

**MINUTES****JULY 9, 2008**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on July 9, 2008 at 7:31 p.m.

The meeting was called to order by Director DiMaio and upon roll call, the following members were present: Freeholder John DiMaio and Freeholder Richard Gardner. Freeholder Everett Chamberlain was away on vacation. Also attending were County Engineer Dave Hicks, CFO Charles Houck, County Counsel Joseph J. Bell and County Administrator Steve Marvin.

The Pledge of Allegiance was led by Director DiMaio.

Director DiMaio read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF JULY 9, 2008 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the Minutes of the Regular Session held on June 25, 2008 were approved.

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

On motion by Mr. Gardner, seconded by Mr. DiMaio, the Minutes of the Executive Session held on June 25, 2008 were approved.

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 420-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION TO PAY BILLS**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2008-26 and 2008-27, dated July 9, 2008** in the amount of **\$ 2,722,164.21** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

**MINUTES****JULY 9, 2008**

2008-26	7/2/08	\$ 552,840.68	
2008-27	7/9/08	665,138.24	
TOTAL			\$ 1,217,978.92
Payroll	7/3/08	\$ 1,504,185.29	
TOTAL			<u>1,504,185.29</u>
GRAND TOTAL			<u><u>\$ 2,722,164.21</u></u>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 421-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE A DONOR AGREEMENT  
COMMITTING ALL OR PART OF THE ANTICIPATED 2008 COUNTY APPROPRIATION TO  
CATHOLIC CHARITIES AS MATCH TO GRANT FUNDS WITH THE  
NJ DEPARTMENT OF HUMAN SERVICES**

**WHEREAS**, the NJ Department of Human Services has been duly designated to administer or supervise the administration of human service programs, as defined by the NJ State Plan for Social Services; and

**WHEREAS**, the County of Warren wishes to make a donation to support match through all or part of the anticipated 2008 County appropriation as follows:

**Catholic Charities (School Aged Child Care) \$3,903**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Director of the Board of Chosen Freeholders is hereby authorized to execute the Catholic Charities 2008 Donor Agreement for a total of \$3,903.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 422-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION IN SUPPORT OF AN APPLICATION FOR FUNDING FROM THE NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE 2009 RECREATIONAL**

**MINUTES** **JULY 9, 2008**  
**OPPORTUNITIES FOR INDIVIDUALS WITH DISABILITIES GRANT FOR \$20,000 STATE FUNDS AND \$4,000 COUNTY MATCHING FUNDS; SUBJECT TO AVAILABILITY**

**WHEREAS**, the County of Warren wishes to offer services that will provide individuals with disabilities varied opportunities to participate in recreational and social activities within the community as well as the necessary supports in place to ensure full participation.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Chosen Freeholders of the County of Warren supports the submission of the application for anticipated 2009 Recreational Opportunities for Individuals with Disabilities grant funding from the New Jersey Department of Community Affairs;

**BE IT FURTHER RESOLVED** that the County of Warren recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the County of Warren and the New Jersey Department of Community Affairs;

**BE IT FURTHER RESOLVED** that the County will consider the provision of the county matching funds totaling \$4,000 in the 2009 County budget subject to the availability of funds;

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders of the County of Warren is authorized to sign the grant application for anticipated 2009 Recreational Opportunities for Individuals with Disabilities grant for funding in the total amount of \$20,000 state funds and \$4,000 county matching funds; subject to availability.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 423-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION APPROVING THE ACQUISITION OF ADDITIONAL RIGHT-OF-WAY ALONG COUNTY ROUTE #610 FROM BLOCK 800, LOT 100, HOPE TOWNSHIP IN THE AMOUNT OF \$13,300.00**

**WHEREAS**, the owners of Block 800, Lot 100 have agreed to sell additional right-of-way and sight triangle easement to the County along County Route #610 in Hope Township; and

**WHEREAS**, appraisals have been prepared through the Farmland Preservation Program; and

**WHEREAS**, 0.734 acre of additional right-of-way and 0.026 acre sight triangle easement will be acquired at the fair market value of \$13,300.00; and

**WHEREAS**, adequate funds are available in account 0405A204 5063, 0406A206 5063 and 0407A204 5063 and certified by the County's Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chose Freeholders of the County of Warren does hereby approve the acquisition of 0.734 acre of right-of-way and 0.026 acre sight triangle easement at the appraised value of \$13,300.00.

**BE IT FURTHER RESOLVED**, that the County Engineer be authorized to have the deed executed for the acquisition of the above right-of-way and sight triangle easement.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**MINUTES****JULY 9, 2008****RESOLUTION 424-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION APPROVING THE APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR DISCRETIONARY STATE AID FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #05039, SHURTS ROAD OVER THE MUSCONETCONG RIVER IN THE AMOUNT OF \$700,000.00**

**WHEREAS**, the County has been informed that there is Discretionary Funding available for major County bridge projects; and

**WHEREAS**, there is a need for the reconstruction of Warren County Bridge #05039, Shurts Road over the Musconetcong River in Franklin Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the application for Discretionary State Aid to New Jersey Department of Transportation in the amount of \$700,000.00 is hereby approved.

**BE IT FURTHER RESOLVED** that the Clerk of the Board and the Director are hereby directed to sign said application.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 425-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION APPROVING THE APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR DISCRETIONARY STATE AID FOR THE RECONSTRUCTION & REHABILITATION OF WARREN COUNTY BRIDGE #09001, HESS ROAD OVER THE PAULINS KILL IN THE AMOUNT OF \$300,000.00**

**WHEREAS**, the County has been informed that there is Discretionary Funding available for major County bridge projects; and

**WHEREAS**, there is a need for the Reconstruction & Rehabilitation of Warren County Bridge #09001, Hess Road over the Paulins Kill In Hardwick Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the application for Discretionary State Aid to New Jersey Department of Transportation in the amount of \$300,000.00 is hereby approved.

**BE IT FURTHER RESOLVED** that the Clerk of the Board and the Director are hereby directed to sign said application.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 426-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION APPROVING THE REVISION OF OUT OF COUNTY USER AGENCIES PROGRAM AND REGISTRATION FEES FOR THE USE OF THE WARREN COUNTY FIRE ACADEMY TRAINING FACILITY**

**MINUTES****JULY 9, 2008**

**WHEREAS**, the Warren County Fire Academy has complete and fully operational training zones, the burn tower, the flashover unit, car fire pad, natural gas training center and maze building ; and

**WHEREAS**, the Warren County Fire Academy already has in place an approved curriculum of firefighter training courses and outreach programs; and

**WHEREAS**, substantial interest in the use of the facility has been generated by agencies outside of Warren County; and

**WHEREAS**, private industry has an interest in the use of the facility; and

**WHEREAS**, private industry would be able to donate goods and services in lieu of payment; and

**WHEREAS**, the County of Warren established a list of fees for the use of facilities on December 17, 2003; and

**WHEREAS**, the fees have been reviewed and revised, and new programs added, it would be in the best interest of the County of Warren to establish a list of revised fees for the use of these facilities to be as follows:

**WARREN COUNTY FIRE ACADEMY  
OUT OF COUNTY PROGRAM REGISTRATION FEES**

<u>COURSE</u>	<u>PER PERSON FEE</u>
Firefighter One	\$150.00
Firefighter Two	\$200.00
Incident Command I-100/700	\$ 25.00
Incident Command I-200	\$ 50.00
Incident Command I-300	\$ 50.00
Incident Command I-400	\$ 50.00
Incident Safety Officer	\$ 50.00
Inst. Tech for Co. Officers	\$ 50.00
Fire Instructor General Safety (8 hours)	\$ 50.00
Fire Instructor SCBA/Smokehouse (8 hours)	\$ 50.00
Fire Instructor Live Burn (8 hour)	\$ 50.00
Fire Instructor SCBA/Smokehouse (3 hours)	\$ 50.00
Fire Instructor Live Burn (3 hours)	\$ 50.00
Haz-Mat Awareness Level I	\$ 50.00
Haz-Mat Operations Level 2	\$ 50.00
Haz-Mat Refresher	\$ 35.00
FAST Awareness	\$ 40.00
FAST Operations	\$ 75.00
Building Construction	\$ 75.00
Basement Fires	\$ 25.00
Basic First Aid/CPR/AED	\$ 45.00
Qualified Training Officer	\$ 25.00
Personnel Accountability System	\$ 25.00
Basic Pump Operations	\$150.00
Forcible Entry	\$ 50.00
Two In Two Out	\$ 25.00
Size-Up Made Easy	\$ 25.00
Water Shuttle	\$ 25.00
Engine Company Operations	\$ 50.00
Truck Company Operations	\$ 50.00
Method of Instruction	\$100.00
Confined Space Awareness	\$ 40.00

**MINUTES****JULY 9, 2008**

Confined Space Operations	\$ 40.00
Vehicle Extrication	\$ 40.00
Vehicle Extrication Advanced	\$ 40.00

**FIRE GROUND FACILITY USE****FEE**

Burn Tower	\$350.00 (per department)
Flashover Training	\$ 50.00 (per person)
Natural Gas Training Center	\$ 80.00 (per department)
Car Fire Pad	\$150.00 (per department)
Maze Building	\$150.00 9per department)

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren do hereby approve the fee schedule for the use of Warren County Fire Academy training facilities to include the burn tower, the flashover unit, natural gas training center, car fire pad, maze building, training courses and out-reach programs and

**BE IT FURTHER RESOLVED**, the Board of Chosen Freeholders of the County of Warren hereby directs the Warren County Fire Academy Coordinator to administer and maintain the program, and provide reports and documentation to support the use and needs of the facility, and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders of the County of Warren do hereby authorize the Warren County Public Safety Director to discretionarily approve donations of goods and/or services in lieu of payment of fees.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 427-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT TO PROVIDE CORE CURRICULUM TEACHING SERVICES AT THE WARREN COUNTY JUVENILE DETENTION FACILITY**

**WHEREAS**, the Warren County Special Services School District provides core curriculum educational and teaching services for pupils within the County of Warren; and

**WHEREAS**, the Warren County Board of Chosen Freeholders is desirous of providing appropriate and sufficient educational services for juveniles housed in Warren Acres, the Warren County Juvenile Detention Center; and

**WHEREAS**, The County of Warren and the Warren County Special Services School District are desirous of executing an Agreement for providing Core Curriculum Teaching Services at Warren Acres,

**MINUTES****JULY 9, 2008**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Freeholder Director and the County Administrator are hereby authorized to execute an agreement, copy attached, with the Warren County Special Services School District for Core Curriculum Teaching Services at the Warren County Juvenile Detention Facility; and

**BE IT FURTHER RESOLVED** that this agreement will be for a period of one year commencing on July 1, 2008 and ending on June 30, 2009 and will take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 428-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC0861 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR DEER CARCASS REMOVAL FOR THE WARREN COUNTY ROAD DEPARTMENT**

**BE IT RESOLVED** that specification WC0861 for deer carcass removal for the Warren County Road Department is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in budget account 012950/5029 – Road Department Contracted Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 429-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC0862 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR A TRACK MOUNTED WORK PLATFORM FOR THE WARREN COUNTY TECHNICAL SCHOOL**

**BE IT RESOLVED** that specification WC0862 for a track mounted work platform for the Warren County Technical School is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in capital account 0408A514/5062 – VoTech Building Improvements.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 430-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted

**MINUTES****JULY 9, 2008**

by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION RE: AWARD OF CONTRACT WC0837 FOR TWO 2008 INTERNATIONAL MODEL 7400SFA 4X2 DUMP TRUCKS WITH BONNELL 11TA3153MX1Q SNOWPLOWS AND WARREN AC-620CS SPREADERS FOR THE WARREN COUNTY ROAD DEPARTMENT TO BROWN'S HUNTERDON INTERNATIONAL LLC IN THE CONTRACT PRICE OF \$111,772.00 EACH AND A TOTAL CONTRACT AMOUNT OF \$223,544.00**

**BE IT RESOLVED** that contract WC0837 for two 2009 International Model 7400SFA dump trucks with snowplows and spreaders for the Warren County Road Department is hereby awarded

to . . . Brown's Hunterdon International LLC., Bloomsbury, New Jersey  
in the amount of . . . \$111,772.00 each, total cost \$223,544.00  
as per their bid submitted . . . June 17, 2008  
and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funds for this contract are provided in capital account 0408A601/5050 – Capital Dump Truck Roads.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 431-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION RE: AWARD OF CONTRACT WC0840 FOR A 2009 FORD F-250 PICKUP CHASSIS WITH 4 WHEEL DRIVE FOR THE WARREN COUNTY BRIDGE DEPARTMENT TO HERTRICH FLEET SERVICES INC. IN THE CONTRACT AMOUNT OF \$20,731.00**

**BE IT RESOLVED** that contract WC0840 for a 2009 Ford F-250 Pickup Chassis with 4 Wheel Drive for the Warren County Bridge Department is hereby awarded

to . . . Hertrich Fleet Services Inc., Milford, Delaware  
in the amount of . . . \$20,731.00  
as per their bid submitted . . . June 17, 2008  
and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funds for this contract will be provided in capital account 0408A605/5050 – Capital Truck Bridge.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 432-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**MINUTES** **JULY 9, 2008**  
**RESOLUTION RE: AWARD OF CONTRACT WC0852FO FOR EDMS SYSTEM EXPANSION  
FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT TO COUNTY  
BUSINESS SYSTEMS INC. IN THE CONTRACT AMOUNT OF \$137,805.00**

**BE IT RESOLVED** that contract WC0852FO for EDMS System Expansion for the Warren County Information Systems Department is hereby awarded to . . . County Business Systems, Inc., Pennington, New Jersey in the amount of . . . \$137,805.00 as per their proposal submitted . . . June 24, 2008 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon

experience and familiarity with providing the services listed above under the direction of the Warren County Information Systems Department, and quality of past services rendered.

Funds will be provided in grant account S71405377/5029 – 2007 PARIS Grant.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 433-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO THE CENTER FOR INFORMATION  
MANAGEMENT TO PROVIDE COMPUTER SOFTWARE MAINTENANCE, TECHNICAL  
ASSISTANCE AND DATABASE HOSTING SERVICES IN SUPPORT OF A PILOT PROGRAM  
WITH THE NEW JERSEY DEPARTMENT OF HEALTH AND SENIOR SERVICES IN  
CONJUNCTION WITH THE WARREN COUNTY DEPARTMENT OF AGING & DISABILITY  
SERVICES IN THE TOTAL AMOUNT OF \$35,000.00**

**WHEREAS**, it has been recommended that the county issue a purchase order for computer maintenance services on specific special licensed computer software; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**NOW, THEREFORE, BE IT RESOLVED** that a contract be awarded to The Center for Information Management Inc., of Ann Arbor, Michigan for providing computer software maintenance, technical assistance and database hosting services on licensed products for the Warren County Department of Senior Services

**BE IT FURTHER RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to The Center for Information Management Inc., of Ann Arbor, Michigan

**MINUTES****JULY 9, 2008**

2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.

3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in grant account F8352/5303/085303-R/5100 – Area Plan Grant I & A

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 434-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION RE: AWARDING THE PROFESSIONAL SERVICES AGREEMENT WC0863R FOR PROFESSIONAL DRUG AND ALCOHOL TESTING SERVICES FOR CDL REQUIREMENTS TO NATIONAL DRUG SCREEN, INC. FOR THE PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 IN AN AMOUNT NOT TO EXCEED \$5,500.00**

**WHEREAS**, there exists a need for the professional services of a drug and alcohol test screening service for CDL requirements; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in budget account 012900/5093 – Roads – Medical Expenses including Physicals and certified by the County Chief Financial Officer,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and National Drug Screen Inc., of Belvidere, New Jersey, for professional services for the above project, in the amount not to exceed \$5,500.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**MINUTES****JULY 9, 2008****RESOLUTION 435-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE ORDERS TO PRO-STAT, INC. FOR THE PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 UNDER THE HEALTH CARE GROUP PURCHASING, INC., CONTRACT #1130 AS ALLOWED BY N.J.S.A. 30:9-87 FOR ADULT INCONTINENT PRODUCTS FOR WARREN HAVEN IN THE APPROXIMATE AMOUNT OF \$90,000.00**

**BE IT RESOLVED** that the purchasing department is authorized to issue purchase orders for adult incontinent products for Warren Haven

to . . . Pro-Stat, Inc., Somerset, New Jersey  
in the approximate amount of . . . \$90,000.00

at the prices established under the Health Care Group Purchasing, Inc., contract #1130

Funding for this contract has been provided in budget account 013505/5035 – Warren Haven Janitorial Supplies.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 436-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO MOTOROLA INC. UNDER NEW JERSEY STATE CONTRACT #A53804 COVERING RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES FOR VARIOUS TYPES OF RADIO EQUIPMENT FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE AMOUNT OF \$37,721.55**

**BE IT RESOLVED** that the purchasing department is authorized to issue a purchase order for various types of radio equipment for the Warren County Communications Center and is hereby awarded

to . . . Motorola Inc., Wharton, New Jersey  
in the amount of . . . \$37,721.55

at the prices established under New Jersey State Contract #A53804

Funding for this contract has been provided in account X01 REF & RB 5054 – Refunds & Rebates.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 437-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**MINUTES****JULY 9, 2008**

**RESOLUTION RE: EXTENSION OF CONTRACT WC0667C WITH UNITED TELEPHONE COMPANY OF NEW JERSEY FOR VOICE DATA COMMUNICATION & NETWORK SERVICES FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT FOR THE PERIOD OF AUGUST 1, 2008 THROUGH JULY 31, 2009 FOR THE THIRD YEAR OF A SEVEN YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5) IN AN ESTIMATED CONTRACT AMOUNT OF \$624,000.00 FOR INSTALLATION OF EQUIPMENT, PROFESSIONAL SERVICES, TRAINING AND MAINTENANCE AND 70% DISCOUNT OFF CURRENT RATES FOR INTERSTATE CALLING, 55% DISCOUNT OFF CURRENT TARIFF RATES FOR INTRASTATE AND INTRA LATA CALLING AND FOR LOCAL SERVICES AND DIAL TONE AND MANAGED NETWORK SERVICES**

**BE IT RESOLVED** that Warren County Contract WC0667C for providing voice data & network services for the Warren County Information Systems Department is hereby awarded to . . . United Telephone Company of New Jersey, Mansfield, Ohio  
In the approximate amount of . . . \$624,000.00  
as per their bid submitted . . . July 12, 2006

Funding for this contract has been provided in budget account 01440/5076 – Information Systems Telephone Communications and 01440/5076 – Telephone Contracted Equipment Maintenance.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 438-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION AWARDED CONTRACT #WC0848FO TO KEEGAN TECHNOLOGY & TESTING ASSOC. T/A KEY-TECH FOR CORING AND BITUMINOUS TESTING ON VARIOUS WARREN COUNTY CONSTRUCTION PROJECTS FOR 2008  
IN THE CONTRACT AMOUNT \$26,520.00**

**WHEREAS**, the County requested proposals to be received on June 24, 2008 for the Coring and Bituminous Testing on Various Warren County Construction Projects for 2008; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, the proposal submitted by Keegan Technology & Testing Assoc. T/A Key-Tech of Keyport, New Jersey meets the needs of the program, price and other factors considered in the amount of \$26,520.00; and

**WHEREAS**, adequate funds are available in account 0408A101 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Keegan Technology & Testing Assoc. T/A Key-Tech for professional services for the above project in the amount of \$26,520.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.

**MINUTES****JULY 9, 2008**

3. This contract is awarded without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

Mr. Gardner said trucks have become much more expensive over the last couple of years. This is an area in which we have to be stringent in the future. Single axels are bad enough; tandems are even more.

**RESOLUTION 439-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION CREATING A TEMPORARY FULL-TIME POSITION OF SUPERVISING LIBRARY ASSISTANT, CLASSIFIED, WITHIN THE WARREN COUNTY LIBRARY**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a temporary full-time position of *Supervising Library Assistant*, classified, is created in the Warren County Library for the purposes of supplanting a supervisory employee on an approved leave of absence; and

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a temporary full-time position of *Supervising Library Assistant* is created and established on AFSCME Local 671, Range 1435 and made effective retroactive to June 12, 2008.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 440-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**RESOLUTION FOR DETERMINING POSITIONS ELIGIBLE FOR THE DEFINED CONTRIBUTION RETIREMENT PROGRAM**

**WHEREAS**, the State Legislature recently adopted Chapter 92 of the Laws of 2007 (N.J.S. 43:15C-1 et seq.) to create the Defined Contribution Retirement Program to provide retirement benefits to various county officials; and,

**WHEREAS**, N.J.S. 43:15C-2 requires the governing body of each county to adopt a resolution to determine the positions that are substantially similar in nature to the advice and consent of the Senate for appointments by the Governor of the State, pursuant to guidelines or policy that shall be established by the Local Finance Board in the Department of Community Affairs, and for which officials appointed to such positions shall be eligible for and shall participate in the Defined Contribution Retirement Program, subject to the provisions of law; and,

**WHEREAS**, the Board of Chosen Freeholders of the County of Warren has considered the guidelines issues by the Local Finance Board;

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that:

**MINUTES****JULY 9, 2008**

1. Pursuant to N.J.S. 43:15C-2, the following positions are deemed to be eligible for and shall participate in the Defined Contribution Retirement Program:
  - a. County Administrator
  - b. Department Heads
    - 1) Library Director
    - 2) Director, Public Information
    - 3) Personnel Director
    - 4) Nursing Home Administrator
    - 5) Surrogate
    - 6) Superintendent, Buildings and Grounds
    - 7) Public Safety Director
    - 8) Warden
    - 9) Director, Human Services
    - 10) Supervisor of Roads
    - 11) County Tax Administrator
    - 12) Director, Land Preservation
    - 13) Superintendent, Weights and Measures
    - 14) County Clerk
    - 15) Sheriff
    - 16) Director, Information Systems
    - 17) Superintendent of Schools
    - 18) Chief Clerk, Election Board
    - 19) Museum Curator
    - 20) Superintendent of Veterans Interment
  - c. N/A
  - d. County Engineer
  - e. N/A
  - f. N/A
  - g. N/A
  - h. Member, Board of Elections, Prosecutor
  
2. Individuals serving in the following positions are exempt from Defined Contribution Retirement Program membership, pursuant to N.J.S. 43:15C-2:
  - a. Certified Health Officer
  - b. N/A
  - c. Chief Financial Officer
  - d. N/A
  - e. Qualified Purchasing Agent
  - f. N/A
  - g. County Planner
  - h. N/A
  - i. N/A
  - j. N/A
  
3. This resolution shall be implemented, construed and subject to the aforesaid Chapter 92 of the Laws of 2007 (N.J.S. 43:15C-1 et seq.) as amended from time to time, and any regulations or guidance documents from the Local Finance Board or the Division of Pensions and Benefits.

**MINUTES****JULY 9, 2008**

4. Should any part or parts of this resolution be held to be invalid by any competent court of law, such invalidity shall only affect the part or parts held to be invalid, and all other parts shall remain in effect.
5. A copy of this resolution shall be filed with the Director of the Division of Pensions & Benefits of the New Jersey Department of the Treasury.
6. This resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

Neither County Counsel Joe Bell nor County Engineer Dave Hicks had reports. County Planner Dave Dech was away on vacation.

County CFO Charles Houck reported that he will be taking some time off over the next couple of weeks and will likely be absent from next week's meeting. He will then be undergoing rotator cuff surgery on August 1, so he will be out recovering from that for a few days.

County Administrator Steve Marvin said the Six County Coalition Meeting to be hosted by Warren County on September 3 will be held at the Comfort Inn in Mansfield. All other suitable venues in the target area were booked, so this was the closest we could get. Food will be provided by Mama's Pizza & Café Baci Catering. Mr. Marvin was awaiting input in terms of putting together an agenda.

Regarding a Budget Work Session Meeting with Department Heads, Mr. Marvin thought scheduling it in September would be more appropriate than August. He suggested the third week in September and noted that it would most likely have to be held at a bigger venue such as the Technical School. However, many important pieces of information, such as how the State will be addressing health care, the pension situation and psychiatric commitments, will still be unavailable at that time. Revenue projections will be "very, very soft", Mr. Marvin said.

Under Freeholder Comments, Mr. Gardner brought up the fact that the Technical School (WCTS) needs the space currently occupied by the County's Special Services School District (SSSD) for other programs. Since there is available space in the Caretaker's House, Mr. Gardner thought it would suit the needs of SSSD and allow WCTS to have more space.

Mr. DiMaio said he thought when the Board approved the plan and bond for WCTS, the space in question was dedicated for its present use. We're paying the bond and debt service for that building, he said, and WCTS is tossing out SSSD. Mr. DiMaio said they don't own it; the taxpayers own it. SSSD is being pushed out the door and I really have a problem with that, said Mr. DiMaio. We're supposed to be sharing facilities and functions.

Mr. Gardner said that two districts no longer have a compatible relationship and WCTS is being forced to turn some students away due to space constraints. He thought it was time for the issue to be resolved. Mr. Gardner intended to have a resolution prepared for the next Regular Session. Mr. DiMaio wanted to see the original plans for the school's expansion as he thought space had specifically been allocated to SSSD. It wasn't immediately clear where the plans could be found.

The topic of the State's newly created position of County Executive Superintendent was broached. Mr. DiMaio thought only one clerical support person should be provided by the County and not several other support positions. Mr. Gardner noted that the new position will not work

**MINUTES****JULY 9, 2008**

without all the requested staff. Mr. DiMaio said regardless, it is not a County function, so why should we pay?

Mr. Gardner said NJAC (New Jersey Association of Counties) had sent a proposal to the Governor regarding the Transportation Trust Fund. It was a strong letter of support that included a \$50 million request for bridges. Mr. Gardner thought the Freeholders need to support this because the infrastructure is terrible throughout the state.

County Engineer Dave Hicks said the amount does need to be increased. Every time they renewed it, they increased it, but in the process, the piece of the pie for County and local sections has been shrinking. We need to get more money – especially for bridges and smaller culverts.

Mr. DiMaio asked where the money would be coming from. Mr. Hicks said the NJAC letter was more about what is needed as opposed to a source of funding. After next year, they don't have any money for anything in the trust fund, said Mr. Hicks. They have to come up with a new source of revenue.

The gas tax was mentioned, but Mr. DiMaio thought that the gas tax was dedicated to paying debt service. They have to come up with the revenue side of the equation. He was going to look into the matter further to grasp a better understanding of the proposal. Mr. Gardner thought it was important for the Board to support NJAC in this.

Speaking of transportation, Mr. DiMaio said he plans to attend a rather hastily called meeting on the Lackawanna Cutoff Environmental Assessment the following evening. He said he knows there is a divergence of opinion in the Blairstown area on this issue, but the reality is, if we don't improve our system of mass transit soon, in 20 or 30 years, our kids are going to suffer greatly. "I favor restoration of the rail line, as well as the Raritan Rail Line,

not only into New Jersey, but into Pennsylvania," said Mr. DiMaio. He supports the expansion at least into Stroudsburg. Our economy relies on people being able to get to work and steps should be taken to alleviate traffic on Route 80.

There were no Closing Public Comments.

Under Press Comments and Questions, Bill Wichert of The Express-Times, asked why the Board had approved a resolution to provide teaching services at Warren Acres when the facility is being shut down. Mr. Marvin said it is not shut down yet and we need to have an agreement from July 1 going forward. We are compelled to provide educational services year-round.

**RESOLUTION 441-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio at 8:07 p.m., the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**MINUTES****JULY 9, 2008**

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Collective Bargaining Agreements*: Items to be discussed include: Declaration of Impasse and PERC assignment of mediator Re: labor negotiations with CWA 1071-TASS; impending PERC Interest Arbitration (Mediation) with PBA 331-Prosecutor's Detectives; impending labor negotiations with five collective bargaining units of the County.
- (2) *Matters Relating to Public Safety and Property*: Item to be discussed concerns additional Court House security measures as directed by N.J. Administrative Office of the Courts.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 9, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

On motion by Mr. Gardner, seconded by Mr. DiMaio, the Board adjourned executive session at 8:55 p.m. and returned to open session.

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

On motion by Mr. Gardner, seconded by Mr. DiMaio, and there being no further business to come before the Board at this time, the meeting was adjourned at 8:55 p.m.

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**ATTESTED TO:**

**Steve Marvin, Clerk of the Board**