

JANUARY 25, 2006

## MINUTES

The Board of Chosen Freeholders of the County of Warren met in regular session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on January 25, 2006 at 7:33 p.m.

The meeting was called to order by Director Chamberlain and upon roll call, the following members were present: Freeholder Everett Chamberlain, Freeholder John DiMaio and Freeholder Richard Gardner. Also attending were County Engineer Dave Hicks, CFO Charles Houck, County Counsel Joseph J. Bell and County Administrator Steve Marvin.

The Pledge of Allegiance was led by Director Chamberlain.

Director Chamberlain read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF JANUARY 25, 2006 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the Minutes of the Reorganization Meeting held on January 7, 2006 were approved.

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

On motion by Mr. Gardner, seconded by Mr. DiMaio, the Minutes of the Regular Session held on January 11, 2006 were approved.

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

On motion by Mr. DiMaio, seconded by Mr. Gardner, the Minutes of the Executive Session held on January 11, 2006 were approved.

Recorded Vote: Mr. Gardner, yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 62-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION TO PAY BILLS.**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification/Ratification for Payments No. 2006-02, 2006-03 dated January 25, 2006** in the amount of **\$ 5,347,602.04** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers By the Board of Chosen Freeholders.

<b>2006-02</b>	<b>2,792,587.69</b>
<b>2006-03</b>	<b>1,151,538.42</b>
<b>Subtotal</b>	<b><u>3,944,126.11</u></b>

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Payroll 1/19/06	1,403,475.93
<b>GRAND TOTAL</b>	<b><u>\$ 5,347,602.04</u></b>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 63-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION TO TRANSFER IN THE 2005 BUDGET RESERVE APPROPRIATIONS:**

TO: VARIOUS, S&W - \$289,200.00; VARIOUS OE - \$88,005.00;	
TOTAL \$377,205.00	FROM: PROV. FOR SALARY
	ADJ. AND NEW EMPLOYEES -
	\$377,205.00.

**TRANSFER IN THE 2005 BUDGET RESERVE APPROPRIATIONS:**

TO: VARIOUS, S&W	\$ 289,200.00	
VARIOUS, OE	\$ 88,005.00	
		\$ 377,205.00

FROM: PROV. FOR SALARY ADJ.	
AND NEW EMPLOYEES	\$ 377,205.00

**WHEREAS**, N.J.S. 40A:4-58 states that transfers can be made after November 1, and  
**WHEREAS**, by unforeseen demand there has arisen the necessity for expenditures to fulfill the Purposes of the appropriations as stated in the 2005 Budget and Tax Levy in the following accounts:

VARIOUS, S&W	\$ 289,200.00	
VARIOUS, OE	\$ 88,005.00	\$ 377,205.00

And there being an excess in appropriations heretofore made as follows:

PROVISION FOR SALARY ADJUSTMENT & NEW EMPLOYEES	\$ 377,205.00
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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that by a Majority Vote of this Board that the following transfer in the 2005 Budget Appropriations be made:

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FROM

014250 R5011 Prov. For Salary Adjustment and  
New Employees \$377,205.00

TO

012000 R5011	Weights & Measures, S&W	\$1,000.00	
011250 R5011	Election Board, S&W	\$4,000.00	
012900 R5011	Road Maintenance, S&W	\$40,000.00	
013300 R5011	Public Health, S&W	\$29,000.00	
013450 R5011	Div of Temp Assist, S&W	\$144,000.00	
013501 R5011	Warren Haven, S&W	\$65,000.00	
013520 R5011	Div of Senior Serv, S&W	\$6,200.00	
014470 R5070	Utilities - Fuel Oil, OE	\$9,500.00	
011550 R5100	County Counsel, OE	\$13,000.00	
011700 R5100	Economic Development, OE	\$3,505.00	
014600 R5074	Utilities - Gasoline, OE	\$25,000.00	
014400 R5076	Utilities - Telephone, OE	\$14,000.00	
013150 R5100	Road - Motor Pool, OE	\$23,000.00	\$377,205.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 64-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION AUTHORIZING WARREN COUNTY TO ENTER INTO AN AGREEMENT FOR  
THE PROVISION OF HEPATITIS B IMMUNIZATION VACCINES BY THE WARREN  
COUNTY HEALTH DEPARTMENT, PUBLIC HEALTH NURSING AGENCY  
TO CERTAIN PERSONNEL EMPLOYED BY TAYLOR STREET  
SCHOOL AND MEMORIAL SCHOOL,  
WASHINGTON BOROUGH BOARD OF  
EDUCATION.**

**WHEREAS**, there is a need to provide Hepatitis B inoculations to certain personnel employed by Taylor Street School and Memorial School, Washington Borough Board of Education, 300 West Stewart Street, Washington, NJ 07882; and

**WHEREAS**, the local office of Taylor Street School and Memorial School, Washington Borough Board of Education, has requested that the Warren County Health Department, through the Public Health Nursing Agency provide such inoculations pursuant to contract; and

**WHEREAS**, the contract permits efficient and economical administration and performance of inoculation services by the county health department for the benefit of certain personnel of Taylor Street School and Memorial School, Washington Borough Board of Education;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the freeholder director be and hereby is authorized to execute the attached agreement providing for Hepatitis B inoculations by the Warren County Health Department, Public Health Nursing Agency, to relevant personnel of Taylor Street School and Memorial School, Washington Borough Board of Education.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen

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Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 65-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE AN APPLICATION TO THE VICTIM ASSISTANCE PROJECT – VICTIM OF CRIME ACT GRANT BETWEEN THE NJ DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY AND THE WARREN COUNTY PROSECUTOR’S OFFICE IN THE AMOUNT OF \$41,599.00 COUNTY SHARE AND \$166,395.00 FEDERAL SHARE FOR A TOTAL OF \$207,994.00 FOR THE PERIOD OF JANUARY 10, 2006 THROUGH JANUARY 9, 2007.**

**BE IT RESOLVED BY** the Board of Chosen Freeholders of the County of Warren that the Director of the Board is authorized to execute an application for the Victim Assistance Project – Victim of Crime Act Grant between the NJ Division of Criminal Justice, Office of Victim Witness Advocacy and the Warren County Prosecutor’s Office in the amount of \$41,599.00 County Share and \$166,395.00 Federal Share for a total of \$207,994.00 for the period of January 10, 2006 through January 9, 2007.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 66-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION TO TRANSMIT A CONTINGENCY PLAN FOR SOLID WASTE DISPOSAL TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION.**

**WHEREAS**, the New Jersey Department of Environmental Protection issued a certification letter dated September 12, 2005, concerning the Warren County Solid Waste Management Plan adopted on March 23, 2005; and

**WHEREAS**, the certification letter requires the County to submit a contingency plan within 120 days from the date of the certification letter to address the disposal of solid waste not under contract with Covanta Energy in the case that the County or the NJDEP determines that the proposed plan does not adequately satisfy the County’s planning responsibilities as outlined in N.J.S.A. 13:1E-20; and

**WHEREAS**, the Solid Waste Advisory Council recommended a contingency plan dated December 5, 2005; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed the Contingency Plan as recommended by the Solid Waste Advisory Council.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Chosen Freeholders hereby approves the following contingency plan:

When the landfill closes and the RRF is closed for maintenance or repair, ID 10 waste (municipal garbage) will continue to be delivered to the RRF. If the current plan does not meet planning responsibility the County will explore the option of having Covanta install a baler at the site and bale the ID 10 waste. The waste that is normally bypassed to the

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landfill would be baled instead. The bales could be shrink wrapped and hauled away to an approved facility elsewhere under contract by Covanta.

If the RRF is permitted to process 548 tons per day, approximately 171,000 to 200,000 tons per year could be processed. If the RRF is closed a maximum of two weeks per year 3,288 tons of ID 10 waste per week would be bypassed. Depending on the type of baler used, a single bale could weigh one ton and 3,288 bales would be produced. The bales would be loaded onto trailers and transported to an approved site elsewhere. It is anticipated that 25 tons of bales could be loaded onto a trailer. This would generate approximately 131 truckloads.

ID13 waste (bulky and construction and demolition) would be transported to the Hunterdon Transfer Station or to another approved facility. If necessary an inter-district agreement with Hunterdon County will be developed.

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the New Jersey Department of Environmental Protection, the Warren County Pollution Control Financing Authority, Covanta Energy, and the Hunterdon County Board of Chosen Freeholders.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 67-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION TO ACCEPT THE OBLIGATIONS UNDER GRANT/LOAN AGREEMENT  
NO. 06-3484-00 FOR A GRANT FROM THE NEW JERSEY DEPARTMENT OF  
COMMUNITY AFFAIRS IN THE AMOUNT OF \$500,000 TO CARRY  
OUT A PROJECT TO REHABILITATE DWELLING UNITS IN  
WARREN COUNTY TARGET AREAS.**

**WHEREAS**, the County of Warren applied for and received a grant from the New Jersey Department of Community Affairs in the amount of \$500,000 to carry out a project to rehabilitate dwelling units in Warren County target areas:

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Board of Chosen Freeholders of the County of Warren does hereby accept the obligations under Grant/Loan No. 06-3484-00 in the amount of \$500,000; and
2. Authorizes the Freeholder Director Everett A. Chamberlain, who is the successor to former Freeholder Director Richard D. Gardner and Freeholder Clerk Steve Marvin to sign the Agreement and any other documents necessary in connection therewith.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 68-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES,**

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**DIVISION OF TEMPORARY ASSISTANCE & SOCIAL SERVICES, CY 2006 BUDGET  
APPLICATION IN THE TOTAL AMOUNT OF \$5,862,811; FUNDS SUBJECT  
TO AVAILABILITY FROM THE NEW JERSEY DEPARTMENT OF  
HUMAN SERVICES AND WARREN COUNTY.**

**WHEREAS**, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services (TASS) has prepared the Calendar Year 2006 Budget Application to the NJ Department of Human Services, Division of Family Development; and

**WHEREAS**, the TASS budget reflects a total of \$5,862,811 anticipated revenue for the period January 1, 2006 through December 31, 2006 from the following sources; funds subject to availability:

State & Federal Funds - \$4,186,666  
Warren County Funds - \$1,676,145

and; **WHEREAS**, these anticipated funds will be used to support both the administration and operating expenses of TASS.

**NOW, THEREFORE BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby approve the Calendar Year 2006 Department of Human Services/TASS Budget Application to the NJ Department of Human Services, Division of Family Development, for an anticipated total of \$5,862,811; funding subject to availability.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 69-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: AUTHORIZING DIRECTOR OF THE BOARD TO SIGN THE 2006  
APPLICATION FOR TWO SMALL TRANSIT BUSES THROUGH THE  
FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE U.S.  
DEPARTMENT OF TRANSPORTATION – FEDERAL TRANSIT  
ADMINISTRATION AND THE NEW JERSEY TRANSIT CORPORATION.**

**WHEREAS**, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services (TASS) has prepared the Calendar Year 2006 Budget Application to the NJ Department of Human Services, Division of Family Development; and

**WHEREAS**, the TASS budget reflects a total of \$5,862,811 anticipated revenue for the period January 1, 2006 through December 31, 2006 from the following sources; funds subject to availability:

State & Federal Funds - \$4,186,666  
Warren County Funds - \$1,676,145

and; **WHEREAS**, these anticipated funds will be used to support both the administration and operating expenses of TASS.

**NOW, THEREFORE BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby approve the Calendar Year 2006 Department of Human Services/TASS Budget Application to the NJ Department of Human Services, Division of Family Development, for an anticipated total of \$5,862,811; funding subject to availability.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

**MINUTES****JANUARY 25, 2006**Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 70-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION AUTHORIZING THE APPLICATION FOR FUNDING UNDER THE PUBLIC ARCHIVES AND RECORDS INFRASTRUCTURE SUPPORT (PARIS) GRANT PROGRAM AS ADMINISTERED BY THE STATE OF NEW JERSEY, DEPARTMENT OF STATE, DIVISION OF ARCHIVES AND RECORDS MANAGEMENT.**

**WHEREAS**, Warren County, as required by the New Jersey Administrative Code, under Title 15, Department of State, Chapter 3, Records Retention, must administer a records management program; and

**WHEREAS**, New Jersey, through the Department of State, Division of Archives and Records Management, has made PARIS grants available to assist county and municipal governments in their records management, preservation, and storage efforts; and

**WHEREAS**, the Board of Chosen Freeholders of Warren County is acknowledging and accepting the responsibility of acting as applicant for this grant; and

**WHEREAS**, the Board of Chosen Freeholders of Warren County has agreed to apply for a PARIS Grant in the amount of up to \$1,200,000.00 for the funding cycle of July 1, 2006 to June 30, 2007; and

**WHEREAS**, the purpose of this grant is to improve Warren County's capabilities in the provision of the management, storage, and preservation of public records, and to assist in the development of a strategic plan to further enhance records management processes.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of Warren County that Warren County does hereby apply for a PARIS Grant for the purpose cited above.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 71-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC0608 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TIRES AND TUBES FOR THE WARREN COUNTY ROAD DEPARTMENT MOTOR POOL.**

**BE IT RESOLVED**, that specification WC0608 for tires and tubes for the Warren County Road Department Motor pool is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star Ledger.

Funds for this contract will be provided in budget account 013150/5100 – Motor Pool Program Operating Expenditures

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

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**RESOLUTION 72-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC0609 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LAB WORK AND TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY.**

**BE IT RESOLVED**, that specification WC0609 for lab work and tests for the Warren County Public Health Nursing Agency is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star Ledger.

Funds for this contract will be provided in budget accounts 013302/5030 – Public Health Nursing Community Health Services, Operating Supplies and 013302/5046 – Public Health Nursing Community Health Service T.B. Program

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 73-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC0610 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ELEVATOR MAINTENANCE FOR THE WARREN COUNTY BUILDINGS & GROUNDS DEPARTMENT.**

**BE IT RESOLVED**, that specification WC0610 for elevator maintenance for the Warren County Buildings & Grounds Department is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in the The Star-Ledger.

Funds for this contract will be provided in budget account 013100/5029 – Buildings Contracted Services, 013112/5029 – Buildings & Grounds Annex Contracted Services, 013504/5029 – Warren Haven Maintenance Contracted Services

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 74-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC0611 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR MICROWAVE RADIO MAINTENANCE FOR THE WARREN COUNTY COMMUNICATION CENTER.**

**BE IT RESOLVED**, that specification WC0611 for microwave radio maintenance for the Warren County Communications Center is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in the The Star-Ledger.

Funds for this contract will be provided in budget account 012500/5031 – Communications Center Repair and Maintenance

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 75-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC0612 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR MOWING OF COUNTY PROPERTY FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION.**

**BE IT RESOLVED**, that specification WC0612 for mowing of county properties for the Warren County Department of Land Preservation is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in the The Star-Ledger.

Funds for this contract will be provided in budget account 03892/5100 – Maintenance of Rec & Co Property – Program Operating Expense

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 76-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: AWARD OF CONTRACT FOR PROFESSIONAL LEGAL SERVICES FOR 2006 COMMITMENT SERVICES FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES FOR THE PERIOD OF JANUARY 1, 2006 THROUGH DECEMBER 31, 2006 TO LEGAL SERVICES OF NORTHWEST JERSEY IN AN AMOUNT NOT TO EXCEED \$40,000.00.**

**WHEREAS**, there exists a need for the professional services of a attorney to provide representation in civil commitments for Warren County residents for the Warren County Department of Human Services; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.1944A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in budget account 013605/5626 – Adult Mental Health Legal Services

**NOW THEREFORE BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Legal Services of Northwest Jersey, Somerville, New Jersey, for professional services for the

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- above project, in the approximate amount not to exceed \$40,000.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of Agreement by signing same.
  3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
  4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 77-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO THORNBERRY LIMITED TO PROVIDE COMPUTER SOFTWARE MAINTENANCE AND SUPPORT ON SPECIAL LICENSED NDOC HOME CARE SYSTEM COMPUTER SOFTWARE**

**FOR THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY IN THE TOTAL AMOUNT OF \$32,760.00.**

**WHEREAS**, it has been recommended that the county issue a purchase order for NDOC Home Care System Computer Software maintenance and support of specific special licensed computer software; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.1944A-20.4, as a non-fair and open contract; and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification and the Determination of Value and these forms are on file; and

**NOW THEREFORE, BE IT RESOLVED**, that a contract be awarded to Thornberry Limited, of Lancaster, Pennsylvania for providing computer software maintenance and support on licensed products for the Warren County Public Health Nursing Agency

**BE IT FURTHER RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Thornberry Limited, of Lancaster, Pennsylvania.
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software.
3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in budget account 013301/5026 - PHNA Maintenance & Repairs.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen

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Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 78-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO QUALITY COMMUNICATIONS FOR TWENTY-FOUR (24) DATALUX TRACER MDT COMPUTERS UNDER NEW JERSEY STATE CONTRACT #A88804 COVERING COMPUTER EQUIPMENT AND RELATED COMPUTER SUPPORT SERVICES FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL AMOUNT OF \$112,200.00.**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order for twenty-four (24) Datalux Tracer MDT computers and associated products for the Warren County Department of Public Safety and is hereby awarded

to . . . Quality Communications, Lakewood, New Jersey

in the amount of . . . \$112,200.00

at the prices established under New Jersey State Contract #A88804

Funding for this contract has been provided in grant account F5252 5351 5100 – OEM-FY04 – Homeland Security – Operating Expenses

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 79-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: APPROVING THE AGREEMENTS FOR PROFESSIONAL SERVICES FOR VARIOUS HOME HEALTH SERVICES TO BE PROVIDED THROUGH THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY AND THE BETHLEHEM, PENNSYLVANIA OFFICE OF OPTION CARE ENTERPRISES, INC., FOR THE PERIOD OF JANUARY 1, 2006 THROUGH DECEMBER 31, 2006 IN AN AMOUNT NOT TO EXCEED \$10,000.00.**

**WHEREAS**, there exists a need for the professional services of registered nurses through the Warren County Public Health Nursing Agency; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in budget accounts 19330/5029 – Contracted Services, and certified by the Chief Financial Officer,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

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1. Registered Nurses, Certified Hi-Tech Visits, including, but not limited to I.V. Therapy at \$60.00 per first visit hour, each additional hour after the first hour at \$50.00 per hour with The Bethlehem, Pennsylvania Office of Option Care.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i))
3. A notice of this action shall be published in the Star Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 80-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: AUTHORIZATION TO RESCIND THE AWARD OF CONTRACT WC0523 JANITORIAL SERVICES FOR VARIOUS WARREN COUNTY OFFICES FOR THE PERIOD JULY 1, 2005 THROUGH JUNE 30, 2006 TO ANDREWS & COMPANY OF NEWTON, NEW JERSEY AND TO AWARD THE CONTRACT TO URUCORP MAINTENANCE & CONTRACTOR INC., OF WHARTON, NEW JERSEY IN THE AMOUNT OF \$19,168.00.**

**WHEREAS**, Andrews & Company, was awarded the contract by resolution, May 11, 2005 for Janitorial Services for various Warren County Offices; and

**WHEREAS**, Andrews & Company, failed to perform as outlined in the specifications pertaining to the Janitorial Services, and whereas Urucorp Maintenance & Contractor, Inc., of Wharton, New Jersey the second low bidder has agreed to perform the Janitorial Services as specified, and therefore the award should be made to Urucorp Maintenance & Contractor, Inc., in the amount of \$19,168.00; and

**WHEREAS**, funding for this contract has been provided in budget account 013100/5024 – Buildings & Grounds Facility Maintenance, Repair & Cleaning

**NOW, THEREFORE, BE IT RESOLVED**, that the members of the Board of Chosen Freeholders of the County of Warren do hereby rescind the award for Janitorial Services for various Warren County Offices from Andrews & Company, and award the contract to Urucorp Maintenance & Contractor, Inc., of Wharton, New Jersey, in the total amount of \$19,168.00.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 81-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION APPROVING CHANGE ORDER #4 FOR CONTRACT #WC0398 TO INTERCOUNTY PAVING ASSOCIATES, LLC FOR THE COUNTY ROUTE #604 (WATERLOO ROAD) ROADWAY IMPROVEMENTS, ALLAMUCHY TOWNSHIP & TOWN OF HACKETTSTOWN FOR A NET INCREASE OF \$49,792.66 AND A FINAL CONTRACT AMOUNT OF**

\$1,841,392.31.

**WHEREAS**, Contract #WC0398 was awarded to Intercounty Paving Associates, LLC for the Contract #WC0398 for the County Route #604 (Waterloo Road) Roadway Improvements, Allamuchy Township & Town of Hackettstown in the revised amount \$1,791,599.95; and

**WHEREAS**, the monthly asphalt index resulted in a net increase of \$49,792.66 and

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve change order #4 for the above project with Intercounty Paving Associates, LLC for a net increase of \$49,792.66 and a revised final contract amount of \$1,841,392.31.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 82-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION APPROVING CONTRACT #WC0607P WITH FINELLI CONSULTING ENGINEERS, INC. (MUNICIPAL ENGINEER) FOR PROFESSIONAL INSPECTION SERVICES FOR THE SIGNAL MODIFICATIONS, CONSTRUCTION OF SITE ENTRANCE AND ROAD IMPROVEMENTS WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #638, GREENWICH TOWNSHIP FOR AN AMOUNT NOT TO EXCEED \$8,500.00.**

**WHEREAS**, there exists a need for professional inspection services for the signal modifications, construction of site entrance and road improvements within the right-of-way of county route #638, Greenwich Township; and

**WHEREAS**, in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) the resolution and contract for "professional services" for this project are available for public inspection in the office of the Director of Purchasing; and

**WHEREAS**, the contract is awarded in accordance with N.J.S.A 19:44A-20.4 as a non-fair and open contract; and

**WHEREAS**, all necessary documents including the Business Entity Disclosure Certification and Determination of Value have been received and are on file in the office of the Director of Purchasing; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the requirements of all statutes and regulations governing the award of such contracts; and

**WHEREAS**, costs for the inspection will be billed to the Municipal escrow account posted by the applicant, in the amount of \$8,500.00.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Finelli Consulting Engineers, Inc. (Municipal Engineer) of Washington, NJ for professional services for the above project in the amount of \$8,500.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

**JANUARY 25, 2006****MINUTES**

4. Notice of this action shall be published in The Star Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 83-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: AWARD OF CONTRACT WC0562C COMPETITIVE CONTRACT TO VARIOUS PROGRAMS FOR PROVISION OF HUMAN SERVICES FOR THE PERIOD JANUARY 1, 2006 THROUGH DECEMBER 31, 2006 IN THE AMOUNT OF \$1,325,978.00.**

**WHEREAS**, thirty-five proposals were received, opened and read in public on November 3, 2005, at 2:00 PM prevailing time for Provision of Human Services.

**WHEREAS**, the proposals were reviewed by the Warren County Department of Human Services, Division of

Administration and reviewed in cooperation with the Division's advisory boards and the Evaluation Report on file with the Clerk of the Board, and the Division has determined that the proposals submitted by the Agencies listed below meets all the requirements of the specifications

**WHEREAS**, adequate funds are available through grants per attached list and certified by the Warren County Chief Financial Officer

A notice of this action shall be published in The Star-Ledger, and this contract itself must be available for public inspection in the Office of the Clerk.

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contracts for provision of services between the County of Warren and the following agencies:

<u>AGENCY FUNDING</u>	<u>PROGRAMS</u>	<u>2006</u>
Abilities	Career Exploration	59,563
The ARC	Multi-Programs	86,105
Big Brothers/Big Sisters	Match/Pre-Match	39,418
Catholic Charities	Social Services	36,225
	School Aged Care	10,000
Child Assault Prevention (CAP)		5,000
Community Action Committee	Safe Harbor	13,000
Contextual Family Services	Intensive In-Home Services	33,600
DARCC	Shelter	59,156
	Sheltered Children's Program	6,000
Easter Seals	Case Management	24,290
Family Guidance Center	Crisis Intervention Unit	80,313
	Middle school Based Youth	52,120
	Mental Health	02,158
	Sexual Abuse Treatment	76,843
	MICA	39,000
	Outpatient Substance Abuse	46,162
	Quantum Opportunities	14,655
Freedom House	Halfway House	11,631

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Hackettstown Hospital	MICA	2,247
NORWESCAP	First Call for Help	34,250
	Day Care	64,915
	Homeless Hotline Services	12,768
	Food Bank	12,050
	Emergency Services	12,500
Legal Services	Core	67,009
Phillipsburg School Based Youth	Jobs & More	25,000
	<b>TOTAL</b>	<b>\$1,325,978</b>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 84-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: AWARD OF CONTRACT WC0562C COMPETITIVE CONTRACT TO VARIOUS PROGRAMS FOR PROVISION OF HUMAN SERVICES FOR THE PERIOD JANUARY 1, 2006 THROUGH DECEMBER 31, 2006 IN THE AMOUNT OF \$178,783.00, FUNDING AVAILABLE THROUGH THE 2006 CHAPTER 51 GRANT 06-543-ADA-0, AWARD OF CONTRACTS.**

**WHEREAS**, thirty-five proposals were received, opened and read in public on November 3, 2005, at 2:00 PM prevailing time for Provision of Human Services.

**WHEREAS**, the proposals were reviewed by the Warren County Department of Human Services, Division of Administration and reviewed in cooperation with the Division's advisory boards and the Evaluation Report on file with the Clerk of the Board, and the Division has determined that the proposals submitted by the Agencies listed below meets all the requirements of the specifications

**WHEREAS**, adequate funds are available through the 2006 Chapter 51 Grant and certified by the Warren County Chief Financial Officer

A notice of this action shall be published in The Star-Ledger, and this contract itself must be available for public inspection in the Office of the Clerk.

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contracts for provision of services between the County of Warren and the following agencies:

<u>AGENCY</u>	<u>PROGRAMS</u>	<u>2006</u>
<u>FUNDING</u>		
Family Guidance Center	Outpatient Substance Abuse	18,132
"	Quantum Opportunities	13,276
Freedom House	Halfway House	19,082
Hackettstown Hospital	Partial Hospitalization	35,000
"	MICA	7,753
St. Clare's Hospital	Sub-acute Detoxification/Residential Treatment	48,300
Sunrise House	Teen and Clean – Adolescent Residential	37,240

**MINUTES**

**TOTAL**

**73**  
**JANUARY 25, 2006**  
**\$178,783**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 85-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION CREATING THE FULL-TIME POSITION OF ADMINISTRATIVE SUPERVISOR OF FAMILY SERVICES, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF ADMINISTRATIVE SUPERVISORY OF SOCIAL WORK, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES.**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the full-time position of *Administrative Supervisor of Family Services*, classified, is created in the Warren County Department of Human Resources, Division of Temporary Assistance and Social Services to enhance the efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** that a full-time position of *Administrative Supervisor of Social Work*, classified, is abolished.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the newly created position of *Administrative Supervisor of Family Services* be categorized as a non-bargaining unit position and established on Grade 16 of the non-bargaining unit salary schedule and be made effective immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 86-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION APPOINTING DAVID CHEATHAM TO THE POSITION OF ADMINISTRATIVE SUPERVISOR OF FAMILY SERVICES CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES.**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that David Cheatham is appointed to the position of Administrative Supervisor of Family Services, classified, within the Warren County Department of Human Services, Division of Temporary Assistance and Social Services, to enhance the efficiency and effectiveness of operations.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that David Cheatham is appointed to the position of Administrative Supervisor of Family Services and made effective retroactively to January 1, 2006 at an annual salary of \$70,700.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 87-06**

**MINUTES****JANUARY 25, 2006**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION CREATING A FULL-TIME POSITION OF ASSISTANT PROGRAM COORDINATOR, AGING, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF ADMINISTRATIVE CLERK, CLASSIFIED, WITHIN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES.**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a full-time position of Assistant Program Coordinator, Aging, classified, is created in the Warren County Department of Human Services, Division of Senior Services, as approved in the budget for fiscal of 2005 for the purpose of enhancing the delivery of services to Warren County's senior citizen population; and

**BE IT FURTHER RESOLVED** by the Warren County Board of Chosen Freeholders that a full-time position of Administrative Clerk, classified, is hereby abolished.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the newly created position of Assistant Program Coordinator, Aging, is created and established on AFSCME Local 671, Range 1540 and made effective retroactively to January 1, 2006.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 88-06**

On motion by Mr. DiMaio, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION CREATING A PART-TIME POSITION OF SENIOR CLERK TYPIST, CLASSIFIED AND ABOLISHING A PART-TIME POSITION OF CLERK TYPIST, CLASSIFIED IN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, COUNTY ADJUSTER'S OFFICE.**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a part-time position of *Senior Clerk Typist*, classified, is created in the Warren County Human Services Department, County Adjuster's Office to enhance the efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** that a part-time position of *Clerk Typist*, classified, is hereby abolished.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the newly created part-time position of *Senior Clerk Typist* is established on AFSCME Local 3287, Range 0540 and made effective February 9, 2006.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

No reports were submitted by County Counsel, County Engineer or County Planner.

In compliance with the Board's recent request, County CFO Charles Houck invited Road Maintenance Supervisor Frederick Miller to approach for the purpose of addressing budget issues. After thanking him for coming, Mr. Chamberlain explained that the Board was examining the Shade Tree operations within the Road Department.

**MINUTES****JANUARY 25, 2006**

Mr. Miller distributed his own cost comparison which concluded that the cost of jobs conducted "in house" is \$30/hour versus \$70/hour for private contractor. Mr. Miller noted that shade Tree employees are available to plow snow and perform other such duties when there are no tree jobs pending and that contractors expect County Employees to assist with flagging and similar tasks.

Mr. Chamberlain mentioned the crew's accident record and liability. Mr. Gardner and Mr. DiMaio both seemed more interested in an annual cost comparison that reflected equipment, storage and liability factors. Mr. Miller admitted he did not know what those figures would be.

When asked for his overall opinion, Mr. Miller summarized by saying he was pleased with the present system, the biggest advantage being expediency since the men are on call and available for other duties. Mr. Chamberlain thanked him for coming.

For the County Administrator's Report, Mr. Marvin reminded the Board of the following meetings: NJAC Reorganization Meeting, January 27, 2006 at the State House in Trenton and the 5 County Coalition Meeting, February 1, 2006 at Passaic County Community College. Robert Resker, Director of Land Preservation, had sent a memo requesting meeting dates to review installment purchase agreements with representatives from SADC and Burlington County.

On motion by Mr. Gardner, seconded by Mr. DiMaio, THE BOARD SCHEDULED AN EXECUTIVE SESSION MEETING WITH THE HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS FOR WEDNESDAY, APRIL 26, 2006 FOR THE PURPOSE OF DISCUSSING LEGAL ISSUES CONCERNING THE HIGHLANDS ACT STATUTES AT 5:00 p.m. AT THE WAYNE DUMONT, JR. ADMINISTRATION BUILDING.

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

On motion by Mr. DiMaio, seconded by Mr. Gardner, THE BOARD CANCELED THE REGULARLY SCHEDULED MEETING FOR FEBRUARY 22, 2006.

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

County Adjuster Karen Kubert came forward to present a billing reconciliation summary for the Adjuster's Office. The New Jersey State Department of Human Services has approved credits in the amount of \$134,600.43 for the year 2001 be issued to Warren County. An additional \$42,829.15 due the County has also been approved for the years 2002, 2003

and 2004, but since the State is four years behind in their reconciliations, Ms. Kubert will have to ask for those credits again in the future. Going forward, the County will wire the net amount, or ten percent of charges to the State. Mr. Houck said the Board may want to consider having these charges outside the cap. Mr. Chamberlain thanked Ms. Kubert for her diligence.

Mr. DiMaio had no comments.

Mr. Gardner spoke of his recent attempts to save the round barn in Mansfield Township near Pequest Trout Hatchery on acreage owned by the State. Believed to have been built in the 1930's, the building may not be historic, but is unique. The center silo is holding it together. Mr. Gardner thought the barn may be salvageable and hoped the Board would consider leasing or purchasing the structure, possibly for use as a museum in the future.

Mr. Chamberlain said unless an organization were to take control of the project, it would be unwise to dedicate funds. He would consider moving in the direction of restoration if some sort of nonprofit and/or historical group had a clear vision for an end use. Mr. Gardner said he intended to meet with someone from the Cultural and Heritage Commission.

Mr. Chamberlain then mentioned the prior evening's joint meeting concerning the

JANUARY 25, 2006

## MINUTES

Highlands with the Hunterdon County Freeholder Board saying, we've reached the halfway point and have to keep going. Mr. Chamberlain said a fairly large crowd had been in attendance who thanked the Freeholders for fighting to protect property rights and personal rights. This Board has vowed to do so and will hopefully be able to get amendments to the Highlands Act passed.

**RESOLUTION 89-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, at 8:14 p.m. the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD  
OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE  
PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE  
NEW JERSEY OPEN PUBLIC MEETINGS  
ACT, N.J.S.A. 10:4-12.**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Warren County Board of Chosen Freeholders to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law of State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.

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**MINUTES**

Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of Chosen Freeholders, assembled in public session on January 25, 2006 that an Executive Session closed to the Public shall be held on January 25, 2006, at 8:14 p.m. in the Freeholders Conference Room located at the Wayne Dumont, Jr. Administration Building, 165 County Route 519 South, Belvidere, New Jersey 07823 for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Warren County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

On motion by Mr. Gardner, seconded by Mr. DiMaio, the Board adjourned executive session at 9:24 p.m. and returned to open session.

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**RESOLUTION 90-06**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 25, 2006.

**RESOLUTION RE: AWARD OF CONTRACT WC0614R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR REVIEW, PLANNING, DESIGN AND PREPARATION OF BID READY SPECIFICATIONS AND DRAWINGS FOR THE RENOVATION OF THE WARREN COUNTY JINS BUILDING TO RAYMOND E. O'BRIEN R.A. INC., OF BLAIRSTOWN, NEW JERSEY IN THE AMOUNT NOT TO EXCEED \$35,000.00.**

**WHEREAS**, there exists a need for the professional services of an architect to provide review, planning, design and preparation of bid ready specifications and drawings for the renovation of the Warren County JINS Building; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

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**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in capital account 0405A501/5062 – JINS Renovation

**NOW THEREFORE BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Raymond E. O'Brien R.A. Inc., of Blairstown, New Jersey, for professional services for the above project, in the approximate amount not to exceed \$35,000.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of Chosen Freeholders is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1) (a) (i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders on the date above mentioned.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

On motion by Mr. DiMaio, seconded by Mr. Gardner, and there being no further business to come before the Board at this time, the meeting was adjourned at 9:25 p.m.

Recorded Vote: Mr. Gardner yes, Mr. DiMaio yes, Mr. Chamberlain yes

**ATTESTED TO:**

**Steve Marvin, Clerk of the Board**