

**WARREN COUNTY  
DEPARTMENT OF LAND PRESERVATION  
500 MT. PISGAH AVE.  
P.O. Box 179  
OXFORD, NEW JERSEY 07863**

COREY J. TIERNEY  
DIRECTOR



Telephone: (908) 453-3252  
Fax: (908) 453-3150  
[ctierney@co.warren.nj.us](mailto:ctierney@co.warren.nj.us)

March 24, 2016

Dear Applicant:

Please find the enclosed 2016 Grant Application for the Warren County Municipal and Charitable Conservancy Trust Fund (MCCTFC). **The deadline for the 2016 Application is 4:00 pm on Friday, June 17, 2016.**

**Incomplete and/or late applications will not be accepted.** As a courtesy, the Land Preservation Department will review applications for completeness only before May 27, 2016. **Please be sure to thoroughly read and follow the application and instructions. You may contact the Department with any questions or concerns, as the application has changed considerably this year.**

Please note that the Land Preservation Department cannot approve applications. The MCCTFC will vote on whether to recommend your application to the Warren County Board of Chosen Freeholders. Ultimate authority to approve your project rests with the Freeholders. As such, the Land Preservation Department reserves the right to request additional information from each applicant so that the MCCTFC and Freeholders can make informed decisions.

Thank you in advance for your time and cooperation.

Very Truly,

A handwritten signature in blue ink, appearing to read "C. Tierney", is written over a light blue circular stamp. The signature is fluid and cursive.

Corey J. Tierney

CT:clr  
Encl.

## **2016 APPLICATION TO THE MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND COMMITTEE**

### **DEADLINE: June 17, 2016**

- Each application question must be addressed, even if not applicable.
- One (1) original application and fourteen (14) copies, including all required documents, must be submitted. Applications without the requisite number of copies will be rejected. *\*Double-sided printing is encouraged.*
- **All copies must be three-hole punched and collated.** Attach each copy at the top with a binder clamp. Do not submit applications in binders.
- All applications must be typed. No handwritten applications will be accepted.
- Do not attach any materials that are not expressly requested in this application; any other materials will not be accepted. Additional materials concerning your application may be presented at Municipal and Charitable Conservancy Trust Fund Committee meetings; the Department of Land Preservation may contact you for additional information.
- A site visit of the project location will be scheduled by the Department of Land Preservation. A representative for the project must attend this visit. Municipal and Charitable Conservancy Trust Fund Committee members will also be present at the site visit.
- An eight (8) minute presentation to the Municipal and Charitable Conservancy Trust Fund Committee is required as part of this application process. The presentation will be scheduled by the Department of Land Preservation for a Municipal and Charitable Conservancy Trust Fund Committee meeting (a laptop and projector will be available at the meeting). Applicants may provide a DVD or PowerPoint presentation.

### **EXHIBITS FOR INFORMATIONAL PURPOSES ONLY**

1. Sample 2016 Grant Agreement
2. Sample Historic Preservation Restriction (if applicable)
3. Open Space Recreation, Farmland, and Historic Preservation Trust Fund Procedures and Rules