract has been provided in capital account 0405A410/5059 – Upgrade of Attendance System

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 308-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO WARNOCK AUTOMOTIVE INC., D/B/A WARNOCK FORD FOR ONE 2005 FORD SUPER DUTY F-350 CREW CAB PICKUP TRUCK WITH 4 WHEEL DRIVE UNDER NEW JERSEY STATE CONTRACT #A61119 COVERING VEHICLES, TRUCKS, CLASS III, FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL AMOUNT OF \$27,569.20.

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for one 2005 Ford F350 Crew Cab Pickup Truck with 4 Wheel Drive for the Warren County Department of Public Safety and is hereby awarded

to . . . Warnock Automotive Inc., d/b/a Warnock Ford, East Hanover, New Jersey

in the amount of . . . \$27,569.20

at the prices established under New Jersey State Contract #A61119

Funding for this contract has been provided in grant account F5252/5351/5051 – Grant Vehicles Only

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

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MAY 11, 2005
RESOLUTION 309-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO WARNOCK AUTOMOTIVE INC., D/B/A WARNOCK FORD FOR ONE 2005 FORD SUPER DUTY F-350 CREW CAB PICKUP TRUCK WITH 4 WHEEL DRIVE AND DUAL REAR WHEELS UNDER NEW JERSEY STATE CONTRACT #A61119 COVERING VEHICLES, TRUCKS, CLASS III, FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL AMOUNT OF \$28,310.20.

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for one 2005 Ford F350 Crew Cab Pickup Truck with 4 Wheel Drive and Dual Rear Wheels for the Warren County Prosecutor's Office and is hereby awarded

to Warnock Automotive Inc., d/b/a Warnock Ford, East Hanover, New Jersey

in the amount of\$28,310.20

at the prices established under New Jersey State Contract #A61119

Funding for this contract has been provided in grant account F5252/5351/5051 – Grant Vehicles Only

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 310-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION AWARDING CONTRACT #WC0528P TO KEY-TECH FOR CORING AND BITUMINOUS TESTING ON VARIOUS WARREN COUNTY CONSTRUCTION PROJECTS FOR 2005 IN THE CONTRACT AMOUNT \$25,800.00.

WHEREAS, the County requested proposals to be received on April 26, 2005 for the Coring and Bituminous Testing on Various Warren County Construction Projects for 2005; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding must be publicly advertised; and

WHEREAS, the proposal submitted by Key Tech meets the needs of the program, price and other factors considered in the amount of \$25,800.00; and

WHEREAS, adequate funds are available in account 0405A101 5063 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Key-Tech of Keyport, N.J. for professional services for the above project in the amount of \$25,800.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.

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2. The Director is hereby authorized to execute said letter of agreement by signing same.

3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

4. Notice of this action shall be published in The Star Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 311-05

On motion by Mr. Chamberlain, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

**RESOLUTION APPOINTING MEMBER TO THE
WARREN COUNTY MORRIS CANAL COMMITTEE:
THOMAS P. MARSHALL, JR. – NO TERM LIMIT**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the following individual be appointed to the Warren County Morris Canal Committee as a Hackettstown Representative with no term limit:

Thomas P. Marshall, Jr.
215 Washington Street
Hackettstown, NJ 07840

No Term Limit

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 312-05

On motion by Mr. Chamberlain, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

**RESOLUTION REAPPOINTING GEORGE M. MELROY AS ASSISTANT COUNTY SUPERVISOR
OF ROADS, UNCLASSIFIED, WITHIN THE WARREN COUNTY ROAD DEPARTMENT.**

BE IT RESOLVED by the Warren County Board of Chosen Freeholders that pursuant to N.J.S.A. 27:14-24, George M. Melroy is hereby reappointed to the position of Assistant County Supervisor of Roads, Unclassified, within the Warren County Road Department.

BE IT FURTHER RESOLVED that the Warren County Board of Chosen Freeholders desires to reappoint Mr. Melroy to a term of appointment for three (3) years, effective May 13, 2005 through May 12, 2008.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

MINUTES**MAY 11, 2005****RECOMMENDATION**

On motion by Mr. Chamberlain, seconded by Mr. DiMaio **RECOMMENDATION TO APPOINT THE FOLLOWING INDIVIDUAL AS A MEMBER TO THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES: MIRIAM REYES – TERM TO EXPIRE 12/31/06**

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes , Mr. Gardner yes

RESOLUTION 313-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION AMENDING THE CREATION OF A FULL-TIME HEAD COOK POSITION IN THE WARREN COUNTY DEPARTMENT OF LONG TERM CARE SERVICES, WARREN HAVEN.

BE IT RESOLVED by the Warren County Board of Chosen Freeholders that a resolution creating a full-time Head Cook position in the Warren County Department of Long Term Care Services, Warren Haven on April 27, 2005, be hereby amended; and

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of Chosen Freeholders that the salary range for the position Head Cook within AFSCME Local 3287 be amended from Range 0940 to 1140 and be made effective immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 314-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION ABOLISHING A FULL-TIME POSITION OF INTERIM SHERIFF'S OFFICER SERGEANT, CLASSIFIED, IN THE WARREN COUNTY SHERIFF'S DEPARTMENT.

BE IT RESOLVED by the Warren County Board of Chosen Freeholders that a full-time position of interim Sheriff's Officer Sergeant, classified, is abolished in the Warren County Sheriff's Department; and

BE IT FURTHER RESOLVED that by the Warren County Board of Chosen Freeholders that this action be made effective retroactive to February 28, 2005.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

RESOLUTION 315-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

RESOLUTION CHANGING THE HOURS OF WORK FOR THE FULL-TIME POSITION OF 4-H ASSISTANT, UNCLASSIFIED, IN THE WARREN COUNTY RUTGERS COOPERATIVE EXTENSION.

BE IT RESOLVED by the Warren County Board of Chosen Freeholders that the

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regular weekly hours of work for the full-time position of 4-H Assistant, unclassified, within the Warren County Rutgers Cooperative Extension are changed from forty (40) hours per week to thirty-five (35) hours per week and made effective May 12, 2005 for the purpose of enhancing operational effectiveness.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

Under Reports and Comments, Mr. Gardner asked County Engineer Dave Hicks about the status of damage due to the flooding in April. Mr. Hicks said it was minor – not unlike what we normally get in the Spring.

No reports were provided by County Counsel, Planner, CFO or Administrator.

Mr. DiMaio notified the Administrator and fellow Board members that he will be away for the June 22 Freeholder Meeting. After a brief discussion, it was decided to cancel the meeting as an emergency meeting could be called if necessary.

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the regular meeting scheduled for June 22, 2005 was cancelled.

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

Mr. Chamberlain said the State is “out of control” in regard to an \$18 billion loss suffered by the pension fund due to what he believes is “pure mismanagement”. Pension funds invested 65% in stocks is “a little scary”. This is very poor management that affects peoples’ lives and the taxpayers have to pick up the bill.

The regulations for the Highlands totaled 241 pages and “a nightmare” to go through and understand as other rules and regulations are cited that have to be looked up. “The State keeps giving us more regulation and they should be regulating themselves,” said Mr. Chamberlain.

Mr. DiMaio and Mr. Gardner agreed with Mr. Gardner continuing on the topic, decrying the Highlands Act and how costly it will be to our area.

There were no Closing Public Comments.

RESOLUTION 316-05

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, at 9:00 p.m. the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 11, 2005

A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when

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authorized by Resolution, and

WHEREAS, it is necessary for the Warren County Board of Chosen Freeholders to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- 1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- 2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- 3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- 4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- 5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- 6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.
- 7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- 8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- 9) *Matters Relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders, assembled in public session on May 11, 2005 that an Executive Session closed

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to the Public shall be held on May 11, 2005, at 9:00 p.m. in the Freeholders Conference Room located at the Wayne Dumont, Jr. Administration Building, 165 County Route 519 South, Belvidere, New Jersey 07823 for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Warren County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Steve Marvin Clerk of the Board

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

On motion by Mr. DiMaio, seconded by Mr. Chamberlain, the Board adjourned executive session at 9:15 p.m. and returned to open session.

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

On motion by Mr. Chamberlain, seconded by Mr. DiMaio, and there being no further business to come before the Board at this time, the meeting was adjourned at 9:16 p.m.

Recorded Vote: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

ATTESTED TO:

Steve Marvin, Clerk of the Board