

**MINUTES****APRIL 11, 2012**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on April 11, 2012 at 7:00 p.m.

The meeting was called to order by Director Chamberlain and upon roll call, the following members were present: Freeholder Everett Chamberlain, Freeholder Richard Gardner and Freeholder Jason Sarnoski. Also attending were County Engineer Dave Hicks, CFO Charles Houck, Assistant County Counsel Patricia Melia and County Administrator Steve Marvin.

The Pledge of Allegiance was led by Director Chamberlain.

Director Chamberlain read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF APRIL 11, 2012 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Minutes of the Regular Session held on March 28, 2012 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Minutes of the Executive Session held on March 28, 2012 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**PROCLAMATION 192-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**ALCOHOL AWARENESS MONTH, APRIL 2012**

**WHEREAS**, alcohol is the most commonly used addictive substance in the United States; 17.6 million people, or one in every twelve adults, suffers from alcohol abuse or dependence; and

**WHEREAS**, alcohol is a major contributing factor in the death of persons ages 10-24 in: motor vehicle crashes, unintentional injuries, homicide and suicide; and

**WHEREAS**, according to the 2009 NJ Household Survey on Drug Use and Health, 16.7% of residents reported first drinking alcohol at age 14 or under which is higher than the state median rate of 13.1%; and

**MINUTES****APRIL 11, 2012**

**WHEREAS**, young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at age 21; and

**WHEREAS**, there are an estimated 11,000 people in need of alcohol and substance abuse treatment in Warren County; and

**WHEREAS**, health and social problems arising from alcohol and substance abuse can be prevented through education and adoption of healthy attitudes and lifestyles; and

**WHEREAS**, responsibility rests with both public and private sectors for assuring reductions of alcohol and substance abuse related problems and for providing access to treatment for all individuals and family members affected by alcohol and substance abuse.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren does hereby proclaim the month of April as **ALCOHOL AWARENESS MONTH** and calls upon all citizens, parents, governmental agencies, public and private institutions, businesses, hospitals and schools in Warren County to support efforts to end underage drinking, increase awareness of alcohol use disorders and the success of prevention and treatment.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Gardner noted that according to the proclamation, basically 10 percent of our population needs some type of help with addiction and that's alarming. He said he had attended a coalition kickoff at Centenary College recently and was surprised at how pervasive prescription drug abuse has become. It's a societal problem and the cost is enormous – physically, economically and socially. It's a tough issue, but the family is at the core. The family environment has to be vigilant and responsible. While the statistics in the proclamation made him sad, Mr. Gardner said it was necessary to support it.

Mr. Sarnoski strongly agreed with Mr. Gardner's comments, particularly about family and youth. Children are gaining access to alcohol at younger ages. Parents should take preventative action as soon as possible. Addiction can become a problem for anybody; it is important to be aware and seek help.

Mr. Chamberlain said he agreed with his colleagues. He thought it was doubtful that anyone in the room had not had some kind of experience, be it themselves, friends or loved ones, with alcohol abuse. It tears families apart and in tough economic times, it becomes an even bigger problem. All we can do to promote awareness is well worth it, he said.

The proclamation was accepted by Donna Rue, Vice-Chairwoman of the Local Advisory Committee on Alcoholism and Drug Abuse. She said the Freeholders hit the nail on the head with their comments. So much of our community is inundated with advertising for alcohol and cigarettes. She said it takes money to combat those messages and promote public awareness of the dangers. Resources are limited in this area, said Ms. Rue.

There were no comments on Agenda Items.

**MINUTES****APRIL 11, 2012****RESOLUTION 193-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION TO PAY BILLS**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2012-13 and 2012-14, dated April 11, 2012,** in the amount of **\$2,926,594.05** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

2012-13	4/4/12	\$	894,891.59	
2012-14	4/11/12		561,361.98	
			<hr/>	
TOTAL				\$ 1,456,253.57
Payroll	4/5/12	\$	1,470,140.48	
Subsistence	4/5/12		200.00	
			<hr/>	
TOTAL				<u>1,470,340.48</u>
GRAND TOTAL				<u><u>\$ 2,926,594.05</u></u>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 194-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION AMENDING THE 2012 CASH MANAGEMENT PLAN DESIGNATING OFFICIALS AUTHORIZED TO INVEST AND DISBURSE FUNDS, AUTHORIZED DEPOSITORIES, PERMITTED INVESTMENTS AND REPORTING REQUIREMENTS FOR WARREN COUNTY PUBLIC MONIES**

**WHEREAS**, N. J. S. A. 40A: 5-14, requires local units to adopt a cash management plan, and

**WHEREAS**, the Chief Financial Officer of the County of Warren has prepared said plan and

**MINUTES****APRIL 11, 2012**

The Board of Chosen Freeholders adopted same on January 7, 2012, and

**WHEREAS**, subsequent to the adoption of said plan, additional depositories have expressed interest in participating in said plan offering increased potential for greater return on investments.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Chosen Freeholders that the following banking institution be included in the current cash management plan:

Unity Bank

5 East Asbury Anderson Road

Washington, NJ 07882

**BE IT FURTHER RESOLVED** that the Board authorizes the official charged with the custody of public funds covered under the plan to deposit and invest said funds in accordance with the provisions of said plan.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 195-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION CHANGING NAMES OF THE CUSTODIANS OF VARIOUS EXISTING  
WARREN COUNTY PETTY CASH FUNDS**

**WHEREAS**, the following individuals are listed as custodians of the Warren County Petty Cash Funds appearing herein, and

**WHEREAS**, in accordance with N.J.S.A. 40:5-21, the County of Warren, NJ is changing custodians of the department / agency petty cash funds to the individuals listed herein; and

**WHEREAS**, individuals listed herein are bonded and/or insured with amounts listed herein by virtue of a surety bond and/or crime policy limit and subject to policy language.

Department / Agency	Listed Custodian	New Custodian	Coverage Limit
1. Prosecutor	Thomas Ferguson	Richard T Burke	\$ 250,000

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 196-12**

**MINUTES****APRIL 11, 2012**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**INSERTION INTO THE 2012 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF  
\$431,328.00 FROM THE NEW JERSEY TRANSIT CORPORATION, SENIOR CITIZEN & DISABLED  
RESIDENT TRANSPORTATION ASSISTANCE**

**WHEREAS**, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2012 in the sum of \$ 431,328.00, which item is now available from the New Jersey Transit Corporation, Senior Citizen & Disabled Resident Transportation Assistance.

**BE IT FURTHER RESOLVED** that a like sum of \$ 431,328.00 be and the same is hereby appropriated under caption:

"UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES"  
New Jersey Transit Corporation, Senior Citizen & Disabled Resident Transportation Assistance  
(administered by the Human Services Dept).

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the New Jersey Transit Corporation.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 197-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**INSERTION INTO THE 2012 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF  
\$350,364.00 FROM THE NEW JERSEY TRANSIT CORPORATION, SECTION 5311 GRANT PROGRAM**

**WHEREAS**, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the

**MINUTES****APRIL 11, 2012**

year 2012 in the sum of \$ 350,364.00, which item is now available from the New Jersey Transit Corporation, Section 5311 Grant Program.

**BE IT FURTHER RESOLVED** that the County's Match of \$ 113,328.00 is included in the 2012 County Budget (Sheet 26) Match Funds for Grants & Aid Transit 5311 appropriation of \$ 113,487.00.

**BE IT FURTHER RESOLVED** that a like sum of \$ 350,364.00 be and the same is hereby appropriated under caption:

"UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES"

New Jersey Transit Corporation, Section 5311 Grant Program (administered by the Human Services Dept.)

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the New Jersey Transit Corporation.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 198-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**INSERTION INTO THE 2012 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$103,927.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, INSURANCE FRAUD PROGRAM**

**WHEREAS**, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2012 in the sum of \$ 103,927.00, which item is now available from the State of New Jersey, Department of Law & Public Safety, Division of Criminal Justice, Insurance Fraud Program.

**BE IT FURTHER RESOLVED** that a like sum of \$ 103,927.00 be and the same is hereby appropriated under caption:

"UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES"

State of New Jersey, Department of Law & Public Safety, Division of Criminal Justice, Insurance Fraud Program (Administered by the Prosecutor's Dept.)

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Law & Public Safety, Division of Criminal Justice.

I hereby certify the above to be a true copy of a resolution adopted by the Board of

**MINUTES****APRIL 11, 2012**

Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 199-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING A FINANCIAL ADVISORY SUPPORT SHARED SERVICES AGREEMENT  
BETWEEN THE COUNTY OF WARREN AND THE POLLUTION CONTROL FINANCING AUTHORITY OF  
WARREN COUNTY**

**WHEREAS**, the Pollution Control Financing Authority of Warren County has requested renewal of the financial advisory support services agreement with Warren County in accordance with N.J.S.A. 40A:65-1 et seq.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby approve the financial advisory support shared services agreement between the County of Warren and the Pollution Control Financing Authority of Warren County and authorizes the Freeholder Director to execute said agreement.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 200-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE AN APPLICATION FOR THE  
COUNTY TO PROVIDE A MULTIDISCIPLINARY TRAINING TO STRENGTHEN THE IDENTIFICATION  
AND REPORTING OF SUSPECTED CHILD ABUSE, CHILDREN'S JUSTICE ACT GRANT, BETWEEN THE  
NJ TASK FORCE ON CHILD ABUSE AND NEGLECT, DEPARTMENT OF CHILDREN AND FAMILIES  
AND THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE AMOUNT OF \$38,770 FEDERAL  
SHARE FOR A TOTAL OF \$38,770 FOR A PERIOD OF APRIL 1, 2012  
THROUGH DECEMBER 31, 2012**

**BE IT RESOLVED BY** the Board of Chosen Freeholders of the County of Warren that the Director of the Board is authorized to execute an application for a multidisciplinary training to strengthen the identification and reporting of suspected child abuse and neglect, Children's Justice Act Grant Between the NJ Task Force on Child Abuse and Neglect, Department of

Children and Families and the Warren County Prosecutor's office in the amount of \$38,770 Federal Share for the period of April 1, 2012 through December 31, 2012.

**MINUTES****APRIL 11, 2012**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 201-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION TO AUTHORIZE THE USE OF A TEMPORARY TRAFFIC CONTROL SIGNAL DURING CONSTRUCTION ON COUNTY ROUTE #643 (ASBURY ROAD) FRANKLIN TOWNSHIP, WARREN COUNTY, NEW JERSEY**

**WHEREAS**, The Warren County Board of Chosen Freeholders has authorized construction repair work on County Bridge #05040, located along County Route #643, (Asbury Road) in Franklin Township; and

**WHEREAS**, a temporary traffic signal is needed to control traffic for the term of construction; and

**WHEREAS**, it is in the best interest of the motorists and public safety to utilize the temporary traffic control signal for the term of construction,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren, that:

1. Subject to the provisions of Subtitle 1 of Title 39, traffic through the construction project work zone shall be controlled by a temporary traffic control signal between the dates of April 16, 2012 and April 27, 2012 or until construction is completed, whichever comes first.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 202-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER INTO A SIDEWALK AGREEMENT WITH THE TOWNSHIP OF WHITE FOR THE CONSTRUCTION OF A SIDEWALK WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #519**

**WHEREAS**, White Township and the County of Warren agree there is a need to construct a sidewalk in White Township along County Route #519 to provide for pedestrian safety; and

**WHEREAS**, the County owns the right-of-way along County Route #519 and agrees to the construction of sidewalks by Quick Chek Corporation along the frontage of Lot 4, Block 62;

**MINUTES****APRIL 11, 2012**

and

**WHEREAS**, White Township will inspect the construction of the sidewalk and assume ownership with all rights and responsibilities for the sidewalk.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey approves the signing of a Sidewalk Agreement between White Township and the County of Warren for sidewalk construction in White Township.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are hereby authorized and directed to execute said agreement hereto and made a part of this resolution.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 203-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER INTO A SIDEWALK AGREEMENT WITH THE TOWNSHIP OF WASHINGTON FOR THE CONSTRUCTION OF A SIDEWALK WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #623**

**WHEREAS**, Washington Township and the County of Warren agree there is a need to construct a sidewalk in Washington Township along County Route #623 to provide for pedestrian safety; and

**WHEREAS**, the County owns the right-of-way along County Route #623 and agrees to the construction of sidewalks by Quick Chek Corporation along the frontage of Lot 12, Block 23; and

**WHEREAS**, Washington Township has agreed to assume certain responsibilities for the construction and maintenance of the sidewalk.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey approves the signing of a Sidewalk Agreement between Washington Township and the County of Warren for sidewalk construction in Washington Township.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are hereby authorized and directed to execute said agreement hereto and made a part of this resolution.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 204-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was

**MINUTES****APRIL 11, 2012**

adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION AUTHORIZING THE WARREN COUNTY OFFICE OF EMERGENCY MANAGEMENT TO ACCEPT FROM THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS A GRANT IN THE AMOUNT OF \$33,758.16 UNDER THE FY09 INTEROPERABLE EMERGENCY COMMUNICATIONS GRANT PROGRAM**

**WHEREAS**, the United States Department of Homeland Security has made funding from the FY 2009 Interoperable Emergency Communications Grant Program (IECGP) available to the New Jersey Office of Homeland Security and Preparedness (NJOHSP), in its role as the State Administrative Agency, or "SAA"; and

**WHEREAS**, the NJOHSP, under Award #2009-IP-T9-0044, has allocated funding to the County of Warren, Office of Emergency Management, in the amount of \$33,758.16 to improve interoperable emergency communications among contiguous counties in New Jersey and Pennsylvania in order to form a collective response to natural disasters, acts of terrorism, and other man-made disasters; and

**WHEREAS**, it would be in the best interest of the County of Warren to accept this funding;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby accepts this Award and that the Director of the Board, the Clerk, the Chief Fiscal Officer, and the County Emergency Management Coordinator are hereby authorized to sign certain documents relative to their positions in order to effectuate with the New Jersey Office of Homeland Security and Preparedness funding from the FY09 IECGP.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 205-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION AUTHORIZING THE COUNTY HEALTH OFFICER TO SUBMIT A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR COUNTY ENVIRONMENTAL HEALTH ACT FUNDING UP TO \$175,000 FOR CALENDAR YEAR 2012**

**WHEREAS**, The County Environmental Health Act (CEHA), NJSA 26:3A2-21 et.seq. authorizes county departments of health to conduct comprehensive environmental health services in cooperation with the New Jersey Department of Environmental Protection (NJDEP); and

**WHEREAS**, the CEHA has enhances environmental health services in Warren County by providing State funding and technical assistance to the Warren County Health Department since 1985; and

**MINUTES****APRIL 11, 2012**

**WHEREAS**, CHEA grant funds up to \$175,000 are available to the County of Warren for calendar year 2012;

**NOW, THEREFORE, BE IT RESOLVED**, that the Warren County Board of Chosen Freeholders authorizes the Health Officer to make application for 2012 CEHA funding and if accepted, to execute a CEHA grant agreement with the NJDEP in an amount up to \$175,000, and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders agrees to provide in-kind matching funds up to \$175,000, pursuant to the match requirements of the grant; and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders authorizes the Freeholder Director to execute the NJDEP Governing Body Resolution as required to validate the application.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 206-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: OPPOSING ASSEMBLY BILL A-2202 AND SENATE BILL S-1459, COUNTY  
PROCUREMENT FOR SCHOOL DISTRICTS**

**WHEREAS**, Assembly Bill A-2202/Senate Bill S-1459 purports to consolidate shared services by permitting the establishment of an undefined countywide purchasing "system" employing a qualified purchasing agent and requiring participation by all school districts within the County; and

**WHEREAS**, this bill is unnecessary legislation that will adversely impact essential functions of local county government and public school districts by ignoring substantial differences between functions and commodities in existing statutes for local county government and those of Title 18 governing schools; and

**WHEREAS**, this bill ignores the fundamental differences between awarding formal public bids to the lowest responsive, responsible bidder in favor of an element not practiced in New Jersey local county government, that of Best Value with a list of ephemeral criteria requiring the use of subjective judgment during the evaluation of proposals; and

**WHEREAS**, this bill creates an additional and unnecessary level of burden and bureaucracy on the already cumbersome local procurement statutes and numerous other statutes affecting the public contracting process; and

**WHEREAS**, this bill ignores the prohibition of negotiation for bids in all but strictly limited cases set forth in local procurement law; and

**WHEREAS**, this bill responds to a need unperceived by local County governments and public school districts; and

**WHEREAS**, this bill ignores the authority of only the governing body of a County to award contracts over the bid threshold; and

**MINUTES****APRIL 11, 2012**

**WHEREAS**, this bill is silent on a number of salient issues such as responsibility in contract administration and dispute resolution; and

**WHEREAS**, this bill introduces concepts relating to organized labor, job protection and employment decisions that are not under the purview of the county purchasing agents; and

**WHEREAS**, this bill creates scheduling delays due to varying county and boards of education meeting dates, newspaper advertising deadlines, posting requirements; and appointment of unusually large committees without evident purpose; and

**WHEREAS**, this bill undermines the existing efficiency not only of county procurement, but public school district necessities, particularly when there may be a need to perform expedited procurements to protect the health, welfare and safety of the public generally and student populations specifically; and

**WHEREAS**, this bill will likely diminish full, fair, free, open competition among potential vendors by its requirement for vendors to pay counties for administrative costs, and

**WHEREAS**, this bill will not likely diminish costs substantially for public school districts;

**NOW, THEREFORE, BE IT RESOLVED** by the County of Warren Board of Chosen Freeholders to petition the Legislature and the Governor to defeat this bill, and that copies of the Resolution be sent to the Governor, Legislators of District 23 and District 24 and the New Jersey Association of Counties.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Gardner inquired about the sidewalk agreement with the Township of Washington (Agenda Item E5). Mr. Gardner said while the notion may be noble, he didn't think it would really save much money. He didn't think County Government should get directly involved in procurement in school districts. Mr. Sarnoski said he thought costs would be passed on to counties if these bills were to pass. He didn't see any cost efficiencies being achieved.

Mr. Marvin publicly acknowledged CFO Charles Houck for the stellar job he and his team have been doing as the Shared Services Agreement with the PCFA was being extended (Agenda Item E1). Mr. Chamberlain apologized for not saying something earlier and described the relationship as being wonderful and beneficial to the authorities. "Mr. Houck, you do an excellent job and we deeply appreciate all you do to make that work," Mr. Chamberlain said. Mr. Houck thanked him and said, "We're just doing our job."

**RESOLUTION 207-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE**

**MINUTES****APRIL 11, 2012**

**ADVERTISEMENT FOR BIDS FOR THE RESURFACING & REHABILITATION OF COUNTY ROUTES  
#519, #604, #612, #617, #619, #627, #633 & #643, ALLAMUCHY, FRANKLIN, GREENWICH,  
HARMONY, LOPATCONG, POHATCONG & WHITE TOWNSHIPS & TOWN OF HACKETTSTOWN,  
CONTRACT #WC1227**

**BE IT RESOLVED** that the plans and specifications for Contract #WC1227 for the Resurfacing & Rehabilitation of County Routes #519, #604, #612, #617, #619, #627, #633 & #643, Allamuchy, Franklin, Greenwich, Harmony, Lopatcong, Pohatcong & White Townships & Town of Hackettstown are hereby approved.

**BE IT FURTHER RESOLVED** that the County Engineer is hereby directed to advertise for proposals for the above project at least 10 days prior to the receipt of bids in

---

**THE STAR LEDGER**

---

TENTATIVE SCHEDULE

ADVERTISING DATE -THURSDAY, APRIL 19, 2012

BIDS TO BE RECEIVED - TUESDAY, MAY 15, 2012

AWARD DATE - WEDNESDAY, MAY 23, 2012

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 208-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1228 AND AUTHORIZATION TO ADVERTISE  
FOR BIDS FOR BAKERY PRODUCTS FOR WARREN HAVEN FOR THE PERIOD OF JULY 1, 2012  
THROUGH JUNE 30, 2013**

**BE IT RESOLVED** that specification WC1228 for bakery products for Warren Haven is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in budget account 013502/5037– Warren Haven Dietary Food.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**MINUTES****APRIL 11, 2012****RESOLUTION 209-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1229 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR WATER ANALYSIS FOR THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2012 THROUGH JUNE 30, 2013**

**BE IT RESOLVED** that specification WC1229 for water analysis is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in budget account 013350/5028 – County Health Services, Professional, Consulting & Special Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 210-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1230 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR RENTAL OF EQUIPMENT FOR THE WARREN COUNTY ROAD AND BRIDGE DEPARTMENTS FOR THE PERIOD OF JULY 1, 2012 THROUGH JUNE 30, 2013**

**BE IT RESOLVED** that specification WC1230 for rental of equipment is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in budget account 012900/5084 – Roads Equipment Rental.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 211-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1231 AND AUTHORIZATION TO**

**MINUTES****APRIL 11, 2012****ADVERTISE FOR BIDS FOR PRINTING FOR THE PERIOD OF JULY 1, 2012  
THROUGH JUNE 30, 2013**

**BE IT RESOLVED** that specification WC1231 for printing is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in individual department budget accounts.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 212-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION AWARDING CONTRACT #WC1081FO-10 TO PENNONI ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE SUPERSTRUCTURE REPLACEMENT FOR WARREN COUNTY BRIDGE #05001, BEIDLEMAN ROAD OVER THE POHATCONG CREEK, FRANKLIN TOWNSHIP IN THE CONTRACT AMOUNT OF \$75,395.00**

**WHEREAS**, the County has received Qualification Statements for Contract #WC1081FO for Bridge and Culvert Survey, Design, and Permitting; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, the proposal submitted by Pennoni Associates, Inc. meets the needs of the program, price and other factors considered in the amount of \$75,395.00; and

**WHEREAS**, adequate funds are available in accounts 0410A308 5064 and 0411A302 5064 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Pennoni Associates, Inc. of Edison, N.J. for professional services for the above project in the amount of \$75,395.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in the Star Ledger.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**MINUTES****APRIL 11, 2012****RESOLUTION 213-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: AWARD OF CONTRACT TO NORMAN J. GOLDBERG, INC. OF CLINTON, NEW JERSEY FOR APPRAISAL SERVICES ON THE DIRISIO FARM PROPERTY, MANSFIELD TOWNSHIP, BLOCK 501 & 602, LOTS 14 & 6, APPROXIMATELY 66.83 ACRES PROPOSED FOR ACQUISITION AS LISTED IN THE PROPOSAL IN THE AMOUNT OF \$2,350.00**

**WHEREAS**, The Warren County Agricultural Board has developed a list of Property for preservation for the year 2012; and

**WHEREAS**, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

**WHEREAS**, land appraisals are required by the State Agricultural Development Board prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Farm Easement Purposes; and

**WHEREAS**, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, Norman J. Goldberg, Inc., was pre-qualified as an appraiser by WC1188FO on November 18, 2011; and

**WHEREAS**, adequate funds are available in account 03895/5067, – Open Space – Preliminary Expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders as follows:

1. The agreement between the County of Warren and Norman J. Goldberg, Inc., in the amount of \$2,350.00 to prepare an appraisal on the land listed be accepted.
2. The Freeholder Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 214-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: AWARD OF CONTRACT TO CURRAN REALTY ADVISORS OF PRINCETON, NEW**

**MINUTES****APRIL 11, 2012**

**JERSEY FOR APPRAISAL SERVICES ON THE DIRISIO FARM PROPERTY, MANSFIELD TOWNSHIP,  
BLOCK 501 & 602, LOTS 14 & 6, APPROXIMATELY 66.83 ACRES PROPOSED FOR ACQUISITION AS  
LISTED IN THE PROPOSAL IN THE TOTAL AMOUNT OF \$1,998.00**

**WHEREAS**, The Warren County Agricultural Board has developed a list of Property for preservation for the year 2012; and

**WHEREAS**, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

**WHEREAS**, land appraisals are required by the State Agricultural Development Board prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Farm Easement Purposes; and

**WHEREAS**, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, Norman J. Goldberg, Inc., was pre-qualified as an appraiser by WC1188FO on November 18, 2011; and

**WHEREAS**, adequate funds are available in account 03895/5067, – Open Space – Preliminary Expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders as follows:

1. The agreement between the County of Warren and Curran Realty Advisors, in the amount of \$1,998.00 to prepare an appraisal on the land listed be accepted.
2. The Freeholder Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 215-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP.  
FOR SOFTCODE CIVIL COMPUTER SOFTWARE UNDER NEW JERSEY STATE CONTRACT #A77560  
COVERING SOFTWARE LICENSES AND RELATED SERVICES FOR THE WARREN COUNTY SHERIFF'S  
DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$57,985.00**

**BE IT RESOLVED** that the purchasing department is authorized to issue a purchase order for Softcode Civil Computer Software for the Warren County Sheriff's Department and this purchase is hereby awarded  
to . . . SHI International Corp., Somerset, New Jersey  
in the amount of . . . \$57,985.00  
at the prices established under New Jersey State Contract #A77560

**MINUTES****APRIL 11, 2012**

Funding for this contract has been provided in trust account 47270/5100 – Sheriff’s Trust Account

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 216-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEYER WARNOCK FLEET & LEASING FOR TWO 2013 FORD ESCAPE SE 4WD SPORT UTILITY VEHICLES UNDER THE MORRIS COUNTY COOP CONTRACT #15-C, ITEM #2A, FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE CONTRACT AMOUNT OF \$24,250.00 EACH, TOTAL CONTRACT AMOUNT \$48,500.00**

**BE IT RESOLVED** that the purchasing department is authorized to issue a purchase order for two 2013 Ford Escape 4WD Sport Utility Vehicles for the Warren County Department of Public Safety and is hereby awarded

to . . . Beyer Warnock Fleet & Leasing, East Hanover, New Jersey  
in the amount of . . . \$24,250.00 each, total amount \$48,500.00

at the prices established under the Morris County Cooperative Contract #15-C, Item #2A

Funding for this contract has been provided in account 013150/5051 – Motorpool Vehicles.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 217-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO H.A. DEHART & SON FOR SNOW PLOW BLADES AND ASSOCIATED PRODUCTS UNDER NEW JERSEY STATE CONTRACT #A77725 COVERING SNOW PLOW PARTS AND ACCESSORIES FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$24,052.70**

**BE IT RESOLVED** that the purchasing department is authorized to issue a purchase order for snow plow blades and associated products for the Warren County Road Department and this purchase is hereby awarded

to . . . H.A. DeHart & Son, Thorofare, New Jersey  
in the amount of . . . \$24,052.70

**MINUTES****APRIL 11, 2012**

at the prices established under New Jersey State Contract #A77725

Funding for this contract has been provided in budget account 012900/5030 – Roads – Maintenance.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 218-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION RE: AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH ST. LUKE'S WARREN PHYSICIAN GROUP, P.C. TO PROVIDE TUBERCULOSIS AND VENEREAL DISEASE SERVICES THROUGH THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY FOR THE PERIOD OF MAY 1, 2012 THROUGH APRIL 30, 2013 IN AN AMOUNT NOT TO EXCEED \$6,000.00**

**WHEREAS**, there exists a need for Tuberculosis and Venereal Disease services through the Warren County Public Health Nursing Agency for the period of May 1, 2012 through April 30, 2013; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in budget account 013302/5046 – Venereal Disease and TB, and certified by the Chief Financial Officer,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

Ambulatory Tuberculosis (TB) and Venereal Disease (VD) Services

1. Said services to be provided by St. Luke's Warren Physician Group, P.C., 315 Route 31 South, Washington, New Jersey 07882, at \$40.00 per visit not to exceed \$6,000.00 total.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i))
3. A notice of this action shall be published in the Star Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 219-12**

**MINUTES****APRIL 11, 2012**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPOINTING MEMBER TO THE  
WARREN COUNTY DIVISION OF AGING SERVICES ADVISORY COUNCIL**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby appoint the following individual to the Warren County Aging Services Advisory Council:

Helen Faith  
150 Cynthia Dr.  
Hackettstown, NJ 07840

Term to expire: 12/31/14

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RECOMMENDATION**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RECOMMENDATION TO ACCEPT THE RESIGNATION OF JOHN KORP FROM THE WARREN  
COUNTY HUMAN SERVICES ADVISORY COUNCIL DUE TO MANDATORY TERM LIMIT**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 220-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE  
WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby appoints and reappoints the following individuals to the Warren County Human Services Advisory Council:

**APPOINT:**

Jessica Konzelmann  
NORWESCAP  
459 Center St..  
Phillipsburg, NJ 08865

Term to expire 4/30/15

**MINUTES****APRIL 11, 2012****REAPPOINT:**

Marianne Gasper  
 The ARC  
 10 Spring Meadow  
 Oxford, NJ 07863

Term to expire: 4/30/15

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 221-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION TO REAPPOINT MEMBER TO THE WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND COMMITTEE**

**WHEREAS**, the Warren County Board of Chosen Freeholders adopted the Warren County Open Space Recreation, Farmland and Historic Preservation Trust Fund Procedures and Rules on June 26, 1996; and

**WHEREAS**, recommendation for membership on the Committee has been received from the Warren County Board of Chosen Freeholders At-Large Representative Alternate whose previous term expires on March 25, 2012.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby re-appoints the following person to the Warren County Municipal and Charitable Conservancy Trust Fund Committee:

**Warren County Board of Chosen Freeholders At Large Representative Alternate**

Jean Smolha  
 593 Route 519  
 Blairstown, New Jersey 07825  
 Term: 2 years Expires: 3/25/14

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 222-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION CHANGING THE HOURS OF WORK FOR THE FULL-TIME POSITION OF SUPERVISOR BUILDING SERVICE, CLASSIFIED, IN THE WARREN COUNTY BUILDINGS & GROUNDS**

**MINUTES****APRIL 11, 2012**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the regular hours of work for the position of Supervisor Building Service, classified, in the Warren County Buildings & Grounds be changed from AFSCME Local 0671 Range 1437 to Range 1440 to enhance operations.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the regular hours of work for Supervisor Building Service in the Warren County Buildings & Grounds is changed to 40 hours weekly and made effective April 12, 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 223-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY  
ENGINEERING DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Engineering Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Engineering Department and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Principal Engineering Aide, (Scott Ayars), AFSCME Local 3287, from Range 1340, Step 8 to Range 1340, Step 11

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 224-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY  
ENGINEERING DEPARTMENT FOR FISCAL YEAR 2012**

**MINUTES****APRIL 11, 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Engineering Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Engineering Department and made effective April 12, 2012.

**Promotion:**

Abolish one (1) FT position of Engineering Aide, AFSCME Local 3287, Range 740

Create one (1) FT position of Senior Engineering Aide, AFSCME Local 3287, Range 1040

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 225-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION ABOLISHING A FULL-TIME POSITION OF ADMINISTRATIVE CLERK, CLASSIFIED, IN THE WARREN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that a full-time position of Administrative Clerk, classified, is hereby abolished effective retroactive to April 12, 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 226-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Environmental Health Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved

**MINUTES****APRIL 11, 2012**

for the Warren County Environmental Health Department and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Clerk 3, (Susan Hunt-McElroy), AFSCME Local 3287, from Range 0735, Step 15 to Range 0735, Step 18

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 227-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Environmental Health Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Environmental Health Department and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Keyboarding Clerk 3, (Jacqueline Bestrain), AFSCME Local 3287, from Range 0635, Step 7 to Range 0635, Step10

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 228-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Environmental Health Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Environmental Health Department and made effective April 12, 2012.

**MINUTES****APRIL 11, 2012****Salary Adjustment:**

Establishing a salary adjustment for Keyboarding Clerk 2, (Virginia Miller), AFSCME Local 3287, from Range 0535, Step 5 to Range 0535, Step 7

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 229-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Environmental Health Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Environmental Health Department and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Keyboarding Clerk 1, (Stacianne Fischbach), AFSCME Local 3287, from Range 0235, Step 6 to Range 0235, Step 8

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 230-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Human Services Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Human Services Department and made effective April 12, 2012.

**MINUTES****APRIL 11, 2012****Salary Adjustment:**

Establishing a salary adjustment for Keyboarding Clerk 3, (Christina Cortis), AFSCME Local 3287, from Range 640, Step 7 to Range 640, Step 10

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 231-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY  
PERSONNEL DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Personnel Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Personnel Department and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Clerk 2, (June Pryslak), AFSCME Local 3287, from Range 540, Step 3 to Range 540, Step 5

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 232-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY  
ENVIRONMENTAL HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING AGENCY FOR  
FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Environmental Health Department, Division of Public Health Nursing Agency for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved

**MINUTES****APRIL 11, 2012**

for the Warren County Environmental Health Department, Division of Public Health Nursing Agency and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Clerk Transcriber, (Summer Townsend), AFSCME Local 3287, from Range 0337, Step 3 to Range 0337, Step 5

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 233-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING AGENCY FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Environmental Health Department, Division of Public Health Nursing Agency for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Environmental Health Department, Division of Public Health Nursing Agency and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Clerk Transcriber, (Darren Leone), AFSCME Local 3287, from Range 0337, Step 3 to Range 0337, Step 5

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 234-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING AGENCY FOR FISCAL YEAR 2012**

**MINUTES****APRIL 11, 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Environmental Health Department, Division of Public Health Nursing Agency for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Environmental Health Department, Division of Public Health Nursing Agency and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Clerk Stenographer 1, (Courtney Leggio), AFSCME Local 3287, from Range 0337, Step 6 to Range 0337, Step 8

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 235-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PURCHASING DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Purchasing Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Purchasing Department and made effective April 12, 2012.

**Promotion:**

Abolish one (1) FT position of Keyboarding Clerk 2, AFSCME Local 3287, Range 540

Create one (1) FT position of Secretary to Department Head, Unclassified, Grade 9

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 236-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was

**MINUTES****APRIL 11, 2012**

adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ROAD DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Road Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Road Department and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Administrative Secretary, (Susan Zwicker), AFSCME Local 3287, from Range 1240, Step 14 to Range 1240, Step 17

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 237-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY RUTGERS COOPERATIVE EXTENSION FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Rutgers Cooperative Extension for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Rutgers Cooperative Extension and made effective April 12, 2012.

**Promotion:**

Abolish one (1) FT position of Secretarial Assistant, AFSCME Local 3287, Range 1140

Create one (1) FT position of Administrative Secretary, AFSCME Local 3287, Range 1240

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**MINUTES****APRIL 11, 2012****RESOLUTION 238-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION CHANGING THE HOURS OF WORK FOR THE PART-TIME POSITION OF KEYBOARDING CLERK 1, CLASSIFIED, IN THE WARREN COUNTY SUPERINTENDENT OF SCHOOLS**

**BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the regular hours of work for the position of P/T Keyboarding Clerk 1, classified, in the Warren County Superintendent of Schools be changed to enhance operations.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that the regular hours of work for P/T Keyboarding Clerk 1 in the Warren County Superintendent of Schools is changed from 6 hours weekly to 12 hours weekly and made effective April 12, 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 239-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY TREASURER'S DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Treasurer's Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Treasurer's Department and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for *Accountant*, (Mary McGuire), AFSCME Local 3287, from Range 1340, Step 5 to Range 1340, Step 7

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 240-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was

**MINUTES****APRIL 11, 2012**

adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY  
TREASURER'S DEPARTMENT FOR FISCAL YEAR 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County Treasurer's Department for fiscal 2012; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

**NOW, THEREFORE BE IT RESOLVED** that the following personnel requests are approved for the Warren County Treasurer's Department and made effective April 12, 2012.

**Salary Adjustment:**

Establishing a salary adjustment for Accountant, (Robert Smolar), AFSCME Local 3287, from Range 1340, Step 7 to Range 1340, Step 10

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 241-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING ANNUAL SALARY ADJUSTMENTS FOR ELECTED, UNCLASSIFIED,  
MANAGERIAL AND CONFIDENTIAL EMPLOYEES OF THE COUNTY OF WARREN FOR FISCAL 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders desires to adjust the annual salaries of its elected, unclassified, managerial and confidential employees as remuneration for services rendered; and

**WHEREAS**, the Warren County Board of Chosen Freeholders has determined that the adjustment to the annual salaries of said Warren County employees is deemed to be equitable.

**NOW, THEREFORE BE IT RESOLVED**, that the salary adjustments affixed hereto be approved for its elected, unclassified, managerial and confidential employees and be made effective January 1, 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 242-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was

**MINUTES****APRIL 11, 2012**

adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING THE 2012 SALARY ADJUSTMENTS FOR APPOINTED PERSONNEL OF THE SHERIFF'S OFFICE AS RECOMMENDED AND FIXED BY THE SHERIFF**

**WHEREAS**, in accordance with N.J.S.A. 40A:9-117 et seq., the Sheriff shall fix the compensation for the appointed personnel of the Sheriff's Office in accordance with County guidelines and within the budget allocation, and

**WHEREAS**, the Sheriff has established 2012 salary adjustments for his appointed personnel and has so memorialized by memorandum of March 30, 2012 which document is incorporated herein by reference.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby approve the 2012 salary adjustments for the appointed personnel of the Warren County Sheriff's Office retroactive to January 1, 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**RESOLUTION 243-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**RESOLUTION APPROVING THE SALARY OF THE FIRST ASSISTANT PROSECUTOR AS RECOMMENDED BY THE PROSECUTOR**

**WHEREAS**, in accordance with N.J.S.A. 2A:158-15.3, the Prosecutor shall recommend and the Board of Chosen Freeholders shall approve, the salary of the First Assistant Prosecutor, and

**WHEREAS**, the Prosecutor has appointed Michael McDonald to the position of First Assistant Prosecutor effective April 12, 2012 at a recommended annual salary of \$135,000.00 and has recommended an annual salary of \$100,000.00 for Assistant Prosecutor Kelly Anne Shelton.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby approve the recommended \$135,000.00 annual salary of First Assistant Prosecutor Michael McDonald and the recommended \$100,000.00 annual salary of Assistant Prosecutor Kelly Anne Shelton, both to be effective April 12, 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Chamberlain said these personnel actions have been recommended by the County Administrator. In some cases, salary adjustments were necessary as some rank and file employees were earning more than supervisors. Desk audits have been performed resulting in numerous

## MINUTES

**APRIL 11, 2012**

changes in titles. Non-union personnel are being granted a 1.5 percent salary increase.

### Reports and Comments

Assistant County Counsel Patricia Melia had one item for Executive Session regarding litigation.

County Engineer Dave Hicks said there was an issue with four bridge projects using federal aid. In spite of signed agreements with DOT and Federal Highway to the contrary on three of the projects, DOT has told the County it will not fund sponsor's costs (the County's cost to administer the project). For one of the projects, this amounts to about \$40,000 in our salary costs. "They've taken it upon themselves to decide they're not going to pay for sponsor's costs even though we signed agreements," Mr. Hicks said. The County's agreement is with the DOT which is blaming the feds, who told them they will not pay for it.

Another agreement is with the Transportation Planning Authority for a signage project. Mr. Hicks hadn't heard whether this would be affected or not. Mr. Sarnoski thought it was a good idea to meet with NJTPA. As the representative member of this authority, Mr. Sarnoski said he has been struggling with the DOT on all sorts of projects in Warren County in terms of funding being provided as agreed to and as scheduled. He said he was disappointed with the way the funding has been handled by the DOT and that he would be glad to try and get some answers and take whatever action necessary to make this right.

Mr. Hicks said it would be different if we had been told up front; the work could have been planned differently, but they are just striking amounts from the bill that had been agreed to previously. Mr. Gardner recommended County Counsel draft a very strong letter to the DOT.

Mr. Chamberlain inquired about the nature of relationship between the DOT and TPA. Mr. Hicks said all federal funds have to be approved through the TPA and the money goes through TPA to DOT. Mr. Chamberlain wondered who was holding onto the money. The Board was going to discuss it further before making a final decision on action to be taken.

County Planner Dave Dech had no report.

County CFO Charles Houck had no report.

County Administrator Steve Marvin had the latest Vacancy Report for review which didn't really contain anything new.

He then mentioned an article that had appeared in the local paper regarding inadequate fundraising for the Emergency Services & 911 Memorial. The group building the memorial had made some written requests of the Freeholders that Mr. Marvin now wanted to follow up on. They had asked the Board to purchase a flagpole for \$2,500, to cover electrical costs in the future and also wanted construction of additional parking. Mr. Sarnoski said he didn't have a problem with the electrical and flagpole, but thought additional parking wasn't really necessary. There's plenty of parking at the college, a walkable distance away. Mr. Chamberlain agreed. He thought

## MINUTES

**APRIL 11, 2012**

normal visitation to the site would only be about four or five cars and when there are large ceremonies, people can park on the grass. Mr. Gardner thought perhaps millings could be used to create a few spaces. He added that any parked vehicles could not hinder any 911 Emergency. Mr. Marvin was going to get back to the group to obtain more details.

Mr. Chamberlain asked Buildings & Grounds Superintendent Alex Lazorisak for an update on the storage facility for the voting machines. Mr. Lazorisak said he had been given a completion date for the end of May. The machines are scheduled to be moved in the day after the Primary Election in June. The work is running 30-40 days ahead of schedule. Mr. Lazorisak assured Mr. Chamberlain that appropriate notice was given to cancel the current lease. Mr. Sarnoski asked about the bathroom issue over there. Mr. Lazorisak said that's still to be decided. By code and usage and amount of use, one is not required in the building. Mr. Chamberlain pointed out that there are facilities in the Road Department nearby. Mr. Sarnoski thought perhaps during busy election season, a port-a-potty could be utilized.

### Freeholder Comments

Mr. Gardner said earlier today he had spoken to NJAC's Executive Director who has had frequent contact with Senators Paul Sarlo and Jennifer Beck and Morris County Assistant Administrator Mary Jo Buchanan regarding the Medicaid issue. Senator Sarlo is going to try to introduce a bill to reinstate \$14 million to county nursing homes, but Mr. Gardner didn't seem too optimistic of its success. He asked Mr. Marvin his thoughts on the matter who said frankly, he didn't see a lot of relief going forward.

Mr. Sarnoski said he had a nice weekend at Pequest Trout Hatchery's Spring Open House, including catching a rainbow trout with his son. Lt. Governor Guadagno was there as well. He said it was a nice event and it's good to have visitors come to fish in our rivers, shop in our stores and eat in our restaurants. Mr. Chamberlain concurred that fishing is always a good time, especially with the family.

### Closing Public Comments

Ed Smith of Asbury passed out a document he had compiled and proceeded to play an audio excerpt of some of Mr. Chamberlain's remarks from the last Freeholder Meeting. He disputed allegations regarding certain actions of Senator Michael Doherty while he served as Warren County Freeholder. Mr. Smith and Mr. Chamberlain then engaged in a lively debate regarding budgetary matters including a history of surplus tax levy, property assessments and bonding.

### **RESOLUTION 244-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, at 7:45 p.m., the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**MINUTES****APRIL 11, 2012**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Collective Bargaining Agreements*: Items to be discussed include: PBA 280-Sheriff's Officers-status of interest arbitration; FOP 171-Corrections Officers and PBA 331-Prosecutor's Detectives-status of negotiations; Status of Motion to Vacate Arbitrator's award re: PBA 331 and other labor negotiation with AFSCME 3287, AFSCME 671, CWA 1071-PHNA and CWA 1032-Prosecutor's Clerical.

(2) *Matters Relating to Litigation*: Items to be discussed include: Ruling regarding Court Room #2 and removal to Federal District Court and Blair Falls LLC v. Harrington Const.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 11, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Board adjourned executive session at 8:13p.m. and returned to open session.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Sarnoski seconded by Mr. Gardner, and there being no further business to come before the Board at this time, the meeting was adjourned at 8:13 p.m.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

**ATTESTED TO:**

**Steve Marvin, Clerk of the Board**