

**MINUTES****SEPTEMBER 10, 2008**

**PLEASE NOTE: DUE TO RECORDING EQUIPMENT FAILURE, NO AUDIOTAPE OF THIS MEETING WAS MADE.**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on September 10, 2008 at 7:30 p.m.

The meeting was called to order by Director DiMaio and upon roll call, the following members were present: Freeholder John DiMaio and Freeholder Richard Gardner. Freeholder Everett Chamberlain was absent due to a personal matter. Also attending were County Engineer Dave Hicks, CFO Charles Houck, County Counsel Joseph J. Bell and County Administrator Steve Marvin.

The Pledge of Allegiance was led by Director DiMaio.

Director DiMaio read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF SEPTEMBER 10, 2008 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the Minutes of the Regular Session held on August 27, 2008 were approved.

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

On motion by Mr. Gardner, seconded by Mr. DiMaio, the Minutes of the Executive Session held on August 27, 2008 were approved.

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**PROCLAMATION 523-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**PROCLAMATION – DOMESTIC VIOLENCE AWARENESS MONTH, OCTOBER 2008**

**WHEREAS**, in Warren County, over 1,000 women became active open cases as victims of domestic violence in 2007; and

**WHEREAS**, we in Warren County are committed to restoring our first civil right - - - the right to freedom from fear in our own homes; and

**WHEREAS**, the problems of domestic violence are not confined to any group or groups of people but cross all economic, racial and social barriers; and

**WHEREAS**, in our quest to impose sanctions on those who break the law by perpetrating

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violence; we must also meet the needs of battered women and their children who often suffer grave financial, physical and psychological losses; and

**WHEREAS**, impact of domestic violence is wide ranging, affecting society as a whole.

**NOW, THEREFORE, BE IT RESOLVED** that in recognition of the important work done by domestic violence programs, the Board of Chosen Freeholders of the County of Warren does hereby proclaim the month of October 2008 as **DOMESTIC VIOLENCE AWARENESS MONTH** and urges all citizens to actively participate in the scheduled activities and programs sponsored by the Domestic Abuse & Sexual Assault Crisis Center to work toward the elimination of personal and institutional violence against women.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

Mr. Gardner said although we make this proclamation every year, the number of domestic abuse cases in Warren County is still quite astounding and inconceivable. I can't say enough good things about the work being done by those involved with the Domestic Abuse & Sexual Assault Crisis Center, said Mr. Gardner. The volunteers are very organized and structured in getting lives back on track. "God bless them for the work they do," he said.

Being the father of two daughters, Mr. DiMaio said this phenomenon hits especially close to home. Parents should pay particular attention to the behavior of the individuals their children choose to date. He advises his daughters to observe how young men treat their mothers. "For any person – woman or child – to be abused is simply wrong," said Mr. DiMaio. Hopefully, through education and the way we raise our children, we will see a decrease in domestic violence in the future.

The proclamation was presented to Jenna Richline and Susan Allan-Stancavish of the Domestic Abuse and Sexual Assault Crisis Center of Warren County who thanked the Board on behalf of all victims and survivors of domestic violence.

**PROCLAMATION 524-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**PROCLAMATION – NATIONAL PREPAREDNESS MONTH, SEPTEMBER 2008**

**WHEREAS**, the U.S Department of Homeland Security has declared September 2008 to be the fifth annual National Preparedness Month, and designated this as a time to emphasize the important responsibility Americans have to be ready for emergencies in our homes, businesses and communities; and

**WHEREAS**, in Warren County, we are committed to being prepared for emergencies, whether they be natural or man-made disasters; and

**WHEREAS**, as part of National Preparedness Month, Warren County is conducting a first responder exercise to test our ability to effectively distribute necessary medications to first responders and their families enabling them to perform their roles as first responders in the event of a widespread health emergency with participants including County & Local

Offices of Emergency Management, the Public Safety Department, Health Department, Prosecutor's Office, Sheriff's Department, Corrections Department, Road Department, Public Information Department, Medical Reserve Corps and Community Emergency Response Team and RACES/ARES; and

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**WHEREAS**, residents can join in National Preparedness Month by making an emergency supply kit with the basic necessities for a 72 hour period and by developing a family communications plan, both of which would be useful during natural or man-made emergencies, and by visiting the website [www.ready.gov](http://www.ready.gov) to learn more emergency preparedness; and

**WHEREAS**, during National Preparedness Month, we and all Americans honor and appreciate the efforts of our Nation's police officers, firefighters, emergency medical providers and other emergency personnel for their hard work and commitment to protecting others, because as first responders, they have demonstrated the true meaning of heroism by taking great risks to safeguard our communities;

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders proclaims September 2008 to be National Preparedness Month in Warren County, and urges all residents to prepare for emergencies by making an emergency kit, having a communications plan, being informed and getting involved, as knowing what to do during an emergency is an important part of being prepared and may make all the difference when seconds count.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

Mr. Gardner said it's important for families to have a plan. Since 9/11, it is clear that there are those who intend to harm us. This should not be taken lightly and could mean the difference between life and death.

Mr. DiMaio said in Warren County, we have fabulous volunteers and paid police. Our nation was struck by terrorists seven years ago tomorrow and they're out there plotting again. A link to [www.ready.gov](http://www.ready.gov) was placed on the County website by Art Charlton last year. It advises both emergency personnel and citizens what to do and how to act in an emergency.

Frank Wheatley, the County's Emergency Management Coordinator, said we accept this proclamation proudly. We in Emergency Management and Public Safety are prepared, he said, but that does not relieve citizens of the responsibility to go to work and prepare themselves. You never know, said Mr. Wheatley.

**PROCLAMATION 525-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**PROCLAMATION – NATIONAL POW/MIA RECOGNITION DAY, SEPTEMBER 19, 2008**

**WHEREAS**, there were thousands of American prisoners of war and those still listed as missing in action as a result of all wars; and

**WHEREAS**, men and women today are serving their nation in all corners of the globe; and  
**WHEREAS**, in Warren County we are committed to remembering all veterans who served their country and those still missing in action and prisoners of war; and

**WHEREAS**, this day will remind everyone of the personal sacrifices made by all war veterans; to ensure that future generations of American citizens will be able to enjoy our country's freedoms.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren does join our nation in this day of remembrance to demonstrate the country's

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continued commitment to the POW/MIA issue.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

Mr. Gardner said this remembrance is fundamentally important. We should never forget our POW/MIAs. I hold this significant day and those who keep this issue in the forefront in high esteem.

Mr. DiMaio thanked Dennis Smith, Chaplain of Rolling Thunder Chapter 3 New Jersey who was present to accept the proclamation. It's tough enough for families to send sons and daughters off to war, but there is no closure for those whose loved ones are lost.

Mr. Smith thanked the Board for their support and invited everyone to a candlelight ceremony to be held at the Warren County War Memorial on September 19.

**RESOLUTION 526-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION TO PAY BILLS**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2008-35 and 2008-36, dated September 10, 2008** in the amount of **\$2,841,130.22** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

2008-35	9/3/08	\$ 239,015.14	
2008-36	9/10/08	1,094,158.39	
TOTAL		<hr/>	\$ 1,333,173.53
Payroll	8/28/08		<hr/> 1,507,956.69
GRAND TOTAL			<hr/> <hr/> \$ 2,841,130.22

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 527-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**INSERTION INTO THE 2008 BUDGET OF THE COUNTY OF WARREN IN THE ADDITIONAL AMOUNT OF \$102,675.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH & SENIOR SERVICES, DIVISION OF AGING & COMMUNITY SERVICES, AREA PLAN GRANT PROGRAM FOR A TOTAL AWARD OF \$952,049.00**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2008 in the sum of \$ 102,675.00, which item is now available from the State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, Area Plan Grant Program.

**BE IT FURTHER RESOLVED** that a like sum of \$ 102,675.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, Area Plan Grant Program (administered by Aging).

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Health & Senior Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 528-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION CHANGING NAMES OF THE CUSTODIANS OF VARIOUS EXISTING WARREN COUNTY PETTY CASH FUNDS**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment and abolition of Petty Cash Funds upon written application to and after approval by the Director of the Division of Local Government Services; and

**WHEREAS**, petty cash funds were established for various departments and offices in the County of Warren by resolution by the Board of Chosen Freeholders (the Board) and approval by the Director of Local Government Services on various dates; and

**WHEREAS**, the following individuals are listed as custodians of the Warren County

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Petty Cash Funds for various departments appearing herein; and

**WHEREAS**, the County of Warren is changing custodians of the department / agency petty cash funds to the individuals listed herein; and

**WHEREAS**, individuals listed herein are bonded and/or insured with amounts listed herein by virtue of a surety bond and/or crime policy limit and subject to policy language.

Department / Agency Listed Custodian	New Custodian	Coverage Limit
Superintendent of Schools	Thomas C. Gross	Kevin B. Brennan
		\$ 250,000

**BE IT FURTHER RESOLVED** that the Board directs that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval in accordance with N.J.S.A. 40:5-21.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 529-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION TO ESTABLISH SPEED LIMITS ALONG COUNTY ROUTE #638, GREENWICH TOWNSHIP, WARREN COUNTY, NEW JERSEY**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren:

Section 1. That the speed limits for both directions of traffic along County Route #638 in Greenwich Township, Warren County, New Jersey to be established as follows:

Zone 1. 35 miles per hour between Route US 22 and 400 feet north of Dumont Road.

Zone 2. 40 miles per hour between 400 feet north of Dumont Road and 250 feet north of Valerie Place, except for 30 miles per hour when passing through the Greenwich Township Elementary School zone, while "30 miles per hour when flashing" signs are operating during recess, when the presence of children is clearly visible from the roadway or while children are going to or leaving school, during opening or closing hours.

Zone 3. 50 miles per hour between 250 feet north of Valerie Place and 1,320 feet south of North Main Street.

Zone 4. 35 miles per hour between 1,320 feet south of North Main Street and 700 feet south of North Main Street.

Zone 5. 25 miles per hour between 700 feet south of North Main Street and North Main Street.

Section 2. Regulatory and Warning Signs shall be erected and maintained to effect the above designated speed limits.

Section 3. This resolution shall take effect upon approval by the Commissioner of Transportation.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 530-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted

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by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION APPROVING THE CLOSING OF A SECTION OF COUNTY ROUTES #637 & #638 ON SATURDAY, SEPTEMBER 27, 2008 FOR THE GREENWICH TOWNSHIP COMMUNITY DAY PARADE**

**WHEREAS**, the Greenwich Community Day chairman has requested permission to close a section of County Route #637, from Hulshizer to Greenwich Street (Route 638) for approximately forty (40) minutes and a section of County Route #638 from the intersection of North Main Street to Valerie Place for approximately forty (40) minutes on Saturday, September 27, 2008 from 12:00 PM to 1:00 PM for the Greenwich Township Community Day Parade. When County Route #638 is closed, County Route #637 will re-open. Rain date is Sunday, September 28, 2008.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren does hereby approve the use and closing of a section of County Routes #637 & #638 in Greenwich Township for the above mentioned event with the following conditions:

1. Approval of the event by the Township.
2. All barricades, detours, and traffic control signs shall conform to the Manual on Uniform Traffic Control Devices.
3. Police supervision of the barricading of the roads and handling of safety shall be provided.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 531-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION TO AUTHORIZE THE USE OF A TEMPORARY TRAFFIC CONTROL SIGNAL DURING CONSTRUCTION ON COUNTY ROUTE #632 (BLOOMSBURY ROAD) FRANKLIN TOWNSHIP, WARREN COUNTY, NEW JERSEY**

**WHEREAS**, The Warren County Board of Chosen Freeholders has authorized reconstruction of County Bridge #05047, located along County Route #632, (Bloomsbury Road) in Franklin Township; and

**WHEREAS**, a temporary traffic signal is needed to control traffic for the term of construction; and

**WHEREAS**, it is in the best interest of the motorists and public safety to utilize the temporary traffic control signal for the term of construction,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren, that:

1. Subject to the provisions of Subtitle 1 of Title 39, traffic through the construction project work zone shall be controlled by a temporary traffic control signal as shown on the designated traffic control plan between the dates of August 20, 2008 and November 20, 2008 or until construction is completed, whichever comes first.

**Project**

**Designated Plan**

**MINUTES**

Reconstruction of Warren County  
 Bridge #05047  
 County Route #632  
 Franklin Township

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Plan Sheet 7 of 9  
 dated 3/17/07

2. This resolution shall be forwarded to the New Jersey Department of Transportation.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 532-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION AUTHORIZING THE HEALTH DEPARTMENT DIRECTOR TO APPLY FOR A HEALTH SERVICE GRANT ENTITLED "LOCAL CORE CAPACITY FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS" FROM THE NEW JERSEY DEPARTMENT OF HEALTH AND SENIOR SERVICES IN THE AMOUNT OF \$383,646 FOR THE PERIOD AUGUST 10, 2008 – AUGUST 9, 2009**

**WHEREAS**, the New Jersey Department of Health and Senior Services (NJDHSS) has announced the availability of funds to upgrade regional local public health preparedness for and response to bioterrorism, other outbreaks of infectious disease, and other public health threats and emergencies, and

**WHEREAS**, Warren County has received funding for the last six years to implement a Public Health Emergency Preparedness Program, and

**WHEREAS**, this is year one of a new three year grant cycle, and

**WHEREAS**, funding for this program has been awarded to the NJDHSS by the US Department of Health and Human Services through the Centers for Disease Control and Prevention, Public Health Emergency Preparedness(PHEP) Cooperative Agreement, The New Jersey Domestic Security Act, Assistant Secretary for Preparedness and Response, Hospital Preparedness Program (HPP) and

**WHEREAS**, through this continued program, local core capacity and infrastructure for bioterrorism preparedness and response will be built or supplemented at Local Information Network and Communication System (LINCS) agencies, statewide, and

**WHEREAS**, the Warren County Health Department is the designated LINCS Agency for Warren County, and

**WHEREAS**, the capacities and infrastructure being developed will closely mirror those being built at the NJDHSS; will be developed and implemented in close collaboration with NJDHSS, other local health departments and other public health care partners within the LINCS region; and will provide services for the benefit of protecting the entire population within Warren County.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders acknowledges and supports the Warren County Health Department (LINCS Agency) as the County Lead Agency for bioterrorism, infectious disease, and other public health threats and emergencies planning and response, and

**BE IT FURTHER RESOLVED** that the Warren County Board of Chosen Freeholders authorizes the Health Department Director to apply for a \$383,646 "Local Core Capacity for Public Health Emergency Preparedness" grant for the period August 10, 2008– August 9, 2009, and if approved, to execute a grant contract for the project with the New Jersey Department of

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Health and Senior Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 533-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A LEASE AGREEMENT WITH THE NEW JERSEY TRANSIT CORPORATION FOR RECEIPT AND OPERATION OF ONE SECTION 5310 PARATRANSIT VEHICLE**

**WHEREAS**, on 12/22/04 the Warren County Board of Chosen Freeholders approved an application with NJ Transit for one paratransit vehicle through the FY '05 Section 5310 program; and

**WHEREAS**, NJ Transit has subsequently made available to Warren County the following vehicle through the Section 5310 program:

One (1) Three passenger Chevy Venture/El Dorado Minivan w/ramp; and

**WHEREAS**, NJ Transit requires that the county execute a Lease Agreement to operate this vehicle.

**NOW, THEREFORE BE IT RESOLVED** that the Director of the Warren County Board of Chosen Freeholders is authorized to execute a Lease Agreement with New Jersey Transit for the operation of the paratransit vehicle through the FY '05 Section 5310

program.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 534-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC0873 AND AUTHORIZATION TO ADVERTISE FOR THE SALE OF COUNTY BRIDGE #04031 ON BLOCK 1601, LOT 8, BLAIRSTOWN TOWNSHIP**

**BE IT RESOLVED** that specification WC0873 for sale of County Bridge #04031, on Block 1601, Lot 8, Blairstown Township is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 535-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10,

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2008.

**RESOLUTION APPROVING CONTRACT MODIFICATION #4 FOR CONTRACT #WC0756FO WITH JAMES R. GUERRA, PA FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE WARREN COUNTY LIBRARY/HUMAN SERVICES/ PHNA/ELECTION BOARD BUILDING PROJECT FOR A NET INCREASE OF \$13,109.25 AND A REVISED CONTRACT AMOUNT OF \$734,525.81**

**WHEREAS**, James R. Guerra, PA was awarded a contract for Architectural and Engineering Services for the Warren County Library/Human Services/PHNA/Election Board Building Project in the revised amount of \$721,416.56; and

**WHEREAS**, there is a need for one geothermal test bore and related well in preparation for a Thermal Conductivity Test for a net increase of \$13,109.25; and

**WHEREAS**, said additional services were recommend by the County Engineer; and

**WHEREAS**, adequate funds are available in account 0407A701 5028 and certified by the County Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. Hereby approve Contract Modification #4 with James R. Guerra, PA for the above project for a net increase of \$13,109.25 and a revised contract amount of \$734,525.81.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. Notice of this action shall be published in The Star Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 536-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC0820 WITH LEHIGH VALLEY SITE CONTRACTORS, INC. FOR THE PROPOSED IMPROVEMENTS TO COUNTY ROUTE #605 AT NJ STATE HIGHWAY ROUTE 94, KNOWLTON TOWNSHIP FOR A NET INCREASE OF \$10,983.49 AND A FINAL CONTRACT AMOUNT OF \$131,783.49**

**WHEREAS**, Contract #WC0820 was awarded to Lehigh Valley Site Contractors, Inc. for Proposed Improvements to County Route #605 at NJ State Highway Route 94, Knowlton Township in the contract amount of \$120,800.00; and

**WHEREAS**, final as-built quantities resulted in a net increase of \$10,983.50; and

**WHEREAS**, said changes were recommended by the County Engineer; and

**WHEREAS**, adequate funds have been established in account 0407A201 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above project with Lehigh Valley Site Contractors, Inc. for a net increase of \$10,983.50 and a final contract amount \$131,783.50.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

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Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 537-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION RE: AWARD OF CONTRACT WC0836A FOR ONE 2008 CHEVY/GOSHEN 5500/GCII TWENTY-FOUR PASSENGER VAN WITH WHEELCHAIR LIFTS AND TWO WHEELCHAIR POSITIONS FOR THE PARATRANSIT PROGRAM IN THE WARREN COUNTY HUMAN SERVICES DEPARTMENT TO AMERICAN BUS & COACH LLC IN THE CONTRACT AMOUNT OF \$87,553.00**

**BE IT RESOLVED** that contract WC0836A for one 2008 Chevy/Goshen GCII Twenty-Four Passenger Van with Wheelchair Lift and Two Wheelchair Positions for the Paratransit Program in the Warren County Human Services Department is hereby awarded to . . . American Bus & Coach LLC., Trenton, New Jersey in the amount of . . . \$87,553.00 as per their bid submitted . . . August 26, 2008 and reviewed and recommended by the Director of Purchasing as the lowest

responsible and responsive bid received.

Funding for this contract has been provided in capital account 0408A606/5050 – Replace Minibuses Human Services.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 538-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION RE: AWARD OF CONTRACT WC0854C COMPETITIVE CONTRACT ADMINISTRATION OF THE WARREN COUNTY SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE PERIOD OF JANUARY 1, 2009 THROUGH DECEMBER 31, 2009 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 TO HOUSING AND COMMUNITY DEVELOPMENT SERVICES, INC. IN THE AMOUNT OF \$54,000.00 PER YEAR**

**WHEREAS**, two proposals were received, opened and read in public on August 5, 2008, at 1:30 PM prevailing time for Administration of the Warren County Small Cities Community Development Block Grant Program;

**WHEREAS**, the proposal was reviewed by the Warren County Purchasing Department and the Warren County Finance Department, and the Evaluation Report on file with the Clerk of the Board, and the committee has determined that the proposals submitted by Housing and Community Development Services, Inc., meets all the requirements of the specifications;

**WHEREAS**, award of this contract is contingent upon the approval of Federal Grants for Small Cities Community Development Block Grant Program;

A notice of this action shall be published in The Star-Ledger, and this contract itself must be available for public inspection in the Office of the Clerk.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be

**MINUTES****SEPTEMBER 10, 2008**

authorized and directed to execute the necessary contracts for provision of services between the County of Warren and Housing and Community Development Services, Inc., Belvidere, New Jersey in the amount of \$54,000.00 per their bid submitted on August 5, 2008.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 539-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION RE: AWARD OF CONTRACT WC0855C COMPETITIVE CONTRACT IMPLEMENTATION OF THE WARREN COUNTY HOUSING ASSISTANCE PAYMENTS PROGRAM FOR THE PERIOD OF JANUARY 1, 2009 THROUGH DECEMBER 31, 2009 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 TO HOUSING AND COMMUNITY DEVELOPMENT SERVICES, INC. IN THE APPROXIMATE AMOUNT OF \$645,856.00 PER YEAR**

**WHEREAS**, two proposals were received, opened and read in public on August 5, 2008, at 1:30 PM prevailing time for Implementation of the Warren County Housing Assistance Payments Program;

**WHEREAS**, the proposal was reviewed by the Warren County Purchasing Department and the Warren County Finance Department, and the Evaluation Report on file with the Clerk of the Board, and the committee has determined that the proposals submitted by Housing and Community Development Services, Inc., meets all the requirements of the specifications;

**WHEREAS**, award of this contract is contingent upon the approval of Federal Grants for Small Cities Community Development Block Grant Program;

A notice of this action shall be published in The Star-Ledger, and this contract itself must be available for public inspection in the Office of the Clerk.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contracts for provision of services between the County of Warren and Housing and Community Development Services, Inc., Belvidere, New Jersey in the approximate amount of \$645,856.00 actual fee will be based on regulations established by the United States Department of Housing and Urban Development per their bid submitted on August 5, 2008.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 540-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO COMPUTER SQUARE, INC. FOR COMPUTER SOFTWARE UNDER NEW JERSEY STATE CONTRACT #A81220 COVERING COMPUTER EQUIPMENT AND RELATED COMPUTER SUPPORT SERVICES FOR THE WARREN COUNTY PROSECUTOR'S OFFICE**

**MINUTES****SEPTEMBER 10, 2008****IN THE TOTAL AMOUNT OF \$75,000.00**

**BE IT RESOLVED** that the purchasing department is authorized to issue a purchase order for Computer Software, for the Warren County Prosecutor's Office and is hereby awarded to . . . Computer Square, Inc., Keasbey, New Jersey in the amount of . . . \$75,000.00

at the prices established under New Jersey State Contract #A81220

Funding for this contract has been provided in capital account 0407A403/5059 – Computer Replacement and 312758/5100 – Prosecutor's Forfeiture Account.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 541-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DELL COMPUTER CORP., INC. FOR COMPUTERS UNDER NEW JERSEY STATE CONTRACT #A70256 COVERING COMPUTER EQUIPMENT AND RELATED COMPUTER SUPPORT SERVICES FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE TOTAL AMOUNT OF \$17,945.46**

**BE IT RESOLVED** that the purchasing department is authorized to issue a purchase order for Computers, for the Warren County Communications Center and is hereby awarded to . . . Dell Computer Corp., Austin, Texas in the amount of . . . \$17,945.46

at the prices established under New Jersey State Contract #A70256

Funding for this contract has been provided in grant account S82505413/5054 – OETS Grant Equipment.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

Regarding the net increase to Contract #WC0756FO (Agenda Item H1), Mr. Gardner said Mr. Guerra is doing excellent work, but the additional expense was of concern to him. Mr. Marvin explained that the increase relates to soil boring for geothermal installation which was outside the original scope of the project and was recently approved by the Board at their last meeting with Mr. Guerra.

Mr. Gardner asked for clarification on the source of the money for Contract #A81220 (Agenda Item H6). He was told the funds would be charged to the Operating Expenses line of the Prosecutor's Office budget.

**RESOLUTION 542-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION TO REAPPOINT REGULAR MEMBERS TO THE**

**MINUTES****SEPTEMBER 10, 2008****WARREN COUNTY PLANNING BOARD**

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby reappoint the following regular members to the Warren County Planning Board with terms to expire September 19, 2011.

Robert I. Frey  
100 Snyders Road  
Phillipsburg, NJ 08865

Term: 9/20/08 – 9/19/11

William E. Hann, Jr.  
183 Hagerty Avenue  
Phillipsburg, NJ 08865

Term: 9/20/08 – 9/19/11

David A. Smith  
154 Knowlton Road  
Columbia, NJ 07832

Term: 9/20/08 – 9/19/11

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

Mr. Gardner noted these are long serving volunteers that do a great job.

**RESOLUTION 543-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**RESOLUTION CREATING A PART-TIME POSITION OF CLERK TYPIST, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF SENIOR CLERK STENOGRAPHER, CLASSIFIED IN THE WARREN COUNTY HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING SERVICE**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a part-time position of Clerk Typist, classified, is created in the Warren County Health Department, Division of Public Health Nursing Service, to enhance the efficiency and effectiveness of operations and;

**BE IT FURTHER RESOLVED** that a full-time position of Senior Clerk Stenographer, classified, is abolished.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the newly created position of Clerk Typist is created on AFSCME Local 3287, Range 0235 and made effective October 2, 2008.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**RESOLUTION 544-08**

On motion by Mr. Gardner, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**MINUTES** **SEPTEMBER 10, 2008**  
**RESOLUTION CHANGING THE HOURS OF WORK FOR THE FULL-TIME POSITION OF  
PRINCIPAL CLERK TRANSCRIBER, CLASSIFIED IN THE WARREN COUNTY HEALTH  
DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING SERVICE**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the regular weekly hours of work for the full-time position of Principal Clerk Transcriber within the Warren County Health Department, Division of Public Health Nursing Service be changed from thirty-five (35) to forty (40) hours per week in support of ongoing operations; and

**NOW, THEREFORE BE IT RESOLVED** that the weekly hours for the position of Principal Clerk Transcriber currently established on AFSCME Local 3287, Range 0735, be changed to forty hours per week and made effective October 2, 2008.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

Under Reports and Comments, County Counsel Joe Bell provided an update on the Juvenile Justice Commission (JJC) lawsuit. While the Judge ruled that the JJC did not have the authority to block the County's plans to close Warren Acres, she did find that a couple of issues need be addressed. Although the Warden's comprehensive study clearly showed it was in the County's best interest to close the facility from a fiscal standpoint, some concerns remain in regard to the welfare of the juveniles. Steps may have to be taken to accommodate video conferencing and transportation matters, but Mr. Bell thought an agreement could be reached. A conference is scheduled for October 13 with finalization on November 7.

Mr. Bell said his office has engaged in daily communication with the JJC although reciprocation has not been forthcoming. A final closure date of December 31 may no longer be realistic, but Mr. Bell said he would take all deliberate steps to move toward achieving the Board's goal of closing Warren Acres.

Mr. Gardner said while he is sympathetic to parents who may have to travel greater distances to visit their incarcerated children, some people send their kids to schools outside the county. We have to be mindful of the taxpayers.

Mr. DiMaio wondered about the inconvenience endured by victims who are required to travel distances for Court dates and so forth.

County Engineer Dave Hicks said the Board was in receipt of three letters documenting transportation funding totaling more than \$3 million. Included was the Annual State Aid Trust Fund allocation of \$1,560,000; \$750,000 in Trust Fund Discretionary Aid for Routes 618, 519 and 646 and \$730,000 in federal aid through the NJTPA for High Risk Rural Roads for Routes 519, 611 and 616. Mr. Gardner advised Mr. Hicks to continue utilizing the money as efficiently as possible.

County Planner Dave Dech had no report.

County CFO Charles Houck said he received the information from the Division of Pension & Benefits required for the 2009 Budget. To fund the PFRS plan, which increased by 18% and is outside the CAP and the PERS plan, which increased by 36% and is inside the CAP, we are facing a combined increase of about \$800,000. Mr. Houck was puzzled by the sharp rise in pension costs for the Special Services School District. Its increase was \$40,000

**MINUTES****SEPTEMBER 10, 2008**

(50 percent). He said he was going to make a phone call to find out why.

It was noted the New Jersey Divisions of Pensions is invested in Lehman Brothers, an investment bank on the verge of collapse.

Mr. DiMaio inquired about CAP waivers. Mr. Houck said an appeal can be made for PERS under the 4% calculation, but not the 2.5% calculation. Since PFRS is already outside the CAP, it's not applicable.

Mr. Houck said this problem should be pursued legislatively because "this is nuts". Between the escalating costs of pension, fuel and other energies, Mr. Houck said the Board could lay off half the County and still have a problem with the Cap Law. The Board made a wise decision by imposing a hiring freeze earlier in the year.

The restrictions of the CAP Law and possible legislative relief thereof will be discussed at the upcoming 6 County Coalition Meeting and NJAC is working on something as well. Mr. Marvin suggested Mr. Houck broach the topic with his fellow finance officers at association meetings.

Mr. Gardner said members of our State government have their heads in the sand in regard to fostering businesses. Now, with the Highlands Master Plan approval, much of our county is "frozen in time", he said.

County Administrator Steve Marvin had the Board Members turn their attention to the latest Personnel Vacancy Report and asked if there were any questions or comments on same. Mr. DiMaio counted up 13 current vacancies as a result of the hiring freeze. The Board concurred with Mr. Marvin's noted recommendations.

Under Freeholder Comments, Mr. Gardner commended Mr. Bell for the good work on the JJC matter. He hoped the issue could be resolved as soon as possible.

We have a tough budget year coming up, Mr. Gardner said. We have to scrutinize equipment purchases. Smaller autos are inside the CAP.

Mr. DiMaio announced a Patriot Day Ceremony taking place at the Warren County War Memorial at 7:00 p.m. on September 11. County Fire Marshall Joe Lake organized the event.

Under Closing Public Comments, Purchasing Director Chris Pessolano noted that the Annual County Auction generated close to \$45,000 in sales.

**RESOLUTION 545-08**

On motion by Mr. Gardner seconded by Mr. DiMaio, at 8:30 p.m., the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

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**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Collective Bargaining Agreements*: Items to be discussed include: PERC mediator Re: labor negotiations with CWA 1071-TASS.
- (2) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Items to be discussed include: State of New Jersey Juvenile Justice Commission v. County of Warren, et al.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on September 10, 2008.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

On motion by Mr. Gardner, seconded by Mr. DiMaio, the Board adjourned executive session at 9:30 p.m. and returned to open session.

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

On motion by Mr. Gardner, seconded by Mr. DiMaio, and there being no further business to come before the Board at this time, the meeting was adjourned at 9:30 p.m.

Recorded Vote: Mr. Chamberlain absent, Mr. Gardner yes, Mr. DiMaio yes

**ATTESTED TO:**

**Steve Marvin, Clerk of the Board**