

**MINUTES****JULY 13, 2011**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on July 13, 2011 at 7:32 p.m.

The meeting was called to order by Director Chamberlain and upon roll call, the following members were present: Freeholder Everett Chamberlain, Freeholder Richard Gardner and Freeholder Jason Sarnoski. Also attending were County Engineer Dave Hicks, CFO Charles Houck, County Counsel Joseph J. Bell and County Administrator Steve Marvin.

The Pledge of Allegiance was led by Director Chamberlain.

Director Chamberlain read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF JULY 13, 2011 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Minutes of the Regular Session held on June 22, 2011 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Minutes of the Executive Session held on June 22, 2011 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**PROCLAMATION 391-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**HONORING ROBERT J. RESKER UPON HIS RETIREMENT FROM THE DEPARTMENT OF LAND PRESERVATION, JULY 13, 2011**

**WHEREAS**, the Warren County Board of Chosen Freeholders established the Department of Land Preservation on June 12, 2002 and hired Robert J. “Bob” Resker as Administrator of that Department; and

**WHEREAS**, from the inception of its Farmland Preservation Program in 1989 through May 2002, the County had preserved 60 farms and a total of 8,059 acres, while under Bob Resker’s leadership the program preserved an additional 154 farms and 12,248 acres; and

**WHEREAS**, the Department of Land Preservation also is charged with protecting and overseeing open space in the County, and during Bob Resker’s tenure the County increased its Open Space inventory by 282 acres to a total of 1,641 acres, while finding creative methods to maintain the properties; and

**WHEREAS**, Bob Resker has demonstrated leadership, dedication and skill as Administrator of the Department and of the County’s Agriculture Development Board, Municipal & Charitable Conservancy Trust Fund Committee, and Board of Recreation Commissioners, all

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while typically maintaining an upbeat, unflappable demeanor; and

**WHEREAS**, Bob Resker has a long history of civic involvement, serving his community of Allamuchy as a member of the Township Council, a member of the Land Use Board, and, from 1998 through 2009, as Mayor; and

**WHEREAS**, the residents of Warren County owe Bob Resker a debt of gratitude for his tireless efforts to preserve land in the County, to support the County's agricultural heritage, and to maintain the rural way of life in this beautiful corner of the Garden State;

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders congratulates Bob Resker on a job well done and wishes him a retirement that is "just perfect."

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

As liaison to the Department of Land Preservation and affiliated commissions, Mr. Gardner said it has been a pleasure working with Mr. Resker. His breadth of experience shows and he brings out the best in others. Mr. Resker has served the public with style and dignity while following the letter of the law. Mr. Gardner also complimented Mr. Resker's staff and the "solid, good" people serving on the related commissions for their dedication. He characterized Mr. Resker as an outstanding gentleman who will be missed.

Mr. Sarnoski said when Mr. Resker looks back on his career and legacy, he should be very proud. He played a role in improving the county and the quality of life of its residents. Mr. Sarnoski personally thanked Mr. Resker for his dedication and hard work.

Mr. Chamberlain echoed his colleagues' sentiments, adding that he's known Mr. Resker for quite a while and it's been a pleasure working with him. He noted that Mr. Resker has a talent for developing a consensus among groups and has an upbeat way about him that reflects on others. He will be missed, but his retirement is well deserved, said Mr. Chamberlain, who urged him to stay in touch.

Members of the aforementioned commissions came forward to congratulate Mr. Resker along with the Freeholders. Joel Schnetzer, Chairman of the Warren County Agriculture Development Board, presented Mr. Resker with a framed photograph of the Demeter Farm on behalf of the board. This particular Farmland Preservation purchase put the County over the top in terms of its goal to preserve 20,000 acres. The frame was engraved to signify that achievement and Mr. Resker's role in it.

Mr. Schnetzer said Mr. Resker has been such an asset to the program, having "paved the way" for his successor and for Warren County. As Mr. Chamberlain presented Mr. Resker with the Freeholders' proclamation, he introduced WCADB Members Sam Race, Joe Gourniak, Frank Gibbs and Lou Baduini and thanked them for their volunteer service.

Mr. Resker said he has been doing this for nine years and before that, he had a reasonably successful career in business, "but these nine years have given me more pleasure

and enjoyment and feeling of accomplishment than all the years before," he said, adding that the people of Warren County are a large part of that. He praised the farming community, the closeness of people and their sincerity. He said he was going to miss all of this and thanked everyone for their support and recognition. He particularly thanked the Freeholders for their unwavering vision and support, saying they deserve the real credit.

**MINUTES****JULY 13, 2011****RESOLUTION 392-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION TO PAY BILLS**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2011-25, 2011-26, and 2011-27 dated July 13, 2011,** in the amount of **\$12,575,096.32** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

Election Pay	6/27/11	\$	77,654.41	
2011-25	6/29/11		682,153.86	
2011-26	7/6/11		543,318.92	
2011-27	7/13/11		1,367,784.31	
<b>TOTAL</b>				<b>\$ 2,670,911.50</b>
 <b><u>Wire Transfers</u></b>				
Open Space-Getto	6/28/11	\$	504,407.10	
Warren Co Community College	7/5/11		6,750,000.00	
Medical-July	7/7/11		1,158,150.36	
<b>TOTAL WIRE TRANSFERS</b>				<b>8,412,557.46</b>
Payroll	6/30/11			<b><u>1,491,627.36</u></b>
<b>GRAND TOTAL</b>				<b><u><u>\$ 12,575,096.32</u></u></b>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 393-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE ADDENDUM #3 MASTER SERVICE AGREEMENT #W008 (VEHICULAR SERVICES) BETWEEN THE STATE OF NEW JERSEY, JUDICIARY, ADMINISTRATIVE OFFICE OF THE COURTS AND THE COUNTY OF WARREN EFFECTIVE JULY 1, 2011 UNTIL JUNE 30, 2012**

**WHEREAS**, the State of New Jersey, Judiciary, Administrative Office of the Courts ("AOC") has converted the costs of the court offices; and

**WHEREAS**, the County has agreed to the terms in the Master Service Agreement #W008 Vehicular Services; and

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**WHEREAS**, both parties have agreed to the terms and conditions as outlined in the above mentioned Master Service Agreement and Addendum #3 attached to the agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of the Board of Chosen Freeholders of the County of Warren is hereby authorized to execute Addendum #3 of the Master Service Agreement #W008.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 394-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE ADDENDUM #5 MASTER SERVICE AGREEMENT #W005 (COPY PAPER SUPPLY SERVICES) BETWEEN THE STATE OF NEW JERSEY, JUDICIARY, ADMINISTRATIVE OFFICE OF THE COURTS AND THE COUNTY OF WARREN EFFECTIVE FROM JULY 1, 2011 UNTIL JUNE 30, 2012**

**WHEREAS**, the State of New Jersey, Judiciary, Administrative Office of the Courts ("AOC") has converted the costs of the court offices; and

**WHEREAS**, the County has agreed to the terms in the Master Service Agreement #W005 Copy and Computer Paper Supplies Services; and

**WHEREAS**, both parties have agreed to the terms and conditions as outlined in the above mentioned Master Service Agreement and Addendum #5 attached to the agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of the Board of Chosen Freeholders of the County of Warren is hereby authorized to execute Addendum #5 Master Service Agreement #W005.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 395-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE ADDENDUM #5 MASTER SERVICE AGREEMENT #W007 (FACILITIES SERVICES) BETWEEN THE STATE OF NEW JERSEY, JUDICIARY, ADMINISTRATIVE OFFICE OF THE COURTS AND THE COUNTY OF WARREN EFFECTIVE FROM JULY 1, 2011 UNTIL JUNE 30, 2012**

**WHEREAS**, the State of New Jersey, Judiciary, Administrative Office of the Courts ("AOC") has converted the costs of the court offices; and

**WHEREAS**, the County has agreed to the terms in the Master Service Agreement #W007 Facilities Services; and

**WHEREAS**, both parties have agreed to the terms and conditions as outlined in the above mentioned Master Service Agreement and Addendum #5 attached to the agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of the Board of Chosen Freeholders of the County of Warren is hereby authorized to execute Addendum #5 Master Service Agreement #W007.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen

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Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 396-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011

**INSERTION INTO THE 2011 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$16,809.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, VICTIM & WITNESS ADVOCACY FUND SUPPLEMENTAL GRANT**

**WHEREAS**, N.J.S.A. 40A:-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2011 in the sum of \$ 16,809.00, which item is now available from the State of New Jersey, Department of Law & Public Safety, Victim & Witness Advocacy Fund Supplemental Grant.

**BE IT FURTHER RESOLVED** that a like sum of \$ 16,809.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Law & Public Safety, Victim & Witness Advocacy Fund Supplemental Grant (administered by the Prosecutor’s Dept).

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Law & Public Safety.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 397-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**INSERTION INTO THE 2011 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$85,013.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, CRIME VICTIM ASSISTANCE GRANT #V-21-10**

**WHEREAS**, N.J.S.A. 40A:-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2011 in the sum of \$ 85,013.00, which item is now available from the State of New Jersey, Department of Law & Public Safety, Crime Victim Assistance Grant #V-21-10.

**BE IT FURTHER RESOLVED** that the Grant Match of \$ 21,253.00 is included in the 2011 County Budget, Sheet 19 Prosecutor’s Office S&W.

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**BE IT FURTHER RESOLVED** that a like sum of \$ 85,013.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Law & Public Safety, Crime Victim Assistance Grant #V-21-10 (administered by the Prosecutor’s Dept).

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Law & Public Safety.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 398-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**INSERTION INTO THE 2011 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$135,965.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, ENVIRONMENTAL HEALTH ACT**

**WHEREAS**, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2011 in the sum of \$ 135,965.00, which item is now available from the State of New Jersey, Department of Environmental Protection, Clean Communities Program.

**BE IT FURTHER RESOLVED** that the Grant Match of \$ 132,100.00 is included in the 2011 County Budget, Sheet 20-b County Health Service Interlocal Agreement (NJS 40:8A-1) S&W.

**BE IT FURTHER RESOLVED** that a like sum of \$ 135,965.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Law Environmental Protection, Environmental Health Act (administered by Health Department).

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Environmental Protection.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 399-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION CHANGING NAMES OF THE CUSTODIANS OF VARIOUS EXISTING WARREN COUNTY PETTY CASH FUNDS**

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**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment and abolition of Petty Cash Funds upon written application to and after approval by the Director of the Division of Local Government Services; and

**WHEREAS**, petty cash funds were established for various departments and offices in the County of Warren by resolution by the Board of Chosen Freeholders (the Board) and approval by the Director of Local Government Services on various dates; and

**WHEREAS**, the following individuals are listed as custodians of the Warren County Petty Cash Funds for various departments appearing herein; and

**WHEREAS**, the County of Warren is changing custodians of the department / agency petty cash funds to the individuals listed herein; and

**WHEREAS**, individuals listed herein are bonded and/or insured with amounts listed herein by virtue of a surety bond and/or crime policy limit and subject to policy language.

Department / Agency	Listed Custodian	New Custodian	Coverage	Limit
Superintendent of Schools	Frank Dragotta	Samantha Grape	\$ 250,000	

**BE IT FURTHER RESOLVED** that the Board directs that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval in accordance with N.J.S.A. 40:5-21.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 400-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION TO NJ TRANSIT ON BEHALF OF WARREN COUNTY FOR A GRANT UNDER THE SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE ACT, AS AMENDED**

**WHEREAS**, in 1984 the Governor of New Jersey signed into law legislation creating the "Senior Citizen and Disabled Resident Transportation Assistance Act"; and,

**WHEREAS**, under this law Casino Tax Revenues may be utilized for the provision of elderly (60+) and disabled transportation"; and,

**WHEREAS**, Warren County must submit an application to NJ Transit Corporation to obtain funding in the amount of \$431,328 for the period covering January 1, 2012 to December 31, 2012.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Warren County Department of Human Services, Division of Administration shall forward two (2) original applications together with one (1) certified copy of this resolution to:

NJ TRANSIT  
Service Planning and Development  
Local Programs & Minibus Support  
One Penn Plaza East, 4<sup>th</sup> Floor  
Newark, NJ 07105-2246; and,

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Director is hereby authorized to execute the necessary contractual agreements on behalf of the County of Warren.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**MINUTES****JULY 13, 2011****RESOLUTION 401-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES' APPLICATION FOR FY '12 WORK FIRST NEW JERSEY FUNDING WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT; FUNDS TOTALLING \$18,953 FOR THE PERIOD JULY 1, 2011 – JUNE 30, 2012; SUBJECT TO THE AVAILABILITY OF FUNDS**

**WHEREAS**, the NJ Department of Human Services, Division of Family Development, has made Work First New Jersey (WFNJ) funding available to Warren County totaling \$18,953 for the period July 1, 2011 through June 30, 2012; and

**WHEREAS**, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services, has prepared a grant application to the state for use of these funds; and

**WHEREAS**, WFNJ grant funds will be used by the Division to support administrative and programmatic activities related to this program; subject to availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the application for Fiscal Year 2012 Work First NJ funding to the NJ Department of Human Services, Division of Family Development, for \$18, 953 is approved subject to the availability of these funds.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 402-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION AUTHORIZING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION TO SUBMIT A JOINT CONTINUUM OF CARE (CoC) APPLICATION TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR FY 2011 CONTINUUM OF CARE FUNDS FOR THE HOMELESS ASSISTANCE GRANT, SUBJECT TO AVAILABILITY OF FUNDS**

**WHEREAS**, Warren County Department of Human Services, Division of Administration, is in the process of completing a joint Continuum of Care application with Hunterdon and Sussex Counties to the U.S. Department of Housing and Urban Development (HUD) Homeless Assistance Program for rental assistance vouchers that would provide permanent housing for homeless persons with disabilities in Warren, Hunterdon and Sussex County. Supportive services will be provided through existing community resources. Applicants must be able to provide services in all three counties; and

**WHEREAS**, the Warren County Department of Human Services has entered into an agreement with the counties of Hunterdon and Sussex to file a joint application for the HUD FY 2011 Continuum of Care Homeless Assistance Grant; and

**WHEREAS**, the counties of Hunterdon, Sussex, and Warren have agreed to issue a Request for Letters of Intent (RLI) from entities interested in providing supportive services for Shelter Plus Care housing vouchers; and

**WHEREAS**, the Warren County Housing Program has agreed to administer said vouchers; and

**WHEREAS**, the Warren County Board of Chosen Freeholders recognizes the need to

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provide housing assistance and supportive services to homeless individuals and families of Warren County to encourage self-sufficiency; and,

**WHEREAS**, the County of Warren is in receipt of a notice to register with HUD for eligibility in the FY 2011 Homeless Assistance Grant Application competition; and

**WHEREAS**, funds are available under the HUD Supportive Housing and Shelter Plus Care programs for both new and renewal projects; and

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the Warren County Department of Human Services, Housing Committee, Continuum of Care is hereby authorized to submit the FY 2011 Continuum of Care Homeless Assistance Grant Application for the counties of Hunterdon, Sussex, and Warren for an anticipated maximum allocation of \$515,313.00, or an alternate amount approved

by HUD, is hereby approved and authorized, subject to the availability of funds.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 403-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION GRANTING APPROVAL OF AN AMENDMENT TO THE APPROVAL TO PURCHASE AN EASEMENT ON THE R. SANTINI FARM IN FRANKLIN TOWNSHIP CONSISTING OF APPROXIMATELY 69 ACRES**

**WHEREAS**, the Board of Chosen Freeholders of the County had previously approved acquisition of an easement for farmland preservation on the property known as the R. Santini Farm, located on Block 34, Lot 10, in Franklin Township, consisting of approximately 69 acres in partnership with The Land Conservancy of New Jersey utilizing a Non-Profit grant from the State Agriculture Development Committee (SADC); and

**WHEREAS**, approval for the purchase of development rights on this farm had been granted by the Warren County Agricultural Development Board and preliminary approval of the purchase by the SADC; and

**WHEREAS**, a number of changes have occurred in this application including granting of a non-severable 17.5 acre exception area for a granary that is a non-agriculture use, and a revised Certified Market Value (CMV) of \$5,500; and

**WHEREAS**, the original approval provided \$212,500 in funding and the revised size and value result in a commitment of \$189,750.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Board hereby grants permission to amend the application on this farm.

**BE IT FURTHER RESOLVED** that adequate funds in the amount of \$189,750 in account #03895-5067-8950837-5067 have been certified by the Chief Financial Officer.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 404-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION APPROVING FEDERAL AID AGREEMENT NO. 2011-DT-BLA1-04 BETWEEN THE NEW JERSEY DEPARTMENT OF TRANSPORTATION AND THE COUNTY OF WARREN**

**MINUTES****JULY 13, 2011****FOR NEW JERSEY STATE PROJECT NAME "COUNTY ROUTE #519 RURAL ROADS" HOPE & WHITE TOWNSHIPS**

**WHEREAS**, County Route #519, Rural Roads in Hope & White Townships, has received Federal Authorization to proceed with the construction phase; and

**WHEREAS**, an agreement is necessary with NJDOT for the disbursement of federal funds to finance the construction phase of this project.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Warren does hereby approve Federal Aid Agreement No. 2011-DT-BLA1-04 and authorizes and directs the Freeholder Director to execute said agreement.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 405-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY**

**WHEREAS**, the Warren County Prosecutor's Office wishes to apply for funding for a project under the Edward Byrne Memorial Justice Assistance Grant Program, and

**WHEREAS**, the Board of Chosen Freeholders of the County of Warren has reviewed the accompanying application and has approved said request, and

**WHEREAS**, the project is a joint effort between the Department of Law and Public Safety and the Warren County Prosecutor's Office for the purpose described in the application;

**THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that:

1. As a matter of public policy the Warren County Prosecutor's Office wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 406-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION OPPOSING ASSEMBLY NO. 3285 WHICH REQUIRES CERTAIN PUBLIC CONTRACT BID ADVERTISEMENTS TO CONTAIN CERTIFIED COST ESTIMATES AND SPECIFIES GROUNDS FOR THE REJECTION OF ALL BIDS**

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**WHEREAS**, A3285 would defeat the intended purpose and cost benefits of competitive bidding as it provides contractors with little incentive to submit proposals below projected cost estimates;

**WHEREAS**, this legislation would increase the cost of doing business with local governments as preparing bid solicitations become more complex and may require local governments to hire professional consultants to prepare comprehensive cost estimates;

**WHEREAS**, this legislation would lead to costly litigation if the reasonableness of a projected cost estimate is challenged in Court further driving up project expenses;

**WHEREAS**, this legislation would eliminate the important flexibility local governments exercise under current law when making decisions concerning the acceptance or rejection of all bid proposals-including those that deal with the purchase of goods and services;

**WHEREAS**, this legislation would adversely impact the ability of local governments to execute cost effective public contracts under terms and conditions most favorable to taxpayers.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby oppose Assembly No. 3285 (Wisniewski) which requires certain public contract bid advertisements to contain certified cost estimates and specifies grounds for the rejection of all bids.

**BE IT FURTHER RESOLVED** that certified copies of this resolution are forwarded to the Governor of the State of New Jersey, the President of the New Jersey State Senate, the Speaker of the General Assembly and the legislators of the 23<sup>rd</sup> District and the 24<sup>th</sup> District.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 407-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION RE: AUTHORIZATION OF THE COUNTY OF WARREN TO ENTER INTO MEMBERSHIP IN THE MID JERSEY REGION COUNTY ENERGY COOPERATIVE PRICING SYSTEM WITH UNION COUNTY AS LEAD AGENCY**

**WHEREAS**, there is a need for Central New Jersey Counties to enter in a co-operative pricing system for energy requirements pursuant to N.J.S.A.40A:11-11 and NJ.AC5:34-Subchapter 7. Cooperative Purchasing; and,

**WHEREAS**, The County of Union has agreed to act as the Lead Agency for said Cooperative Pricing System, entering into contracts on behalf of the members and shall be responsible for complying with the provisions of the Local Public Contracts Law and Rules of the State of New Jersey;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren of the State of New Jersey to enter into a Cooperative Pricing Agreement with the Board of Chosen Freeholders of the County of Union, Union County as Lead Agency for the procurement of energy commodities and services.

This Cooperative Pricing Resolution shall be effective upon approval of the Director of the Division of Local Government Services and such membership shall continue in effect

until written notice of intention to terminate participation.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 408-11**

**MINUTES****JULY 13, 2011**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION TO MEMORIALIZE FACTS IN REGARD TO CERTAIN PROPERTY KNOWN AS BLOCK 11, LOT 1; BLOCK 18, LOT 27; AND BLOCK 19, LOT 2 IN FRANKLIN TOWNSHIP AND TO AUTHORIZE THE LEASING THEREOF**

**WHEREAS**, the Warren County Board of Chosen Freeholders (BCF) gave approval for the purchase of Block 11, Lot 1; Block 18, Lot 27 and Block 19, Lot 2 in Franklin Township by resolution on April 18, 2001; and

**WHEREAS**, such purchase was culminated on July 18, 2001; and

**WHEREAS**, the recorded deed of that sale included a "Use and Occupancy Agreement" that was not specifically approved by the BCF; and

**WHEREAS**, that agreement included a provision of "Right of First Refusal" (ROFR) for the County to acquire some additional property (Block 18, Lot 27.01) adjacent to the subject properties; and

**WHEREAS**, part of that provision insured the right of a third party who, if the County declined its ROFR, might acquire that additional property to a renewable lease for the subject property at "reasonable terms"; and

**WHEREAS**, on March 26, 2003 the Board of Recreation Commissioners independently waived the above mentioned "Right of First Refusal" and the property was subsequently sold to a third party; and

**WHEREAS**, said third party exercised its right under the terms of the "Use and Occupancy Agreement" recorded with the property deed and in fact entered into a lease agreement for a five-year term at \$1,000.00 per year for the term of July 1, 2006, to June 30, 2011, without any further approval from the BCF; and

**WHEREAS**, that term is about to expire and the third party wishes to exercise the option to extend the lease from July 1, 2011, to June 30, 2016, under the same terms; and

**WHEREAS**, such action should property be subject to BCF review and approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren the Freeholder Director or the Clerk of the Board is hereby authorized to execute such lease agreement.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 409-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION SUPPORTING A REDEVELOPMENT AREA WITHIN INDEPENDENCE TOWNSHIP, WARREN COUNTY, NJ**

**WHEREAS**, Independence Township, Warren County and the State of New Jersey have experienced extreme economic hardship over the past several years with the loss of jobs and tax revenues and efforts need to be made to improve this situation; and

**WHEREAS**, the Township Committee of the Township of Independence (hereafter the "Township Committee") wishes to assist in creating new jobs and better economic opportunities for the Township by facilitating commercial development along the Route 46 and Route 517 corridors, having access to public water and sewers in accordance with applicable commercial zoning adopted by Independence Township; and

**WHEREAS**, Independence Township is located in the Highlands Region with lands lying within the Preservation Area as defined by the Highlands Act; and

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**WHEREAS**, a portion of the most viable economic and commercially developable properties lie within the Preservation Area along the Route 517 and 46 commercial corridors, having access to public water and sewers; and

**WHEREAS**, the Township Committee has submitted a "Redevelopment Plan" to the Highlands Council for approval and recommendation to the NJDEP to allow for the development of properties in the Highlands Preservation Area that demonstrate the capability of creating new jobs and favorable economic opportunities; and

**WHEREAS**, Independence Township presently has an opportunity to create a 100+ jobs and revenues for Independence Township, Warren County and the State of New Jersey with the development of a commercial property in the Highlands Preservation Area; and

**WHEREAS**, if immediate action is not taken, Independence Township may lose this opportunity as the users of the space may go to other communities; and

**WHEREAS**, the Warren County Board of Chosen Freeholders believes it is in the best interests of Independence Township to facilitate meetings and discussions with the Highlands Council to assist with the processing of the "Redevelopment Plan"; and

**WHEREAS**, the Township Committee has sought the support of its Senators, Assemblymen, Freeholders and various State organizations and representatives to assist Independence Township in its efforts to expedite a successful final determination of its Redevelopment Plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders supports the Township of Independence in its efforts to facilitate commercial development along the commercial corridors of Routes 517 and 46, having access to public water and sewers in accordance with its zoning regulations, including those lands lying within the Highlands Preservation Area and further, supports discussions with representatives of the Highlands Council toward achieving that goal.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Sarnoski commented on Agenda Item E7, the opposition to Assembly No. 3285. There has been some press coverage about this and Mr. Sarnoski said the reporter to whom he had spoken had difficulty finding anyone that supported the measure. He was glad Warren County was leading the charge to point out that this bill is not necessary and not right for the taxpayers.

Mr. Sarnoski then remarked on Agenda Item E10, regarding a redevelopment area in Independence Township. This is an area that is suitable for commercial development which would generate ratable revenue and help the community. Yet due to onerous Highlands Legislation restrictions, the township has been prevented from so developing. "I strongly support this and am glad to see it here," he said.

Regarding Assembly Bill No. 3285, Mr. Gardner found it curious that long-time legislator John Wisniewski would attempt to hamper county and municipal governments in such a way. He deemed it "worthless", noting the Assemblyman has been unable to get anyone to co-sponsor the bill.

Mr. Gardner agreed with Mr. Sarnoski's comments on the Independence Township matter. He thought it was reasonable for the Highlands Council to grant approval for development in this area; water and sewer are already in place, so there would be no detrimental effects on the environment.

Mr. Chamberlain too, weighed in on both resolutions. He thought Item E7 demonstrated his philosophy that Trenton should only meet one week out of the year and stay home the rest of

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the time. In reference to the Highlands, Mr. Chamberlain said this Board has been on record for a long time opposing the draconian restrictions placed on this and other counties by the Highlands. "I absolutely support these," he said.

**RESOLUTION 410-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION RE: AWARD OF CONTRACT WC1153R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR REVIEW, PLANNING, DESIGN AND PREPARATION OF BID READY SPECIFICATIONS AND DRAWINGS FOR THE RENOVATION OF THE WARREN COUNTY PROSECUTOR'S STORAGE GARAGE TO RAYMOND E. O'BRIEN R.A. INC. OF BLAIRSTOWN, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$18,700.00**

**WHEREAS**, there exists a need for the professional services of an architect to provide review, planning, design and preparation of bid ready specifications and drawings for the renovation of the Warren County Prosecutor's Storage Garage; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in capital account 0407A701/5028 – Design for Buildings & Renovations & Expansion.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Raymond E. O'Brien R.A. Inc., of Blairstown, New Jersey, for professional services for the above project, in the contract amount not to exceed \$18,700.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of Chosen Freeholders is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 411-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO T. SLACK**

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**ENVIRONMENTAL SERVICES UNDER NEW JERSEY STATE CONTRACT #A75551  
COVERING ABOVE GROUND FUEL TANKS, ASSOCIATE EQUIPMENT INSTALLATION,  
TANK REMOVAL AND SYSTEM SERVICES FOR UPGRADE OF THE FUEL FACILITY VAPOR  
SYSTEM FOR THE WARREN COUNTY ROAD DEPARTMENT, BELVIDERE GARAGE IN THE  
TOTAL AMOUNT OF \$86,178.89**

**BE IT RESOLVED** that the purchasing department is authorized to issue a purchase order for Upgrade of Fuel Facility – Vapor System Belvidere Garage for the Warren County Road Department and is hereby awarded

to . . . T. Slack Environmental Services, Kenilworth, New Jersey  
in the amount of . . . \$86,178.89

at the prices established under New Jersey State Contract #A75551

Funding for this contract has been provided in capital accounts 410A606/5058 – Road Department Vapor Recovery Tank and 0411A604/5058 – Road Department Vapor Recovery Tank.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 412-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION RE: AWARDING THE PROFESSIONAL SERVICES AGREEMENT WC1151R  
FOR PROFESSIONAL DRUG AND ALCOHOL TESTING SERVICES FOR CDL  
REQUIREMENTS TO NATIONAL DRUG SCREEN, INC. FOR THE PERIOD OF AUGUST 1,  
2011 THROUGH JULY 31, 2012 IN AN AMOUNT NOT TO EXCEED \$5,500.00**

**WHEREAS**, there exists a need for the professional services of a drug and alcohol test screening service for CDL requirements; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in budget account 012900/5093 – Roads – Medical Expenses including Physicals and certified by the County Chief Financial Officer,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and National Drug Screen Inc., of Belvidere, New Jersey, for professional services for the above project, in the amount not to exceed \$5,500.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen



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13, 2011.

**RECOMMENDATION TO ACCEPT THE RESIGNATION OF SUSAN CUOCO FROM THE WARREN COUNTY MENTAL HEALTH BOARD AND THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL DUE TO NON-ATTENDANCE**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 415-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION AMENDING THE WARREN COUNTY PERSONNEL POLICIES**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that sections of the Warren County Personnel Policies are amended to reflect changes in administrative policies and procedures that impact the effective and efficient operation of all Warren County departments; and

**BE IT FURTHER RESOLVED** by the Warren County Board of Chosen Freeholders that the following amendments as described below and annexed hereto be approved and implemented.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the changes to the Warren County Personnel Policies are approved and made effective immediately.

**Amendments**

1. Section 304. Bereavement
2. Section 402. Workers' Compensation/Sick Leave Injury Insurance
3. Appendix A, Policies & Schedules, Warren County Motor Vehicle Policy

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 416-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION CREATING A FULL-TIME POSITION OF COUNTY CORRECTION SERGEANT, CLASSIFIED, WITHIN THE WARREN COUNTY CORRECTIONAL CENTER**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a full-time position of County Correction Sergeant, classified, is created within the Warren County Correctional Center for the purpose of maintaining efficiency and effectiveness of operations in response to a County Correctional Sergeant who is on leave of absence for health reasons; and

**BE IT FURTHER RESOLVED** by the Warren County Board of Chosen Freeholders that this newly created position of County Correction Sergeant be abolished when a full complement of County Correctional Sergeants, as approved in the 2011 County budget, is restored to the Correctional Center.

**NOW, THEREFORE, BE IT RESOLVED** that a position of County Correction Sergeant is created and made effective immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**MINUTES****JULY 13, 2011**Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 417-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION CREATING A FULL-TIME POSITION OF DEPUTY EMERGENCY  
MANAGEMENT COORDINATOR, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION  
OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR, UNCLASSIFIED, IN THE  
WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY  
MANAGEMENT**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a full-time position of Deputy Emergency Management Coordinator, classified, is created in the Warren County Department of Public Safety, Department of Emergency Management to maintain efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** that a full-time position of Deputy Emergency Management Coordinator, unclassified, is abolished.

**BE IT FURTHER RESOLVED** by the Warren County Board of Chosen Freeholders that the full-time position of Deputy Emergency Management Coordinator, classified, is created and made effective retroactive to January 27, 2011.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 418-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**AUTHORIZATION FOR THE COUNTY OF WARREN STAFF TO PROCESS AN INVOLUNTARY  
DISABILITY RETIREMENT APPLICATION**

**WHEREAS** the County of Warren has employed Joseph F. Border as a County Correction Lieutenant at its Warren County Correctional Center and

**WHEREAS** Joseph F. Border is an active member of the PFRS; and

**WHEREAS** Joseph F. Border has 20 years and 4 months of PFRS Service Credit, meeting the minimum service credit requirement of at least 4 years for PFRS members; and

**WHEREAS** the Warren County Board of Chosen Freeholders is of the opinion that Joseph F. Border is totally and permanently disabled and no longer can perform his assigned duties based on the documentation supplied by professionals retained by the County of Warren; and

**WHEREAS** the County of Warren is unable to provide an alternative to the PFRS covered position with duties capable of being performed by said Joseph F. Border; and

**NOW, THEREFORE, BE IT RESOLVED BY** the governing body of this location that the administrator of the County of Warren process an Involuntary Disability Retirement application for Joseph F. Border at its Warren County Correctional Center and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to all parties involved in the administration of this action.

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Certified as a true copy of the Resolution adopted by the County of Warren on the 13th of July, 2011.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 419-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION CREATING A PART-TIME POSITION OF LIBRARY ASSISTANT, CLASSIFIED, WITHIN THE WARREN COUNTY LIBRARY**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a part-time position of Library Assistant, classified, is created within the Warren County Library to maintain the efficiency and effectiveness of operations.

**NOW, THEREFORE BE IT RESOLVED** that the newly created position of part-time Library Assistant is established on AFSCME Local 3287, Range 0235 and made effective immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**Reports and Comments**

County Counsel Joe Bell provided an update on the 9/11 Memorial. He had met with Joe Fox, County Engineer Dave Hicks and insurance professionals John Daly and Mike Grossmann relative to the volunteer committee. A final site plan is being submitted and it has been determined there will be no impact. We needed to make sure insurance requirements were being met and Mr. Daly reassured the County that the current policy does cover the volunteers. Mr. Bell was concerned about a contractor working as a volunteer having to name the County as an additional insured, but he said he was working on it.

Mr. Bell was afraid the goal of having the memorial erected by the 10<sup>th</sup> anniversary of 9/11 may not be realistic.

He also had something for Executive Session in regard to contract negotiations and property acquisition.

County Engineer Dave Hicks spoke of the 9/11 Memorial as well, reporting that he did do a grading plan to make sure there aren't any problems at the site and everything will go smoothly on the County's property. There will be some utility issues and other things about which the Board will have to be kept informed. The insurance issue was a concern because contractors will be working on County property whether they're being paid or not. The County requires contractors have a certain level of coverage.

Mr. Gardner inquired about the Route 517 traffic light installation. Mr. Hicks said the signal poles went up. The light should be operational in a couple of weeks. It will be in flash mode for a week or so before becoming fully operational. The township is being kept informed and the police chief will have keys to the cabinet in case of emergencies. Micro-surfacing has been done by the County and Elizabethtown Gas as part of their gas line project. There is now an improved, skid-

**MINUTES****JULY 13, 2011**

resistant surface out there on the hill. Hopefully, Mr. Hicks said, all the work we've done out there will be a big improvement.

Neither County Planner Dave Dech nor County CFO Charles Houck had reports.

Mr. Chamberlain broached the topic of the 2012 Budget process. Mr. Houck said letters go out to department heads sometime in August with feedback to come in the fall. Was the consensus of the Board to continue with the same philosophy as the prior year? Mr. Gardner asked if everything seemed to be on target. Regarding some of the previous revenue projections, Mr. Houck said we probably won't hit some of the numbers as anticipated, yet in other situations, we may be over. It will be hard to tell until the third quarter.

Mr. Sarnoski said he was in favor of the same marching orders as last year: staying within the two percent CAP and holding the line on spending. He also wanted to get started as soon as possible, at least discussing the budget, to better understand the situation.

Mr. Chamberlain said his personal philosophy was to cut the tax levy again.

County Administrator Steve Marvin had the typical Vacancy Report for review. There was nothing unusual and the Board made no comments.

Mr. Marvin anticipated that the next meeting's agenda would include the annual Public Hearings on the County's Housing Community Block Development Grant Program. For a number of years, the CBDG has been funded at \$500,000. Given the current economic climate, it is unclear whether that amount of money will continue to come in from the State. Mr. Marvin thought it was unlikely, but the Public Hearing will be scheduled regardless.

The Board had received a letter from Frank Dragotta, the former Acting Executive County Superintendent of Schools. He no longer holds that position as of the end of June. Although there has been no official notification from the State Department of Education, apparently Rosalie LaMonte is now serving Sussex, Hunterdon and Warren Counties. She will be unavailable to serve on the statutorily created positions on the Boards of Education of the Special Services School District and Technical School as well as the County College Board of Trustees. It was noted that numerous Executive County Superintendent positions are vacant. Mr. Gardner wondered how effective this person could be with so much territory to cover.

Due primarily to vacation schedules, Mr. Marvin suggested cancelling the Regular Session scheduled for August 24.

On motion by Mr. Gardner, seconded by Mr. Sarnoski, **CANCEL THE REGULAR SCHEDULED MEETING OF AUGUST 24, 2011.**

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Closing Public Comments

None.

Phil Molnar of The Express-Times asked how many acres encompassed the Warren Acres Detention Facility. It was a difficult question to answer since the property includes the Warren County Health Department, Special Services School District and Warren Haven. Mr. Gardner noted that some of the land is farmed. Mr. Marvin thought there were about 260 acres total

**MINUTES****JULY 13, 2011**Freeholder Comments

Mr. Gardner reported that he had a very good meeting recently with Buildings and Grounds Superintendent Alex Lazorisak, Sheriff Dave Gallant, Trial Court Administrator Gene Farkas and a few others from the Judiciary. Modifications to the design of Court Room #2 should satisfy the Bar Association for a reasonable price. Hopefully, there will be no problems moving forward.

Mr. Sarnoski said he was looking forward to the Warren County Farmers' Fair and Hot Air Balloon Festival coming up the first week of August and hoped everyone would come out for a visit.

**RESOLUTION 420-11**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, at 8:09 p.m., the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Collective Bargaining Agreements*: Items to be discussed include: Result of negotiations with CWA 1071-TASS, status of negotiations with FOP 171-Corrections Officers and PBA 280-Sheriff's Officers.

(2) *Matters Relating to Litigation, Negotiations & Attorney-Client Privilege*: Items to be discussed include: County Counsel opinion concerning discussion re: Warren Haven matters with Arista Care Health Services.

(3) *Matters Relating to Purchase, Lease or Acquisition of Real Property*: Items to be discussed include: Status of negotiation for Village Square II.

(4) *Matters Relating to Employment Relationship*: Items to be discussed include: Meet with and memorialize appointment of Corey Tierney, Land Preservation Director.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Board adjourned executive session at 9:50 p.m. and returned to open session.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 421-11**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted

**MINUTES****JULY 13, 2011**

by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

**RESOLUTION APPOINTING COREY J. TIERNEY AS DIRECTOR,  
DEPARTMENT OF LAND PRESERVATION**

**WHEREAS**, the Warren County Board of Chosen Freeholders desires to appoint Corey J. Tierney as Director, Department of Land Preservation, pursuant to N.J.S.A. 11A:3-5(1).

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that Corey J. Tierney is hereby appointed to the position of Director, Department of Land Preservation, Unclassified, in accordance with N.J.S.A. 11A:3-5(l), effective July 11, 2011 at an annual salary of \$65,000.00.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on July 13, 2011.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Sarnoski, seconded by Mr. Gardner, and there being no further business to come before the Board at this time, the meeting was adjourned at 9:51 p.m.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**ATTESTED TO:**

**Steve Marvin, Clerk of the Board**