

MINUTES**NOVEMBER 28, 2012**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on November 28, 2012 at 7:00 p.m.

The meeting was called to order by Director Chamberlain and upon roll call, the following members were present: Freeholder Everett Chamberlain, Freeholder Richard Gardner and Freeholder Jason Sarnoski. Also attending were County Engineer Dave Hicks, CFO Charles Houck, County Counsel Joseph J. Bell and County Administrator Steve Marvin.

The Pledge of Allegiance was led by Director Chamberlain.

Director Chamberlain read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF NOVEMBER 28, 2012 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Minutes of the Regular Session held on October 24, 2012 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Minutes of the Regular Session held on November 14, 2012 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain abstained

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Minutes of the Executive Session held on November 14, 2012 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain abstained

PROCLAMATION 592-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

NATIONAL DRUNK AND DRUGGED DRIVING (3D) PREVENTION MONTH 2012

WHEREAS, nationally, approximately 1,200 people are killed in alcohol impaired driving crashes each year (National Highway and Traffic Safety Administration, 2009); and

WHEREAS, according to the 2008 National Survey by the National Highway and Traffic Safety Administration, twenty percent of the general public, ages 16 and older, have in the past

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year, driven a motor vehicle within two hours of drinking alcohol; and

WHEREAS, Warren County Intoxicated Driver Resource Center Program provides the mandatory alcohol and drug education program for approximately 325 convicted drunk drivers a year in an effort to reduce DWI's in the county; and

WHEREAS, Warren County is a partner in the effort to make our roadways safer by promoting awareness of the problems associated with driving under the influence; and

WHEREAS, community-based programs provide drug and alcohol education and treatment services as well as advocate for more effective laws and stronger police enforcement which have proven to be successful in reducing impaired driving; and

WHEREAS, organizations from every state are joining together to provide safe rides home for potential drunk drivers to improve our nation's roadways and support sober driving programs and policies; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders does hereby proclaim December 2012 as National Drunk and Drugged Driving (3D) Prevention Month in Warren County. The Board of Chosen Freeholders calls upon all citizens, agencies, business leaders, hospitals, schools and public and private institutions in Warren County to support programs and policies to reduce the incidence of impaired driving, encourage more responsible driving and increase public safety during this December holiday season and throughout the year.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Sarnoski said we do this every year and it's a very important time given all the holiday parties and festivities. We've all been touched in some way by impaired driving. We have to take responsibility and make sure we don't go out and do anything foolish. He commended those who work to raise awareness and combat this problem.

Mr. Gardner related a personal story regarding a friend who was just involved in a motor vehicle accident the day before Thanksgiving. The friend was hit head-on by someone who was not only drunk, but also on heroin. The friend survived, but is in very rough shape. He said we have to do what we can; it's a constant battle to remind the public, especially teenagers who feel invincible, to refrain from driving while impaired. Don't get behind the wheel if under the influence, he said.

Mr. Chamberlain concurred with his colleagues. He said we all have to take responsibility and not only for ourselves. If we see someone become impaired at a function, we should make sure they get home safely.

Human Services Director Karen Kubert accepted the proclamation. She said although we've been endorsing this for many years now, there's never enough education. We need to keep the work out there. She thanked the Freeholders and said she appreciated their support.

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On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

WARREN COUNTY UNPAID CAREGIVERS MONTH, NOVEMBER 2012

WHEREAS, a caregiver is someone who actively provides unpaid help to a frail or disabled family member, friend or neighbor; and

WHEREAS, caregivers assist our most vulnerable residents with simple errands, preparing meals, transportation to the doctor, shopping or drug store, assists with household chores, provides companionship and literally provides any help a resident may need to assist that resident in their desire to remain living in their own home in the community; and

WHEREAS, unpaid caregivers account for 80% of the long term care provided in the United States at a value of more than \$300 billion annually; and

WHEREAS, the U.S. Administration on Aging estimates that more than 65% of older adults with long-term care needs rely on family and friends to provide the support they need; and

WHEREAS, New Jersey has over 1.1 million individuals actively providing unpaid care to a family member, friend or neighbor; and

WHEREAS, unpaid caregivers assist in preventing and delaying costly institutional care for the aging, disabled, chronically ill and mentally ill in our state and have increased the quality of life for our residents; and

WHEREAS, Warren County seeks to recognize the selfless work of caregivers who provide support to loved ones who are chronically ill, elderly or disabled and receive no monetary compensation for their efforts; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders does hereby proclaim November 2012 as Warren County Unpaid Caregivers Month to recognize the altruistic efforts of unpaid caregivers and to support their ongoing efforts to improve the quality of life of Warren County's most vulnerable residents.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Gardner said this is very appropriate. As more and more folks age, they depend on that active care. He said, "hats off" to friends and neighbors that pitch in to help care for those in need, helping to alleviate the pressure on family members. It's not an easy job; particularly long-term care needs. It can be very draining.

Mr. Sarnoski said this proclamation is very pertinent considering the changing roles of federal and state governments in healthcare today. The focus has shifted to managed care so home caregivers are more important than ever. Mr. Sarnoski thought this was a good time to mention the Warren County Senior & Disability Resource Fair being held this coming Sunday at Warren County Technical School. There should be lots of good information for caregivers and seniors at the event which was put together by Aging & Disability Services Executive Director

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Susan Lennon and the Warren County Department of Human Services as well as the Surrogate. "I think it's really great that we're doing this," he said.

Mr. Chamberlain said he had just had dinner with Esther Van Fleet who happens to be a resident of Brookfield, a 55+ development. She had remarked that when someone falls ill in the community, they take care of each other. Mr. Chamberlain said he thought that was part of living in neighborhoods where individuals watch out for each other. "I think that's part of our value system and hopefully, we never lose that," he said. It's an important part of our culture.

Accepting the proclamation was Robin Ennis, Caregiver Coalition Coordinator for the United Way of Northern New Jersey. She thanked the Board very much for recognizing unpaid caregivers. She said there are more than 24,000 unpaid caregivers in our area who assist not only seniors, but also people (including children) with disabilities as well as those suffering from mental illness. "It's a growing need," she said and thought the need would continue to grow as more healthcare reforms come to fruition.

PROCLAMATION 594-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

"ENOUGH ABUSE CAMPAIGN"

WHEREAS, the prevention of child abuse has become an increasingly important and vital function for all local governments and concerned citizens throughout the country; and

WHEREAS, a primary prevention effort should engage parents, teachers, professionals and communities as critical partners in implementing strategies to reduce the risk of child sexual assault and to increase the protective factors of our children and families; and

WHEREAS, the Sussex-Warren Partnership through Project Self Sufficiency of the Sussex County Family Success Center has been chosen as one of three implementation sites in the State of NJ to pilot a child sexual abuse strategy called the Enough Abuse Campaign; and

WHEREAS, the Warren County Board of Chosen Freeholders, in partnership with public health experts, leaders from schools, community groups, youth-serving organizations and law enforcement will work with parents and local citizens to become the first line of defense against child sexual abuse; and

WHEREAS, the Board will support and endorse a community-wide campaign to promote the importance of child sexual abuse prevention through the Enough Abuse model exclusive to Warren and Sussex Counties; and

WHEREAS, the Board, through the Warren County Department of Human Services, will work in conjunction with the NJ partnership to conduct an analysis of existing safe child policies in our community, assess their adequacy and level of implementation and provide technical assistance to those youth serving agencies seeking to implement best practices.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders does hereby agree to be an active partner in the Enough Abuse Campaign and join the movement to end child sexual abuse.

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I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Sarnoski said we're focusing on some big issues tonight. This is most serious as it involves our children. We have to be extremely aware of what's going on and be cognizant of symptoms of child abuse. School professionals now require more training than ever as part of helping to keep our children safe.

Mr. Gardner said kids seem to be growing up faster these days. It's scary the way they are exposed to so many things at an early age in our society. We need to do all we can to curtail this disturbing trend.

Mr. Chamberlain said we must be very vigilant in protecting our children. We need to speak up and take action when required. This is the first step, he said.

Karen Kubert accepted the proclamation and explained that this is a new initiative; Warren was chosen as one of three pilot counties in New Jersey. She said child abuse in Warren County is high and it's a big problem. We need to work toward higher standards. Mr. Gardner inquired about detection in the schools. Ms. Kubert said that's just one part of it. It takes more; it takes a village. Anyone that comes in contact with a child should be protective.

There were no Public Comments on agenda items.

RESOLUTION 595-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION TO PAY BILLS

Be and it is hereby resolved that Master Voucher Certificate **For Certification / Ratification for Payments No. 2012-45 and 2012-46, dated November 28, 2012,** in the amount of **\$2,886,784.47** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

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2012-45	11/21/12	\$	709,090.78	
2012-46	11/28/12		540,735.05	
TOTAL				\$ 1,249,825.83
Election Pay	11/28/12			77,616.61
Payroll	11/15/12	\$	1,559,182.03	
Subsistence	11/15/12		160.00	
TOTAL				<u>1,559,342.03</u>
GRAND TOTAL				<u>\$ 2,886,784.47</u>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 596-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION APPROVING THE ISSUANCE OF PROJECT NOTES AND WASTEWATER REVENUE BONDS (JUNIOR LIEN) OF THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority (the "Authority") and the County of Warren, New Jersey ("the County") have previously entered into the 1986 Service Contract, dated March 26, 1986 (the "Service Contract"); and

WHEREAS, Section 404 of the Service Contract requires the County, by resolution, to approve and consent to the issuance of notes or bonds of the Authority prior to the issuance of said notes or bonds of the Authority if such notes or bonds are to be secured by the Service Contract; and

WHEREAS, the Authority operates the Oxford Wastewater Treatment Facility (the "Oxford WWTF") located at 148 Pequest Road, Oxford, New Jersey, which treats certain sewage and discharges treated effluent into the Pequest River; and

WHEREAS, the Authority desires to undertake various wastewater treatment facility improvements, including upgrades to the Oxford WWTF, including replacement of pumps in the influent pumping station, conversion of existing units to an oil/grease skimming tank, construction of new process tanks, aeration tanks, anoxic reactors, secondary clarifiers, process pumping station, effluent filter system, chemical feed systems for disinfection/dechlorination and caustic soda/alum feed, gravity thickeners and other equipment replacement and rehabilitation (the "Project"); and

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WHEREAS, the Authority has determined that the Project will cost, including state financing program allowances, approximately \$15,500,000 to plan, design and construct; and

WHEREAS, the Authority's Project is eligible for funding of the Project costs from the New Jersey Environmental Infrastructure Trust (the "Trust") for the Project costs, meaning the Authority will be eligible to issue its project notes and/or Wastewater Revenue Bonds (Junior Lien) (the "Obligations") to the Trust to finance the Project at below market rates of interest; and

WHEREAS, to facilitate the ability to sell the Obligations to the Trust, the Authority desires to have the Service Contract secure the Obligations; and

WHEREAS, in accordance with Section 404 of the Service Contract, the Authority has requested the County to approve and consent to the financing of the Project by issuance of the Obligations to the Trust.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

Section 1. Pursuant to Section 404 of the Service Contract, the Board of Chosen Freeholders of the County of Warren hereby approves and consents to the issuance by the Authority of Obligations for financing of the Project, in an amount not to exceed \$15.5 Million.

Section 2. This Resolution shall take effect immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Gardner asked about the life of the bonds and financial stability of PRMUA. County CFO Charles Houck said the 20 year bonds will be paid back by the State; we don't have to go through the whole bond initiation process. Originally, the upgrades were expected to cost about \$10 million and as time went by, the estimate has now become \$15.5 million so the increase will have a financial impact, but Mr. Houck explained how there will be some wrap-around debt service and incremental budget increases to make provisions to pay for it.

Mr. Chamberlain said it was his understanding that the Authority has no choice as it has to expand the meet new discharge regulations. "No, they don't," Mr. Houck replied.

RESOLUTION 597-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF HUNTERDON FOR THE RECONSTRUCTION AND WIDENING OF INTERCOUNTY BRIDGE #22021/L-93-W, WASHINGTON/LEBANON TOWNSHIPS, WARREN/ HUNTERDON COUNTIES

WHEREAS, the Intercounty Bridge known as Warren County Bridge #22021 and Hunterdon County Bridge #L-93-W in Washington Township, Warren County and Lebanon

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Township, Hunterdon County is in need of reconstruction and widening; and

WHEREAS, both parties are desirous of effecting the bridge reconstruction and widening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby approve the agreement for the reconstruction and widening of the above bridge and authorizes and directs the Director and Clerk of the Board to execute said Agreement attached hereto and made a part hereof.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 598-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION AUTHORIZING THE WARREN COUNTY HEALTH OFFICER TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (NJDEP) TO CHARGE AND COLLECT SOLID WASTE ENFORCEMENT FEES IN 2013 AT A RATE OF \$0.39 PER CUBIC YARD

WHEREAS, The County of Warren and NJDEP have executed an Interagency Agreement to provide cooperative solid waste control services pursuant to the County Environmental Health Act, N.J.S.A. 26:3A2-1 et seq; and

WHEREAS, said Agreement authorizes the County to charge and collect solid waste enforcement fees pursuant to N.J.S.A.13:1E-9 and N.J.A.C.7:26-4.5; and

WHEREAS, the fees will be utilized to fund the Health Department's solid waste control program cost, estimated to be \$129,242 for 2013; and

WHEREAS, said fees are based on the amount of waste placed into the Warren County District Landfill; and

WHEREAS, the Warren County Health Officer has documented that the 2013 fee rate required to cover the County Health Department's solid waste program cost should be set at \$0.39 per cubic yard of solid waste; and

WHEREAS, approval to charge solid waste enforcement fees requires annual application to NJDEP;

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders authorizes the County Health Officer to submit said application to NJDEP.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

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On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE THE SUBCONTRACT AGREEMENT FOR FISCAL YEAR 2013 SUBREGIONAL TRANSPORTATION PLANNING WORK PROGRAM BETWEEN THE NEW JERSEY INSTITUTE OF TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC. AND THE COUNTY OF WARREN IN THE AMOUNT OF \$64,880

WHEREAS, in order to improve subregional or county transportation planning, the New Jersey Department of Transportation has initiated a program to pass Federal Highway Administration and Federal Transit Administration funds through to individual counties to supplement existing state and regional planning efforts; and

WHEREAS, this subregional transportation planning effort is aimed at developing staff capability and improving institutional systems in the Warren County Planning Department; and

WHEREAS, this Subregional Transportation Planning Program is jointly administered by the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, Inc., (NJIT/NJTPA), and has been undertaken in Warren County by the Warren County Planning Department; and

WHEREAS, Warren County's proposed Subregional Transportation Planning Work Program for Fiscal Year 2013 follows a specific program designed jointly by the Warren County Planning Department, New Jersey Institute of Technology, and the North Jersey Transportation Planning Authority, Inc., and

WHEREAS, Warren County's proposed Subregional Transportation Planning Work Program for Fiscal Year 2013 has been approved by the NJIT/NJTPA; and

WHEREAS, the NJIT/NJTPA allocated \$64,880 for the Subregional Transportation Planning Program as outlined in Volume II of the FY 2013 Unified Work Program for Warren County; and

WHEREAS, under the subcontract, Warren County is authorized to incur costs, starting July 1, 2012 and ending June 30, 2013 to a maximum of \$64,880; and

WHEREAS, this amount consists of Federal Highway Administration and Federal Transit Administration planning funds of \$51,904 (80%) and \$12,976 (20%) of Warren County in-kind match; and

WHEREAS, the funding level and the contract agreement are subject to adjustment based on review and audit of Warren County's FY 2011 STP Program performance and the availability of federal funds.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The agreement for subregional transportation planning for FY 2013 between the County of Warren, the New Jersey Institute of Technology, and the North Jersey Transportation Planning Authority, Inc., is approved subject to adjustment based on review and audit of the FY 2011 STP Program performance and availability of federal funds.

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2. The Freeholder Director is hereby directed to execute said agreement.
3. Costs incurred under this contract shall not exceed \$64,880.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 600-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO AMEND THE EXECUTED S5310 LEASE AGREEMENT AND SUBLEASE REQUIREMENTS WITH THE NEW JERSEY TRANSIT CORPORATION FOR RECEIPT AND OPERATION OF SECTION 5310 PARATRANSIT VEHICLES AS PER RESOLUTION 431-11

WHEREAS, the Warren County Board of Chosen Freeholders approved an application with NJ Transit for paratransit vehicles through the Section 5310 program; and

WHEREAS, NJ Transit requires that the county amend the executed sublease agreement to operate the vehicles and all future sublease agreements.

NOW, THEREFORE BE IT RESOLVED that the Director of the Warren County Board of Chosen Freeholders is authorized to amend the executed sublease agreement with New Jersey Transit for the operation of paratransit vehicles through the Section 5310 program executed, as per resolution 431-11.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 601-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION AMENDING RESOLUTION 714-11 AND 432-12 AND 582-12 APPROVING THE SALE AND PURCHASE AGREEMENT BETWEEN BRANCH PACKAGING GROUP, INC., SELLERS AND THE COUNTY OF WARREN, PURCHASERS FOR THE PROPERTY COMMONLY KNOWN AS BLOCK 21, LOT 7.04, WHITE TOWNSHIP, COUNTY OF WARREN, STATE OF NEW JERSEY, SAID AMENDMENT BEING MADE TO INCREASE THE PURCHASE PRICE FOR AN ADDITIONAL \$65,000.00 AND A REVISED TOTAL PURCHASE PRICE OF \$7,645,380.00

WHEREAS, Resolution 714-11 and 432-12 and 582-12 approved the sale and purchase agreement for the property commonly known as Block 21, Lot 7.04, White Township, and which property shall be utilized as a replacement facility for the Headquarters of the Warren County Public Library System and for offices of the Warren County Department of Human Services; and

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WHEREAS, the Sale & Purchase Agreement between Branch Packaging Group, Inc., Sellers and the County of Warren, Purchasers, established a purchase price of \$7,580,380.00 and approved construction related change orders in the amount of \$65,000.00 require that the amended and revised purchase price shall be \$7,645,380.00, and;

WHEREAS, adequate funds shall be available in Account 0411B 701 5061 and certified by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders does hereby approve the amended Sale & Purchase Agreement between Branch Packaging Group, Inc., Sellers and the County of Warren, Purchasers.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 602-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

**RESOLUTION APPROVING PARTICIPATION IN THE
NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND**

WHEREAS, the County of Warren (hereinafter the "Local Unit") has determined that membership in the New Jersey Intergovernmental Insurance Fund (hereinafter the "Fund") established pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 et seq.) is in the best interest of the County.

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders as follows:

SECTION 1. The County of Warren hereby agrees to participate as a member in the "Fund" for a period commencing January 1, 2013 and terminating on December 31, 2015 for the following types of insurance coverage:

- (X) a) Workers Compensation and Employers Liability
- (X) b) General Liability (including Police Professional & Public Officials Liability);
- (X) c) Motor Vehicle and Equipment Liability Coverage;
- (X) d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment and Boiler and Machinery).
- (X) e) Environmental Impairment Liability

SECTION 2. The County of Warren agrees to enter into and abide by the terms of the Indemnity and Trust Agreement attached hereto as Exhibit 1 and authorizes and directs the Freeholder Director to execute the Indemnity and Trust Agreement and such other documents as are necessary to comply with the requirements of the "Fund".

SECTION 3. The Bylaws of the New Jersey Intergovernmental Insurance Fund are hereby adopted and accepted and the County of Warren hereby agrees to conduct its membership in

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the "Fund" according to the rights and obligations set forth therein.

SECTION 4. The County of Warren certifies that it has never defaulted on claims under a self-insurance plan and that it has not had its insurance canceled for non-payment of premium for a period of at least two (2) years prior to this application.

SECTION 5. Inconsistent Resolutions. All resolutions or parts thereof that are or may be, inconsistent with provisions of this Resolution are hereby repealed to the extent of such inconsistency.

SECTION 6. Severability. If any section, paragraph, subdivision, clause or provision of this Resolution shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Resolution shall be deemed valid and effective.

SECTION 7. Effective Date. This Resolution shall take effect upon its passage.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Sarnoski asked John Daly to come forward to answer some questions on the Joint Insurance Fund (JIF). We had talked about marketing to a couple of different JIFs a couple of month ago, Mr. Sarnoski said. Now looking at the summary, it appears that a lot of the insurers approached declined to even provide quotes. Only two quotes were obtained and Mr. Sarnoski wanted to know why.

Mr. Daly mentioned a large company named Chartis whose quote would have come in about \$125,000 higher than what the County is paying now so they didn't bother going through the motions. Statewide is a JIF that has an issue with Warren County. Mr. Sarnoski said he understood why we didn't go to Statewide, but here have to be more JIFs in the state.

Mr. Daly said there are only four JIFs that are not underwritten by one company. Statewide; Middlesex County, which he thought was not in our best interest; one other and PAIC with which Warren County has a past relationship. Warren is the only county in this proposed JIF. Mr. Sarnoski was concerned about its solvency and was interested in seeing its balance sheet. Mr. Daly called upon Mr. Houck to help with that. Mr. Houck said he does receive financial statements on a monthly basis.

Mr. Sarnoski asked about potential future impacts as a result of Superstorm Sandy. Mr. Daly said this JIF doesn't have any major insured entities in the hardest hit parts of the state, but expected we'll see rate increases throughout the entire industry as a result of Sandy. He said we've been in this JIF for four years; we go to every meeting and they address every issue we raise. Our biggest issue is Workers' Comp which drives the cost up.

Mr. Sarnoski again expressed concern about the JIF's solvency as it's running a deficit and we will now be signing on for another three years. He asked what percentage Warren County comprises of the overall JIF. Mr. Daly said we're the fourth largest entity in there. Most larger

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counties are self-insured.

Mr. Chamberlain said three or four years ago, Warren County was close to being thrown into the State Workers' Comp pool. We got into the NJIF and they've done a fantastic job in curbing those costs and monitoring the program. "As far as I'm concerned, it's been a good relationship," Mr. Chamberlain said.

Mr. Sarnoski had a few more questions including which JIF is most used by NJ counties. Mr. Daly said most of the counties are self-insured. Mr. Marvin inquired about Warren Haven and Public Health Nursing placement as it was not included in the data submitted by Mr. Daly. Mr. Daly said he just got the application back today and should have numbers by the end of the week.

RESOLUTION 603-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

**RESOLUTION RE: APPOINTING WELLS FARGO INSURANCE SERVICES USA, INC. AS RISK
MANAGEMENT CONSULTANT FOR THE PERIOD OF JANUARY 1, 2013
THROUGH DECEMBER 31, 2013**

WHEREAS, the County of Warren (hereinafter "LOCAL UNIT") has joined the New Jersey Intergovernmental Insurance Fund (hereinafter ("FUND"), a joint insurance fund as defined in N.J.S.A.40A:10-36 et seq; and

WHEREAS, the bylaws require participating members to appoint a Risk Management Consultant as those positions are defined in the bylaws, if requested to do so by the FUND; and

WHEREAS, the FUND has requested its members to appoint individuals or entities to that position; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Wells Fargo Insurance Services USA, Inc., of Summit, New Jersey for services for the above project, per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.

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2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.

3. A notice of this action shall be published in the Star Ledger.

Funding for this contract is provided in account 012100/5090 – Property and Casualty, 012150/5090 – County Insurance Workers Comp.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 604-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC0824FO WITH HAROLD E. PELLOW & ASSOC., INC. FOR ENGINEERING SERVICES FOR RECONSTRUCTION AND SIGNALIZATION OF THE COUNTY ROUTE #519/#623 INTERSECTION, WHITE TOWNSHIP FOR A NET INCREASE OF \$14,242.50 AND A REVISED CONTRACT AMOUNT OF \$57,742.50

WHEREAS, Harold E. Pellow & Associates, Inc. was awarded Contract #WC0824FO for Engineering Services for Reconstruction and Signalization of the County Route #519/#623 Intersection in White Township in the revised amount of \$43,500.00; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, additional construction phasing plans and required general plan revisions resulted in a net increase of \$14,242.50; and

WHEREAS, adequate funds are available in account 0411A206 5063 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. Hereby approve Contract Modification #1 for the above project for a net increase of \$14,242.50 and a revise contract amount of \$57,742.50.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in the Star Ledger.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

MINUTES**NOVEMBER 28, 2012****RESOLUTION 605-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC1081FO-9 WITH MASER CONSULTING, P.A. FOR THE PHASE II FINAL SURVEY, DESIGN AND PERMITS FOR FINESVILLE DRAINAGE SYSTEM IMPROVEMENTS, POHATCONG TOWNSHIP IN THE AMOUNT OF \$68,861.50

WHEREAS, the preliminary survey and alternative analysis has been completed for the County Route #627 & Mountain Road drainage system improvements; and

WHEREAS, this contract was awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, final survey, design, and permits is necessary for the preferred conceptual alignment; and

WHEREAS, adequate funds are available in accounts 0412A201 5063 and 0412A202 5063 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. Contract Modification #1 with Maser Consulting, PA in the amount of \$68,681.50 for Contract #WC1081FO-9 is hereby approved.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in the Star Ledger.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 606-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1261 FOR LIGHTING AND TRAFFIC SIGNAL ELECTRICAL MAINTENANCE FOR THE WARREN COUNTY ROAD DEPARTMENT FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 RENEWABLE FOR ONE ADDITIONAL YEAR TO JEN ELECTRIC, INC. IN THE APPROXIMATE AMOUNT OF \$37,800.00

BE IT RESOLVED that contract WC1261 for lighting and traffic signal electrical maintenance for the Warren County Road Department is hereby awarded to . . . Jen Electric, Inc., Springfield, New Jersey in the approximate amount of . . . \$37,800.00

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as per their bid submitted . . . November 8, 2012
and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funds for this contract are provided in budget account 012900/5029 – Roads – Contracted Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 607-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1280FO FOR PHARMACY SERVICES AT WARREN HAVEN TO A.C.C. PHARMACY INC. D/B/A DISCOVER RX FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 AT THE RATE OF THE AVERAGE WHOLESALE PRICE MINUS 17.5% EVEN, TOTAL CONTRACT APPROXIMATELY \$20,000.00

BE IT RESOLVED that contract WC1280FO for Pharmacy Services at Warren Haven for the period of January 1, 2013 through December 31, 2013 is hereby awarded to . . . A.C.C. Pharmacy, d/b/a Discover RX, South Plainfield, New Jersey in the amount of . . . Average Wholesale Price Minus 17.5%, Even, approximately \$20,000.00

as per their proposal submitted . . . October 24, 2012
and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above under the direction of Warren Haven, and quality of past services rendered.

Funds will be provided in budget accounts 013507/5093 – Warren Haven – Medical Expenses and 013514/5093 – Warren Haven – Part A Medicare – Medical Expenses.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

MINUTES**NOVEMBER 28, 2012****RESOLUTION 608-12**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: AWARD OF CONTRACT WC1289R FOR A SHARED SERVICE AGREEMENT FOR FARMLAND MONITORING AND INSPECTION SERVICES FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION TO THE WARREN COUNTY SOIL CONSERVATION DISTRICT FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 AT THE RATES AS PER THEIR ATTACHED SCHEDULE, TOTAL CONTRACT AMOUNT NOT TO EXCEED \$25,000.00

BE IT RESOLVED that contract WC1289R for farmland monitoring and inspection services for the Warren County Department of Land Preservation is hereby awarded to . . . Warren County Soil Conservation District, Hackettstown, New Jersey at the rates stated in the attached schedule for the period of January 1, 2013 through December 31, 2013, total contract not to exceed \$25,000.00.

Funds for this contract are provided in trust account 03895/5100 – Open Space Trust Fund – Maintenance of Properties.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 609-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUNGARD PENTAMATION INC. TO PROVIDE COMPUTER SOFTWARE AND HARDWARE MAINTENANCE FOR THE PERIOD OF DECEMBER 1, 2012 THROUGH NOVEMBER 30, 2013 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT OF \$61,026.28

WHEREAS, it has been recommended that the county issue a purchase order for computer maintenance services on specific special licensed computer software; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

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WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW, THEREFORE, BE IT RESOLVED, that a contract be awarded to Sungard Pentamation Inc., of Bethlehem, Pennsylvania for providing computer hardware and software maintenance on licensed products for the Warren County Information Systems Department

BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Sungard Pentamation Inc., of Bethlehem, Pennsylvania.
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in budget account 011400/5026 – Information Systems – Contracted Services

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 610-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

**RESOLUTION RE: EXTENSION OF CONTRACT WC1014FO FOR RECORDS MANAGEMENT SYSTEM MAINTENANCE, DEVELOPMENT & SUPPORT FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT TO CHENOA INFORMATION SERVICES, INC. FOR PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 FOR THE FOURTH YEAR OF A SEVEN YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15.5
IN AN AMOUNT NOT TO EXCEED \$50,000.00**

BE IT RESOLVED that contract WC1014FO for Records Management System Maintenance, Development & Support for the Warren County Information Systems Department is hereby extended for the fourth year of a seven year contract as provided by the Local Public Contract Law 40A:11-15.5 said contract is hereby extended for the period of January 1, 2013 through December 31, 2013

to . . . Chenoa Information Services, Inc., Edison, New Jersey
in the amount of . . . not to exceed \$50,000.00
as per their proposal submitted . . . February 9, 2010

Funds will be provided in budget account 011400/5028 – Information Systems Consulting Services.

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BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 611-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: EXTENSION OF CONTRACT WC1067C FOR PROVISION OF PARATRANSIT SERVICES TO EASTON COACH COMPANY OF EASTON, PENNSYLVANIA FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15.1(B) IN THE AMOUNT OF \$1,674,606.00

BE IT RESOLVED that Warren County Contract WC1067C for provision of paratransit services is hereby extended for the third and final year of a three year contract as provided by the Local Public Contract Law 40A:11-15.1(B) said contract is hereby extended for the period of January 1, 2013 through December 31, 2013
to . . . Easton Coach Company, Easton, Pennsylvania
In the amount of . . . \$1,674,606.00
as per their bid submitted . . . October 22, 2010

Funding subject to contract contingencies and receipt of funds in Budget Year 2012 for this contract as provided or anticipated in budget accounts: 013604/5614 – Subsidized Public Transportation – S2355304 – Casino Revenue; S2355308 – Title XX; S2355328 – NJ Veterans; S2355340 – Section 5311; S2355385 – NJ Transit; and X01REF&RB4894 – County Refunds & Rebates.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 612-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: EXTENSION OF CONTRACT WC1075C WITH HUBCO HEALTH CARE GROUP FOR HEALTHCARE REIMBURSEMENT CONSULTING FOR WARREN HAVEN FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(1) IN THE AMOUNT OF \$9,000.00

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BE IT RESOLVED that Warren County Contract WC1075C for Healthcare Reimbursement Consulting for Warren Haven is hereby extended for the third and final year of a three year contract as provided by the Local Public Contract Law 40A:11-15(1) said contract is hereby extended for the period of January 1, 2013 through December 31, 2013 to . . . Hubco Health Care Group, Pennington, New Jersey
In the amount of . . . \$9,000.00
as per their bid submitted . . . October 26, 2010

Funds for this contract are provided in budget account 013513/5028 – Warren Haven Specialized Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 613-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: EXTENSION OF CONTRACT WC1076 FOR FOOD SERVICE FOR THE WARREN COUNTY SENIOR NUTRITION PROGRAM (DIVISION OF SENIOR SERVICES) TO NU-WAY CONCESSIONAIRES, INC. FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(10), COST PER MEAL \$4.4523 – APPROXIMATE ANNUAL CONTRACT = \$333,922.50

BE IT RESOLVED that Warren County Contract WC1076 for food service for the Warren County Senior Nutrition Program is hereby extended for the third and final year of a three year contract as provided by the Local Public Contract Law 40A:11-15.(10) said contract is hereby extended for the period of January 1, 2013 through December 31, 2013 to . . . Nu-Way Concessionaires, Inc., Kearny, New Jersey
In the approximate contract amount of . . . \$333,922.50, \$4.4523 per meal
as per their bid submitted . . . October 26, 2010

Funds for this contract are provided in budget account 013540/5029 – Nutrition Program Operating Supplies and F13352 5303 135303-M 5029 Area Plan Grant Nutrition Site Meals and 48352/5029 – Meals at Home Trust Account Contracted Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

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On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: EXTENSION OF CONTRACT WC1157 TO APPLIED WATER MANAGEMENT, INC. FOR THE WARREN COUNTY WASTEWATER TREATMENT FACILITY OPERATION AND MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 ET SEQ. (1) IN THE MONTHLY COST OF \$4,878.00, YEARLY \$58,536.00

BE IT RESOLVED that contract WC1157 for the Warren County Educational Park Wastewater Treatment Facility Operation and Maintenance is hereby extended for the second year of a three year contract as provided by the Local Public Contract Law 40A:11-15 et Seq (1) said contract is hereby extended for the period of January 1, 2013 through December 31, 2013 to . . . Applied Water Management, Inc., Hillsborough, New Jersey in the contract amount of . . . \$4,878.00 monthly, \$58,536.00 yearly as per their bid submitted . . . October 25, 2011 and reviewed and recommended by the Purchasing Director as the lowest responsible and responsive bid received.

Funds for this contract are provided in budget account 013143/5029 – Buildings & Grounds Contracted Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 615-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: EXTENSION OF CONTRACT WC1163 FOR INMATE AND STAFF FOOD SERVICES AT THE WARREN COUNTY CORRECTIONAL CENTER FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(10) TO ARAMARK CORRECTIONAL SERVICES, LLC IN THE APPROXIMATE AMOUNT OF \$419,362.88

BE IT RESOLVED that contract WC1163 for inmate and staff food services at the Warren County Correctional Center is hereby extended for the second year of a three year contract as provided by the Local Public Contract Law 40A:11-15(10) said contract is hereby extended for the period of January 1, 2013 through December 31, 2013 to . . . Aramark Correctional Services, LLC, Philadelphia, Pennsylvania

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in the per meal amount of . . . \$2.161 at the Correctional Center, and \$3.048 for Correctional Center Staff, total approximate amount of \$419,362.88 as per their bid submitted . . . November 1, 2011 and reviewed and recommended by the Purchasing Director as the lowest responsible and responsive bid received.

Funding for this contract has been provided in budget account 012800/5029 – Correctional Center – Contracted Services.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 616-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: EXTENSION OF CONTRACT WC1171 FOR TEMPORARY EMPLOYMENT SERVICES TO MANPOWER INTERNATIONAL INC. FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 FOR THE SECOND AND FINAL YEAR OF A TWO YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 AT THE RATES AS PER THEIR ATTACHED PROPOSAL

BE IT RESOLVED that Warren County Contract WC1171 for temporary employment services and training is hereby extended for the second and final year of a two year contract as provided by the Local Public Contract Law 40A:11-15 said contract is hereby extended for the period of January 1, 2013 through December 31, 2013 to . . . Manpower International Inc., Milwaukee, Wisconsin at the rates stated in their proposal for the period of January 1, 2013 through December 31, 2013 as per their bid submitted . . . November 22, 2011

Funding for this contract will be provided from individual department salary accounts if and when temporary employees are required or from the county training account if training is implemented.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

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On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1159A OXFORD FURNACE ENGINE HOUSE STABILIZATION FOR THE WARREN COUNTY CULTURAL & HERITAGE COMMISSION TO R.J. DOERR COMPANY, LLC OF EASTON, PENNSYLVANIA FOR DEEP TUCK POINTING AND RESETTING OF DISLODGED STONE, A NET INCREASE OF \$15,000.00 AND A FINAL CONTRACT AMOUNT OF \$138,000.00

WHEREAS, R.J. Doerr, LLC, of Easton, Pennsylvania were awarded a contract for the Oxford Furnace Engine House Stabilization for the Warren County Cultural & Heritage Commission in the contract amount of \$123,000.00; and

WHEREAS, there is a need for additional repair of mortar, deep tuck pointing and re-setting of dislodged stone; and

WHEREAS, this change in award will result in a net increase of \$15,000.00 and a final contract amount of \$138,000.00.

WHEREAS, adequate funds have been established in capital accounts 003892/5100 – Open Space Maintenance .

NOW, THEREFORE, BE IT RESOLVED that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$15,000.00 and a final Contract in the amount of \$138,000.00.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 618-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO CDW-G FOR VARIOUS COMPUTER SUPPLIES UNDER THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM, MRESC10/11-41, FOR THE WARREN COUNTY LIBRARY IN THE CONTRACT AMOUNT OF \$28,598.29

BE IT RESOLVED that the purchasing department is authorized to issue a purchase order for various computer supplies for the Warren County Library and is hereby awarded to . . . CDW-G, Vernon Hills, Illinois in the amount of . . . \$28,598.29 at the prices established under the Middlesex Regional Educational Services Commission Cooperative Contract #MRESC10/11-41.

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Funding for this contract has been provided in budget account 153903/5036 – Library Computer Supplies.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 619-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION RE: AMENDING AWARD OF CONTRACT WC1136R WITH SIDNEY DEUTSCH FOR THREE YEAR LEASE COMMENCING MAY 1, 2011 THROUGH APRIL 30, 2014 OF BELVIDERE HOTEL GROUND FLOOR LEVEL, SWING SPACE AND ADDITIONAL RENTAL OF CONFERENCE ROOM AREA FOR COURT HOUSE RENOVATION CONSTRUCTION PROJECT FOR AN ADDITIONAL AMOUNT OF \$1,050.00 PER MONTH FOR A TOTAL MONTHLY RENTAL AMOUNT OF \$4,150.00 PER MONTH

BE IT RESOLVED that this contract is awarded to Sidney Deutsch for three year lease of Belvidere Hotel Ground Floor Level to provide swing space and an additional rental of conference room area for Courthouse Renovation Construction Project in Belvidere, New Jersey.

The contract is to be on a three year lease at a monthly rental of \$4,150.00 per month effective December 1, 2012 through April 30, 2014, with Warren County also responsible for Utilities and 20% (Twenty Percent) of any property tax increase.

Funding for this contract is provided in account 013100/5080 – Buildings & Grounds Space Rental.

BE IT FURTHER RESOLVED that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RECOMMENDATION

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following recommendation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RECOMMENDATION TO ACCEPT THE RESIGNATIONS OF THE FOLLOWING INDIVIDUALS FROM THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES

XOCHIL GERMAN

CHARLOTTE WHARTON

MARION FRITSCH

MINUTES**NOVEMBER 28, 2012**

I hereby certify the above to be a true copy of a recommendation adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 620-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

**RESOLUTION APPOINTING MEMBER TO THE
WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby appoint the following individual to the Warren County Advisory Council on Disabilities with term to expire on December 31, 2013:

Sue Zukoski	Term to expire: 12/31/14
Abilities of NW Jersey	
PO Box 251	
Washington, NJ 07882	

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 621-12

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

**RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE WARREN COUNTY
TRANSPORTATION ADVISORY COUNCIL**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby appoint and reappoint the following individuals to the Warren County Transportation Advisory Council:

APPOINT:

Nancy Lowery	Term to expire: 12/31/14
66 Park Ave., Apt. B12	
Washington, NJ 07882	

Mark Beatty	Term to expire: 12/31/13
12 Hilltop Rd.	
Washington, NJ 07882	

MINUTES**NOVEMBER 28, 2012****REAPPOINT:**

Ann Miller
PO Box 396
Washington, NJ 07882

Term to expire: 12/31/15

Susan Budd
W.C. Aging Services
Wayne Dumont, Jr. Administration Bldg.
165 Route 519 South
Belvidere, NJ 07823

Term to expire: 12/31/15

Barbara Lear
Family Guidance Center
492 Route 57 West
Washington, NJ 07882

Term to expire: 12/31/15

Carolyn Wolf
The ARC
PO Box 42
Washington, NJ 07882

Term to expire: 12/31/15

Cindy Wildermuth
Abilities of Northwest NJ
PO Box 251
Washington, NJ 07882

Term to expire: 12/31/15

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Chamberlain thanked all volunteers for putting in their time for these organizations. Mr. Gardner and Mr. Sarnoski echoed the sentiment and Mr. Sarnoski further noted that he looked forward to attending a Volunteer Recognition Brunch being hosted by the Human Services Department in the near future.

RESOLUTION 622-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION CREATING A FULL-TIME POSITION OF KEYBOARDING CLERK 1, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF KEYBOARDING CLERK 3, CLASSIFIED WITHIN THE WARREN COUNTY PLANNING DEPARTMENT

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BE IT RESOLVED by the Warren County Board of Chosen Freeholders that a full-time position of Keyboarding Clerk 1, classified, is created within the Warren County Planning Department to ensure the effectiveness and efficiency of operations and employee training; and

BE IT FURTHER RESOLVED that a full-time position of Keyboarding Clerk 3, classified, be abolished effective January 1, 2013 and supplanted by the newly created Keyboarding Clerk 1; and

NOW, THEREFORE BE IT RESOLVED that a full-time position of Keyboarding Clerk 1 is created and established on AFSCME Local 3287, Range 0240, and made effective immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

RESOLUTION 623-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

RESOLUTION CREATING A FULL-TIME POSITION OF SENIOR MAINTENANCE REPAIRER/LOW PRESSURE LICENSE, CLASSIFIED AND ABOLISHING A FULL-TIME POSITION OF MAINTENANCE REPAIRER/LOW PRESSURE, CLASSIFIED WITHIN THE DIVISION OF LONG TERM CARE SERVICES, WARREN HAVEN

BE IT RESOLVED by the Warren County Board of Chosen Freeholders that a full-time position of Senior Maintenance Repairer/Low Pressure License, classified, is created within The Division of Long Term Care Services, Warren Haven as a result of a recent reorganization of the facility's personnel and administration; and

BE IT FURTHER RESOLVED that the position of Maintenance Repairer/Low Pressure, classified, is abolished; and

BE IT FURTHER RESOLVED by the Warren County Board of Chosen Freeholders that the position of Senior Maintenance Repairer/Low Pressure License be established on AFSCME Local 3287 Range 1037 and be made effective December 6, 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Reports and Comments

County Counsel Joe Bell had the matter of Court Room #2 to be discussed in Executive Session.

Neither County Engineer Dave Hicks, County Planner Dave Dech nor County CFO Charles Houck had reports.

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County Administrator Steve Marvin had the most recent Vacancy Report for the Board's review. It contained only a couple of additions, nothing unusual and the Freeholders had no comments or questions.

Mr. Marvin reminded the Board that they needed to decide on a name for the new road leading into the new Library Headquarters. Mr. Gardner said he was collaborating with the former Library Director and they would come up with something shortly.

The next 6 County Coalition Meeting is being hosted by Morris County next week and Mr. Marvin needed to know who would be attending. He was told none of the Freeholders were going to be able to make it.

Freeholder Comments

Mr. Gardner spoke a bit about the aftermath of Superstorm Sandy. An NJAC Conference is being held December 7 on emergency management and preparedness. He said it's coming together nicely and he encouraged attendance. A conference call was conducted regarding counties' assessments of damage. Warren did submit a report, but Mr. Gardner had not yet been apprised of the status of other counties. A FEMA center is located in Franklin Township, but it is scaling back its hours. People looking for work should be able to find some opportunities if they connect with local contractors.

Regarding the ongoing issues with county-run nursing homes, Mr. Gardner said it is still unknown who will be the "umbrella" agency handling managed care rate negotiations.

Mr. Sarnoski again mentioned the Senior & Disability Resource Fair being held this coming Sunday from 10 a.m.-2 p.m. at the Technical School. He said at least 30 vendors will be participating and there should be lots of good resources available. He said Human Services and the Surrogate deserve a lot of credit for putting it together at the last minute. The Warren County Regional Chamber of Commerce has organized the event in the past, but with new leadership having taken over, it wasn't going to handle it this time around. Mr. Gardner thought it was preferable to have the event in the fall.

Mr. Chamberlain hoped everyone had a wonderful Thanksgiving.

There were no closing public comments or questions from the press.

RESOLUTION 624-12

On motion by Mr. Gardner, seconded by Mr. Sarnoski, at 7:50 p.m., the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

MINUTES**NOVEMBER 28, 2012****A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Purchase of Real Property*: Items to be discussed include: Village Square II acquisition project update, closing and move in estimates for Library and Human Services.

(2) *Matters Relating to Litigation, Negotiations & Attorney-Client Privilege*: Items to be discussed include: Court Room #2 dispute; Tort Claim Notice on "W.M." and Blair Falls litigation.

(3) *Matters Relating to Collective Bargaining Agreements*: Items to be discussed include: Preparation for binding interest arbitration with FOP 171-Corrections Officers and discuss amendment of Storm Days & Emergencies Provisions of Collective Bargaining Agreements-distributed to Union representatives.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on November 28, 2012.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain yes

Mr. Chamberlain departed at the conclusion of the Open Public Meeting and did not participate in the Executive Session Meeting.

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Board adjourned executive session at 8:25 p.m. and returned to open session.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

On motion by Mr. Sarnoski, seconded by Mr. Gardner, and there being no further business to come before the Board at this time, the meeting was adjourned at 8:25 p.m.

Recorded Vote: Mr. Sarnoski yes, Mr. Gardner yes, Mr. Chamberlain absent

ATTESTED TO:

Steve Marvin, Clerk of the Board