

**MINUTES****OCTOBER 10, 2012**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on October 10, 2012 at 7:01 p.m.

The meeting was called to order by Deputy Director Gardner and upon roll call, the following members were present: Freeholder Richard Gardner and Freeholder Jason Sarnoski. Also attending were CFO Charles Houck, County Counsel Joseph J. Bell and County Administrator Steve Marvin. Freeholder Everett Chamberlain and County Engineer Dave Hicks were absent.

The Pledge of Allegiance was led by Deputy Director Gardner.

Deputy Director Gardner read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF OCTOBER 10, 2012 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Minutes of the Regular Session held on September 26, 2012 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Minutes of the Executive Session held on September 26, 2012 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**PROCLAMATION 520-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RED RIBBON WEEK, OCTOBER 23-31, 2012**

**WHEREAS**, on behalf of the citizens of Warren County, New Jersey, the Warren County Board of Chosen Freeholders is pleased to recognize the week of October 23 through October 31, 2012 as “Red Ribbon Week” in Warren County; and

**WHEREAS**, this acknowledgement offers an opportunity to raise awareness regarding solutions related to abuse of alcohol, tobacco and other drugs by collaborating with municipalities, organizations, businesses, faith-based organizations, groups and individuals; and

**WHEREAS**, a week is set aside in October to honor the memory of Drug Enforcement Agent, Enrique Camarena, who was assassinated in Mexico by a drug cartel in 1985. This week

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also honors the agency staff of various Warren County providers who work diligently to prevent the abuse of alcohol, tobacco and other drugs; and

**WHEREAS**, there is hope in winning the war on drugs and the hope lies in the hands and determination of our community to create a drug free environment; and

**WHEREAS**, it is the goal of the Warren County Red Ribbon Campaign to promote family and individual responsibility for living a healthy drug free lifestyle without use of illegal drugs or the abuse of legal drugs;

**WHEREAS**, local leaders, in government and in the community, know that the support of the people in the neighborhoods is an effective way to reduce the use of alcohol, tobacco and other drugs in Warren County.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby proclaim October 23 through October 31, 2012 as RED RIBBON WEEK in Warren County, joining the rest of the State in promoting the Red Ribbon Celebration and a drug-free New Jersey.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

Mr. Sarnoski said he was happy to help raise awareness about this pervasive issue. He said surely we all know someone afflicted with alcohol and/or drug addiction. A big problem now is not only illegal drugs, but prescription medicine. He wanted to encourage those battling addiction, wishing them success to overcome it.

Mr. Gardner agreed, noting that our younger population is particularly vulnerable. Their feelings of invincibility can easily lead to poor choices. He said it seems like almost every week, we read about an accident ending in tragedy. It's not a matter of just one person; it's the whole family and community that suffer. "Constant awareness of this issue is an absolute must," Mr. Gardner said.

Colleen Baylor accepted the proclamation on behalf of the Department of Human Services and the Local Advisory Committee on Alcohol and Drug Abuse (LACADA). She said Red Ribbon Week is an opportunity for the community to take a stand to live drug-free lives. She said red ribbon pins were available in the lobby for those interested in demonstrating their opposition to illicit drug use.

**CERTIFICATE OF MERIT**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, **PRESENTATION OF 2012 THOMAS KENNEDY EXCELLENCE IN ACCESSIBILITY AWARD TO MAMA'S & CAFÉ BACI.**

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

Mr. Gardner felt that those classified as "disabled" offer so much to society so having public places easily accessible to them is a must. We've come a long way in the last couple of decades in terms of accessibility.

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Mr. Sarnoski said he's been to Mama's & Café Baci many times. Not only do they have a nice comfortable establishment that is easily accessible, they also offer a wide variety of menu items suitable for diners with various dietary restrictions. He said he was glad to present this award.

Sue Lennon, Executive Director of the County's Division of Aging & Disability Services, accepted the award on behalf of the restaurant. She said this is the fourth year for this award which was established in Tom Kennedy's name. He was a fearless advocate of this cause. She pointed out members of the Advisory Council on Disabilities in attendance: Dennis Lackovic and Russ Willis as well as Nina Motava of DAWN Center for Independent Living.

**RESOLUTION 521-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION TO PAY BILLS**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2012-39 and 2012-40, dated October 10, 2012,** in the amount of **\$2,968,268.47** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

2012-39	10/3/12	\$	593,659.59	
2012-40	10/10/12		487,093.15	
			<hr/>	
TOTAL				\$ 1,080,752.74
Wire Transfer: Open Space Linz Property	9/27/12			430,068.00
Payroll	10/4/12	\$	1,456,927.73	
Subsistence	10/4/12		520.00	
			<hr/>	
TOTAL				<u>1,457,447.73</u>
GRAND TOTAL				<u>\$ 2,968,268.47</u>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**MINUTES****OCTOBER 10, 2012****RESOLUTION 522-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**INSERTION INTO THE 2012 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$75,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, SEPTIC MANAGEMENT GRANT**

**WHEREAS**, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2012 in the sum of \$ 75,000.00, which item is now available from the State of New Jersey, Department of Environmental Protection, Septic Management Grant.

**BE IT FURTHER RESOLVED** that a like sum of \$ 75,000.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”  
State of New Jersey, Department of Law Environmental Protection, Septic Management Grant (administered by Health Department).

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Environmental Protection.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 523-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**INSERTION INTO THE 2012 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$50,000.00 FROM THE MORRIS/SUSSEX/WARREN EMPLOYMENT AND TRAINING SERVICES FOR WORK FIRST CASE MANAGEMENT**

**WHEREAS**, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

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**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2012 in the sum of \$ 50,000.00, which item is now available from the Morris/Sussex/Warren Employment & Training Services.

**BE IT FURTHER RESOLVED** that a like sum of \$ 50,000.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

Morris/Sussex/Warren Employment and Training Services for Work First Case Management (administered by the Division of Temporary Assistance & Social Services).

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the Morris/Sussex/Warren Employment & Training Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 524-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**INSERTION INTO THE 2012 BUDGET OF THE COUNTY OF WARREN IN THE ADDITIONAL AMOUNT OF \$622.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH & SENIOR SERVICES, DIVISION OF AGING & COMMUNITY SERVICES, AREA PLAN GRANT PROGRAM FOR A TOTAL AWARD OF \$820,606.00**

**WHEREAS**, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2012 in the sum of \$ 622.00, which item is now available from the State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, Area Plan Grant Program.

**BE IT FURTHER RESOLVED** that a like sum of \$ 622.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, Area Plan Grant Program (administered by Aging).

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**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Health & Senior Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 525-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION APPROVING A SHARED SERVICES AGREEMENT WITH THE POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY FOR PROVISION OF FINANCIAL SERVICES**

**WHEREAS**, the County of Warren has previously agreed to assist the Authority by providing the services of its accounting and support staff, including its Chief Financial Officer and its Qualified Purchasing Agent, and;

**WHEREAS**, pursuant to N.J.S.A. 40A:65-1 et seq., the County may enter into a Shared Services Agreement with the Authority to provide said services;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Shared Services Agreement between the Pollution Control Financing Authority of the County of Warren, Oxford, New Jersey and the County of Warren, New Jersey, for financial advisory services be made part of this resolution by reference and approved and entered into by the Board of Chosen Freeholders of the County of Warren.
2. The Director is hereby authorized to execute said Agreement by signing same.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 526-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY FOR GENERAL LEGAL SERVICES**

**WHEREAS**, the Pollution Control Financing Authority of Warren County has a need for general legal services, and the County has the ability to make the services of its Special Counsel available to provide such services in consideration of payment therefor on an hourly basis at the hourly rate approved by the County.

**WHEREAS**, the County is authorized, pursuant to N.J.S.A. 40A:65-1 et seq., to enter into a Shared Services Agreement with the Pollution Control Financing Authority of Warren County

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to contract for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders as follows.

The County shall make available to the PCFA the services of its Special Counsel, as needed, in accordance with the terms of the Shared Services Agreement for General Legal Services attached as Exhibit A hereto.

The Director is hereby authorized to execute said Shared Agreement by signing same.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 527-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY FOR LABOR COUNSEL SERVICES**

**WHEREAS**, the Pollution Control Financing Authority of Warren County has a need for labor counsel services, and the County has the ability to make the services of its Special Labor Counsel available to provide such services in consideration of payment therefor on an hourly basis at the hourly rate approved by the County.

**WHEREAS**, the County is authorized, pursuant to N.J.S.A. 40A:65-1 et seq., to enter into a Shared Services Agreement with the Pollution Control Financing Authority of Warren County to contract for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders as follows.

The County shall make available to the PCFA the services of its Special Labor Counsel, as needed, in accordance with the terms of the Shared Services Agreement for Labor Counsel Services attached as Exhibit A hereto.

The Director is hereby authorized to execute said Agreement by signing same.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 528-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY FOR INSURANCE RISK MANAGEMENT SERVICES**

**WHEREAS**, the Pollution Control Financing Authority of Warren County has a need for insurance consulting services, and the County has the ability to make the services of its Risk

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Manager available to provide such services in consideration of payment therefor on an annual basis as a percentage of the cost of salary and benefits approved by the County.

**WHEREAS**, the County is authorized, pursuant to N.J.S.A. 40A:65-1 et seq., to enter into a Shared Services Agreement with the Pollution Control Financing Authority of Warren County to contract for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders as follows.

The County shall make available to the PCFA the services of its Risk Manager, as needed, in accordance with the terms of the Shared Services Agreement for Insurance Consulting Services attached as Exhibit A hereto.

The Director is hereby authorized to execute said Agreement by signing same.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 529-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION APPROVING SHARED SERVICES AGREEMENTS WITH THE BOROUGH OF ALPHA AND THE TOWNSHIP OF OXFORD FOR SERVICES CONCERNING ROAD SALT AND ICE CONTROL MATERIAL**

**WHEREAS**, in accordance with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., the County of Warren has negotiated agreements for services concerning road salt and ice control material with the Borough of Alpha and the Township of Oxford, which agreements are incorporated herein by reference.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby approve the Shared Services Agreements with the Borough of Alpha and the Township of Oxford for services concerning road salt and ice control material, authorizes the Freeholder Director to execute same and acknowledges the beginning effect date of these agreements to be that date of adoption of companion authorizing resolutions by the municipalities.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 530-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

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**RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN THE COUNTY  
PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM ADMINISTERED BY THE OFFICE  
OF THE INSURANCE FRAUD PROSECUTOR**

**WHEREAS**, the Office of the Insurance Fraud Prosecutor has been designated by the Legislature to implement funding reimbursement for anti-insurance fraud activities, pursuant to N.J.S.A. 17:33A-28; and

**WHEREAS**, the Warren County Prosecutor's Office wishes to apply for funding under the reimbursement program and,

**WHEREAS**, the Board of Chosen Freeholders of the County of Warren has reviewed an accompanying application and has approved said request; and

**WHEREAS**, the project is a joint effort between the Office of the Insurance Fraud Prosecutor and the Warren County Prosecutor's Office for the purpose described in the application;

**THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that:

- (1) As a matter of public policy, the Warren County Prosecutor's Office wishes to participate to the fullest extent possible with the Office of the Insurance Fraud Prosecutor.
- (2) The Attorney General has allocated funds dedicated for the purpose of reimbursing County Prosecutors for anti-insurance fraud activities.
- (3) The Office of Insurance Fraud Prosecutor shall be responsible for the receipt, review and approval of the applications for said funding.
- (4) The Office of Insurance Fraud Prosecutor shall initiate allocations to each applicant as authorized.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 531-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: AUTHORIZATION TO AUCTION ONLINE SURPLUS EQUIPMENT, THREE  
VEHICLES, OF THE COUNTY OF WARREN**

**WHEREAS**, the County of Warren is presently storing surplus equipment, three vehicles from the Warren County Motor Pool no longer needed for public use by county departments and agencies;

**WHEREAS**, The County of Warren desires to authorize the auction of the surplus equipment with an on-line auction with US Gov Bid a division of Auction Liquidation Services, Eatontown, for 3.5% full service package said vendor "approved" by the Division of Local Government Services as noted in LFN 2008-09 and LFN 2008-212-3-08 Sections 1. and 2.

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**BE IT RESOLVED** by the County of Warren pursuant to the provisions of N.J.S.A. 40A:11-36, that the said equipment, be and the same are hereby ordered to be disposed of by Public Online Auction, beginning Saturday, October 27, 2012 beginning at 9:00 A.M. prevailing time and ending on Wednesday October 31, 2012 at 6:00 P.M.

**BE IT FURTHER RESOLVED** that Notice of said sale be published and in newspapers at least seven (7) days prior to sale;

**BE IT FURTHER RESOLVED** that all items shall be sold to the highest bidder, and the terms of the sale shall be sold as is and where is, without warranty or guarantee of any kind, upon payment of the full amount, subject to all lawfully advertised terms and restriction.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of Purchasing is hereby authorized and directed to perform all acts and to execute, on behalf of this body, all documents required by Statute or this Resolution to effectuate said sale.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 532-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: AUTHORIZATION TO AUCTION ONLINE SURPLUS EQUIPMENT, 96 EAGLE VOTING MACHINES, OF THE COUNTY OF WARREN**

**WHEREAS**, the County of Warren is presently storing surplus equipment, ninety-six Eagle Voting Machines from the Warren County Election Board Acres no longer needed for public use by county departments and agencies;

**WHEREAS**, The County of Warren desires to authorize the auction of the surplus equipment with an on-line auction with US Gov Bid a division of Auction Liquidation Services, Eatontown, for 3.5% full service package said vendor "approved" by the Division of Local Government Services as noted in LFN 2008-09 and LFN 2008-212-3-08 Sections 1. and 2.

**BE IT RESOLVED** by the County of Warren pursuant to the provisions of N.J.S.A. 40A:11-36, that the said equipment, be and the same are hereby ordered to be disposed of by Public Online Auction, beginning Saturday, October 27, 2012 beginning at 9:00 A.M. prevailing time and ending on Wednesday October 31, 2012 at 6:00 P.M.

**BE IT FURTHER RESOLVED** that Notice of said sale be published and in newspapers at least seven (7) days prior to sale;

**BE IT FURTHER RESOLVED** that all items shall be sold to the highest bidder, and the terms of the sale shall be sold as is and where is, without warranty or guarantee of any kind, upon payment of the full amount, subject to all lawfully advertised terms and restriction.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of Purchasing is hereby authorized and directed to perform all acts and to execute, on behalf of this body, all documents required by Statute or this Resolution to effectuate said sale.

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 533-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THERESA CLEARY-KNIGHT, RN AND THE WARREN COUNTY PROSECUTOR'S OFFICE FOR SERVICES TO BE RENDERED AS ACTING SEXUAL ASSAULT NURSE EXAMINER COORDINATOR**

**WHEREAS**, the Warren County Prosecutor's Office wishes to appoint Theresa Cleary-Knight as Acting Sexual Assault Nurse Examiner during the approved leave of absence of the incumbent Warren County Sexual Assault Nurse Examiner;

**WHEREAS**, it is in the public interest and in the interest of both parties to clearly describe the duties, functions and compensation of the Acting Sexual Assault Nurse Examiner;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that a Professional Services Agreement be entered into with Theresa Cleary-Knight; and

**BE IT FURTHER RESOLVED** that the terms of said Agreement shall be incorporated herein by reference; and

**BE IT FURTHER RESOLVED** that the Agreement shall be entered into retroactive to September 10, 2012 at which time Theresa Cleary-Knight began performing the duties as described in said Agreement due to the approved leave of absence of the incumbent Warren County Sexual Assault Nurse Examiner Coordinator;

**BE IT FURTHER RESOLVED** that all funding for payment for the position of Acting Sexual Assault Nurse Examiner Coordinator will be from the Sexual Assault Nurse Examiner Project, VOCA grant;

**BE IT FURTHER RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey that Warren County Prosecutor Richard T. Burke is hereby authorized to execute said Agreement by signing same.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

Mr. Gardner said he had met with an Alpha Councilman that had concerns about the Shared Services Agreement concerning road salt (Agenda Item E5). He wasn't sure about the terms of the agreement. Mr. Marvin said it was 10 years which is standard, but either party can provide 30 days' notice and pull out. Due to the location, this arrangement will take a little more time for distribution than the County is accustomed to, but our Alpha Garage salt storage is irreparable. Mr. Gardner and Mr. Sarnoski thought this was a win-win for both parties.

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On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1266 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR NURSING SUPPLIES FOR THE WARREN COUNTY PUBLIC HEALTH NURSING AGENCY**

**BE IT RESOLVED** that specification WC1266 for nursing supplies for the Warren County Public Health Nursing Agency is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star Ledger.

Funds for this contract will be provided in budget accounts 013301/5030 – PHNA, Home Care Operating Supplies and 013302/5030 – PHNA Community Health Services Operating Supplies.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 535-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1267 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR NURSING SUPPLIES FOR WARREN HAVEN**

**BE IT RESOLVED** that specification WC1267 for nursing supplies for Warren Haven is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star Ledger.

Funds for this contract will be provided in budget accounts 013507/5030 – Warren Haven Nursing Registered Operating Supplies, 013507/5093 – Warren Haven Nursing Registered Medical Expenses Including Physicals and 013503/5035 – Warren Haven Housekeeping Institutional Supplies.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 536-12**

On motion by Mr. Sarnoski , seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

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**RESOLUTION RE: AWARD OF CONTRACT WC1249 FOR ANTI-ICING & DE-ICING FLUID FOR THE WARREN COUNTY ROAD DEPARTMENT TO REED SYSTEMS LTD AT THE PRICE PER GALLON OF \$1.15 AND ESTIMATED TOTAL AMOUNT \$25,300.00**

**BE IT RESOLVED** that contract WC1249 for anti-icing & de-icing fluid for the Warren County Road Department is hereby awarded to . . . Reed Systems LTD., Ellenville, New York in the amount of . . . \$1.15 per gal., estimated total amount \$25,300.00 as per their bid submitted . . . September 25, 2012 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has been provided in budget account 012900/5125 – Road Department M & R Materials.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 537-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: AWARD OF CONTRACT WC1254 FOR LIBRARY SHELVING FOR THE WARREN COUNTY HEADQUARTERS LIBRARY TO LIBRARY INTERIORS, INC. IN THE CONTRACT AMOUNT OF \$180,450.00**

**BE IT RESOLVED** that contract WC1254 for library shelving for the Warren County Headquarters Library is hereby awarded to . . . Library Interiors, Inc., Brick, New Jersey in the amount of . . . \$180,450.00 as per their bid submitted . . . October 2, 2012 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funds for this contract are provided in capital account 0411B702/5062 – Village Square Library Building.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**MINUTES****OCTOBER 10, 2012****RESOLUTION 538-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: AWARD OF CONTRACT WC1255FO FOR ADMINISTRATION OF THE WARREN COUNTY SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 TO HOUSING AND COMMUNITY DEVELOPMENT SERVICES, INC. IN THE CONTRACT AMOUNT OF \$59,400.00 PER YEAR**

**BE IT RESOLVED** that contract WC1255FO for Administration of the Warren County Small Cities Community Development Block Grant Program is hereby awarded to . . . Housing and Community Development Services, Inc., Belvidere, New Jersey in the amount of . . . \$59,400.00 as per their proposal submitted . . . September 24, 2012 and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above under the direction of the Warren County Finance Department, and quality of past services rendered.

Funding is contingent upon the approval of Federal Grants for Small Cities Community Development Block Grant Program.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 539-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: AWARD OF CONTRACT WC1256FO FOR IMPLEMENTATION OF THE WARREN COUNTY HOUSING ASSISTANCE PAYMENTS PROGRAM FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 TO HOUSING AND COMMUNITY DEVELOPMENT SERVICES, INC. IN THE APPROXIMATE CONTRACT AMOUNT OF \$695,148.00 PER YEAR**

**BE IT RESOLVED** that contract WC1256FO for Implementation of the Warren County Housing Assistance Payments Program is hereby awarded

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to . . . Housing and Community Development Services, Inc., Belvidere, New Jersey  
in the amount of . . . \$695,148.00

as per their proposal submitted . . . September 24, 2012

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above under the direction of the Warren County Finance Department, and quality of past services rendered.

Funding is contingent upon the approval of Federal Grants for Small Cities Community Development Block Grant Program.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 540-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: AWARD OF CONTRACT WC1257FO FOR GENERAL AUDITING SERVICES (INCLUDING STATUTORY OFFICERS, MOSQUITO COMMISSION AND LIBRARY AND THE OFFICE OF TEMPORARY ASSISTANCE) FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO NISIVOCIA & COMPANY, LLC IN THE CONTRACT AMOUNT NOT TO EXCEED \$123,470.00**

**BE IT RESOLVED** that contract WC1257FO for General Auditing Services for the Warren County Board of Chosen Freeholders is hereby awarded to . . . Nisivoccia & Company LLP., Randolph, New Jersey in the amount of . . . not to exceed \$123,470.00

as per their proposal submitted . . . September 25, 2012

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing auditing services to the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in budget accounts 011350/5029 – County Audit and 011350/5913 – Office of Temporary assistance Audit.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**MINUTES****OCTOBER 10, 2012****RESOLUTION 541-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: AMENDING AWARD OF CONTRACT WC1186R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR VILLAGE SQUARE II PROJECT, ARCHITECTURAL DESIGN TO RAYMOND E. O'BRIEN R.A. INC. OF BLAIRSTOWN, NEW JERSEY FOR AN ADDITIONAL AMOUNT OF \$19,044.80, TOTAL CONTRACT AMOUNT NOT TO EXCEED \$120,844.80**

**WHEREAS**, there exists a need for the professional services of an architect to provide architectural design services for the Village Square II Project; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in capital account 0411B701/5061 – Village Square II Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Raymond E. O'Brien R.A. Inc., of Blairstown, New Jersey, for professional services for the above project, in a additional amount of \$19,044.80 the approximate amount not to exceed \$120,844.80 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of Chosen Freeholders is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**MINUTES****OCTOBER 10, 2012****RESOLUTION 542-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: EXTENSION OF CONTRACT WC0876 FOR CCTV MAINTENANCE AT THE WARREN COUNTY CORRECTIONAL CENTER WITH INTEGRATED SYSTEMS & SERVICES, INC. FOR THE PERIOD OF DECEMBER 1, 2012 THROUGH NOVEMBER 30, 2013 FOR THE FIFTH AND FINAL YEAR OF A FIVE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) TO INTEGRATED SYSTEMS & SERVICES, INC. IN THE APPROXIMATE AMOUNT OF \$11,460.00 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$105.00, \$157.50 AND \$157.50 (REGULAR, OVERTIME AND HOLIDAY RATES) AND PARTS AT 20% ABOVE TRADE COST**

**BE IT RESOLVED** that contract WC0876 for CCTV Maintenance Services for the Warren County Correctional Center is hereby extended for the fifth and final year of a five year contract as provided by the Local Public Contract Law 40A:11-15(7) said contract is hereby extended for the period of December 1, 2012 through November 30, 2013 to . . . Integrated Systems & Services, Inc., North Brunswick, New Jersey In the approximate amount of . . . \$11,460.00 as per their bid submitted . . . October 28, 2008

Funding for this contract has been provided in budget accounts 012800/5026 – Correctional Center – Contracted Equipment Maintenance.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 543-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEYER-WARNOCK FLEET & LEASING FOR TWO 2013 FORD FUSION MID-SIZE SEDANS UNDER THE MORRIS COUNTY COOP CONTRACT #15-B, ITEM #4, FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE CONTRACT AMOUNT OF \$19,310.00 EACH, TOTAL CONTRACT AMOUNT \$38,620.00**

**BE IT RESOLVED** that the purchasing department is authorized to issue a purchase order for two 2013 Ford Fusion, Mid-Size Sedans for the Warren County Prosecutor's Office and is hereby awarded

to . . . Beyer-Warnock Fleet & Leasing, East Hanover, New Jersey in the amount of . . . \$19,310.00 each, total contract amount \$38,620.00 at the prices established under the Morris County Cooperative Contract #15-B, Item #4.

Funding for this contract has been provided in account 312758/5100 – Prosecutor's Forfeiture Account.

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I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 544-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE ORDERS TO ALLIED OIL, LLC T/A ALLIED OIL CO. UNDER THE SOMERSET COUNTY COOPERATIVE CONTRACT #CC-36-11, FUEL OIL, DIESEL & KEROSENE AT A FIXED MARK UP OF \$.2570 PER GALLON FOR #2 FUEL OIL AND A FIXED MARK UP OF \$.8500 PER GALLON FOR DIESEL FUEL, AN APPROXIMATE ANNUAL CONTRACT AMOUNT OF \$400,000.00**

**BE IT RESOLVED** that the purchasing department is authorized to issue purchase orders for #2 fuel oil and diesel fuel for the Warren County Road Department, Warren Haven, and the Warren County Buildings & Grounds Department and is hereby awarded to . . . Allied Oil, LLC t/a Allied Oil Co., Hillsborough, NJ in the approximate amount of . . . \$400,000.00 at the prices established under Somerset County Cooperative Contract #CC-36-11.

Funding for this contract has been provided in budget accounts 014600/5074 – Gasoline – Gasoline and Diesel Fuel and 013511/5074 – Warren Haven Transportation Gasoline and Diesel Fuel, 013100/5070 – Bldgs & Grds Heating Fuel, 013510/5070 – Warren Haven Utilities, Heating Fuel.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 545-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1172 RADIO SYSTEMS & ASSOCIATED PRODUCTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY WITH TAIT NORTH AMERICA, INC. OF HOUSTON, TEXAS FOR ADDITIONAL RADIO EQUIPMENT FOR COUNTYWIDE CHANNEL WCTAC-6, A NET INCREASE OF \$215,985.00 AND A FINAL CONTRACT AMOUNT OF \$1,322,949.00**

**WHEREAS**, Tait North America, Inc., of Houston, Texas were awarded a contract for Radio Systems & Associated Products for the Warren County Department of Public Safety in the contract amount of \$1,106,964.00; and

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**WHEREAS**, there is a need for additional radio equipment for the county wide channel WCTAC-6; and

**WHEREAS**, this change in award will result in a net increase of \$215,985.00 and a final contract amount of \$1,322,949.00.

**WHEREAS**, adequate funds have been established in capital accounts 0408A406/5054 – Public Safety Radio Upgrade Phase IV & V, and 0409A404/5054 – 911 Upgrade and Grant Account F02505404/5054 – Cops Grant and certified by the County C.F.O.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$215,985.00 and a final Contract in the amount of \$1,322,949.00.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 546-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: APPROVING THE AGREEMENT WC1270R FOR PROFESSIONAL DENTAL BENEFIT NETWORK SERVICES TO PROVIDE ADMINISTRATION, CASE MANAGEMENT, CLAIMS PROCESSING, QUALITY IMPROVEMENT, REPORTING AND OTHER SERVICES FOR THE WARREN COUNTY EMPLOYEE MEDICAL INSURANCE PROGRAM FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 TO DELTA DENTAL PLAN OF NEW JERSEY, INC. IN THE AMOUNT OF \$11.17 PER EMPLOYEE PER MONTH**

**WHEREAS**, there exists a need for the professional services of a Dental Insurance Administrator to provide administration and expanded network healthcare services for the Warren County Employee Medical Insurance Program; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in budget accounts 33105/5721 – Medical Healthcare Administrative Costs and certified by the County Chief Financial Officer,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Delta Dental Plan of New Jersey, Inc., Parsippany, New Jersey for professional services for the above project, for the term of January 1, 2013 through December 31, 2013 per the fee schedule based on usage as outlined per the agreement is hereby approved and the Director is hereby authorized and directed to execute the appropriate contract.

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2. This contract is awarded without competitive bidding as a Professional Service in accordance with the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i))

3. A notice of this action shall be published in the Star Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 547-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION RE: APPOINTING WAGE WORKS AS ADMINISTRATOR OF THE FLEXIBLE SPENDING ACCOUNT (FSA) PROGRAM FOR THE COUNTY OF WARREN FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013, TOTAL COST BASED UPON EMPLOYEE USAGE**

**WHEREAS**, there exists a need for an insurance service to act as administrator of the Flexible Spending Account (FSA) Program for Warren County Employees, for the County of Warren; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the fees for this program are as follows \$500.00 for New Plan Setup, \$5.00 per month/participant and \$50.00 per month Fee for Annual Plan Compliance, total cost based on plan participation; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Wage Works, of Leawood, Kansas for services for the above project, per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.

2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained

3. A notice of this action shall be published in the Star Ledger.

4. Funding for this contract is provided in account 33105/5028 – Health Insurance Trust – Professional Consultant.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**MINUTES****OCTOBER 10, 2012****RESOLUTION 548-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION APPROVING CHANGE ORDER #2 FOR CONTRACT #WC1111 WITH HC CONSTRUCTORS, INC. FOR THE RESTORATION OF INTER-COUNTY BRIDGE #16007/L-97-W, OLD TURNPIKE ROAD OVER THE MUSCONETCONG RIVER, MANSFIELD/LEBANON TOWNSHIPS FOR A NET DECREASE OF \$442.77 AND A REVISED CONTRACT AMOUNT OF \$1,048,282.62 (WARREN COUNTY'S SHARE \$524,141.31)**

**WHEREAS**, Contract #WC1111 was awarded to HC Constructors, Inc. for the Restoration of Inter-county Bridge #16007, Old Turnpike Road over the Musconetcong River, Mansfield Township/Hunterdon County Bridge #L-97-W, Lebanon Township in the revised amount of \$1,048,725.39 (Warren County's share \$524,362.70 and Hunterdon County's share \$524,362.69); and

**WHEREAS**, it is necessary to adjust the completion date from September 30, 2012 to October 31, 2012 to complete the stone work and caps; and

**WHEREAS**, additional work, as-built quantities and cost adjustments due to the extended length of the project resulted in a net decrease of \$442.77 (Warren County's share \$221.39) and Hunterdon County's share \$221.38); and

**WHEREAS**, said changes were recommended by the County Engineers; and

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve change order #2 for the above project with HC Constructors, Inc. for a net decrease of \$442.77 and a revised contract amount of \$1,048,282.62.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RECOMMENDATION**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RECOMMENDATION TO ACCEPT THE RESIGNATION OF SANDRA EDWARDS FROM THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL DUE TO NON-ATTENDANCE**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**MINUTES****OCTOBER 10, 2012****RESOLUTION 549-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION APPOINTING MEMBER TO THE  
WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby appoints the following individual to the Warren County Human Services Advisory Council:

Erin Hartung-Ruane  
Hope for Tomorrow  
537 E. Washington Ave.  
Washington, NJ 07882

Term to expire: 4/30/15

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**RESOLUTION 550-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT  
BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN AND  
SUPERVISORS LOCAL 0671 AMERICAN FEDERATION OF STATE, COUNTY & MUNICIPAL  
EMPLOYEES, AFSCME COUNCIL 73, FOR THE PERIOD JANUARY 1, 2012  
THROUGH DECEMBER 31, 2014**

**WHEREAS**, the Warren County Board of Chosen Freeholders and representatives of Supervisors Local 0671 of the American Federation of State, County & Municipal Employees, AFSCME Council 73, have completed contract negotiations and have agreed to the terms and conditions of employment,

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren that the Director of the Board is hereby authorized and directed to execute an agreement between the Board of Chosen Freeholders of the County of Warren and Supervisors Local 0671 of the American Federation of State, County & Municipal Employees, AFSCME Council 73, for the period January 1, 2012 through December 31, 2014.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

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Mr. Sarnoski asked Mr. Marvin to provide an overview of the agreement. Mr. Marvin said it was a three year contract with one-and-a-half percent increases across the board for each of the three years with a minor adjustment to longevity pay. Beyond that, there were no changes. The agreement is similar to the one reached with Prosecutor's Clerical group and Mr. Marvin expected other groups to come on board shortly. Mr. Sarnoski said this is pretty much standard with what we've been asking for in this economy; we're trying to control costs as best we can.

Reports and Comments

County Counsel Joe Bell said he had two matters for discussion in Executive Session regarding pending litigation.

County Engineer Dave Hicks was absent, having been taken ill suddenly which was why Assistant County Engineer Barth Johnson was not in attendance either.

Neither County Planner Dave Dech nor County CFO Charles Houck had reports.

County Administrator Steve Marvin asked the Freeholders if they had any questions regarding the latest Vacancy Report. They did not.

Moving on to matters of scheduling, Mr. Marvin said we need to decide when the Director of Land Preservation should come in to present his annual report and the Board of Elections still needs to come before the Board for a meeting. It was decided to have Land Preservation on the agenda for November 14 and the Election Board on November 28, 2012.

Freeholder Comments

Mr. Sarnoski reminded everyone about the NJ Resources for Business Growth Seminar being held at Centenary College's Lackland Performing Arts Center on October 17. The event is being hosted by the Warren County Economic Development Advisory Council and presented by Lt. Governor Kim Guadagno. It is open to the public and 88 people have signed up to attend so far. Mr. Gardner asked if the Lt. Governor would be speaking about the red tape issue. Mr. Sarnoski said he assumed so. She and other representatives from the State will talk about things they've done to help make things easier for businesses. Mr. Gardner said he was planning to attend and thought it was an important occasion for anyone interested.

Mr. Gardner reported that he and Mr. Marvin would be attending an NJAC Meeting the following week regarding nursing home strategies.

Closing Public Comments

Tom Stratford of 522 Route 519 in White Township said that the County Bridge Department along the Pequest River repaved its parking lot a couple of years ago. He said since then, during heavy rains, his neighboring yard has become a catch basin. It just happened again on

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September 18 and 19. He had already spoken to Mr. Gardner regarding this and now showed photos depicting his flooded yard and well casing. Mr. Gardner said he would ask the County Engineer about it.

**RESOLUTION 551-12**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, at 7:30 p.m., the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Purchase of Real Property*: Items to be discussed include: Village Square II acquisition project update.
- (2) *Matters Relating to Litigation, Negotiations & Attorney-Client Privilege*: Items to be discussed include: Court Room #2 dispute-next steps and Tort Claim Notice on "W.M."
- (3) *Matters Relating to Collective Bargaining Agreements*: Items to be discussed include: Status of negotiations with CWA 1071-PHNA and AFSCME 3287; preparation for binding interest arbitration with FOP 171-Corrections Officers and possible settlement with PBA 280-Sheriff's Officers.
- (4) *Miscellaneous*: Items to be discussed include: Warren County Community College Trustee Search Committee appointments/reappointments.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Board adjourned executive session at 8:02 p.m. and returned to open session.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

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On motion by Mr. Sarnoski, seconded by Mr. Gardner, and there being no further business to come before the Board at this time, the meeting was adjourned at 8:02 p.m.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

**ATTESTED TO:**

**Steve Marvin, Clerk of the Board**