

MINUTES**JANUARY 7, 2012**

The Board of Chosen Freeholders of the County of Warren met in Reorganization Session in Court Room #1 at 11:06 a.m. at the Warren County Court House, Belvidere, New Jersey on January 7, 2012.

Freeholder Director Chamberlain read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF JANUARY 7, 2012 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF THE REORGANIZATION MEETING OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

The invocation was provided by Betty Schultheis, Allamuchy Township Mayor.

Mr. Chamberlain led the Pledge of Allegiance to the flag.

The Certification of Election of Richard D. Gardner, Freeholder, was read by County Clerk Pat Kolb.

Accompanied by his daughter, Stephanie and son, Daniel, Mr. Gardner was administered the Oath of Office of Freeholder by Senator Steven V. Oroho. As he recited the oath, Mr. Gardner placed his hand on his late mother's Bible.

The meeting was called to order by Mr. Chamberlain at 11:13 a.m. Upon roll call, the following members were present: Freeholder Jason Sarnoski, Freeholder Richard Gardner and Freeholder Everett Chamberlain. Also attending were County Counsel Joseph J. Bell and County Administrator Steve Marvin.

RESOLUTION 2-12

On motion by Mr. Gardner, seconded by Mr. Chamberlain, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION APPOINTING EVERETT A. CHAMBERLAIN AS DIRECTOR OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN FOR THE YEAR 2012

BE IT HEREBY RESOLVED by the Board of Chosen Freeholders of the County of Warren that Everett A. Chamberlain is appointed Director of the Board of Chosen Freeholders for the year 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski no, Mr. Gardner yes, Mr. Chamberlain yes

Accompanied by his wife, Judith, Mr. Chamberlain was administered the Oath of Office of the Director of the Board of Chosen Freeholders by Senator Steven V. Oroho.

MINUTES**JANUARY 7, 2012****RESOLUTION 3-12**

On motion by Mr. Chamberlain, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION APPOINTING RICHARD D. GARDNER AS DEPUTY DIRECTOR OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN FOR THE YEAR 2012

BE IT HEREBY RESOLVED by the Board of Chosen Freeholders of the County of Warren that Richard D. Gardner is appointed Deputy Director of the Board of Chosen Freeholders for the year 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski no, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 4-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO APPOINT SUCH COMMITTEES AS MAY BE REQUIRED BY LAW OR AUTHORIZED BY THIS BOARD OR WHICH THE DIRECTOR MAY DEEM APPROPRIATE AND APPOINTING FREEHOLDERS AS LIAISON OR MEMBER OF VARIOUS BOARDS AND COMMITTEES

BE IT HEREBY RESOLVED that the Director of the Board of Chosen Freeholders is authorized to appoint such committees as may be required by law or authorized by this Board or which the Director may deem appropriate and that the appointment of Freeholders as liaison or member of various boards and committees is hereby approved:

Freeholder Everett A. Chamberlain

Board of Elections	Prosecutor
Board of Taxation	Public Safety
County Adjuster	Public Works
Dept. of Human Services	Sheriff's Office
Health Services	Solid Waste
Planning Board	Surrogate

Freeholder Jason J. Sarnoski

Domestic Abuse & Sexual Assault Crisis Center	Superintendent of Schools
Fire Chiefs Association	Transportation Committee
Housing Program	Trustee-Warren County Legal Services
Mental Health Board	War Veterans

Mosquito Commission	Warren County Community College
N.J.A.C. 1 st Alternate	W.I.B. (Workforce Investment Board)
North Jersey Trans. Planning Authority	of Morris/Sussex/Warren
Police Chiefs Association	

MINUTES**JANUARY 7, 2012**Freeholder Richard D. Gardner

Agriculture Development Board	N.J.A.C. Delegate
Board of Agriculture	Planning Board
Board of Recreation Commissioners	Shade Tree Commission
Cooperative Extension Service	Soil Conservation
County Clerk	Special Services School District
Cultural and Heritage	Warren County Technical School
Dept. of Long Term Care Services	Weights and Measures
Library Commission	
Morris Canal Committee	
Municipal & Charitable Conservancy Trust Fund Comm.	

ALL THREE FREEHOLDERS

Freeholders' Office
 Personnel Division
 CFO/Treasurer's Office
 Purchasing Department
 County Counsel
 Information Systems
 Department of Public Information
 Planning Department
 Boards of School Estimate

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 5-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION DIVIDING WARREN COUNTY MUNICIPALITIES INTO THREE DISTRICTS AND ASSIGNING A FREEHOLDER LIAISON TO EACH DISTRICT FOR THE YEAR 2012

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the municipalities of Warren County are divided into three districts and a Freeholder is assigned as liaison to each district as follows:

District No. 1: Freeholder Everett A. Chamberlain

Belvidere	Knowlton Township
White Township	Washington Borough
Hardwick Township	Washington Township
Blairstown Township	

District No. 2: Freeholder Jason J. Sarnoski

MINUTES**JANUARY 7, 2012**

Liberty Township
 Mansfield Township
 Allamuchy Township
 Hope Township

Independence Township
 Frelinghuysen Township
 Hackettstown
 Oxford Township

District No.3:

Freeholder Richard D. Gardner

Phillipsburg
 Alpha Borough
 Pohatcong Township
 Franklin Township

Lopatcong Township
 Harmony Township
 Greenwich Township

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 6-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

**RESOLUTION TO SCHEDULE REGULAR MEETINGS OF THE BOARD OF CHOSEN
 FREEHOLDERS OF THE COUNTY OF WARREN FOR THE YEAR 2012**

TAKE NOTICE that pursuant to the provisions of N.J.S.A. 10:4-18, the Open Public Meetings Act, the following is a Schedule of Regular Meetings of the Board of Chosen Freeholders of the County of Warren for the year 2012. All regular meetings shall be held in the Freeholder Meeting Room, Wayne Dumont, Jr. Administration Building, 165 County Route 519 South, Belvidere, New Jersey on:

January	18 at 7:00 pm B	June	13 at 7:30 pm R
January	21 at 9:00 am B	June	27 at 7:30 pm R
January	25 at 7:00 pm R	July	11 at 7:30 pm R
January	28 at 9:00 am B	July	25 at 7:30 pm R
February	1 at 7:00 pm B	August	8 at 7:30 pm R
February	4 at 9:00 am B	August	22 at 7:30 pm R
February	8 at 7:00 pm R	September	12 at 7:30 pm R
February	22 at 7:00 pm R	September	26 at 7:30 pm R
March	14 at 7:00 pm R	October	10 at 7:00 pm R
March	28 at 7:00 pm R	October	24 at 7:00 pm R
April	11 at 7:00 pm R	November	14 at 7:00 pm R
April	25 at 7:00 pm R	November	28 at 7:00 pm R
May	9 at 7:30 pm R	December	12 at 7:00 pm R
May	23 at 7:30 pm R		

R= Regular Meeting

B = Budget Meeting

All Work Session Meetings will be
 advertised in the Star Ledger as needed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

MINUTES**JANUARY 7, 2012**

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 7-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION DESIGNATING THE STAR LEDGER AS THE OFFICIAL NEWSPAPER AND THE DAILY RECORD AS THE ALTERNATE OFFICIAL NEWSPAPER IN WHICH SHALL BE PUBLISHED ALL ADVERTISEMENTS AND NOTICES REQUIRED BY LAW TO BE PUBLISHED ON BEHALF OF THE COUNTY OF WARREN

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that The Star Ledger is hereby designated as the official newspaper and the Daily Record as the alternate official newspaper in which shall be published all advertisements and notices required by law to be published on behalf of the County of Warren. This action is taken pursuant to N.J.S.A. 40:23-13 and N.J.S.A. 35:1-2.2 et seq.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 8-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION APPOINTING MEMBERS FOR REPRESENTATION IN NEW JERSEY ASSOCIATION OF COUNTIES

WHEREAS, the New Jersey Association of Counties requires official designation of voting and alternate members for each county;

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren does hereby appoint, for representation in the New Jersey Association of Counties, Richard D. Gardner as the Voting Member and Jason J. Sarnoski as the 1st Alternate Voting Member and Steve Marvin as the 2nd Alternate Voting Member.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 9-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN DESIGNATING OFFICIALS AUTHORIZED TO INVEST AND DISBURSE FUNDS, AUTHORIZED DEPOSITORIES, PERMITTED INVESTMENTS AND REPORTING REQUIREMENTS FOR WARREN COUNTY PUBLIC MONIES

BE IT HEREBY RESOLVED by the Board of Chosen Freeholders of The County of

MINUTES**JANUARY 7, 2012**

Warren that, pursuant to N. J. S. A. 40A: 5-14, the annual Cash Management Plan prepared by the Chief Financial Officer of the County of Warren, is hereby approved and adopted.

BE IT FURTHER RESOLVED that the Board directs the official charged with the custody of public funds covered under the plan to deposit and invest said funds in accordance with the provisions of said plan.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 10-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

PROVISION UNDER N.J.S.A. 40A:4-19 TO OPERATE UNDER A TEMPORARY APPROPRIATION IN THE AMOUNT OF \$28,001,380 THROUGH THE DATE OF ADOPTION OF THE 2012 BUDGET

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2012 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January, and

WHEREAS, the total appropriations in the prior year budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$106,671,924 and

WHEREAS, 26.25 % of the total appropriations in the 2011 Budget, excluding the amount of the appropriations made for Debt Service, Capital Improvement Fund and public assistance in said 2012 budget is the sum of \$28,001,380.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations in the total amount of \$28,001,380 be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer's Department for their records.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 11-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

PROVISION UNDER N.J.S.A. 40A:4-19 TO APPROPRIATE THE TEMPORARY AMOUNT OF \$2,932,100.09 TO FUND THE PERMANENT DEBT SERVICE REQUIREMENTS OF THE COUNTY OF WARREN THROUGH THE DATE OF ADOPTION OF THE 2012 BUDGET

WHEREAS, N.J.S. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20 of the year preceding the beginning of the fiscal year; and

WHEREAS, the date of this resolution is subsequent to December 19, 2011; and

MINUTES**JANUARY 7, 2012**

WHEREAS, principal and interest will be due on various dates from January 1, 2012 to December 31, 2012, inclusive, on sundry bonds issued and outstanding:

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made to cover the period from January 1, 2012 to December 31, 2012 inclusive:

DEBT SERVICE - COUNTY OF WARREN, NJ

Principal Payment of bonds	\$ 2,220,000.00
Interest Payment on Bonds	610,382.50
Principal Payment of Bond Anticipation Notes	0.00
Interest Payment on Notes	0.00
Green Trust Loan Payments	<u>101,717.59</u>
Total Debt Service	<u>2,932,100.09</u>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 12-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

**RESOLUTION AUTHORIZING A RETAINER AGREEMENT WITH JOSEPH J. BELL, ESQ.,
COUNTY COUNSEL AND REAPPOINTING PATRICIA MELIA AS WARREN COUNTY
ASSISTANT COUNTY COUNSEL**

BE IT HEREBY RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. Pursuant to N.J.S.A. 40A:9-43, Joseph J. Bell, Esq., an Attorney-at-Law of the State of New Jersey with offices located at 150 Mineral Springs Drive, Rockaway, NJ

07866 was reappointed as Warren County Counsel for a three (3) year term of office commencing January 1, 2011 and until December 31, 2013.

2. The Retainer Agreement between the Board and Mr. Bell, setting forth the terms and conditions of said appointment in regard to duties, responsibilities and compensation which Retainer Agreement is made a part of this resolution by reference is incorporated herein as if set forth verbatim, is hereby approved and the Freeholder Director is authorized to execute said Retainer Agreement on behalf of the Board.

3. Patricia Melia, a member of the firm of The Bell Law Group PC., is hereby reappointed as Warren County Assistant County Counsel.

4. Contract WC10110FO for County Counsel for the Warren County Board of Chosen Freeholders is hereby extended
to . . . Joseph J. Bell, Rockaway, New Jersey
in the amount of . . . \$70,000.00
as per their proposal submitted . . . December 2, 2010

5. This proposal was reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing legal services under the direction of the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in budget account 011550/5100 – General Legal Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be

MINUTES**JANUARY 7, 2012**

authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 13-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1194FO FOR LEGAL SERVICES – A. SPECIAL COUNSEL FOR GENERAL LEGAL SERVICES FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE BELL LAW GROUP FOR THE PERIOD OF JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 AT THE RATE OF \$145.00 PER HOUR

BE IT RESOLVED that contract WC1194FO for Legal Services – A. Special Counsel for General Legal Services for the Warren County Board of Chosen Freeholders is hereby awarded to . . . The Bell Law Group, P.C., Rockaway, New Jersey in the amount of . . . \$145.00 per hour as per their proposal submitted . . . December 7, 2011

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing legal services under the direction of the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in budget account 011550/5100 – General Legal Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 14-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1194FO FOR LEGAL SERVICES – A. SPECIAL COUNSEL FOR GENERAL LEGAL SERVICES FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO HOUSTON AND PALMER FOR THE PERIOD OF JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 AT THE RATE OF \$125.00 PER HOUR

BE IT RESOLVED that contract WC1194FO for Legal Services – A. Special Counsel for General Legal Services for the Warren County Board of Chosen Freeholders is hereby awarded to . . . Houston and Palmer, Hackettstown, New Jersey in the amount of . . . \$125.00 per hour as per their proposal submitted . . . December 7, 2011

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity

MINUTES**JANUARY 7, 2012**

with providing legal services under the direction of the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in budget account 011550/5100 – General Legal Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 15-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1194FO FOR LEGAL SERVICES – B. SPECIAL COUNSEL FOR LABOR RELATED LEGAL SERVICES FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO FLORIO PERRUCCI STEINHARDT & FADER, L.L.C. FOR THE PERIOD OF JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 AT THE RATE OF \$150.00 PER HOUR

BE IT RESOLVED that contract WC1194FO for Legal Services – B. Special Counsel for Labor Related Legal Services for the Warren County Board of Chosen Freeholders is hereby awarded

to . . . Florio Perrucci Steinhardt & Fader, L.L.C., Phillipsburg, New Jersey
in the amount of . . . \$150.00 per hour
as per their proposal submitted . . . December 7, 2011

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing legal services under the direction of the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in budget account 011550/5100 – General Legal Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 16-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1194FO FOR LEGAL SERVICES – C. SPECIAL COUNSEL FOR LAND PRESERVATION LEGAL SERVICES FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO COURTER, KOBERT & COHEN, P.C. FOR THE PERIOD OF JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 AT THE RATE OF \$125.00 PER HOUR

MINUTES**JANUARY 7, 2012**

BE IT RESOLVED that contract WC1194FO for Legal Services – C. Special Counsel for Land Preservation Legal Services for the Warren County Board of Chosen Freeholders is hereby awarded

to . . . Courter, Kobert & Cohen, PC., Hackettstown, New Jersey

in the amount of . . . \$125.00 per hour

as per their proposal submitted . . . December 7, 2011

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing legal services under the direction of the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in trust account 03895/5067 – Open Space Trust Farmland Acquisitions and 01894/5065 – Open Space Trust, Recreation and Conservation Acquisitions.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 17-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1194FO FOR LEGAL SERVICES – D. SPECIAL COUNSEL FOR LEGAL SERVICES FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, ITS DIVISIONS AND THE WARREN COUNTY ADJUSTER FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO HOUSTON AND PALMER FOR THE PERIOD OF JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 AT THE RATE OF \$125.00 PER HOUR

BE IT RESOLVED that contract WC1194FO for Legal Services – D. Special Counsel for Legal Services for the Warren County Department of Human Services, its Divisions and the Warren County Adjuster is hereby awarded

to . . . Houston and Palmer, Hackettstown, New Jersey

in the amount of . . . \$125.00 per hour

as per their proposal submitted . . . December 7, 2011

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing legal services under the direction of the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in budget accounts 013450/5029 – TASS Contracted Services and 013570/5029 – WC Adjuster Contracted Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

MINUTES**JANUARY 7, 2012**Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 18-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1194FO FOR LEGAL SERVICES – E. SPECIAL COUNSEL FOR GENERAL LEGAL SERVICES TO BE PROVIDED TO THE POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY AND DESIGNATED AS PRIMARY LEGAL COUNSEL TO HOUSTON AND PALMER FOR THE PERIOD OF JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 AT THE RATE OF \$125.00 PER HOUR

BE IT RESOLVED that contract WC1194FO for Legal Services – E. Special Counsel for General Legal Services to be provided to the Pollution Control Financing Authority of

Warren County and designated as Primary Legal Counsel is hereby awarded to . . . Houston and Palmer, Hackettstown, New Jersey in the amount of . . . \$125.00 per hour as per their proposal submitted . . . December 7, 2011 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing legal services under the direction of the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in budget accounts 011550/5850 – County Counsel PCFA Legal Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 19-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1194FO FOR LEGAL SERVICES – E. SPECIAL COUNSEL FOR GENERAL LEGAL SERVICES TO BE PROVIDED TO THE POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO FLORIO PERRUCCI STEINHARDT & FADER, L.L.C. FOR THE PERIOD OF JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 AT THE RATES OF \$150.00 PER HOUR

BE IT RESOLVED that contract WC1194FO for Legal Services – E. Special Counsel for General Legal Services to be provided to the Pollution Control Financing Authority of Warren County for the Warren County Board of Chosen Freeholders is hereby awarded to . . . Florio Perrucci Steinhardt & Fader, L.L.C., Phillipsburg, New Jersey in the amount of . . . \$150.00 per hour as per their proposal submitted . . . December 7, 2011 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open

MINUTES**JANUARY 7, 2012**

Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing legal services under the direction of the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in budget account 011550/5850 – County Counsel PCFA Legal Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 20-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1194FO FOR LEGAL SERVICES – F. BOND COUNSEL FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO GIBBONS, P.C. FOR THE PERIOD OF JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 AT THE BASE FEE \$3,500.00 PLUS \$1.00 PER \$1,000.00 OF BONDS ISSUED

BE IT RESOLVED that contract WC1194FO for Legal Services – F. Bond Counsel Legal Services for the Warren County Board of Chosen Freeholders is hereby awarded to . . . Gibbons, PC., Newark, New Jersey in the approximate amount of . . . Base Fee \$3,500.00 plus \$1.00 per \$1,000.00 of bonds issued

as per their proposal submitted . . . December 7, 2011 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing bond counsel legal services under the direction of the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds are or will be provided for this purpose upon adoption of Bond Ordinances as required by N.J.S.A.40A:-2.20.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 21-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR CERTAIN FINANCIAL ADVISORY SERVICES FOR THE COUNTY OF WARREN, NEW JERSEY, WITH VALCO CAPITAL LTD, SEWELL, NEW JERSEY IN AN AMOUNT NOT TO EXCEED \$16,950.00

WHEREAS, there exists a need for specialized financial consulting services in connection

MINUTES**JANUARY 7, 2012**

with the authorization and the issuance of bonds and notes by the County of Warren (the "County", a body corporate of the State of New Jersey, including the preparation of a comprehensive plan to finance the County's multi-year capital improvement needs, negotiating ratings, terms and approvals with the financial community and the preparation of financial documents acceptable to the financial community; and

WHEREAS, such financial advisory services can be provided by a recognized financial consultant and the firm of VALCO Capital Ltd., Sewell, New Jersey, is so recognized by the financial community; and

WHEREAS, funds are appropriated for this purpose in account 0404C701-5060 and/or will be appropriated by ordinance(s) approved throughout 2011.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The financial consulting firm of VALCO Capital Ltd., Sewell, New Jersey, is hereby retained for the period January 1, 2011 through December 31, 2011, to provide financial advisory and professional services in connection with the financing of the County in accordance with the proposal dated and submitted to the County.
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A.40A:11-5(1)(a)(i), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The Director is hereby authorized to execute said letter of Agreement by signing same.
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Board of Chosen Freeholders.
5. A notice of this action shall be published in the Star Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 7, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Sarnoski reflected on the last year, remarking how fast it seemed to have gone. He said he's learned a lot and the Freeholder Board has done a lot of work. Numerous capital projects have been started, completed and considered over the past year. Mr. Sarnoski began an Economic Development Advisory Council in 2011 and the group has made progress in identifying obstacles to economic development in Warren County and has begun to strategize regarding how to turn around the downward trend.

As promised last year, Mr. Sarnoski spent time visiting municipalities to bring Freeholder representation to the towns. He said it has been a great experience going to these towns and hearing feedback.

While it's been a lot of hard work, Mr. Sarnoski said it's also been a lot of fun. It was a pleasure and honor for him to work with various boards, commissions and municipal leaders. "We truly have some of the most dedicated and talented individuals in all of New Jersey and it gives me great pride to work beside these people," Mr. Sarnoski said.

Finding it rewarding to be involved in the community, Mr. Sarnoski was particularly pleased about his work with the Special Olympics and thanked everyone for their help in support of the organization.

As for the year to come, there will be no lack of challenges. Due to revenue decreases, Mr.

MINUTES**JANUARY 7, 2012**

Sarnoski said this year's budget will present a challenge that the Freeholder Board has not seen in many years. There are no easy choices to be made, but we weren't elected to push off the difficult ones.

Mr. Sarnoski said he planned to continue his work with the Economic Development Advisory Council to find new sources of revenue to try to unburden our taxpayers and will keep a close eye on capital projects to make sure dedicated money is being put to good use.

With the difficult challenges ahead, Mr. Sarnoski said it was important to not get distracted or defeated by them. When faced with the hurricanes and October snowstorm last year, we pulled together and did what was best for the people we serve. "We will get through these storms too and we will come out stronger as individuals and more together as a community," he said.

In closing, Mr. Sarnoski wished everyone a safe and prosperous New Year.

Mr. Gardner began his remarks by wishing everyone a Happy New Year and thanked his wife, Jeannette, and the rest of his family for their support. They have made sacrifices over the last nine years, allowing Mr. Gardner to have 100 percent attendance at Freeholder Meetings in all that time.

He also thanked Doug Steinhardt for his leadership as Warren County Republican Party Chairman, Senator Oroho for swearing him in and all other supporters.

Mr. Gardner said 2012 may be filled with difficult decisions, but with a team effort, this Board will render positive outcomes.

When he first became Freeholder, Mr. Gardner said, he immediately became aware of the County's space limitations. He assembled a Projects Committee in 2005 to examine the issues and make recommendations. Chaired by Joe Houston with Freeholder oversight, the committee has made much progress over the years.

Renovations began on the former Warren Home in late 2007 and by the winter of 2008, the Health Department moved in, saving the County \$130,000 in annual rental costs. The former Warden's Residence behind the Court House that had been vacant was renovated in 2009 and is being utilized by the County Prosecutor and is equipped with fiber optic communication technology.

Improvements to the Court House presented a challenge in that renovations were to be going on while Court was in session. The contractor did a good job of buffering the noise and preventing dust infiltration. Mr. Gardner thought the renovated west wing looked great inside and out. What's more important, however, is that the building is now better suited to serve the citizens and judicial process for decades to come, Mr. Gardner said.

The Northeast Branch of the Warren County Library had been in a woefully inadequate building. When a more suitable building nearby became available, the Freeholders negotiated a "rock bottom" purchase price and commenced planning renovations. We now have a beautiful new Northeast Branch of which we can be proud and it is also now the most heavily used branch in the County System. Library usage in general continues to keep growing, Mr. Gardner said, and just last month, the Freeholders negotiated to acquire two buildings near the County Administration Building. One will be the new home of the Library Headquarters and the other will house Human

MINUTES**JANUARY 7, 2012**

Services divisions.

The primary purpose of these projects was to consolidate County Departments and get them out of expensive rental space. These projects were accomplished by and through capital funding accounts; no bonding was incurred. This Freeholder Board is committed to the taxpayers and is the least indebted county in New Jersey, Mr. Gardner said.

Mr. Gardner pledged to complete renovations and restoration of "this magnificent Court House", but it will take some time to accomplish. The next phase will probably be the most difficult for a variety of reasons.

As this Board begins the New Year and new budget cycle, Mr. Gardner said we remain mindful of the economic circumstances of the county, state and nation. Mr. Gardner was of the opinion that things would begin to turn around on the national level, especially if we get new leadership in Washington, D.C. Here in Warren County, however, families, small businesses and landowners will continue to be hamstrung by the Highlands Act. "There must be some amendments, some modifications to that act in order to give us some relief," Mr. Gardner said.

Beginning in 2008-09 and up to the present time, Mr. Gardner said efforts were made to reach out to the municipalities regarding sharing services. If the County can assist municipalities in lowering their day-to-day operational costs, Mr. Gardner said, "We're pleased to help."

Mr. Gardner said it was wonderful to work with so many great people in this County; department heads and those that work under them. "We're blessed in this region; we have a hands-on approach to accomplishing tasks at hand," he said. He asked the audience to keep Buildings & Grounds Superintendent Alex Lazorisak in their prayers as he suffered an accident recently resulting in a serious eye injury. With Mr. Lazorisak's assistance, the building projects mentioned earlier were completed efficiently.

Mr. Chamberlain then addressed the crowd, noting that one of the unfortunate things about going last was that there often wasn't too much left to say. We had some severe weather in 2011 that was very costly in terms of damage to bridges and roads. With our fantastic Road and Engineering Departments, we did what had to be done to keep our roads safe and people moving. He commended County Engineer Dave Hicks along with his staff as well as the Road Department.

As stated earlier by Mr. Gardner, the first phase of renovations to the County Court House was completed earlier this year. The improvements included two new Court Rooms, a new Jury Assembly Room, a holding area for inmates and several attorney-client conference rooms. It had long been a complaint of area lawyers that they had no place to confer with their clients, so that has now been addressed.

Regarding the Library Headquarters, it has been located in the Town of Belvidere since 1973. Mr. Chamberlain said this is the First Freeholder Board that has taken an active role in finding a new home for it. The two buildings recently purchased will offer outstanding access and visibility and Mr. Chamberlain thought they would be a real asset to users.

Renovations are underway at a County-owned facility to make it suitable for voting machine storage, allowing us to remove the machines from rented space. Most importantly, Mr. Chamberlain said, all these projects are being done without bonding or incurring any debt

MINUTES**JANUARY 7, 2012**

whatsoever.

A bit of departmental reorganization took place in 2011 with Sheriff Dave Gallant serving in a dual capacity, overseeing the Correctional Center in addition to the Sheriff's Department. Mr. Chamberlain viewed this as very positive, creating efficiencies that didn't exist before. "When you have efficiencies, you're going to save money," Mr. Chamberlain said, thanking the Sheriff for taking on the extra responsibilities.

Plans are in development for the second phase of renovations to this Court House. Looking around the beautiful Court Room, Mr. Chamberlain said, "It's been let go." These projects should have been done long ago and regular maintenance should have been performed on the exterior. He hoped to move ahead with the second phase in 2012 to "spruce up this grand old building".

The Freeholder Board has cut the tax levy here in the county for the last three years. "It's really a sign of the reduction of government here and we want to continue that trend as we go into the budget preparation for 2012," Mr. Chamberlain said. He agreed with Mr. Gardner's remarks about the state of the economy and the financial situation people are in currently. "There is no way, and I make that pledge to you, that we're going to raise taxes in Warren County," Mr. Chamberlain said.

Mr. Chamberlain offered congratulations to Mr. Gardner for being elected President of the New Jersey Association of Counties. It's a very prominent position that has never before been held by a Warren County Freeholder.

Mr. Chamberlain said 2012 will be exciting for him because he intends to run for his fourth term as Freeholder. He wished all a happy, healthy and prosperous New Year.

Congressman Leonard Lance was next to speak. After congratulating the Freeholders, he said he was very pleased to be able to inherit the southern portion of Warren County due to the recent redistricting. The 7th Congressional District will now include the municipalities of Phillipsburg, Pohatcong, Lopatcong, Harmony, Franklin, Greenwich and Alpha. On the federal level, Mr. Lance said he was continually concerned about unemployment and with national security regarding Iran, Pakistan, Afghanistan and North Korea. Having begun his career in public service as a law clerk in this very Court House, Mr. Lance was glad to be back and wished all a Happy New Year.

Senator Oroho offered congratulations to Mr. Gardner and Mr. Chamberlain. On behalf of himself and Assemblywoman McHose and Assemblyman Chiusano, the Senator said they looked forward to representing 11 towns of Warren County now that the district map has been redrawn. We hope you call on us, he said.

Senator Michael Doherty was next to offer his congratulations and best wishes. Having represented Warren County for his entire time in elected office, Senator Doherty said he found the newly drawn districts to be bittersweet. Warren County now has two

legislative teams and he said the District 24 team will represent Warren County well.

As for the 23rd District, Senator Doherty said he and his colleagues in the Assembly are quite a team and do a great job. He said 2012 will be a very critical year for New Jersey.

Senator Doherty was pleased that Betty Schultheis had mentioned members of the military

MINUTES**JANUARY 7, 2012**

in his invocation. It's very important to keep them in our hearts and prayers. Deployments are very difficult. We need to stand up for our military and be there for them.

Assemblyman John DiMaio was pleased to be here in his home county. This coming week will mark the end of the 214th Legislature. Difficult issues are ahead, but Mr. DiMaio looked forward to working with his colleagues and Governor Christie on issues such as school funding reform. As the economy improves, he hoped the State could get itself back into the shape it should be in.

Mr. DiMaio said it has been his honor serve in the Assembly. Due to redistricting, he said, "I may have lost you, but you will never lose me." He said he, Senator Doherty and Assemblyman Peterson work extremely well together. He congratulated the Freeholders and told them to keep up the good work.

Assemblyman Erik Peterson congratulated Mr. Gardner and Mr. Chamberlain. He said he was very hopeful because there are signs the economy is turning around. He thought we were very fortunate to have Chris Christie as our leader. He is not one to back down and can make some difficult choices. Mr. Peterson predicted changes will be made in the way certain services are delivered and some services simply can't be provided by government anymore. That's going to be hard for some people to accept. "But we're going to have to make those changes if we're going to survive," he said. Warren County also has leadership that doesn't back down. Mr. Peterson wished everyone a healthy, happy and prosperous New Year.

Mr. Chamberlain pointed out certain individuals in attendance he wished to publicly recognize: Kevin O'Neill, Warren County Surrogate; Sheriff Dave Gallant; Will Austin, Warren County Community College President; County Clerk Pat Kolb, former Warren County Clerk, Terry Lee and former Freeholder Ken Miller.

Sheriff Gallant wished to follow up on what Senator Doherty had said regarding supporting our military. He recently hired two individuals, bringing his office up to full staff. One had three deployments to Iraq and the other had two deployments to Iraq and one to Afghanistan. Both are Warren County residents.

Other officials recognized by Mr. Chamberlain were: Samir Elbassiouny, Washington Township Mayor; Douglas Steinhardt, Mayor of Lopatcong Township; Holly Mackey, White Township's first female Mayor; Jim Kern, Pohatcong Township Mayor; Betty Schultheis, Allamuchy Township Mayor and former Freeholder Chris Maier.

Mr. Chamberlain thanked everyone for coming.

On motion by Mr. Gardner, seconded by Mr. Sarnoski, at 11:52 a.m., and there being no further business to come before the Board at this time, the meeting was adjourned.
Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

ATTESTED TO:

Steve Marvin, Clerk of the Board