

**MINUTES****MARCH 9, 2011**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on March 9, 2011 at 7:00 p.m.

The meeting was called to order by Director Chamberlain and upon roll call, the following members were present: Freeholder Everett Chamberlain, Freeholder Richard Gardner and Freeholder Jason Sarnoski. Also attending were CFO Charles Houck, County Counsel Joseph J. Bell and County Administrator Steve Marvin. County Engineer Dave Hicks was on vacation.

The Pledge of Allegiance was led by Director Chamberlain.

Director Chamberlain read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF MARCH 9, 2011 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Minutes of the Budget Session held on February 9, 2011 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Minutes of the Regular Session held on February 23, 2011 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Minutes of the Executive Session held on February 23, 2011 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 139-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION TO PAY BILLS**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2011-8 and 2011-9 dated March 9, 2011,** in the amount of **\$6,342,430.98** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

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2011-8	3/2/11	\$ 1,981,219.67	
2011-9	3/9/11	1,720,891.17	
<b>TOTAL</b>		<u>                    </u>	\$ 3,702,110.84

Wire Transfer

March Medical Insurance	3/8/11		1,158,548.90
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Payroll	2/24/11	1,481,771.24	
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Subsistence	2/24/11	-	
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<b>TOTAL</b>		<u>                    </u>	<u>1,481,771.24</u>
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<b>GRAND TOTAL</b>			<u><u>\$ 6,342,430.98</u></u>
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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 140-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**TRANSFER IN THE 2010 BUDGET RESERVE APPROPRIATIONS:**

<b>TO:</b>	<b>VARIOUS OE</b>	<b>\$ 2,800.00</b>
	<b>VARIOUS S&amp;W</b>	<b><u>\$347,675.00</u></b>
	<b>TOTAL</b>	<b><u>\$350,475.00</u></b>
<b>FROM: PROVISION FOR SALARY ADJUSTMENTS</b>		<b><u>\$350,475.00</u></b>
	<b>TOTAL</b>	<b><u>\$350,475.00</u></b>

**WHEREAS**, N.J.S. 40A:4-58 states that transfers can be made after November 1, and **WHEREAS**, by unforeseen demand there has arisen the necessity for expenditures to fulfill the purposes of the appropriations as stated in the 2010 Budget and Tax Levy in the following accounts:

VARIOUS OE	\$ 2,800.00
VARIOUS S&W	<u>\$347,675.00</u>
TOTAL	<u>\$350,475.00</u>

and there being an excess in appropriations heretofore made as follows:

PROVISION FOR SALARY ADJUSTMENTS	<u>\$350,475.00</u>
TOTAL	<u>\$350,475.00</u>

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that by a Majority Vote of this Board that the following transfer in the 2010

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Budget Reserve Appropriations be made:

FROM:

014250 R5011	PROVISION FOR SALARY ADJ	<u>\$350,475.00</u>
	TOTAL	<u>\$350,475.00</u>

TO:

011010 R5011	PURCHASING S&W	\$ 7,200.00
011050 R5011	PERSONNEL S&W	4,500.00
011200 R5011	COUNTY CLERK S&W	13,800.00
011300 R5011	TREASURER S&W	15,200.00
011500 R5011	TAXATION S&W	1,600.00
011600 R5011	SURROGATE S&W	29,900.00
011650 R5011	ENGINEER S&W	16,400.00
011700 R5011	PUBLIC INFORMATION S&W	25.00
011750 R5011	CULTURE & HERITAGE S&W	1,700.00
012000 R5011	WEIGHTS & MEASURES S&W	4,200.00
012522 R5011	EMER MANAGEMENT S&W	3,800.00
012700 R5011	SHERIFF S&W	65,000.00
012901 R5011	ROAD MAINTENANCE S&W	75,000.00
012950 R5011	BRIDGE MAINTENANCE S&W	22,000.00
013300 R5011	PUBLIC HEALTH S&W	62,000.00
013520 R5011	AGING S&W	24,000.00
014050 R5011	SUPERINTENDENT S&W	1,350.00
012700 R5100	SHERIFF OE	<u>2,800.00</u>
	TOTAL	<u>\$ 350,475.00</u>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 141-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE NJ DEPARTMENT OF HUMAN SERVICES TO PROVIDE MEDICAID PROGRAM RELATED ADMINISTRATIVE FUNDING OF \$154,288 IN CALENDAR YEAR 2011 TO COUNTY WELFARE AGENCIES**

**WHEREAS**, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services (TASS), wishes to enter into a Memorandum of Understanding (MOU) with the New Jersey Department of Human Services to provide administrative funding to county welfare agencies for Medicaid programs, subject to availability; and

**WHEREAS**, \$154,288 funding is available for the period January 1, 2011 through December 31, 2011; funding is based on \$10 per case with funding anticipated through December 31, 2013 at \$40 per case starting January 1, 2012 through December 31, 2013.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Warren that the Director of the Board approves the execution of the 2011-2013 MOU with the NJ Department of Human Services to provide administrative funding to county welfare agencies for Medicaid programs; funding subject to availability.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

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Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 142-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION SUPPORTING THE DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES' RECOMMENDATION TO ACCEPT THE LIQUIDATION OF REAL ESTATE FOR THE PURPOSE OF DETERMINING MEDICAID ELIGIBILITY; ACCEPTANCE BASED ON SALE OF PROPERTY AT AN AMOUNT LESS THAN FAIR MARKET VALUE; LISTED AT \$146,300; ACCEPTANCE OF SALE AT \$120,000**

**WHEREAS**, the NJ Medicaid Only Manual (10:71-4.7) requires that a Medicaid applicant receive Fair Market Value for any resource that is subject to a plan of liquidation for the purpose of determining program eligibility by the Warren County Division of Temporary Assistance and Social Services (TASS); and

**WHEREAS**, according to the Manual, it is the responsibility of the county welfare agency (or TASS) to determine whether Fair Market Value is received for any real property at the time of disposition; and

**WHEREAS**, in the event the property is to be sold at an amount that is below Fair Market Value, as determined by independent appraisal(s) or evaluations authorized by TASS, the final approval is the responsibility of the Director of the Board of Chosen Freeholders; and

**WHEREAS**, the property listed below has been listed for sale at \$146,300 which exceeds the amount offered for the sale of the property:

618 Route 94  
Columbia, NJ 07832

and; **WHEREAS**, Warren County TASS recommends the county accept this offer of \$120,000.

**NOW, THEREFORE BE IT RESOLVED**, that the Warren County Board of Freeholders supports the recommendation of Warren County TASS to accept the sale offer for 618 Route 94, Columbia, NJ 07832 for the purpose of determining program eligibility for a Medicaid applicant.

**BE IT FURTHER RESOLVED** that the Director of the Board is hereby authorized to sign the Medicaid Liquidation Form for the Warren County Division of Temporary Assistance and Social Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Regarding the real estate liquidation, Mr. Chamberlain explained that this is to meet Medicaid requirements. The County does not receive any funds; the Freeholders only approve the sale.

**RESOLUTION 143-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE CONSTRUCTION OF A TRAFFIC SIGNAL AT THE INTERSECTION OF COUNTY ROUTES #517 & #665, INDEPENDENCE TOWNSHIP, CONTRACT #WC1119**

**BE IT RESOLVED** that the plans and specifications for Contract #WC1119 for the construction of a traffic signal at the intersection of County Routes #517 & #665, Independence Township are hereby approved.

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**BE IT FURTHER RESOLVED** that the County Engineer is hereby directed to advertise for proposals for the above project at least 10 days prior to the receipt of bids in

**THE STAR LEDGER****TENTATIVE SCHEDULE**

**ADVERTISING DATE - THURSDAY, MARCH 17, 2011**

**BIDS TO BE RECEIVED - TUESDAY, APRIL 19, 2011**

**AWARD DATE - WEDNESDAY, APRIL 27, 2011**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 144-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1124 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ONE FRONT END LOADER FOR THE WARREN COUNTY ROAD DEPARTMENT**

**BE IT RESOLVED** that specification WC1124 for one front end loader for the Warren County Road Department is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Contingent upon funds be provided in the 2011 capital budget

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 145-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION AWARDING CONTRACTS TO VARIOUS WARREN COUNTY MUNICIPAL ALLIANCE PROGRAMS FOR PROVISION OF SERVICES FOR THE PERIOD JANUARY 1, 2011 THROUGH DECEMBER 31, 2011 IN THE AMOUNT OF \$109,796; FUNDING AVAILABLE THROUGH THE 2011 MUNICIPAL ALLIANCE GRANT THROUGH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE; SUBJECT TO THE AVAILABILITY OF FUNDS**

**BE IT RESOLVED** that the contracts for provision of substance abuse programs are hereby awarded, subject to funding availability, to various Warren County Alliances for the period January 1, 2011 through December 31, 2011 in the total amount of \$109,796; funds are available from the 2011 Municipal Alliance Grant through the Governor's Council on Alcoholism and Drug Abuse.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders is authorized to execute agreements for the 2011 Municipal Alliance Grant between the County of

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Warren and the following alliance programs:

Blairstown	\$5,907
Franklin Twp./Washington Borough	10,517
Frelinghuysen	3,548
Great Meadows Regional	9,802
Hackettstown	7,990
Hardwick	3,149
Hope	3,425
Knowlton	4,124
Mansfield	7,402
Oxford	3,692
Phillipsburg	11,968
Regional	12,896
South Warren Regional	19,147
Washington Township	6,229

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 146-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC1073 WITH BOZ ELECTRICAL CONTRACTORS, INC. FOR THE CONSTRUCTION OF A SOLAR PHOTOVOLTAIC ENERGY SYSTEM FOR THE WARREN COUNTY CORRECTIONAL CENTER, WHITE TOWNSHIP**

**WHEREAS**, Contract #WC1073 was awarded to BOZ Electrical Contractors, Inc. for the Construction of a Solar Photovoltaic Energy System for the Warren County Correctional Center, White Township; and

**WHEREAS**, fabrication and delivery of racking system cannot be accomplished until March 14, 2011.

**NOW, THEREFORE, BE IT RESOLVED** that the completion date for the above contract is extended to April 7, 2011.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 147-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION RE: AWARD OF CONTRACT WC1105 FOR LABORATORY TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY TO LABORATORY CORPORATION OF AMERICA HOLDINGS FOR THE PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 IN THE APPROXIMATE CONTRACT AMOUNT OF \$11,157.70**

**BE IT RESOLVED** that contract WC1105 for laboratory tests for the Warren County Public Health Nursing Agency is hereby awarded to . . . Laboratory Corporation of America Holdings, Raritan, New Jersey

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in the approximate amount of . . . \$11,157.70  
 as per their bid submitted . . . February 23, 2011  
 and reviewed and recommended by the Director of Purchasing as the lowest responsible  
 and responsive bid received.

Funding for this contract has been provided in budget accounts 013302/5030 – Public Health Nursing Community Health services Operating Supplies and 013302/5046 – Public Health Nursing Community Health Service T.B. Program.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 148-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION RE: AWARD OF CONTRACT WC1106 FOR TIRES AND TUBES TO PETTY'S TIRE & AUTO CENTER FOR THE PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 IN THE APPROXIMATE CONTRACT AMOUNT OF \$139,000.00**

**BE IT RESOLVED** that contract WC1106 for tires and tubes is hereby awarded to . . . Petty's Tire & Auto Center, Washington, New Jersey

in the approximate amount of . . . \$139,000.00  
 as per their bid submitted . . . February 23, 2011  
 and reviewed and recommended by the Director of Purchasing as the lowest responsible  
 and responsive bid received.

Funding for this contract will be provided in budget account 013150/5100 – Motor Pool Program Operating Expenditures.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 149-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION RE: AWARD OF CONTRACT WC1107 FOR AIR CONDITIONING MAINTENANCE AND SERVICE AT WARREN HAVEN TO CR SERVICE CO., INC. FOR THE PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN A BASE AMOUNT OF \$1,000.00 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$72.00, \$93.00 AND \$115.00 (REGULAR, OVERTIME AND HOLIDAY RATES) AND PARTS AT 19% ABOVE COST, APPROXIMATE TOTAL CONTRACT \$35,000.00**

**BE IT RESOLVED** that contract WC1107 for air conditioning maintenance and service at Warren Haven is hereby awarded to . . . CR Service Co. Inc., Columbia, New Jersey

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in the approximate amount of . . . \$35,000.00  
 as per their bid submitted . . . February 23, 2011  
 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in budget account 013504/5024 – Warren Haven Maintenance Facility Maintenance Repair and Cleaning.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 150-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION RE: AWARD OF CONTRACT WC1109 FOR OFFICE SUPPLIES & ASSOCIATED PRODUCTS TO JIORLE'S OFFICE SUPPLIES & INDUSTRIAL EQUIPMENT, INC. FOR THE PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 AT THE DISCOUNT RATE OF 48% FOR FURNITURE, 35% ELECTRONICS AND COMPUTER SUPPLIES, 58% GENERAL SUPPLIES AND 65% PAPER PRODUCTS, AN ESTIMATED TOTAL CONTRACT AMOUNT OF \$200,000.00**

**BE IT RESOLVED** that contract WC1109 for office supplies for County Departments is hereby awarded

to . . . Jiorles Office Supplies & Industrial Equipment, Inc., Phillipsburg, New Jersey

in the approximate amount of . . . \$200,000.00

as per their bid submitted . . . February 23, 2011

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in individual department budget accounts.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 151-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION RE: AWARD OF CONTRACT WC1110 JANITORIAL SERVICE AT THE WARREN COUNTY LIBRARY LOCATIONS FOR THE PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 TO EFFICIENT CLEANING LLC IN THE CONTRACT AMOUNT OF \$32,396.00**

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**BE IT RESOLVED** that contract WC1110 for janitorial services at the Warren County Library Sites is hereby awarded to . . . Efficient Cleaning, L.L.C., Hackettstown, New Jersey in the amount of . . . \$32,396.00 as per their bid submitted . . . February 23, 2011 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in budget account 153908/5024 – Library Facility Maintenance, Repair & Cleaning.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 152-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION RE: EXTENSION OF CONTRACT WC1008 TO TUWAY WIRELESS FOR COMMUNICATIONS SYSTEM PREVENTIVE RADIO MAINTENANCE FOR THE WARREN COUNTY COMMUNICATIONS CENTER FOR THE PERIOD OF APRIL 1, 2011 THROUGH MARCH 31, 2012 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE APPROXIMATE TOTAL CONTRACT AMOUNT OF \$115,005.00**

**BE IT RESOLVED** that Warren County Contract WC1008 for communications system preventive radio maintenance for the Warren County Communications Center for a second year of a three year contract as provided by the Local Public Contract Law 40A:11-15(10) said contract is hereby extended for the period of April 1, 2011 through March 31, 2012 to . . . TuWay Wireless, Bethlehem, Pennsylvania In the approximate amount of . . . \$115,005.00 as per their bid submitted . . . February 17, 2010

Funding for this contract has been provided in budget account 012500/5026 – Communications Center – Contracted Equipment Maintenance.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 153-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ZETRON INC. UNDER NEW JERSEY STATE CONTRACT #A69908 COVERING 9-1-1 TELECOMMUNICATIONS EQUIPMENT AND ACCESSORIES FOR SILVER PLAN MAINTENANCE ON TELEPHONE SYSTEM EQUIPMENT AND ACCESSORIES FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE TOTAL AMOUNT OF \$41,675.00**

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**BE IT RESOLVED** that the purchasing department is authorized to issue a purchase order for Silver Plan Maintenance on Telephone System Equipment and accessories for the Warren County Communications Center and is hereby awarded to . . . Zetron Inc., Redmond, Washington in the amount of . . . \$41,675.00 at the prices established under New Jersey State Contract #A69908

Funding for this contract has been provided in budget account 012500/5026 – Public Safety Contracted Equipment.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

In reference to the change order for Contract #WC1073, Mr. Sarnoski clarified that this action does not absolve the contractor of any cost. We were granted an extension by the State. Mr. Chamberlain said it was his understanding that this was just an extension of time due to weather considerations. Mr. Gardner said he was very pleased the State was understanding regarding our weather complications.

**RESOLUTION 154-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN AND SUPERVISORS LOCAL 0671 AMERICAN FEDERATION OF STATE, COUNTY & MUNICIPAL EMPLOYEES, AFSCME COUNCIL 73, FOR THE PERIOD JANUARY 1, 2009 THROUGH DECEMBER 31, 2011**

**WHEREAS**, the Warren County Board of Chosen Freeholders and representatives of Supervisors Local 0671 of the American Federation of State, County & Municipal Employees, AFSCME Council 73, have completed contract negotiations and have agreed to the terms and conditions of employment,

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Director of the Board is hereby authorized and directed to execute an agreement between the Board of Chosen Freeholders of the County of Warren and Supervisor Local 0671 of the American Federation of State, County & Municipal Employees, AFSCME Council 73, for the period January 1, 2009 through December 31, 2011.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 155-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION CREATING A FULL-TIME INTERIM POSITION OF ASSISTANT SUPERVISOR BUILDING SERVICES, CLASSIFIED, WITHIN THE DEPARTMENT OF LONG TERM CARE SERVICES, WARREN HAVEN**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a full-time interim position of Assistant Supervisor Building Services, classified, is created within the Department of Long Term Care Services, Warren Haven, for the purpose of maintaining effective service in the absence of a permanent supervisor who is away on approved medical

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leave, and;

**BE IT FURTHER RESOLVED** that this position be made effective March 3, 2011 and remain in effect until the return of the permanent supervisor of building services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 156-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**RESOLUTION CREATING TWO (2) PART-TIME POSITIONS OF SENIOR LIBRARY ASSISTANT, CLASSIFIED AND TWO (2) PART-TIME POSITIONS OF LIBRARY ASSISTANT, CLASSIFIED AND ABOLISHING ONE (1) FULL-TIME POSITION OF SENIOR LIBRARY ASSISTANT, CLASSIFIED WITHIN THE WARREN COUNTY LIBRARY**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that two (2) part-time positions of Senior Library Assistant, classified, and two (2) part-time positions of Library Assistant, classified, are created within the Warren County Library for the purpose of maintaining efficient and effective public library service; and

**BE IT FURTHER RESOLVED** that a full-time position of Senior Library Assistant is hereby abolished; and

**NOW, THEREFORE BE IT RESOLVED** that the four newly created part-time positions listed below be made effective immediately and that the combined total of hours scheduled per week for these positions not exceed thirty-five (35) hours in any one work week.

- 2 Part-Time Senior Library Assistants, AFSCME Local 3287, Range 0535
- 2 Part-Time Library Assistants, AFSCME Local 3287, Range 0235

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Marvin wished to acknowledge the conclusion of an agreement with AFSCME Local 671 and recognize Joe Steele, the President of this supervisors' union. Mr. Marvin said there was never a cross word throughout 15 meetings over 29 months in the making of the agreement. This was not a contentious negotiation; some of them are. He thanked Joe and his negotiating team: Sue Mowrey, Danny Snyder and Paul Mercatanti, the Staff Rep.

Mr. Chamberlain outlined the following highlights resulting from the negotiations: no salary increase for the Year 2009; 2 ½% for 2010; 2 ½% for 2011 and the County is no longer providing an extra supplement to Worker's Comp. Before, there was a provision in which an individual could receive Worker's Comp benefits plus additional compensation resulting in higher income than regular employment. Anyone hired after the date of this agreement will not be entitled to retiree health benefits. "I think this is a good contract in the economic times for the personnel as well as the taxpayers of Warren County and we appreciate the negotiation efforts by the President and Administrator," said Mr. Chamberlain

**Reports and Comments**

County Counsel Joe Bell reported he had looked into the matter of the 2002 resolution in connection with Long Term Care Services. Adopted June 26, 2002, the resolution established the Department of Long Term Care Services headed by a licensed administrator under the direction and supervision of the County Administrator. Regarding the Freeholders' oversight role, it is

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basically contained to handling issues concerning the budget, financing, capital expenditures, approving personnel requests and of course, the appointment of an administrator.

However, that administrator must be someone already licensed by the State of New Jersey who then becomes responsible for the day-to-day management of the facility. This individual's duties are also spelled out in the Administrative Code cross-referenced with Title 11 of the Statutes of the State of New Jersey. This administrator and the department are treated the same as any other County governmental department, but in addition, are subject to federal regulations associated with Medicaid, Medicare and care of the elderly. Additional oversight is provided by State agencies: The Division of Senior Services and Ombudsman the Institutionalized Elderly. The Freeholders are limited in their scope since the facility is run by a licensed nursing home administrator who reports to the County Administrator. "I'm sure that if there were any significant deficiencies that would be brought to our attention, then perhaps you would act, but it should be handled in the manner as set forth in your resolution of 2002," said Mr. Bell.

In addition, Mr. Bell said he had just one item to discuss in Executive Session concerning potential litigation.

Assistant County Engineer Barth Johnson, standing in for the vacationing Dave Hicks, had no report.

County Planner Dave Dech had no report.

County CFO Charles Houck had no report, but Mr. Chamberlain noted that what will hopefully be the final Budget Session for 2011 was to be held at 7:00 p.m. the following evening. Mr. Marvin said Budget Introduction is targeted for March 23, 2011 with final adoption slated for April 27, 2011.

In addition to a typical Vacancy Report, the County Administrator reported on the State's requirement of the counties to form a Voting Accessibility Advisory Committee. The committee is to be comprised of four Election Board Members and the Election Board Administrator, one Freeholder, a qualified disability expert and whatever other members of the public that might wish to be involved. Election Board Administrator Bill Duffy went ahead and filed a list that included Mr. Chamberlain's name as the Freeholder designee.

Mr. Chamberlain thought this was redundant; it is the responsibility of the Election Board. It's just another layer of bureaucracy; just what we're trying to stop. "I find it very hard to believe that the Board of Elections would place voting machines in a location that would not be totally handicapped accessible. I think that would be against their regulations," Mr. Chamberlain said. Mr. Marvin said he had spoken to former Election Administrator Mary Meyers and Bill Duffy who said it's reactive. If they have a complaint, they will go out and inspect. Mr. Chamberlain consented to keeping his name on the list.

**Freeholder Comments**

Mr. Chamberlain reported that earlier this evening, the Board met with the Projects Committee during which several projects under consideration were reviewed. There was consensus among the Freeholders to move ahead with Court House renovations and to investigate opportunities to convert Warren Acres into an evidence storage facility with offices for employees of the Prosecutor's Office. The County is currently spending roughly \$120,000 per year to lease a space for these purposes. Utilizing a pole building on the

County Garage site to store voting machines would save about \$59,000 in leasing costs.

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We are also looking to pursue construction of a library facility near the Wayne Dumont, Jr. Administration Building. Negotiations to purchase a building next door seem to have come to an end.

Mr. Chamberlain thought it had been a very positive meeting and we're moving ahead with those projects. Mr. Gardner expressed appreciation to members of the Projects Committee for all their efforts and putting in so many hours. "More good things will happen," he said.

On a historical note, Mr. Chamberlain said the clock in the Court House cupola may be contraband from the Civil War. It will be interesting as we investigate that further.

Mr. Gardner lamented rising fuel costs. The economy is starting to come back, but this is really going to hurt a lot of families. So understanding our objectives as Freeholders, it is imperative we keep our costs under control as the year progresses to help benefit our citizens.

Mr. Sarnoski brought up a piece of correspondence from Dave Dech in which he requested the appointment of an alternate to the Planning Board. Mr. Sarnoski said he would be glad to be appointed as Freeholder Alternate.

On motion by Mr. Gardner, seconded by Mr. Chamberlain, **JASON SARNOSKI IS APPOINTED TO THE WARREN COUNTY PLANNING BOARD AS FREEHOLDER ALTERNATE.**

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Closing Public Comments

Bob Giordano, Mayor of Independence Township, wanted to thank the Freeholders and Barth Johnson on behalf of George Ulmer who was formerly Warren County Road Supervisor and Vice-Chair of the township's Land Use Board for the traffic signal that's going in at Bilby Road. He lamented "batting zero" with the Highlands Council and was grateful to have relief in sight for this dangerous intersection.

A reporter from WRNJ Radio asked for clarification on the Worker's Comp provision in the AFSCME Supervisors Local. Mr. Chamberlain explained it again.

Harold Warne of Washington approached the Board. Assuming he was going to talk about Warren Haven, Mr. Chamberlain spoke first. He said, you heard the comments of Mr. Bell regarding oversight. Before, the nursing home was under the Welfare Board. The Welfare Board basically acted as an authority and operated independently of the County. Upon the dissolution of the Welfare Board, the nursing home became the Department of Long Term Care Services, a department of the County. We do provide that supervision. We establish the budget, handle personnel issues through the Personnel Department, purchasing is conducted through our Purchasing Department according to State regulations and the nursing home administrator reports to our County Administrator. "We handle the nursing home as any other department in the County and that's how we provide the oversight," Mr. Chamberlain said.

Mr. Chamberlain urged Mr. Warne to make his comments more briefly than he had in previous meetings. Having known Mr. Warne for a long time and noting he was a veteran and former high school guidance counselor, Mr. Chamberlain said he respected Mr. Warne. Mr. Chamberlain said he felt sorry that we're going through this and that Mr. Warne has struggled through the loss of his mother.

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Regarding Mr. Bell's interpretation, Mr. Warne said according to Trenton, the three Freeholders are the governing body. No one disagreed. When the nursing home adopts a new policy or makes a policy change, Mr. Warne was of the opinion that Freeholder approval is required. Mr. Warne disagreed with Mr. Bell's earlier statements and said he should research Federal Regulation 42CFR483.75.

Mr. Warne then summarized more deficiencies. He said the requirement that the facility must ensure that it is free of medication error rate of five percent or greater was not met. An error rate of 12.5% was observed in nursing staff administering medications. One nurse was responsible for most of the deficiencies and the nurse was fired. Mr. Warne said it took the evaluators one morning to notice and document the problems with this nurse's capabilities. He asked: where were the four administrators that had either direct or indirect supervisory responsibilities for that employee?

The final deficiency dealt with the facilities establishing and maintaining an infection control program designed to provide a safe, sanitary and comfortable environment and to help prevent the development and transmission of disease and infection. Isolation to prevent the spread of infection is sometimes required. The staff is required to wash their hands after each direct resident contact and linens must be processed to prevent infection.

Mr. Warne related a personal experience of his mother developing a rash that turned out to be scabies. Despite numerous requests for information and to have a doctor examine and treat her, Mr. Warne was never told of the diagnosis until after he himself contracted the disease as well as a friend. He deemed this a lack of concern for the well-being of residents, staff and visitors.

This incident occurred in 2007 and Mr. Warne said his mother passed away in 2009. Mr. Chamberlain questioned why he left her there if he thought it was so bad. Mr. Warne said the aides and nurses were not the problem, but the administration. His mother had been there for seven years and was entering hospice. You don't want to move people when hospice is involved.

Mr. Chamberlain said the Board recently received two or three letters saying how wonderful the care of their loved ones was at Warren Haven. "Just the opposite of what you're telling us," he said.

Mr. Gardner said since he's been on this Board, he's probably received about 40 letters praising Warren Haven. He said it almost seemed as if Mr. Warne was on a vindictive personal mission, but he hoped that wasn't the case. Mr. Warne said, "I want the resident care improved." Mr. Gardner begged to differ with Mr. Warne's implications that the administrator and perhaps the staff don't care. "I think they care greatly," he said. Mr.

Warne said he didn't know the staff now, but the aides and nurses did care very much when his mother was there.

**RESOLUTION 157-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, at 7:39 p.m., the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS**

**MINUTES****MARCH 9, 2011****ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Collective Bargaining Agreements*: Items to be discussed include: Results of negotiations with FOP 170, March 8, 2011; results of negotiations with CWA 1071-PHNA, March 2, 2011 and scheduled negotiations with AFSCME 3287, March 23, 2011.

(2) *Matters Relating to Purchase, Lease of Real Property*: Items to be discussed include: Renew lease agreement at Belvidere Hotel?

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on March 9, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Board adjourned executive session at 8:22 p.m. and returned to open session.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, and there being no further business to come before the Board at this time, the meeting was adjourned at 8:22 p.m.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**ATTESTED TO:**

**Steve Marvin, Clerk of the Board**